



**CONVENE:** Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, October 16, 2024, at 4:00 p.m. In attendance were Deputy Director of Community Development Sheri Bermejo, Principal Planner John Mayer, Assistant Planner Vincent Gillespie, Planning Technician Brenda Quezada, and Administrative Assistant April Kea.

**ROLL CALL:** In attendance were Committee members Community Services Director Tina Cherry, Police Chief Alan Sanvictores, and Community Development Director Craig Jimenez. Fire Chief Jeremy Sanchez was excused and Deputy Director of Public Works Victoria Rocha sat in for Public Works Director Alex Tachiki.

**APPROVAL OF MINUTES:** It was moved by Committee member Cherry, seconded by Committee member Sanvictores, to approve the minutes of the September 18, 2024 regular meeting and the October 2, 2024 regular meeting. The motion carried unanimously with a 4-0 vote.

**PUBLIC INPUT:** None

**PUBLIC HEARINGS:** None

**ADMINISTRATIVE REPORTS:** None

**AR-1 Design Review; DR2024-0029**  
**303 Melrose Avenue, Johnny Venegas, Applicant**  
**(Continued from October 2, 2024)**

Assistant Planner Vincent Gillespie informed the Committee that the applicant submitted a request to withdraw his application in order to continue working on his design in preparation for resubmission. No action is required.

**AR-2 Advisory Review; AR2024-0006**  
**618 South Myrtle Avenue, Luckyspoon, LLC (Sureeporn Pramotpaibool), Applicant**

Assistant Planner Vincent Gillespie presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Rocha, seconded by Committee member Sanvictores, to recommend approval of AR2024-0006 to the Planning Commission. The motion carried unanimously with a 4-0 vote.**

**AR-3 Miscellaneous Review; MISC2024-0020**  
**340 Norumbega Drive, Eddie Martinez, Applicant**

Planning Technician Brenda Quezada presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Cherry, seconded by Committee member Sanvictores, to approve MISC2024-0020 as presented. The motion carried unanimously with a 4-0 vote.**

**AR-4 Miscellaneous Review; MISC2024-0021  
1827 South Myrtle Avenue, Myrtle Auto Service, Applicant**

Code Enforcement Officer Krystina Livraga presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Rocha, to approve MISC2024-0021 with conditions. The motion carried unanimously with a 4-0 vote.**

**AR-5 Sign Review; SIGN2024-0039  
931 West Duarte Road, AD Signs (Kevin Wynn), Applicant**

Planning Technician Brenda Quezada presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Rocha, to approve SIGN2024-0039 as presented. The motion carried unanimously with a 4-0 vote.**

Chair Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

**REPORTS FROM STAFF:** None

**ADJOURNMENT:** Chair Jimenez adjourned the meeting at 4:19 p.m.

APPROVED:

ATTEST:

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Craig Jimenez, AICP, Chair  
Monrovia Development Review Committee

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Sheri Bermejo, Secretary  
Monrovia Development Review Committee