

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, November 19, 2024, 7:30 P.M.



77th CITY COUNCIL

Becky A. Shevlin
Mayor

Dr. Tamala Kelly
Mayor Pro Tem

Edward Belden
Councilmember

Sergio P. Jiménez
Councilmember

Larry J. Spicer
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.monroviaca.gov. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@monroviaca.gov before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@monroviaca.gov prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - To provide comments from your computer, laptop, or smartphone, contact the City Clerk's Office at cityclerk@monroviaca.gov. Staff will provide the necessary Zoom Meeting ID and password as soon as feasible. Please be advised that responses may be delayed if the request is made after the meeting begins.

NOTE: Virtual participation is provided only for the convenience of the public and is not required by law. Due to technology limitations with live broadcasting, Zoom participation will include audio only. There will be no video available for Zoom participants. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Comments will be limited to three minutes and must be within the subject matter jurisdiction of the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three (3) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda, and will not consider comments on items that are not within the subject matter jurisdiction of the City Council. Comments that disrupt the meeting will not be tolerated.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the time frame determined by the City for the item.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a maximum five (5) minute time frame to be heard on the specific issue, with no rebuttal time.

REGULAR MEETING
of the 77th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 19, 2024
7:30 P.M.

Copies of the Agenda Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. **Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.** Agenda Reports indicate when Government Code § 84308 applies to an agenda item.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
IN HONOR OF Riku Hiroyuki Granucci, Born October 3, 2024, to Sake Tanabe and Ryan Granucci
Celestino "Auggie" Marquez, Born October 22, 2024, to Parents Jade Mushiski and Roger Marquez
INVOCATION Police Chaplain Steve Campodonico
PLEDGE OF ALLEGIANCE Councilmember Larry J. Spicer
ROLL CALL Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 **Pasadena Humane Pet of the Month**
Staff Reference: Kevin McManus, Public Relations & Communications Manager
- PR-2 **Make a Difference Day Recap**
Staff Reference: Macy Gracia, Volunteer Center of San Gabriel Valley
- PR-3 **Recognition of Community Emergency Response Team, Police Explorers, and Fire Explorers**
- PR-4 **Recognition of Retiring Police Chief Alan Sanvictores**
Staff Reference: Dylan Feik, City Manager
- PR-5 **Introduction of Newly Promoted Police Chief Heath Harvey**
Staff Reference: Dylan Feik, City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Jasmine Rodriguez

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the October 15, 2024, Regular and Special Meetings, October 31, 2024, Special Meeting, and November 8, 2024, Special Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the October 15, 2024, Regular and Special Meetings, October 31, 2024, Special Meeting, and November 8, 2024, Special Meeting of the Monrovia City Council
- CC-2 [Payroll Nos. 22 and 23 in the Net Amount of \\$822,933.34 and \\$835,788.68, Respectively, and Warrant Registers dated October 17, October 24, October 31, November 7, and November 14, 2024, in the Total Amounts of \\$897,686.77, \\$620,039.29, \\$452,007.66, \\$1,400,841.03, and \\$585,571.68, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 22 and 23 in the net amount of \$822,933.34 and \$835,788.68, respectively, and Warrant Registers dated October 17, October 24, October 31, November 7, and November 14, 2024, in the total amounts of \$897,686.77, \$620,039.29, \$452,007.66, \$1,400,841.03, and \$585,571.68, respectively
- CC-3 [Destruction of Certain Departmental Records; Resolution No. 2024-64](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2024-64
- CC-4 [Advisory for Limited City Operations December 23, 2024, through January 3, 2025](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: No action is required by the City Council
- CC-5 [Agreement between City of Monrovia and Los Angeles Turf Club, Inc. \(dba Santa Anita Park\) Related to Temporary and Periodic Use of a Portion of the Racetrack Parking Lot for Driver's Training for the Period Ending December 31, 2027](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve the agreement with Los Angeles Turf Club, Inc., (dba Santa Anita Park) related to the temporary use of the racetrack parking lot for driver's training for the period ending December 31, 2027, in a form approved by the City Attorney, and authorize the City Manager approve training dates as needed and execute the necessary documents
- CC-6 [Updating the Adopted Vehicle Miles Traveled \(VMT\) Requirements \(Baseline and Thresholds of Significance\) for the Purposes of Analyzing Transportation Impacts under the California Environmental Quality Act \(CEQA\), Resolution No. 2024-52](#)
Staff Reference: John Mayer, Planning Division Manager
Recommendation: Adopt Resolution No. 2024-52
- CC-7 [Final Tract Map No. 084341 for Properties Located at 619 and 619 ½ East Walnut Avenue; Richard Piña, Bowden Development, Inc., Applicant](#)
Staff Reference: John Mayer, Planning Division Manager
Recommendation: Approve Final Tract Map No. 084341
- CC-8 [Award of Contract to Pokrajac Corporation in an Amount not to Exceed \\$41,850.00 for the Canyon Park Nature Center Facilities Upgrades; Approve a Project Contingency in an Amount not to Exceed \\$4,185.00; and Find That the Project is Categorically exempt from CEQA Review](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Award a contract to Pokrajac Corporation for the Canyon Park Nature Center Facilities and Furniture Upgrades Project in an Amount Not to Exceed \$41,850.00, authorize the City Manager or designee to approve contract change orders not to exceed \$4,185.00, find that the Project is categorically exempt from CEQA review., and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Reviewing and Extending the Proclamations of Local Emergency for the December 13, 2021, Rain Storm Event; and the Rain Storm Event Beginning on January 8, 2023; Resolution No. 2024-66](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Adopt Resolution No. 2024-66

- CC-10 [Fiscal Year 2023-2024 Fire Inspection Performance Report Pursuant to California Health & Safety Code Section 13146.4; Receive and File](#)
 Staff Reference: Jeremy Sanchez, Fire Chief
 Recommendation: Receive and file the Fiscal Year 2023/2024 Fire Inspection Performance Report
- CC-11 [Fifth Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to License of Two Parking Lots on Lime Avenue for the Period Ending November 30, 2025, in an Amount not to Exceed \\$123,000.00](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Approve the Fifth Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to license of two parking lots on Lime Avenue for the period ending November 30, 2025, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three (3) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record. Comments that disrupt the meeting will not be tolerated.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-169 and Mills Act Contact MA-157 for Property Located at 231 North Ivy Avenue by Property Owners Brian and Diane Tungate; Resolution No. 2024-63; and find that the Project is Categorically Exempt from Review under California Environmental Quality Act \(CEQA\) Guidelines Section 1533I](#)
 Staff Reference: John Mayer, Planning Division Manager
 Recommendation: Adopt Resolution No. 2024-63

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Edward Belden
 (a) League of California Cities Annual Conference & Expo, October 16-18, 2024, Long Beach, CA
- RCC-2 Councilmember Sergio P. Jiménez
 (b) 2024 Art in Public Places Ornament
 (a) League of California Cities Annual Conference & Expo, October 16-18, 2024, Long Beach, CA
- RCC-3 Councilmember Larry J. Spicer
 (a) League of California Cities Annual Conference & Expo, October 16-18, 2024, Long Beach, CA
- RCC-4 Mayor Pro Tem Dr. Tamala Kelly
 (a) League of California Cities Annual Conference & Expo, October 16-18, 2024, Long Beach, CA
- RCC-5 Mayor Becky A. Shevlin
 (a) League of California Cities Annual Conference & Expo, October 16-18, 2024, Long Beach, CA

ADMINISTRATIVE REPORTS

AR-1 [Revisions to the GoMonrovia Service Hours and Lyft Pass Payment Structure, and Agreement with Pro Park, LLC, for the Provision of Americans with Disabilities Act \(ADA\) Compliant Transportation and Dispatch Services as part of GoMonrovia in an Amount not to Exceed \\$1,738,884.00 for the Period Ending June 30, 2026, with Four \(4\) One-Year Options to Extend](#)

Staff Reference: Alex Tachiki, Public Works Director, and Sophia Sousa, Management Analyst

Recommendation: approve the proposed revisions to GoMonrovia Service Hours and the Lyft Pass Payment Structure and the Agreement with Pro Park, LLC, for the provision of Americans with Disabilities act (ADA) compliant transportation and dispatch services as part of GoMonrovia in an amount not to exceed \$1,738,884.00 for the period ending June 30, 2026, with four (4) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-2 [City Council Discussion Regarding Measure K Sales Tax Revenues and Possible Projects](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Refer seven (7) projects, totaling \$16,019,040, to the Measure K Citizens Advisory Committee and prepare programmatic and financial details/plans for their comment

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 3, 2024, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of November, 2024.

Alice D. Atkins, MMC, City Clerk



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

