



**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Community Services

MEETING DATE: November 19, 2024

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-2

TITLE: Consideration of Canceling the December 2024 Monrovia Old Town Advisory Board (MOTAB) Meeting

OBJECTIVE: To consider canceling the December 2024 MOTAB Meeting due to holiday conflicts

BACKGROUND: In 2021, MOTAB elected to move the regular meeting of the Board to the third Tuesday of the month rather than the previously established second Tuesday of the month. Canceling meetings near the holidays has been typical for other Boards and Commissions; however, previously not necessary for MOTAB. In 2021, MOTAB elected to cancel the December meeting due to it being close to the Christmas holiday. In 2022 and 2023, the winter holiday conflicted with the MOTAB schedule.

ANALYSIS: Due to the December Board meeting scheduled for Tuesday, December 17, staff is recommending the meeting be canceled. It is expected that some may be out of town or beginning their holiday celebrations and therefore canceling may make sense.

FISCAL IMPACT: There is no fiscal impact associated with this report.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend approval of canceling the December 2024 MOTAB Meeting; or
2. Do not recommend approval and request more information from staff.

STAFF RECOMMENDATION: Staff recommends the board approve option No. 1; recommend approval of canceling the December 2024 MOTAB Meeting.

ACTION: If Board concurs, the appropriate action is a motion to recommend approval of canceling the December 2024 MOTAB Meeting.

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