



# MONROVIA OLD TOWN ADVISORY BOARD STAFF REPORT

**AGENDA ITEM:** AR-1

**PREPARED BY:** Rachael Hughes,  
Executive Assistant to City  
Manager

**MEETING DATE:** September 9, 2014

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**SUBJECT:** Review of Budget Expenditures/Revenues – August 2014

**REQUEST:** Receive and File Report

**BACKGROUND:** The MOTAB Board receives a monthly report from staff showing expenditures and revenue collected.

**DISCUSSION/ANALYSIS:** The Budget Report the Board receives has been revamped to show monthly expenditures divided by category. The report also includes deposits categorized by Advertising, Events, Promotions, Filming, BID Assessments, and any miscellaneous deposits.

The budget report for the Month of August 2014 is included in this report.

**STAFF RECOMMENDATION:** Staff recommends that the Board receive and file this report.

**BOARD ACTION REQUIRED:** If the Board concurs, the appropriate action would be a motion to receive and file the report.

## MOTAB EXPENDITURE/REVENUE REPORT --AUGUST 2014

DATE	DESCRIPTION	CATEGORY	DESCRIPTION	AMOUNT	MO TOTALS
8/28/2014	SGV Newspaper	Advertising	ROP Ad; SGV News; Main News 07/04/14	1,125.00	
8/28/2014	SGV Newspaper	Advertising	ROP Ad; SGV News; Main News 07/25/14	1,125.00	
					2,250.00
8/6/2014	B & H Signs	Printing	Riders	95.00	
8/25/2014	Imprintability	Printing	Favorite DT Posters	43.60	
8/28/2014	Family Festival Prod Inc	Professional Fees	Weds in OT (7/2, 7/9, 7/16, 7/23, 7/30)	2,000.00	
					2,138.60
8/31/2014	SCE	Utility	OT Electricity	200.00	
					200.00
	<b>MONTH TO DATE EXPENDITURES</b>				<b>4,588.60</b>
8/13/2014	Deposit	Co-Op Advertising	Merchants	200.00	
					200.00
8/31/2014	Deposit	BID	Assessments	4,520.43	
					4,520.43
	<b>MONTH TO DATE DEPOSITS</b>				<b>4,720.43</b>
	<b>NET CHANGE</b>				<b>131.83</b>

City of Monrovia

Business Improvement District Fund (MOTAB)

			FY 11-12		FY 12-13		FY 13-14		FY 14-15	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenues										
27112250	3397	OTHER REVENUES	\$0	(\$5,640)	\$0	(\$21,746)	\$0	(\$39,150)	\$0	(\$2,315)
27112254	3344	OTHER ASSESSMENTS	(\$46,350)	(\$45,845)	(\$46,350)	(\$49,946)	(\$46,350)	(\$49,599)	(\$48,000)	(\$8,209)
27112258	3096	INTRST & INVST EARNING	\$0	(\$13)	(\$100)	(\$8)	(\$50)	\$0		
27112260	3364	FILMING REVENUE	(\$15,000)	(\$24,760)	(\$15,000)	(\$13,622)	(\$15,000)	(\$2,500)	(\$15,000)	(\$3,550)
			(\$61,350)	(\$76,258)	(\$61,450)	(\$85,322)	(\$61,400)	(\$91,249)	(\$63,000)	(\$14,074)
Expenditures										
27112210	4005	OT SALARIES	\$0	\$0	\$0	\$954	\$0	\$0	\$0	\$0
27112220	4022	ADVERTISING	\$22,000	\$35,439	\$22,000	\$50,687	\$32,000	\$43,575	\$32,000	\$450
27112220	4028	PROF FEES	\$16,000	\$34,099	\$16,000	\$18,089	\$8,500	\$8,449	\$8,500	\$0
27112220	4115	OFFICE SUPPLIES	\$500	\$143	\$500	\$281	\$250	\$0	\$150	\$0
27112220	4132	POSTAGE	\$500	\$398	\$500	\$88	\$150	\$52	\$150	\$0
27112220	4135	PRINTING	\$0	\$0	\$0	\$0	\$2,500	\$1,908	\$2,500	\$0
27112220	4144	EVENT SUPPLIES	\$0	\$0	\$0	\$0	\$8,000	\$10,142	\$8,600	\$0
27112220	4146	ELECTRICITY	\$5,000	\$2,400	\$5,000	\$2,400	\$2,400	\$2,400	\$2,400	\$400
27112220	4160	MISC EXPENSE	\$10,000	\$3,688	\$10,000	\$9,486	\$2,000	\$961	\$1,500	\$0
27112222	4228	TRANSFER OUT	\$0	\$0	\$0	\$0	\$6,584	\$6,584	\$6,584	\$1,097
27112240	4228	TRANSFER OUT	\$13,312	\$9,749	\$13,312	\$10,371	\$0	\$0	\$0	
			\$67,312	\$85,916	\$67,312	\$92,356	\$62,384	\$74,071	\$62,384	\$1,947
Net (Revenues) over Expenditures			\$5,962	\$9,658	\$5,862	\$7,034	\$984	(\$17,179)	(\$616)	(\$12,127)