

**MINUTES OF THE
MONROVIA TRAFFIC SAFETY COMMITTEE
HELD THURSDAY, JANUARY 21, 2016**

CONVENE: Niles Boyer, Field Services Manager, Public Works, convened the Regular Meeting of the Traffic Safety Committee on Thursday, January 21, 2016, at 4:07 p.m., in the Public Works Training Room, 600 South Mountain Avenue, Monrovia, California.

COMMITTEE MEMBERS PRESENT:

Mandip Samra, Public Works Manager
Niles Boyer, Field Services Manager, Public Works
Alfredo Enriquez, Management Analyst, Community Development

ALSO PRESENT:

Dan Verna, Sergeant, Police Department
Jim Mead, Officer, Police Department
Susan Matthews, Senior Administrative Assistant
Sophia Nakov, Senior Administrative Assistant

A. MINUTES FOR APPROVAL

Approval of the Minutes from the December 17, 2015 meeting: approved.

B. REVIEW ITEMS

None

C. FOLLOW-UP ITEMS

1. Req: #2015-177: Permit Parking on Hidden Valley – Alta Vista to end of road – Resident Only Parking

Item being discussed with City Council as a mitigation measure related to the opening of the Cloverleaf access point. If City Council agrees, staff will work with the community to identify the impacted areas and begin routing the petition. No new information until easements are finalized. *Carry over to February 18, 2016 meeting.*

2. Req: #2015-182: Encino Way and Encino Ave – Parking

Staff preformed site visit and stated that the street is a very small cul-de-sac with only five residences. Red curb for emergency access requirement. Letter to be sent notifying residents of restricted parking. *Closed.*

3. Req: #2015-185: 646 N Canyon Blvd – Restricted Parking in front of residence

Continue to seek mitigation to meet resident concerns. Field Services Manager continues to meet and work with the resident to discuss alternatives. *Carry over to February 18, 2016 meeting.*

4. Req: #2015-186: 1300 Block of Sherman Ave – Permit Parking Only

Petition sent to resident in October, 2015. Staff made contact with the resident and resident did not receive the previously sent petition. Staff to re-send petition to resident. *Carry over to February 18, 2016 meeting.*

5. Req: #2015-188: Gold Line – Mayflower and Central Area
a. Central Ave between Shamrock and Mountain

Reviewed proposal from Gibson Transportation Consulting, Inc. Recommendation to add two pop-outs to eliminate the transition. Traffic will not be able pull out of right turn lane; will have to turn right. Will help to avoid hazards with pedestrians and traffic.

b. Mayflower and Huntington

Reviewed proposal from Gibson Transportation Consulting, Inc. Recommendation to shift southbound left turn lane. North end will shift over with small painted island to improve visibility.

c. Mayflower and Evergreen

Reviewed proposal from Gibson Transportation Consulting, Inc. Recommendation to paint crosswalks north and south resulting in a 3-way crosswalk at a 4-way stop.

Solid plans for all items will be available at the next meeting. *Carry over to February 18, 2016 meeting.*

6. Req: #2015-195: Olive and Primrose – Permit Parking Only

Reviewing zoning regulations to determine if restricted parking is feasible. No new information to present to the Committee. *Carry over to February 18, 2016 meeting.*

7. Req: #2015-196: 1805 Encino Ave – Speeding

Field Services Manager reported that he spoke with the resident at 1805 Encino Ave and advised that MUSD will not change the bus route. Suggestion made to add skip stripe to street. Work Order will be placed and Gibson Transportation Consulting, Inc. will be consulted to insure the skip stripe is acceptable. Resident suggested we have No Parking on west side of Encino from Genoa to El Dorado during school hours. Letter to be sent notifying residents of restricted parking. *Carry over to February 18, 2016 meeting.*

8. Req: #2015-197: Monrovia High School Area – Traffic / Parking

Determined crosswalk not feasible. Traffic signals were retimed. ADA parking available on Colorado and on site. Gibson Transportation Consulting, Inc. to evaluate bus parking zone on Madison. Letter to be sent to MUSD. *Carry over to February 18, 2016 meeting.*

9. Req: #2015-198: Duarte Rd West at Shamrock to California – Rear end collisions

Task order to Gibson Transportation Consulting, Inc. for striping plan. *Carry over to February 18, 2016 meeting.*

10. Req: #2015-201: 1133 E Lemon Ave – Speeding

Resident is requesting stop sign or speed cushions on Lemon Ave east of Bradbury. Posted speed limit is 35 mph. Average speed recorded is 27 mph (30,490 vehicles tracked). Letter to be sent notifying resident of data box results. *Carry over to February 18, 2016 meeting.*

11. Req: #2015-202: 400-600 Block of E Cypress Ave (California to Shamrock) – Permit Parking

Resident Overnight Parking Only was approved at the November 17, 2015 meeting. Letter to be sent notifying residents of the two parking permits to be issued per household, per submitted application. *Carry over to February 18, 2016 meeting.*

12. Req: #2015-204: Genoa and Magnolia – Crosswalk

Resident requesting a crosswalk at the intersection of Genoa and Magnolia. Request denied by Gibson Transportation Consulting, Inc. Current 3-way crosswalk. *Closed.*

13. Req: #2015-205: Fano and Mayflower – Crosswalk

Resident requesting a crosswalk at the intersection of Fano and Mayflower. Request denied by Gibson Transportation Consulting, Inc. Current 3-way crosswalk. *Closed.*

14. Req: #2015-206: Corner of Olive and Gladys – No Parking Signs Removed

Resident requesting that the No Parking Signs on Gladys be removed to allow for additional parking. Request denied due to emergency access requirement. Letter to be sent to resident. *Carry over to February 18, 2016 meeting.*

15. Req: #2015-207: Plymouth Elementary School – Crosswalk

School requesting crosswalk at Jefferies and Rochelle. Gibson Transportation Consulting Inc. to review and report at the next meeting. *Carry over to February 18, 2016 meeting.*

16. Req: #2015-208: 1035 E Huntington Drive – Red Curb

Resident stated trash cans are obstructing view of oncoming westbound traffic. Athens was contacted and trash can placement was moved. Resident requests red curb on northwest side of property. Staff to evaluate area and visibility of westbound traffic. *Carry over to February 18, 2016 meeting.*

18. Req: #2016-001: 103 W Foothill (Burnin Earth Smoke Shop) – Parking

Owner of Smoke Shop requested parking limits be changed in front of shops from Myrtle west to Steadman Place. Suggested 45 minutes to 1 hour parking limit restriction. Work Order placed for signage. Letter to be sent notifying business owners of new 90 minute parking limit restriction. *Carry over to February 18, 2016 meeting.*

19. Req: #2016-002: Sawpit Nature Trail crossing at Greystone – Safety

Resident requests signage update and street painting at the Greystone crossing at the Sawpit Nature trail. Work Order placed to refresh the skip stripe. *Carry over to February 18, 2016 meeting.*

20. Req: #2016-003: May Avenue between Foothill and Greystone – Speeding

Resident requests street to be evaluated for speeding. Prior data collected. To be patrolled with radar by PD for speeding. Letter to be sent to resident with prior data collected. *Carry over to February 18, 2016.*

D. ORAL COMMUNICATIONS FROM THE PUBLIC

None

E. NEW ITEMS

None

F. GENERAL TRAFFIC ITEMS FROM COMMITTEE MEMBERS

G. SCHEDULED MEETINGS

The next meeting is scheduled for **Thursday, February 18, 2016**, at 4:00 p.m., in the Public Works Training Room, 600 South Mountain Avenue, Monrovia, California.

H. ADJOURNMENT

The meeting adjourned at 4:50 p.m.