

**MINUTES OF THE
MONROVIA TRAFFIC SAFETY COMMITTEE
HELD THURSDAY, FEBRUARY 18, 2016**

CONVENE: Niles Boyer, Field Services Manager, Public Works, convened the Regular Meeting of the Traffic Safety Committee on Thursday, February 18, 2016, at 4:15 p.m., in the Public Works Training Room, 600 South Mountain Avenue, Monrovia, California.

COMMITTEE MEMBERS PRESENT:

Niles Boyer, Field Services Manager, Public Works
Alfredo Enriquez, Management Analyst, Community Development

ALSO PRESENT:

Jim Mead, Officer, Police Department
Sophia Nakov, Senior Administrative Assistant

A. MINUTES FOR APPROVAL

Approval of the Minutes from the January 21, 2016 meeting: approved.

B. REVIEW ITEMS

None

C. FOLLOW-UP ITEMS

1. Req: #2015-177: Permit Parking on Hidden Valley Rd (Alta Vista to end of road / Cloverleaf Dr / Hidden Valley) – Resident Parking Only

Item being discussed with City Council as a mitigation measure with easements related to the opening of the Hillside Wilderness Preserve Recreation Area Cloverleaf Dr access point. If the City Council agrees, staff will work with the community to identify the impacted areas and begin routing a petition. No new information until the easements have been finalized and is on-going. *Carry over to March 17, 2016 meeting.*

2. Req: #2015-182: Encino Way and Encino Ave – Parking

Resident requesting the removal of the red curb to allow for additional parking. Staff evaluated site and stated that the street is a very small cul-de-sac with only five residences. Red curb for emergency access requirement. Letter to be sent notifying resident of restricted parking. *Carry over to the March 17, 2016 meeting.*

3. Req: #2015-185: 646 N Canyon Blvd – Restricted Parking (front of residence)

Resident requesting restricted parking in front of residence. Field Services Manager continues to meet and work with the resident to discuss alternatives. *Carry over to March 17, 2016 meeting.*

4. Req: #2015-186: 1300 Block of Sherman Ave – Permit Parking Only

Resident requesting Permit Parking Only. Petition sent to resident in October 2015. Staff made contact with the resident and resident did not receive the previously sent petition. Staff to re-send the petition and letter to the resident and provide a 30-day response timeline. *Carry over to March 17, 2016 meeting.*

5. Req: #2015-188: Gold Line – Mayflower Ave and Central Ave Area

a. Central Ave between Shamrock and Mountain

Preliminary plans were discussed at the December 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.

b. Mayflower and Huntington

Preliminary plans were discussed at the December 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.

c. Mayflower and Evergreen

Preliminary plans were discussed at the December 2015 meeting. Gibson Transportation Consulting, Inc. to present final plans.

Solid plans for all items will be available at the next meeting. *Carry over to March 17, 2016 meeting.*

6. Req: #2015-195: Olive Ave and Primrose Ave – Permit Parking Only

Requesting Permit Parking Only. Zoning regulations reviewed. Residential parking is available on site. Public Parking is available on the streets. *Closed.*

7. Req: #2015-196: 1805 Encino Ave – Speeding

MUSD will not change the bus route. Suggestion made to add skip stripe to the street. Task Order placed with Gibson Transportation Consulting, Inc. to insure a skip stripe is acceptable. Work Order placed for No Parking signage on west side of Encino from Genoa to El Dorado during school hours, Monday – Friday, 7 a.m. – 8 a.m. and 2 p.m. – 3:30 p.m. Letter to be sent notifying residents of No Parking restrictions. *Carry over to March 17, 2016 meeting.*

8. Req: #2015-197: Monrovia High School Area – Traffic / Parking

Requesting ADA parking and extended bus zone. ADA parking available on Colorado and on site. Bus parking zone to be extended on Madison. *Closed.*

9. Req: #2015-198: Duarte Rd West at Shamrock Ave to California Ave – Rear end collisions

Task Order placed with Gibson Transportation Consulting, Inc. for striping plan. *Carry over to March 17, 2016 meeting.*

10. Req: #2015-201: 1133 E Lemon Ave – Speeding

The Police Department conducted a data box speed study in December 2015. The data box statistics indicate that 30,490 vehicles were tracked with an average speed of 27 mph driven. The posted speed limit is 35 mph. Letter to be sent notifying resident of the data box statistics. *Closed.*

11. Req: #2015-207: Plymouth Elementary School – Crosswalk

School requesting crosswalk at Jefferies and Rochelle. A staff site visit determined that a crosswalk at Rochelle would come up to a residential driveway. Current crosswalk at Jefferies and Treelane. *Closed.*

12. Req: #2015-208: 1035 E Huntington Dr – Red Curb

Resident reported that trash cans are obstructing view of oncoming westbound traffic. Athens was contacted and the trash can placement was moved. Resident requests red curb on northwest side of property. Work Order to be placed for staff to refresh current red curb. *Carry over to March 17, 2016 meeting.*

18. Req: #2016-001: 103 W Foothill Blvd (Burnin' Earth Smoke Shop) – Parking

Owner of the Burnin' Earth Smoke Shop requesting parking limits be changed in front of shops from Myrtle Ave west to Steadman Place. Suggested 45 minutes to 1 hour parking limit restriction. Work Order placed for signage. Letter to be sent notifying business owners of new 90 minute parking limit restriction. *Carry over to March 17, 2016 meeting.*

19. Req: #2016-002: Sawpit Nature Trail Crossing at Greystone – Safety

Resident requesting signage update and street painting at the Greystone crossing on the Sawpit Nature trail. Work Order placed to refresh the skip stripe. *Carry over to March 17, 2016 meeting.*

20. Req: #2016-003: May Ave between Foothill Blvd and Greystone Ave – Speeding

Resident requesting street to be evaluated for speeding. The Police Department conducted a data box speed study in March and April 2015. The data box statistics indicate 2,195 vehicles were track and 854 could be cited. Letter to be sent notifying resident of the data box statistics.
Closed.

21. Req: #2016-005: Hacienda Dr – Speeding

Resident requesting street to be evaluated for speeding. Task Order to be placed with Gibson Transportation Consulting, Inc.

22. Req: #2016-006: 550 Duarte Rd – Traffic / No Parking (red curb)

Resident requesting extended red curbs, at the complex driveway entrance/exit, to provide additional visibility of on-coming traffic when exiting. Task order to be placed with Gibson Transportation Consulting, Inc. for a line of site safety study from driveway to driveway.

23. Req: #2016-007: Sawpit Bridge on Wild Rose Ave – Traffic

Resident inquiring if the Sawpit Bridge, on Wild Rose, is 2-way traffic and requesting the actual documentation. Task Order to be placed with Gibson Transportation Consulting, Inc. for bridge measurements.

24. Req: #2016-008: 319 W Huntington Dr (Simply Divine Hair Salon) – Parking

Business owner is requesting the removal of the current 20 minute parking restriction in front of the adjacent business which is currently vacant. Staff to research on-site businesses and parking.

D. ORAL COMMUNICATIONS FROM THE PUBLIC

- Resident requesting additional speed cushions on Grand Avenue
- Resident requesting 4-way stop at Fifth and Genoa, currently a 2-way stop, and refresh striping at Genoa and Magnolia.

E. NEW ITEMS

None

F. GENERAL TRAFFIC ITEMS FROM COMMITTEE MEMBERS

None

G. SCHEDULED MEETINGS

The next meeting is scheduled for **Thursday, March 17, 2016**, at 4:00 p.m., in the Public Works Training Room, 600 South Mountain Avenue, Monrovia, California.

H. ADJOURNMENT

The meeting adjourned at 4:53 p.m.