



DEPARTMENT OF COMMUNITY DEVELOPMENT

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PLANNING DIVISION

DATE: JULY 14, 2014  
TO: HISTORIC PRESERVATION COMMISSION  
FROM: CRAIG JIMENEZ, PLANNING DIVISION MANAGER  
SUBJECT: REORGANIZATION

At the beginning of each fiscal year, the Historic Preservation Commission reorganizes by selecting a new chair and vice chair. The reorganization will take place at the beginning of the July 23 meeting. Chair Zuk will convene the meeting. The discussion of reorganization will follow the roll call. The newly elected chair will run the remainder of the meeting.

The next in line to serve as Chair is Vice Chair Marianne Lee. Commissioner Sergio Jimenez is next in line to serve as Vice-Chair.

Staff thanks Commissioner Zuk for serving as the Chair of the Historic Preservation Commission last year.

**RECOMMENDATION:** Staff recommends that Commissioner Lee be elected Chair of the Historic Preservation Commission and Commissioner Jimenez be elected as Vice-Chair. If the Historic Preservation Commission concurs with this recommendation then, the following motion is appropriate:

**MOTION:**

**Elect Commissioner Lee as the Chair and Commissioner Jimenez as Vice-Chair of the Commission for the fiscal year 2014-15**