

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, OCTOBER 8, 2024**

**CONVENE:** Chair Mills convened the Regular Meeting of the Community Services Commission on Tuesday, October 8, 2024 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. In attendance were Councilmember Larry Spicer, Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Recreation Supervisor, Eugene Suk; Senior Management Analyst, Heather Gibson; and Recreation Coordinator Matthew McCarthy.

**PLEDGE OF ALLEGIANCE:** Commissioner Bank led the Flag Salute

**ROLL CALL:** In attendance were Commissioners Bank, Iler, Leos, Mc Coy, Schaeffler, and Chair Mills. Vice Chair Dr. Villegas was absent excused.

**PUBLIC INPUT:** Brain Yamaaguchi – shared with the Commission his thoughts on calendaring special events and Community Services programs on a calendar that can be added to personal calendars for residents.

**YOUTH COMMISSION:** Angelica Luna, a 11<sup>th</sup> grade student at Monrovia High School, provided the Commission with updates for the Monrovia Youth Commission. Updates included her experience in Youth Commission and why she joined. She also shared with the Commission past and some of his favorite events he’s enjoyed. A list of upcoming events the Youth Commission will be supporting was also shared with the Commission. Commission shared their gratitude and thanked Angelica for her community service.

**PRESENTATION (S):**None

**CONSENT CALENDAR:** It was moved by Commissioner Bank and seconded by Commissioner Leos to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the September 10, 2024 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2024

**ADMINISTRATIVE REPORTS:**

- AR-1 Consideration of Canceling the December 2024 Community Services Meeting**  
Tina Cherry, Community Services Director, reviewed the staff report. It was moved by Commissioner Iler, seconded by Commissioner Schaeffler to cancel the regular scheduled Community Services Commission meeting on December 10 and host a special meeting on Thursday, December 12 to judge the holiday homes.

**REPORTS FROM STAFF:**

**1. Matthew McCarthy, Recreation Coordinator**

- a. Provided a program update on the Canyon Park Volunteer Program. Information of

**CC-1**

the purpose of the program, volunteer expectations and benefits of the program was shared with the Commission. Staff answered questions from the Commission.

## 2. Rebecca Sandoval, Recreation Manager

- a. Staff provided an update on the Fall Programs and answered Commission questions on the following programs/events.
  - i. NEW date – Thankful & Grateful Community Gathering & Tree Lighting
    1. Wednesday, November 20
  - ii. Halloween Spooktacular & Trick-or-Treat Bash – Thursday, October 31
  - iii. Veterans Day Ceremony – Monday, November 11
  - iv. Save the Date
    1. Holiday Home Decorating Contest – Applications available November 15
    2. Holiday Parade – Thursday, December 5

## 3. Tina Cherry, Community Services Director

- a. Staff provided an update on Crudgington Station. Photos and an overview of the dedication was shared with the Commission.
- b. Staff provided an update on Rotary Park items including:
  - i. Save the date – Ribbon Cutting, Saturday, November 16, 2024. Staff also shared the project update timeline and shared progress photos with Commission.
  - ii. *Leash Up Monrovia* – Outreach Plan. Staff shared the progress of the program and the steps the team has planned to ensure all residents remain safe in our parks.
- c. Tsuneishia Park Development Update. Staff provided a park development timeline and shared renderings of the park.
- d. Staff provided a reminder for the Boards & Commission Appreciation Dinner, that will be held on Monday, October 14.

## COMMISSION LIAISON REPORTS:

- a. Chair Mills – Provided an update on the upcoming MAP Edu that will be held on November 14 in the Library Community Room at 6:30p.m. The discussion will be on Fire Safety. Announced the date for the annual O2 Breath Walk for 2024 in Library Park that will be held on November 2.
- b. Vice Chair Dr. Villegas – Excused
- c. Commissioner Bank – Reported the Youth Commission will host a meeting for their leadership and the youth will run their own meetings. No report for Canyon Park or KGEM.
- d. Commissioner Iler – Announced MHS Homecoming Dance to be held on Saturday, October 12.
- e. Commissioner Leos – Provided a recap on the Community Garden upcoming events. Provided save the dates for the Commission and announced MPWR event on November 13
- f. Commissioner McCoy – No report
- g. Commissioner Schaeffler – Provided an update on the HWP tour and thanked the team for their time sharing the information.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, November 12, 2024 at 7:00 p.m., Monrovia, California.

# CC-1

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:10 p.m.

DRAFT

**CC-1**