

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
HELD TUESDAY, FEBRUARY 11, 2014, 9:30 A.M.**

CONVENE: Chairman Rudy Castellon convened the Regular Meeting of the Monrovia Old Town Advisory Board of Tuesday, February 11, 2014, at 9:30 a.m. in City Council Chambers. In attendance were Interim City Manager Francis Delach, Senior Management Analyst Lauren Vasquez, Executive Assistant Rachael Hughes, Management Analyst II Alexis Bakofsky and City Clerk Alice D. Atkins.

ROLL CALL: In attendance were Boardmembers Diane Balsamo, Vanessa de la Riva, Brian Germany, Kevin Mercado, and Chairman Rudy Castellon.

APPROVAL OF MINUTES: It was moved by Boardmember Germany, seconded by Boardmember Balsamo, to approve the Minutes of the Regular Meeting on January 14, 2014. The motion carried unanimously.

PUBLIC INPUT:

1. Pam Fitzpatrick, The Dollmakers' Kattywompus

ADMINISTRATIVE REPORTS:

AR-1 Budget Update

Executive Assistant Rachael Hughes provided a review of monthly revenues and expenditures for the month of January 2014.

It was moved by Boardmember de la Riva, seconded by Boardmember Mercado, to receive and file the report. The motion carried unanimously.

AR-2 Parking Space Amendment for Wells Fargo Bank

Boardmember Balsamo stated that due to a potential conflict of interest as an employee of Wells Fargo Bank she would abstain from voting on this item and exited Council Chambers.

Interim City Manager Francis Delach provided background information on parking studies conducted in Old Town. Alexis Bakofsky reviewed the Agenda Report.

Public Input:

1. Pam Fitzpatrick, The Dollmakers' Kattywompus, spoke in favor of the item.

Following brief discussion, **it was moved by Boardmember Mercado, seconded by Boardmember Germany, to recommend approval of the parking space amendment for Wells Fargo Bank as detailed in the report.** The motion carried unanimously.

Boardmember Balsamo returned to Council Chambers.

AR-3 Parking Space Amendment for Lot 7

Alexis Bakofsky reviewed the Agenda Report.

Public Input:

1. Pam Fitzpatrick, The Dollmakers' Kattywompus, spoke on behalf of the owner of Charlie's House, who had concerns about reducing 8-hour parking in Lot 7.
2. Pam Fitzpatrick, The Dollmakers' Kattywompus, spoke with concerns of reducing time limit while Worley Parsons considers relocation.
3. Jim Vigue, owner of property at 415 S. Myrtle, spoke in favor of converting spaces to 3-hour limit.

Discussion ensued regarding the challenge to find parking between 9 a.m. and 3 p.m., notice to merchants, Worley Parsons, and possibly delaying item until after next co-op meeting.

It was moved by Boardmember Mercado, seconded by Boardmember Germany, to recommend approval of changing twelve (12) "8 Hour" spaces to "3 Hour" in Lot 7.

Discussion continued regarding postponing the item, concerns about whether merchants had sufficient notice of the proposed change, and 3-hours not being sufficient for customers to enjoy a movie, meal, and shopping.

The motion carried on the following roll call vote: AYES: Boardmembers de la Riva, Germany, and Mercado. NOES: Boardmember Balsamo and Chair Castrellon.

AR-4 Parking Space Amendment for Lot 5

Alexis Bakofsky reviewed the Agenda Report, noting that the adjacent dental office had concerns about reducing 8-hour limit, and Peach Café supported having more 3-hour parking for customers.

Public Input:

1. Pam Fitzpatrick, The Dollmakers' Kattywompus, asked for clarification regarding the previously stated conflict of interest.

Interim City Manager Delach explained that Wells Fargo had an agreement with the City to provide a certain number of short-term parking spaces adjacent to their business. There were no such agreements related to the public lots.

3. Jim Vigue, owner of property at 415 S. Myrtle, spoke in favor of converting spaces to 3-hour limit.

Following discussion, **it was moved by Boardmember Mercado, seconded by Boardmember de la Riva, to recommend approval of changing fourteen (14) "8 Hour" spaces to "3 Hour" in Lot 7. The motion carried on the following roll call vote: AYES: Boardmembers de la Riva, Germany, Mercado, and Chair Castrellon. NOES: Boardmember Balsamo.**

AR-5 Alleyway Amendment for Lot 6

Alexis Bakofsky reviewed the Agenda Report.

Following brief discussion, **it was moved by Boardmember Mercado, seconded by Boardmember Balsamo, to recommend approval of changing the alley west of 110 East Colorado Boulevard to one-way entry only.** The motion carried unanimously.

REPORTS FROM STAFF:

(a) New Year's Eve Event Recap: Interim City Manager Francis Delach congratulated the committee and asked Pam Fitzpatrick to give an update, stating that final numbers would be brought to next meeting and the Committee would meet soon to do a recap and begin planning the next NYE event.

(b) Update on Construction at 316 South Myrtle Avenue: Interim City Manager Francis Delach provided an update on Staff's discussions with the owner and efforts to make progress.

(c) Update on Gold Line Construction Authority Closure of Myrtle Avenue: Interim City Manager Francis Delach stated Staff was working with GLCA and the contractor to ensure project stayed on schedule.

BOARDMEMBER REPORTS

(a) Chairman Castrellon had no report.

(b) Boardmember Balsamo had no report.

(c) Boardmember De La Riva raised concerns regarding motorists not stopping for pedestrians in crosswalks and encouraged everyone to make reports to the Police Department.

(d) Boardmember Germany

- Old Town Kiosk; Boardmember Germany proposed improving kiosks and with addition of map and installation of a structure at Foothill and Myrtle; he asked Staff to bring back recommendations for use of kiosk and potential revenue through highlighting business

(e) Boardmember Mercado requested an update on the status of repairs to the fountain at Lime and Myrtle; Facilities Supervisor Tim Blackburn stated Staff was working with Historian Steve Baker and reviewed the challenges faced due to unique historic structure and need for specialized repair and restoration.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia Old Town Advisory Board was scheduled for Tuesday, March 11, 2014, 9:30 a.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: Chairman Castellon adjourned the meeting at 10:40 a.m.