



DEPARTMENT OF COMMUNITY DEVELOPMENT

PLANNING DIVISION

DATE: JULY 21, 2016
TO: HISTORIC PRESERVATION COMMISSION
FROM: CRAIG JIMENEZ, DIRECTOR OF COMMUNITY DEVELOPMENT
SUBJECT: REORGANIZATION

At the beginning of each fiscal year, the Historic Preservation Commission reorganizes by selecting a new chair and vice chair. The reorganization will take place at the beginning of the July 27th meeting. Chair Hendrix will convene the meeting. The discussion of reorganization will follow the roll call. The newly elected chair will run the remainder of the meeting.

The next in line to serve as Chair is Vice Chair Penny Zuk. Commissioner Nancy Burke is next in line to serve as Vice-Chair.

Staff thanks Commissioner Hendrix for serving as the Chair of the Historic Preservation Commission last year.

RECOMMENDATION: Staff recommends that Commissioner Zuk be elected Chair of the Historic Preservation Commission and Commissioner Burke be elected as Vice-Chair. If the Historic Preservation Commission concurs with this recommendation then, the following motion is appropriate:

MOTION:

Elect Commissioner Penny Zuk as the Chair and Commissioner Nancy Burke as Vice-Chair of the Commission for the year 2016-2017