



## CITY OF MONROVIA TRAFFIC SAFETY COMMITTEE AGENDA

*Tina Cherry, Public Services Director*  
*James Hunt, Chief of Police*  
*Craig Jimenez, Community Development Director*  
*Mandip Samra, Public Works Manager*  
*Niles Boyer, Field Services Manager, Public Works*  
*Alfredo Enriquez, Management Analyst, Community Development*  
*Roberto Wilken, Sergeant, Police Department*  
*Gibson Transportation Consulting, Inc.*

**Thursday, February 18, 2016**  
**4:00 p.m.**  
**Public Works Training Room**  
**600 South Mountain Avenue**  
**Monrovia, CA 91016**

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Call to order:

**A. MINUTES FOR APPROVAL**

Motion to approve Minutes of the January 21, 2016 meeting.

**B. REVIEW ITEMS**

None

**C. FOLLOW-UP ITEMS**

**1. Req: #2015-177: Permit Parking on Hidden Valley – Alta Vista to end of road – Resident Only Parking**

Restricted parking to be discussed when easements are finalized. Staff to prepare petition for community use.

**2. Req: #2015-182: Encino Way and Encino Ave – Parking**

Staff evaluated site and stated that the street is a very small cul-de-sac with only five residences. Red curb exists per emergency access requirement. Letter to be sent to residents.

**3. Req: #2015-185: 646 N Canyon Blvd – Restricted Parking in front of residence**

Resident requesting restricted parking in front of residence. Field Services Manager continues to meet and work with the resident to discuss alternatives.

**4. Req: #2015-186: 1300 Block of Sherman Ave – Permit Only Parking**

Petition sent to resident in October, 2015. Staff made contact with the resident and resident did not receive the previously sent petition. Staff to re-send petition to resident.

5. **Req: #2015-188: Gold Line – Mayflower and Central Area**
  1. **Central Avenue Between Shamrock and Mountain**  
Preliminary plans were discussed at the December, 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.
  2. **Mayflower and Huntington**  
Preliminary plans were discussed at the December, 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.
  3. **Mayflower and Evergreen**  
Preliminary plans were discussed at the December, 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.
6. **Req: #2015-195: Olive and Primrose – Permit Parking Only**  
Residential parking is available on site. Staff to follow up with the owner.
7. **Req: #2015-196: 1805 Encino Ave – Speeding**  
Field Services Manager spoke with resident and advised that MUSD will not change the bus route. Suggestion made to add a skip stripe to the street. Work Order placed. Gibson Transportation Consulting, Inc. to determine if skip stripe is acceptable. Work order to be placed for No Parking signage on west side of Encino from Genoa to El Dorado during school hours, Monday – Friday, 7 a.m. – 8 a.m. and 2 p.m. – 3:30 p.m. Letter to be sent to residents notifying of No Parking restrictions.
8. **Req: #2015-197: Monrovia High School Area – Traffic / Parking**  
ADA parking available on Colorado and on site. Gibson Transportation Consulting, Inc. to provide follow-up for a bus parking zone on Madison.
9. **Req: #2015-198: Duarte Rd West at Shamrock to California – Rear end collisions**  
Gibson Transportation Consulting, Inc. to provide follow-up on Task Order for striping plan.
10. **Req: #2015-201: 1133 E Lemon Ave – Speeding**  
PD to report on counts from data box placed in December 2015.
11. **Req: #2015-207: Plymouth Elementary School – Crosswalk**  
School requesting crosswalk at Jefferies and Rochelle. Gibson Transportation Consulting, Inc. to provide follow-up.
12. **Req: #2015-208: 1035 E Huntington Drive – Red Curb**  
Resident stated trash cans are obstructing view of oncoming westbound traffic. Athens was contacted and trash can placement was moved. Resident requests red curb on northwest side of property. Staff to evaluate area and the visibility of westbound traffic.
13. **Req: #2016-001: 103 W Foothill (Burnin Earth Smoke Shop) – Parking**  
Owner of the Smoke Shop requests the parking limits be reduced in front of the shops on Foothill from Myrtle west to Steadman Place. Work Order placed for signage and letter to be sent notifying business owners of new 90 minute parking limit restriction.

**14. Req: #2016-002: Sawpit Nature Trail crossing at Greystone – Safety**

Resident requests signage update and street painting at the Greystone crossing at the Sawpit Nature Trail. Work order placed to refresh the skip stripe.

**15. Req: #2016-003: May Ave between Foothill and Greystone – Speeding**

Resident requested a speed study. Prior data collected by PD data box. To be patrolled with radar by PD for speeding. Letter to be sent to resident with prior data collected.

**D. AGENDA ITEMS**

**1. Req: #2016-005: Hacienda Dr – Speeding**

Resident requests street to be evaluated for speeding.

**2. Req: #2016-006: 550 Duarte Road – Traffic / No Parking (red curb)**

Resident requests extended red curbs, at the complex driveway entrance/exit, to provide additional visibility of on-coming traffic when exiting.

**3. Req: #2016-007: Sawpit Bridge on Wild Rose – Traffic**

Resident inquiring if the Sawpit Bridge, on Wild Rose, is two-way traffic and requesting the actual documentation.

**4. Req: #2016-008: 319 W Huntington Dr (Simply Divine Hair Salon) – Parking**

Business owner is requesting the removal of the current 20 minute parking restriction in front of the adjacent business which is currently vacant.

**E. ORAL COMMUNICATIONS FROM THE PUBLIC**

**F. GENERAL TRAFFIC ITEMS FROM COMMITTEE MEMBERS**

**G. SCHEDULED MEETING**

The next meeting is scheduled for **Thursday, March 17, 2016**, in the Public Works Training Room, 600 South Mountain Avenue, Monrovia, California.

**H. ADJOURNMENT**

cc: Mandip Samra, Public Works Manager  
Niles Boyer, Field Services Manager, Public Works  
Sean Sullivan, Management Analyst, Public Works  
Craig Jimenez, Community Development Director  
Alfredo Enriquez, Management Analyst, Community Development  
Alice Atkins, City Clerk  
Roberto Wilken, Sergeant, Police Department  
Lori Bashford, Parking Control Officer, Police Department  
Audra Tellez, Office Administrator, Fire Department