



## CITY OF MONROVIA TRAFFIC SAFETY COMMITTEE AGENDA

*Tina Cherry, Public Works Director*  
*James Hunt, Chief of Police*  
*Craig Jimenez, Community Development Director*  
*Mandip Samra, Public Works Manager*  
*Niles Boyer, Field Services Manager*  
*Alfredo Enriquez, Management Analyst*  
*Roberto Wilken, Sergeant*

**Thursday, January 21, 2016**  
**4:00 p.m.**  
**Public Works City Yard**  
**600 South Mountain Avenue**  
**Monrovia, CA 91016**

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Call to order:

**A. MINUTES FOR APPROVAL**

Motion to approve minutes of the December 17, 2015 meeting.

**B. REVIEW ITEMS**

None

**C. FOLLOW-UP ITEMS**

1. **Req: #2015-177: Permit Parking on Hidden Valley – Alta Vista to end of road – Resident Only Parking** – Mitigation measure approved; staff will be preparing the petition for community use.
2. **Req: #2015-182: Encino Way (Encino Ave & Encino Way) – Parking Issue**  
Staff performed a site visit and stated that the street is a very small cul-de-sac with only 5 houses. Painting the curb will result in no parking for residents. Staff will send a letter to residents to inquire about possible permit only parking.
3. **Req: #2015-185: 646 N Canyon Blvd – Restricted parking in front of residence**  
Resident requesting restricted parking in front of residence. Field Services Manager to meet with the resident to discuss red curb in front of residence.
4. **Req: #2015-186: 1300 Block of Sherman Ave – Permit Only Parking**  
Petition sent to resident in October. Staff made contact with the resident. Resident does not have the petition sent in October. Staff to send a new petition to resident.

5. **Req: #2015-188: Gold Line Mayflower/Central Area**
  1. **Central Avenue Between Shamrock/Mountain**  
Preliminary plans were discussed at the December meeting. Traffic Engineer to present final plans
  2. **Mayflower/Huntington**  
Preliminary plans were discussed at the December meeting. Traffic Engineer to present final plans
  3. **Mayflower/Evergreen**  
Preliminary plans were discussed at the December meeting. Traffic Engineer to present final plans
6. **Req: #2015-193: Alta Vista & West Chestnut – 4 way stop**  
Request for 4 way stop at corner of Alta Vista and West Chestnut. Excessive speeding. Data Box confirmed that a stop warrant study was not warranted for this location. Staff to send letter to the resident to inform them of outcome of the data box placement.
7. **Req: #2015-195: Olive and Primrose – Permit Parking only**  
Reviewing zoning regulations to determine if restricted parking is feasible. Staff to contact owner to determine number of units and available parking spots.
8. **Req: #2015-196: 1805 Encino Ave – Speeding**  
Niles Boyer, Field Services Manager spoke with the resident and advised her that MUSD will not change the bus route. A suggestion was made to add a skip stripe to street. Work order was placed. Follow-up from Traffic Engineer to determine if skip stripe is acceptable. Further discussion needed on requested No Parking on west side of Encino from Genoa to El Dorado during school hours.
9. **Req: #2015-197: Monrovia High School Area – Traffic/Parking**  
Staff to report on status of discussions with MUSD regarding handicapped parking request on Colorado and bus parking zone on Madison.
10. **Req: #2015-198: Duarte Rd West at Shamrock to California – Rear end collisions**  
Traffic Engineer to provide follow-up on Task Order for striping plan.
11. **Req: #2015-201: 1133 E Lemon Ave – Speeding**  
PD to report on counts from data box placed in December.
12. **Req: #2015-202: 400-600 Block of E Cypress Ave (California to Shamrock) – Permit Parking**  
Resident Overnight Parking Only approved at the November 17, 2015 meeting. Staff installed signs. Staff to send letter to residents to inform them of the new parking restrictions.
13. **Req: #2015-204: Genoa/Magnolia – Crosswalk**  
Resident requesting a crosswalk at the intersection of Genoa and Magnolia. Staff reported that the City Engineer does not recommend a crosswalk at this location. Staff to report feedback from discussion with resident.

**14. Req: #2015-205: Fano/Mayflower - Crosswalk**

Resident requesting a crosswalk at the intersection of Fano and Mayflower. Staff reported that the City Engineer does not recommend a crosswalk at this location. Staff to report feedback from discussion with resident.

**15. Req: #2015-206: Corner of Olive & Gladys – No Parking Signs Removed**

Resident requesting that the No Parking Signs on Gladys be removed to allow for additional on street parking. Staff to report on evaluation of street with regards to emergency vehicle access.

**16. Req: #2015-207: Plymouth Elementary School – Crosswalk**

School requesting crosswalk at Jefferies & Rochelle. Area in question may be located in unincorporated section of Monrovia. Staff to evaluate and report on findings.

**17. Req: #2015-208: 1035 E Huntington Drive – Red Curb**

Resident stated trash cans are obstructing view of oncoming westbound traffic. Athens was contacted and trash can placement was moved. Resident still wants red curb on northwest side of property. Staff to report on evaluation of the area, specifically the visibility of west bound traffic.

**D. AGENDA ITEMS**

**1. Req: #2016-001: 103 W Foothill (Burnin Earth Smoke Shop) - Parking**

Owner of Smoke Shop requesting parking limits be changed in front of shops from Myrtle west to Stedman Place. Suggestion from 3 hour parking to 45 minutes to 1 hour. Staff to report on municipal codes.

**2. Req: #2016-002: Sawpit Nature Trail crossing at Greystone – Safety**

Resident requests signage update and street painting at the Greystone crossing at the Sawpit Nature Trail.

**3. Req: #2016-003: May Ave between Foothill and Greystone - Speeding**

Resident wants street evaluated for speeding.

**E. ORAL COMMUNICATIONS FROM THE PUBLIC**

**F. GENERAL TRAFFIC ITEMS FROM COMMITTEE MEMBERS**

**G. SCHEDULED MEETING**

The next meeting is scheduled for **Thursday, February 18, 2016** Public Works Training Room, City Yard, 600 South Mountain Avenue, Monrovia, California.

**H. ADJOURNMENT**

cc: Alan Sanvictores, Captain, Police Department  
Alfredo Enriquez, Management Analyst, Community Development  
Alice Atkins, City Clerk  
Craig Jimenez, Community Development Director  
Chris Donovan, Fire Chief  
Lauren Vasquez, Deputy City Manager  
Lori Bashford, Parking Control Officer, Police Department

Mandip Samra, Public Works Manager  
Nels Ortlund, Captain, Police Department  
Niles Boyer, Field Services Manager, Public Works  
Robert Wilken, Sergeant, Police Department