



**CITY OF MONROVIA
COMMUNITY SERVICES COMMISSION
AGENDA REPORT**



DEPARTMENT: Community Services

MEETING DATE: July 14, 2015

PREPARED BY: Tina Cherry,
Public Services Director

AGENDA LOCATION: AR-1

TITLE: Community Services Commission Reorganization

DISCUSSION: It is time to reorganize the Commission for the 2015-16 program year. To ensure the process was consistent with other City Commissions and Boards, staff consulted the City Clerk. The process to reorganize is outlined below.

Each Commission reorganizes at the close of the fiscal year (July – June) for the following year. Typically, the seated vice-chair is elected chair. The selection of the vice-chair is based on the following order:

- 1) A first-term Commissioner serving at least one year. If there is more than one, meeting that criteria, then they serve in alphabetical order based on last names.
- 2) The Commissioner who has the longest span since last serving as chair.

Based on this process Vice-Chair Matthews would move into the Chair position and Commissioner Yuille would be recommended as Vice-Chair.

Staff thanks Commissioner Mills for serving as the Chair of the Community Services Commission this past year.

RECOMMENDATION: Staff recommends that Vice-Chair Matthews be elected Chair of the Community Services Commission and Commissioner Yuille be elected as Vice-Chair.

COMMISSION ACTION REQUIRED: If the Community Services Commission concurs, then, the appropriate action would be a motion to elect Vice-Chair Matthews as the Chair, and Commissioner Yuille as Vice-Chair of the Commission for the year 2015-16 program year.

AR-1