



HISTORIC PRESERVATION COMMISSION STAFF REPORT

APPLICATION: Monrovia Depot

AGENDA ITEM: AR-1

PREPARED BY: Craig Jimenez, Director
Community Development

MEETING DATE: January 27, 2016

TITLE: Establishment of the Historic Santa Fe Depot Renovation Subcommittee

REQUEST: To create a Subcommittee, consisting of three members of the Historic Preservation Commission, who will monitor and oversee the Historic Santa Fe Depot Renovation Project

DISCUSSION: The City's Historic Santa Fe Depot (Depot), which is located in the middle of Station Square Transit Village adjacent to Monrovia's Gold Line Station, was first constructed in 1926 as a sister building to the station located in the City of Claremont. Over the years, the Depot gradually fell into disrepair. During the past decade, the City has explored different avenues through which to restore the facility.

On December 15, 2015, the City Council approved a lease and improvement agreement (Agreement) with Daylight Limited, LLC for the rehabilitation and adaptive reuse of the Depot. The Agreement established a 55 year lease term with Daylight Limited, LLC and dedicated \$1.5 million from the City's Gold Line Construction Authority funding for the Depot's repair and upgrade. Architectural/structural plans and building elevation renderings are currently being prepared for a proposed restaurant/café concept at the Depot. The proposed renovation timeline portion of the project is expected to last through late 2016. In accordance with the terms of the Agreement, the City Council directed staff to work with the Historic Preservation Commission to establish a subcommittee who will provide oversight of the rehabilitation work at the Depot.

Over the years, the subcommittee format has been very successful in working through details and addressing unanticipated issues that come up during the construction process in a timely manner. In this case, the subcommittee will be assisting City staff in working through some of the technical details of the project. Based on the expected duties of the subcommittee, staff believes that experience in architecture, design and construction will be very important to the success of the project. As the project moves forward, staff will facilitate the scheduling of meetings, both regularly scheduled and meetings that react to unexpected issues during construction. It is important to note that the overall authority rests with the Historic Preservation Commission as a whole. Any review and direction given by the subcommittee must be consistent with the decisions and recommendations of the Commission. Items that staff or the subcommittee believes are beyond the scope of their responsibility or are not consistent with previous direction of the Commission will be referred back to the Historic Preservation Commission for review and discussion.

RECOMMENDATION: Staff recommends that the Historic Preservation Commission approve the formation of a three member Historic Santa Fe Depot Restoration subcommittee. If the Historic Preservation Commission concurs then the appropriate motion is:

Appoint Commissioner _____, Commissioner _____, and Commissioner _____ to serve on the subcommittee.