



**CONVENE:** Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, October 2, 2024, at 4:01 p.m. In attendance were Deputy Director of Community Development Sheri Bermejo, Principal Planner John Mayer, Assistant Planner Austin Arnold, Assistant Planner Vincent Gillespie, Planning Technician Brenda Quezada, and Administrative Assistant April Kea.

**ROLL CALL:** In attendance were Committee members Fire Chief Jeremy Sanchez, Police Chief Alan Sanvictores, and Community Development Director Craig Jimenez. Community Services Director Tina Cherry was excused and Public Works Director Alex Tachiki was absent.

**APPROVAL OF MINUTES:** None

**PUBLIC INPUT:** None

**PUBLIC HEARINGS:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Design Review; DR2024-0029  
303 Melrose Avenue, Johnny Venegas, Applicant  
(Continued from September 18, 2024)**

Assistant Planner Austin Arnold informed the Development Review Committee that the applicant submitted a written request to continue the review of Design Review DR2024-0029 to the meeting on October 16, 2024 due to proposed design modifications.

**AR-2 Sign Review; SIGN2024-0031  
204 West Huntington Drive, Fast Signs (Punit Suthar), Applicant**

Assistant Planner Austin Arnold presented the staff report and provided the following answer to the Development Review Committee's question:

- The building was recently painted an off-white color.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Sanvictores, to approve SIGN2024-0031 as presented. The motion carried unanimously with a 3-0 vote.**

**AR-3 Sign Review: SIGN2024-0033  
1333 South Mayflower Avenue, Epic Signs (Per Asberg), Applicant**

Assistant Planner Austin Arnold presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to approve SIGN2024-0033 as presented. The motion carried unanimously with a 3-0 vote.**

**AR-4 Sign Review; SIGN2024-0034  
692 West Huntington Drive, 33rd Inc. (Stephanie Padilla), Applicant**

Planning Technician Brenda Quezada presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Sanvictores, to approve SIGN2024-0034 as presented. The motion carried unanimously with a 3-0 vote.**

**AR-5 Sign Review; SIGN2024-0036  
542 West Huntington Drive, Ryan Ybarra, Applicant**

Assistant Planner Vincent Gillespie presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to approve SIGN2024-0036 as presented. The motion carried unanimously with a 3-0 vote.**

Chair Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

**REPORTS FROM STAFF:** None

**ADJOURNMENT:** Chair Jimenez adjourned the meeting at 4:06 p.m.

APPROVED:

ATTEST:

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Craig Jimenez, AICP, Chair  
Monrovia Development Review Committee

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Sheri Bermejo, Secretary  
Monrovia Development Review Committee