



CITY of **MONROVIA** CALIFORNIA



PROGRAM BUDGET **FISCAL YEAR 2016-2017**

City of Monrovia



Program Budget Fiscal Year 2016-2017

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City of Monrovia

Program Budget Fiscal Year 2016-2017

CITY COUNCIL

**Tom Adams, Mayor
Alexander C. Blackburn, Mayor Pro Tem**

**Gloria Crudgington
Councilmember**

**Becky A. Shevlin
Councilmember**

**Larry J. Spicer
Councilmember**

ELECTED OFFICIALS

**Alice D. Atkins, CMC, City Clerk
Stephen R. Baker, City Treasurer**

MANAGEMENT TEAM

Oliver Chi, City Manager

Mark D. Alvarado, Administrative Services Director/Assistant City Manager

Tina Cherry, Director of Public Services

Brad Dover, Fire Chief

James Hunt, Chief of Police

Craig Jimenez, Director of Community Development

Lauren Vasquez, Human Resources Director/Deputy City Manager

Submitted By:

***Department of Finance and
Office of the City Manager
June 2016***

CITY OF MONROVIA 2016-2017 BUDGET

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Budget Message to the Residents of Monrovia:

INTRODUCTION

I am pleased to submit the City of Monrovia's Fiscal Year 2016/17 Budget for your consideration and review. The spending plan that has been developed is not only structurally balanced, but also advances key priorities as identified by the City Council as we strive to live our mission of existing to serve the people of Monrovia to create a community that offers a premier quality of life.

The overall budget that has been developed contemplates total expenditures of \$93.27 million across all 46 of the City's separate funds. In particular, for the City's General Fund, the structurally balanced spending plan outlines expenditures of \$40.31 million against revenues of \$40.39 million. Furthermore, the City has been able to maintain a current General Fund reserve of \$4.3 million.

CURRENT CITY PRIORITIES

The City's annual budget is in many ways a policy document that allocates resources towards accomplishing key City priorities. Our current priority listings were developed through a collaborative process whereby we first worked to answer the following question:

- What do we need to do within the next few years in order to achieve success for Monrovia?

As we analyzed the situation at hand, the issues that were identified as needing the most attention in Monrovia included:

- Infrastructure concerns throughout the community
- The Great Recession resulted in both service level reductions and budgetary concerns

- City operations were stressed and in need of enhancement
- Redevelopment was eliminated and we needed a new approach to economic development
- Development pressures were threatening to change the image of our community

As we analyzed these issues facing Monrovia, we continued to come back to one concept – one theme – that tied together the City’s most important current priorities.

Renewal.

We have established the concept of *Renewal* as our current thematic goal, which serves as a common thread that ties together all of the key priorities that the City organization and community are working to achieve. In support of the concept of *Renewal*, the City has also developed and adopted the following four Strategic Goals that tie into the concept of *Renewal*:

- Strategic Goal 1: Enhance Organizational Capacity
 - Achievement of this goal will be accomplished by pursuing workplan items which build a mission driven & values based organizational culture, establish people-based organizational systems, remove obstacles which impede the ability of our people to achieve success, and establish performance management systems that gauge operational effectiveness.
- Strategic Goal 2: Enhance Community Infrastructure
 - Achievement of this goal will be accomplished by pursuing workplan items which implement Citywide capital infrastructure improvements, enhance neighborhood compatibility, and augment historic preservation practices.
- Strategic Goal 3: Enhance Fiscal Sustainability
 - Achievement of this goal will be accomplished by pursuing workplan items which support the development of structurally balanced operating budgets, pursue new economic development opportunities, and enhance office-based occupancy rates.
- Strategic Goal 4: Enhance Relationships with the Community
 - Achievement of this goal will be accomplished by pursuing workplan items which serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement.

The Fiscal Year 2016/17 Budget has been developed in a manner to fund the achievement of our strategic goals that will help us *Renew* Monrovia.

GENERAL FUND OVERVIEW

For the Fiscal Year 2016/17 Budget, the City's General Fund is structurally balanced, with revenues projected to be \$40.39 million against expenditures of \$40.31 million.

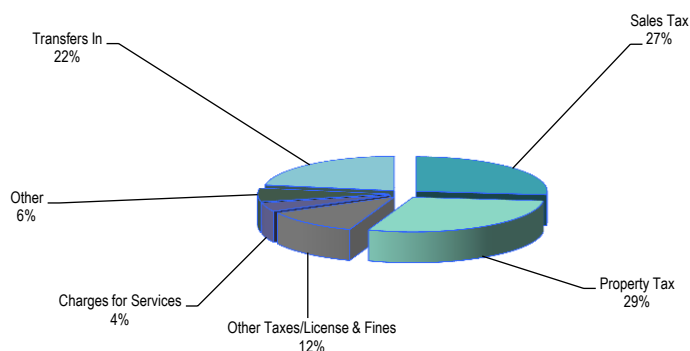
On the revenue side, property taxes, sales taxes, and transient occupancy taxes combine to make up nearly 60% of all General Fund revenues. As we have analyzed recent financial trends and identified conservative future projects, all current indicators illustrate that the economic health of Monrovia continues to improve.

Property tax revenues are expected to reach \$10.98 million for the 2016-17 Fiscal Year. This is an approximate 4% increase over the prior year, which equates to an increase of approximately \$366,000. In addition, assessed values of single family homes are expected to increase approximately 4% next year, which is consistent with the growth rate experienced last year.

Sales tax revenue is projected to increase approximately 5% for the 2016-17 Fiscal Year, to \$10.11 million. The growth is attributable to a combination of factors, and in particular, strong auto sales and consumer spending in Monrovia have bolstered our sales tax receipts. Additionally, dealerships are looking to expand their inventories, as evidenced by the recently completed BMW Dealership Expansion project.

Finally, our Transient Occupancy (Hotel) Tax continues to show strong growth over the last several years, and we are projecting that those revenues will increase 3% during the 2016/17 Fiscal Year, with total hotel tax receipts projected to be over \$1.87 million.

The following chart outlines a breakdown of the sources of the City's \$40.39 million in General Fund Revenues.



Sources of General Fund Revenue

On the General Fund expenditure side, our overall funding outlays are distributed as follows:

Personnel Costs:	\$28.57M
Maintenance & Operations:	\$9.09M
Transfers & Other:	\$2.65M
TOTAL:	\$40.31M

From a personnel perspective, the 2016/17 Fiscal Year Budget includes a net increase of four and one-half (4.5) new positions. Those positions include:

- 2 part-time 3/4 positions in the City Manager’s Office
- 1 Accountant position in Administrative Services
- 1 Administrative Assistant in Community Development
- Conversion of one vacant Environmental Services Coordinator into two Management Assistant positions (only one funded)

With these changes, the City’s overall personnel costs are projected to increase 4% in the 2016/17 Fiscal Year.

In addition, our Maintenance & Operations (M & O) expenditures are projected to increase 1.6% in the 2016/17 Fiscal Year.

CAPITAL IMPROVEMENT PROGRAM

In accordance with our adopted Strategic Goal of Enhancing Community Infrastructure, the City has during the past two years worked to develop and implement a very aggressive capital improvement program (CIP) plan.

The largest CIP objective being undertaken by the City is an initiative that has been named *Monrovia Renewal*, which is an estimated \$51.7 million project that seeks to facilitate the improvement of deferred street, sidewalk, water system, and sewer line maintenance initiatives. The overall plan calls for the repair of every street in the City that has a pavement condition index rating of less than 70, the implementation of necessary water transmission pipe replacements, the improvement of water production facilities, and the upgrade of all sewer lines in need of repair. Funding to implement the *Monrovia Renewal* project has been included in the Fiscal Year 2016/17 Budget.

In addition to the *Monrovia Renewal* program, staff has also incorporated a base CIP plan in the FY 2016-17 budget that proposes to add \$1.567 million in expenditures to execute an additional 22 separate capital improvement projects and capital outlay expenditures. An overview of those proposed projects includes the following:

1	SW/SE Area Non-Renewal Sidewalk Repairs	\$550,000
2	Police Department Guns	\$42,000
3	FATS Machine Repair	\$50,000
4	Spillman Module Update	\$50,000
5	ACT Police Department Training Module	\$25,000
6	Parking Ticket Machine Upgrade	\$30,000
7	Blue Star Banner Flag Updates	\$25,000
8	HWP Gator	\$20,000
9	Catch Basin Study	\$20,000
10	Station Square Parking Study	\$75,000
11	HWP – Fire Road Repairs	\$45,000
12	Library Strategic Plan	\$30,000
13	GIS System (PW)	\$80,000
14	Integrated Permitting System	\$300,000
15	Old Town Bollards	\$75,000
Facility Upgrades:		
16	Police Department Office	\$15,000
17	Library Office	\$10,000
18	Community Center Planning	\$10,000
19	Fire Station 101 Shed Expansion	\$15,000
20	Colorado Commons Elevator Repair	\$60,000
21	Library Planning	\$10,000
22	Recreation Park Baseball Field Upgrade	\$30,000
TOTAL		\$1,567,000

CITY RESERVE POLICY ADOPTED

As part of the development of our Fiscal Year 2016/17 Budget, the City also established for the first time a formal reserve fund policy. The adopted policy establishes target levels of reserves for various City funds, as recommended by the Government Finance Officers Association (GFOA).

Ultimately, the adopted reserve policy requires that the City work towards establishing a minimum “savings account” for each specific fund identified, which will allow the City to better address any significant swings in cash flows due to economic cycles and unanticipated emergencies. The reserve policy includes the following components:

- For our General Fund, the reserve level would be 20% (10% working capital fund + 10% emergency contingency).
- For our Enterprise Funds and our Facilities Fund, the reserve levels would be 30% of the budgeted operating expenditures.
- For our Fleet Replacement Fund, the reserve level would be 30% of the estimated replacement value of all fleet inventory.

- For our Retirement (Pension Cost Reserve) Fund, the reserve level would be \$1,000,000.

CONCLUSION

There are many individuals who worked hard to develop the Fiscal Year 2016/17 Budget. In particular, Monrovia is blessed to have strong and visionary political leadership from the Mayor and City Council. The leadership provided by the City Council is complimented by a tremendously talented City staff that is committed to delivering the best services to the community. Many thanks to all involved in the development of the budget, with special commendation to the Administrative Services Department for leading our efforts.

The adoption of the Fiscal Year 2016/17 Budget is not the end of our financial management practices for the year, but instead, serves as the beginning of a fluid and interactive process that will be engaged throughout the year. As part of our commitment to fiscal responsibility, we will be continuing to dialogue with the City Council and the community regarding implementation and execution of sound financial decisions. We have already worked to schedule regular study sessions with the City Council, institution of mid-year budget reviews, meetings with the Audit Committee, and the performance of regular updates to ensure that the City remains in good fiscal health.

As we move forward, the Fiscal Year 2016/17 Budget truly does serve as a plan for the achievement of *Renewal* for our community, and all of us fortunate enough to be part of the City organization are committed to doing the hard work necessary to ensure that Monrovia remains the brightest gem in the crown that is the San Gabriel Valley.

Best regards,

Oliver Chi,
City Manager

BUDGETING PHILOSOPHIES

In order for the user of Monrovia's Program Budget to gain some understanding of its contents, it is important that the broad based assumptions used in this document be identified. Both the budget objectives and process are presented, which are essential components to developing this document. Staff has also chosen to highlight the way the City directs and administers its financial policies and practices in this section. Partial references to these philosophies are addressed again throughout the budget document as they relate to various projects, funds, or department activities.

1. The City has developed and adopted the following four Strategic Goals that tie into the concept of *Renewal*:
 - Strategic Goal 1: Enhance Organizational Capacity
 - Strategic Goal 2: Enhance Community Infrastructure
 - Strategic Goal 3: Enhance Fiscal Sustainability
 - Strategic Goal 4: Enhance Relationships with the Community
2. Beginning with fiscal year 1994-95, the City Council has codified its long-standing principles of financial management. The fourteen principles shown in this section reflect ongoing financial practices needed to assure the community that "fiscal responsibility" is being achieved through prudent fiscal policy making and conservative financial management.
3. Financial Principle I is to adopt and maintain balanced budgets. The fund projections included in this budget reflect conservative revenue estimates, anticipate reasonable expenditure increases (including unfunded mandates), and identify capital project requirements.
4. The City completed a comprehensive business cost study update of individual or group based services in May of 2009. The full cost of providing each service was identified, and the Council established a percentage of that cost to be recovered through fees and charges. The cost of providing services is updated annually and any needed adjustments to rates are determined by Staff and presented to Council for review and approval through the budget adoption process. Rates, as adopted, were used to forecast revenues for this budget period.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final conclusion.

Basis of Accounting and Budgeting

The City of Monrovia's accounting system is organized on a fund basis. Each fund is a separate accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental funds are classified into three broad categories: governmental (general, special revenue, debt service and capital improvement projects), proprietary and fiduciary funds. Governmental funds include activities usually associated with a typical state or local government's operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or an agent.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. The primary revenue sources susceptible to accrual are property, sales and business license taxes, investment income, federal grants, motor vehicle fees and gas tax subventions. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

Budgetary Control

Budgetary control is exercised by (1) the annual budget adoption by the City Council (the second year of a two-year budget cycle is re-adopted by the City Council), (2) formal budgetary integration within the accounting system, (3) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors, (4) computer and paperwork support systems that adequately identify City Council authorized (or when allowed by policy, Staff approved) appropriation and revenue estimate adjustments and (5) monthly review of computer-generated line-item and project departmental expenditure reports with each department manager utilizing a budget to actual format.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final completion.

OBJECTIVES OF THE BUDGET

1. To establish service level efforts and funding in accordance with the service priorities set by the Council for the coming budget period.
2. To adhere to the Principles of Financial Management, including budgets that are balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate infrastructure maintenance, and keeping prudent cash reserves.
3. To involve operating departments in the planning of service delivery for the coming year.
4. To assist the Council and community in understanding Monrovia's proposed plan of operation, and to allow revision to the plan.
5. To provide the Council a basis to enact appropriations.
6. To establish a basis for annual audits.

OVERVIEW OF THE BUDGET PROCESS

Operating Budget

Financial planning and budget preparation occurs in twenty-four month cycles. Since the levels and distribution of services has remained relatively constant over the past several years, two-year budgeting simplifies efforts from all parties involved. An annual update is done in the second year of a two-year budget cycle.

Budget Calendar

The Budget Calendar is prepared in February by the Finance Department. The calendar establishes critical paths and deadlines necessary to adopting the budget in June prior to commencement of the new budget period.

Budget Milestones

The Budget Calendar identifies critical dates of the budget process. This includes the due date for the department data, printouts, and computer files. Of equal importance is the period of budget review with the City Manager.

Budget Development

There are several steps that Finance performs in order to develop a base budget. The first of these steps is to calculate salary and benefit costs for all anticipated budgeted positions throughout the City. Finance utilizes a series of Excel worksheets to calculate total salary and benefit costs for each departmental cost center. Personnel categories, allocations, and total compensation are reviewed and examined for accuracy and a financial analysis of total salary and benefit costs is performed.

After determining the base cost for salary and benefits, Finance exports non-personnel data (e.g., maintenance and operation costs, capital outlay costs, and revenues) into Excel budget worksheets to be used by operating departments in preparing their upcoming budget requests. Worksheets are created for each department cost center, as well as for each project account. Worksheets include three years of prior year actual history, the current year budget, the current year actual to-date figures, and a blank column for the upcoming budget. Once complete by Finance, worksheets are then made available for departments to begin completing their budget requests.

After departments have had time to review and complete their budget worksheets, meetings are scheduled to review and discuss budget requests. These meetings occur over a period of several weeks and are used as a means of discussing each department's operations and any upcoming changes affecting the department which may result in an increase or decrease in requested budgets (over the prior year). After the conclusion of all meetings, Finance then compiles the budget requests from each department to determine if gaps exist between ongoing revenues and expenditures. Projected year-end fund balances are also calculated and included as part of the financial analysis. A City-wide financial analysis is performed to determine if additional adjustments will be needed to departments' original requests in order to obtain a balanced budget. If additional adjustments are needed, meetings are scheduled with departments to allow for further discussion of their budget needs.

Adjusted data from the second round of budget meetings is compiled and a "Preliminary Budget" is established. This Preliminary Budget is the basis for the budget that will be presented to the City Council for consideration.

Budget Meetings

Budget study sessions are normally scheduled by the Council and City Manager as needed. Study sessions are usually held prior to regularly scheduled Council meetings. Focus areas of the budget are identified prior to the study session. The study sessions usually include a review of the current year estimated year-end financial position, major revenue trends, prior year comparisons, financial forecasts for the future, and a discussion of capital needs. Should a gap exist in any fund, multiple solutions are presented to Council, initially as ideas. Council has an opportunity to implement the suggested solutions or any other suggestions received from the community. Normally, final actions to close any gaps are left until the final budget meetings. Actions taken by the Council are tracked to determine the overall effect on the budget.

Budget Hearing and Adoption

Final adoption of the City budget is usually scheduled for the last Council meeting in June. Any unresolved issues are presented for final consideration. Responses to prior Council meeting or budget study session questions or issues are addressed. A series of resolutions are approved to adopt and implement the budget for the next one or two fiscal years, including establishing the next year's Gann Limit Calculation.

Adopted Budget

After the budget has been formally adopted by the City Council, the Finance Department generates a line item detail report for use by all City departments. The reports are made

available in electronic format on the City's Intranet page, as well as on the City's website for use by the community.

The final budget document is prepared by the Finance Department, distributed to Council and management staff, and posted to the City's website. Financial performance reviews are scheduled for each quarter of each fiscal year. Budget adjustments, if needed, are presented to Council for approval during these reviews.

Principles of Financial Management

PRINCIPLE I **CITY BUDGETS MUST BALANCE**

The City Council will continue to adopt balanced budgets on an annual basis. Annual audited financial reports confirm the adoption of a balanced budget, and note any discrepancies. These financial reports are used by the financing community to gauge the City's credit worthiness, among other issues.

PRINCIPLE II **THE CITY SHALL MAINTAIN PRUDENT RESERVES**

Adequate reserves of funds shall be established to meet future capital needs, to offset economic hard times, to stabilize fluctuations in cash flow requirements, and to provide for emergency situations.

PRINCIPLE III **THE CITY SHALL ENDEAVOR TO MAINTAIN COMPETITIVE COMPENSATION**

The City wishes to continue positive labor relations, be competitive in the market place, and desires to attract and retain top talent. Competitive salary and benefits will be provided to all employees within the City's means, with the expectation that services being provided by staff will continue to be exemplary.

PRINCIPLE IV **THE CITY SHALL MAINTAIN ITS INFRASTRUCTURE**

Ongoing, preventative maintenance is an essential component of the City's operations. Adequate funding shall be allocated in current years to minimize expenditures in future years. Infrastructure maintenance includes, but is not limited to, streets, sewers, storm drains, water systems, sidewalks, lights, and parks.

PRINCIPLE V **THE CITY SHALL AMORTIZE CAPITAL COSTS**

To the extent possible, the cost of replacing or expanding existing facilities and equipment will be fully amortized as a continuing cost of doing business. With respect to equipment, rates shall be established to recover the replacement cost of each item at the end of its useful life. Facilities will be amortized to cover ongoing maintenance and cyclical repairs, and for the replacement or expansion of major structures.

PRINCIPLE VI **THE CITY SHALL ONLY BORROW WHAT IT CAN AFFORD TO REPAY**

Loans and other external obligations will be established wisely to level out costs. Refinancing of existing debt will take place when market conditions lend themselves to economic gains. The City shall not overextend indebtedness, which may cause undue financial burdens in subsequent years.

PRINCIPLE VII **THE CITY SHALL FUND ONGOING COSTS WITH ONGOING REVENUES**

Cost must be matched with revenues. Ongoing costs shall only be funded with ongoing revenues. One-time costs can be funded with one-time revenues. However, ongoing costs cannot be funded by one-time revenues.

PRINCIPLE VIII **THE CITY SHALL BASE ITS BUDGET ON REALISTIC ESTIMATES**

The City shall make its budgetary and financial decisions on conservative estimates of revenues and expenditures.

PRINCIPLE IX **THE CITY SHALL COMPETITIVELY PROCURE GOODS AND SERVICES**

Significant savings of tax dollars can be obtained through the competitive bidding of purchases of goods and services. The City shall seek market prices or proposals for all significant purchases of goods and services, including periodic market testing of internally-provided services, consistent with the City's purchasing policy. Preference will be given to Monrovia businesses.

PRINCIPLE X **THE CITY MUST KNOW ITS TRUE COSTS**

The City shall maintain current full business costs of providing each and every City-provided service. In addition, the City shall make conscious decisions about cost recovery and/or general tax subsidy of those services which benefit only portions of the tax-paying public.

PRINCIPLE XI **THE CITY SHALL PLAN AHEAD**

The City shall examine its financial condition periodically by forecasting several years into the future. In this way, adverse trends can be anticipated and better managed.

PRINCIPLE XII **THE CITY SHALL MAKE AND REPORT ITS FINANCIAL DECISIONS PUBLICLY**

Public involvement is encouraged in budgeting and financial planning. The City Council shall make all non-routine or non-administrative financial decisions in public at regularly scheduled meetings, and the results of such decision-making shall be reported in a timely manner through Comprehensive Annual Financial Reports and public information documents.

PRINCIPLE XIII **THE CITY SHALL OPPOSE MANDATED PROGRAMS WHICH ARE UNFUNDED**

Federal and State Government regularly adopt laws which mandate local compliance or implementation. The City is forced to incur additional operating costs, and no funding is provided to pay for these mandates. The City shall have a general policy against unfunded mandates that have an adverse impact to Monrovia's services and budget.

PRINCIPLE XIV **THE CITY SHALL CONSERVATIVELY INVEST ITS IDLE CASH**

The City will invest its idle cash in a conservative manner so as to safeguard public funds. Investment instruments will be chosen using safety, liquidity, and yield as the selection criteria.

Citywide Thematic Goal

Renewal

Citywide Strategic Goals

The City has established four strategic goals in support of our current thematic goal of *Renewal*. Those four strategic goals include the following:

Strategic Goal 1: Enhance Organizational Capacity

- Achievement of this goal will be accomplished by pursuing work plan items which build a mission-driven & values-based organizational culture, establish people-oriented organizational systems, remove obstacles which impede the ability of our people to achieve success, and establish performance management systems that gauge operational effectiveness.

Strategic Goal 2: Enhance Community Infrastructure

- Achievement of this goal will be accomplished by pursuing work plan items which implement Citywide capital infrastructure improvements, enhance neighborhood compatibility, and augment historic preservation practices.

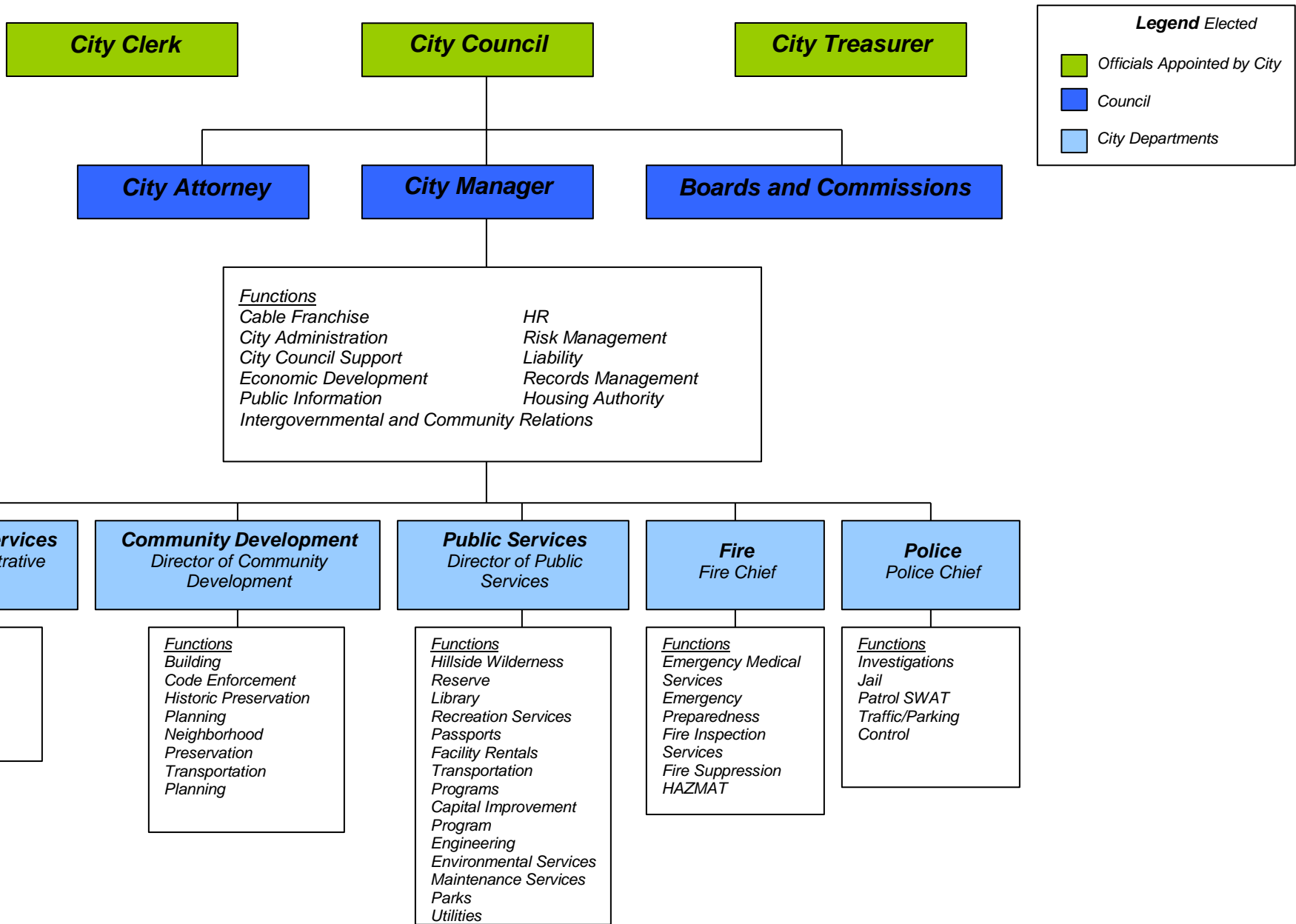
Strategic Goal 3: Enhance Fiscal Sustainability

- Achievement of this goal will be accomplished by pursuing work plan items which support the development of structurally balanced operating budgets, pursue new economic development opportunities, and enhance office-based occupancy rates.

Strategic Goal 4: ENHANCE RELATIONSHIPS WITH THE COMMUNITY

- Achievement of this goal will be accomplished by pursuing work plan items which serve to enhance community trust in all City operations, expand Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement.

City of Monrovia Organizational Chart

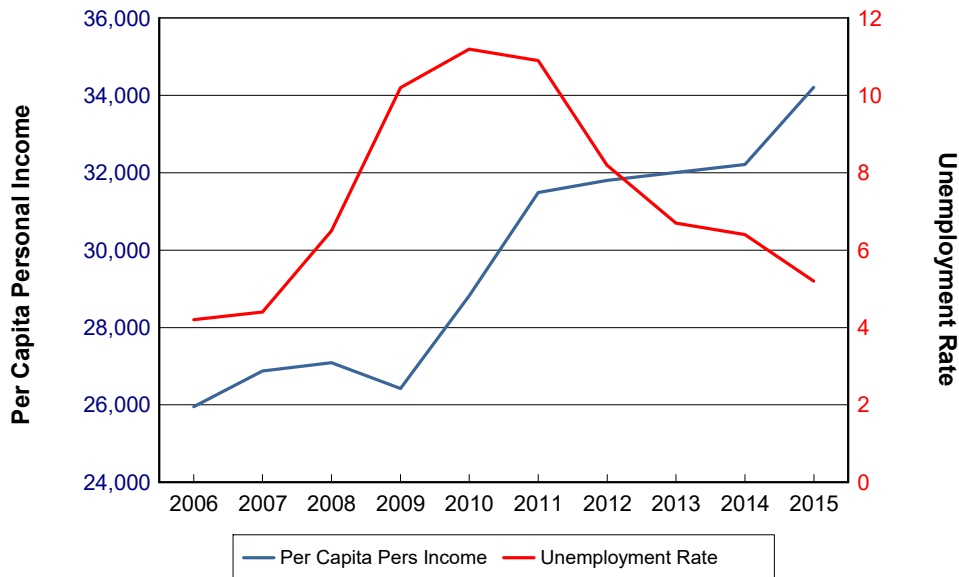


THE CITY OF MONROVIA

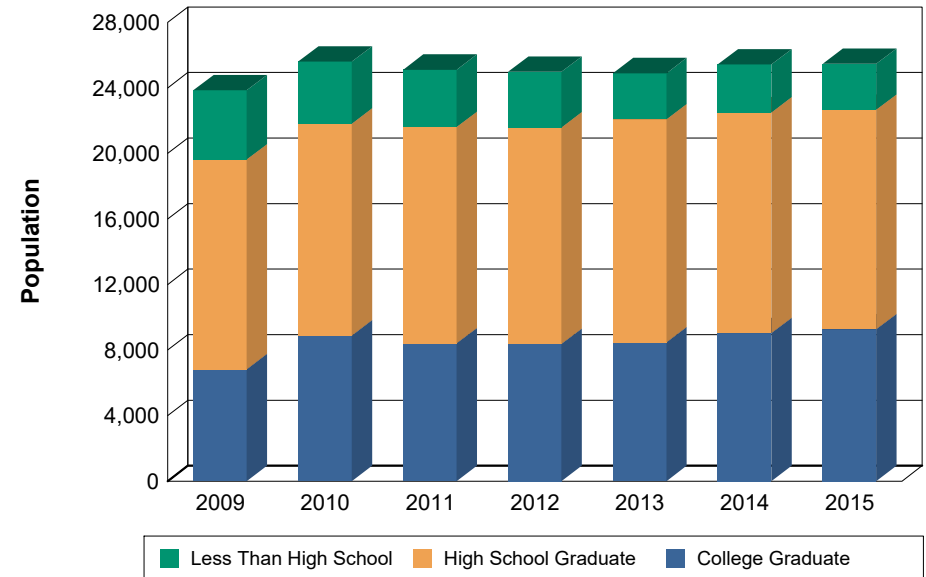
DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2006	38,860	\$1,008,596	\$25,955	4.2%			
2007	38,932	\$1,046,441	\$26,879	4.4%			
2008	39,040	\$1,057,682	\$27,092	6.5%			
2009	39,384	\$1,040,654	\$26,423	10.2%	34.2	82.3%	28.6%
2010	39,984	\$1,152,219	\$28,817	11.2%	37.0	85.2%	34.7%
2011	36,727	\$1,156,386	\$31,486	10.9%	37.5	86.1%	33.5%
2012	36,943	\$1,174,972	\$31,805	8.2%	37.1	86.4%	33.5%
2013	37,162	\$1,189,370	\$32,005	6.7%	37.5	88.7%	34.0%
2014	37,179	\$1,197,721	\$32,215	6.4%	37.7	88.5%	35.5%
2015	37,531	\$1,283,929	\$34,209	5.2%	37.1	89.0%	36.4%

Personal Income and Unemployment



Education Level Attained for Population 25 and Over



Notes and Data Sources:

Population: California State Department of Finance. Unemployment Data: California Employment Development Department
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey



FINANCIAL OVERVIEW



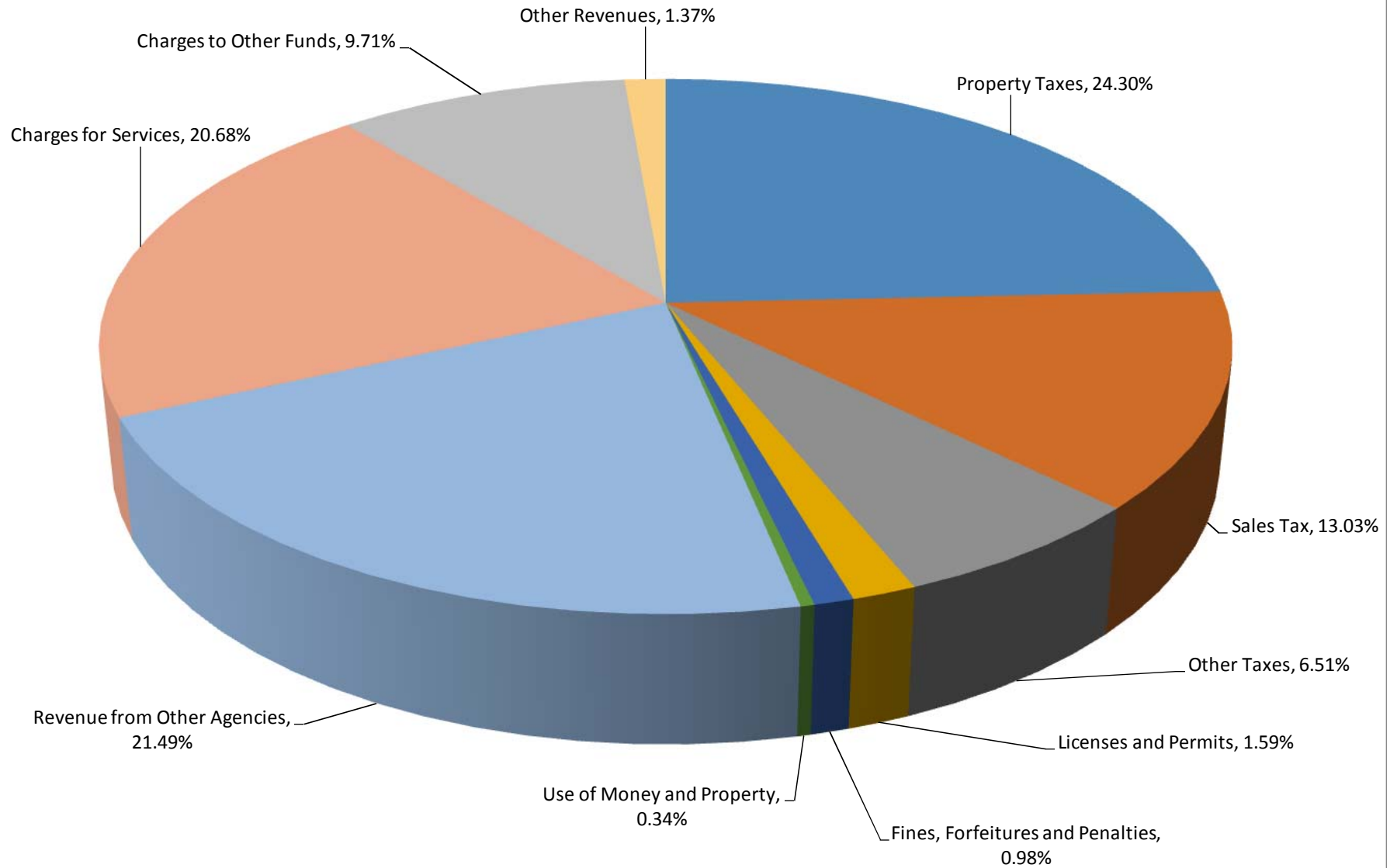
FINANCIAL OVERVIEW

This section, in conjunction with the Fund Financial Summaries section, presents information which shows the overall financial condition of the City of Monrovia. The first exhibits, Sources of Revenue and Areas of Expenditures, consist of pie charts showing both budgeted revenues and expenditures for the year. The Combined Funds Statement shows beginning balances, revenues and expenditures, and the projected fund balances at the close of the fiscal year. Next, because there are often transfers between funds, the Schedules of Transfers In and Transfers Out are also included in this section.

City of Monrovia
Sources of Revenue by Major Category
Fiscal Year 2016-17

	<u>\$ Amount</u>	<u>% of Total</u>
<u>PROPERTY TAXES</u>		
Revenues received from the levy of taxes upon the real value of personal property. This revenue source includes levies against secured and unsecured property rolls, as well as all penalties and interest on delinquent taxes.	\$18,847,041	24.30%
<u>SALES TAX</u>		
Taxes imposed upon the sale or consumption of goods and services in the City. Revenues equal 1% of taxable sales. In addition, the City receives an additional 1/2% for police and fire operations.	\$10,115,866	13.03%
<u>OTHER TAXES</u>		
Revenue derived from property transfer, business license, transient occupancy, franchise fees, and other various taxes.	\$5,054,155	6.51%
<u>LICENSES AND PERMITS</u>		
Revenue received from the issuance of licenses and permits within the City of Monrovia (e.g., animal licenses, building permits, etc.)	\$1,235,624	1.59%
<u>FINES, FORFEITURES, AND PENALTIES</u>		
Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.	\$762,450	0.98%
<u>USE OF MONEY AND PROPERTY</u>		
Revenue received from the rental of land, buildings, and equipment. In addition, interest earnings from the investment of City funds is also included in this revenue source.	\$263,598	0.34%
<u>REVENUE FROM FEDERAL, STATE & OTHER AGENCIES</u>		
Revenues commonly called subventions and grants. This revenue source includes monies received by the City, the distribution of which is controlled by some other agency.	\$16,677,144	21.49%
<u>CHARGES FOR SERVICES</u>		
Revenue from all charges for specific services provided by the City (e.g., engineering and plan check, park and recreation fees, water service charges, etc)	\$16,051,534	20.68%
<u>CHARGES TO OTHER FUNDS</u>		
Revenue from all charges to other departments within the City. Some examples include charges to cover insurance costs, technology support, facility maintenance, and vehicle replacements.	\$7,534,644	9.71%
<u>OTHER REVENUES</u>		
Miscellaneous and one-time revenues not falling into any other classification, including the sale of property and loan proceeds.	\$1,064,130	1.37%
TOTAL	\$77,606,186	100.00%

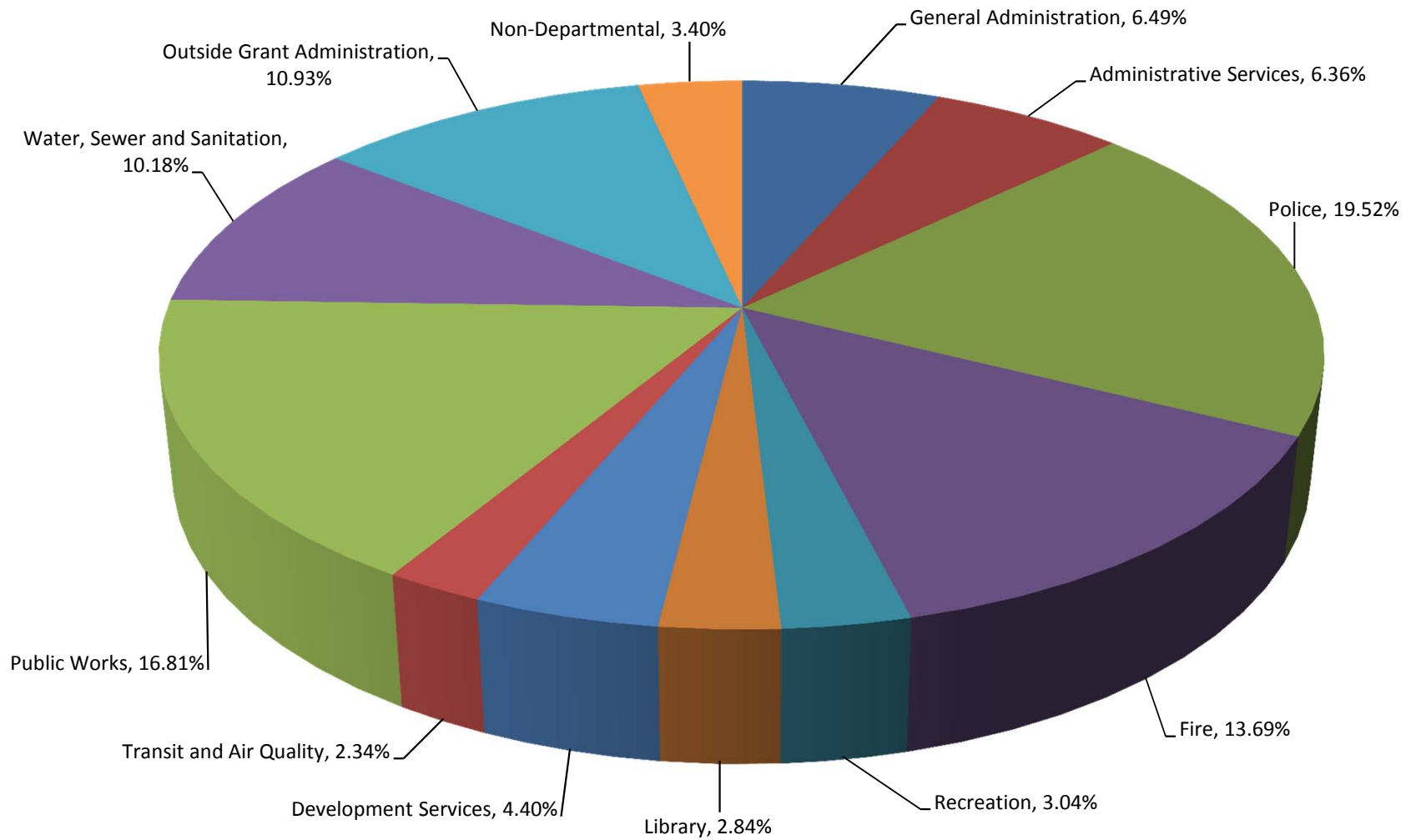
Sources of Revenue by Major Category Fiscal Year 2016-17



**City of Monrovia
Areas of Expenditures
Fiscal Year 2016-17**

	Amount	% of Total
<u>GENERAL ADMINISTRATION</u>		
Expenditures for general administrative support of the various operating departments. Includes City Council, CityClerk, City Treasurer, City Attorney, and Human Resources. These departments, along with the City Manager, are responsible for news media communication, community relations, website management and record keeping. Also includes expenditures for job recruitments, placements, worker's compensation, claims management, insurance and liability claims, unemployment claims, and employee personnel issues.	\$5,351,466	6.49%
<u>ADMINISTRATIVE SERVICES</u>		
Expenditures for all accounting services, which include collecting revenues revenues, paying bills, preparing payroll, data processing and utility billing. Provides financial and analytical support to all departments. In addition, includes expenditures related to the management and maintenance of the City's information systems, including the telephone system and finance computer system.	\$5,249,148	6.36%
<u>POLICE</u>		
Expenditures for police protection, crime investigation and prevention, traffic safety and animal control services.	\$16,113,075	19.52%
<u>FIRE</u>		
Expenditures for fire suppression, prevention, and investigation. Emergency medical (paramedic) service is also provided by the Fire Department.	\$11,297,121	13.69%
<u>RECREATION SERVICES</u>		
Expenditures for recreation programs at the Community Center for youngsters adults and senior citizens. Also includes all parks programs.	\$2,504,227	3.04%
<u>LIBRARY</u>		
Expenditures for maintenance of the Library and its collection. Also included are reference services, children's programs and outreach to shut-ins.	\$2,343,246	2.84%
<u>DEVELOPMENT SERVICES</u>		
Expenditures for building inspection, plan checking, zone administration, and long range planning. Also included is business licensing.	\$3,630,600	4.40%
<u>TRANSIT AND AIR QUALITY</u>		
Expenditures for Monrovia Transit, the community's contracted Dial-A-Ride transportation system. Also included are programs funded for other public transit and ridesharing.	\$1,928,842	2.34%
<u>PUBLIC WORKS</u>		
Expenditures for the design and maintenance of City buildings and public improvements, such as streets, sidewalks, and the street lighting system. Also included are Environmental Services and the maintenance of City parks.	\$13,867,522	16.81%
<u>WATER, SEWER AND SANITATION</u>		
Expenditures for design, construction and maintenance of the City's water sewer and storm drain systems.	\$8,401,229	10.18%
<u>OUTSIDE GRANT ADMINISTRATION</u>		
Expenditures for outside public safety agencies for which the City performs financial management fiduciary duties.	\$9,016,945	10.93%
<u>NON-DEPARTMENTAL</u>		
Expenditures for the payment of principal and interest on bonds and items not logically costed in other departments.	\$2,801,393	3.40%
TOTAL BUDGET		
Less: Intergov't Service Fund Charges	\$82,504,814	100.00%
	(\$7,534,644)	
	\$74,970,170	

Areas of Expenditures FY2016-2017



COMBINED FUNDS STATEMENT

The following table summarizes the estimated financial position of each City fund for fiscal year 2016-17. The "Beginning Balance" shows the total amount available at the close of 2015-16, which is available for appropriation in the new year. "Total Resources" is the sum of "Revenues," "Project Revenues," "Transfers-In" from other funds and "Transfers from Reserves". The "Total Available" figure is an estimate of the total amount available for appropriation during each fiscal year.

"Total Operations" is the sum of appropriations for personnel, supplies, materials and services, capital outlay, and depreciation in the various programs in each fund. Special projects and capital projects in each fund are added to "Total Budget". Special projects are major studies or programs for which the work is usually contracted out for special programs. Special projects do not add to the City's physical assets. Capital projects either improve or add to the City's assets. "Transfers-Out" of each fund and "Transfers to Reserves," in addition to the "Total Budget," make up the "Total Appropriations" figure. The "Ending Balance" shown is the difference between "Total Available" and "Total Appropriations".

The City's funds are shown grouped into categories to reflect the general nature of each fund. The first category, "General Operating Funds", includes those funds which provide the traditional municipal services such as police, fire, parks and recreation, traffic safety, and street maintenance. Some of the revenues to these funds are restricted in their use for specifically identified purposes.

The next category is "Enterprise and Utility Funds". These funds provide services to the public which are paid in whole by charges to the users of the services.

The third category, "Special Purpose Funds", includes those funds for which revenues are restricted for specifically identified purposes.

The fourth category, "Intergovernmental Funds," includes those funds which provide services solely to other City departments or programs. Their primary revenue comes from charges to other funds.

At the bottom of the table, a deduction from the total budget figures is made for transfer and intergovernmental service fund charges. Since these transactions are between funds, they have been excluded so as to not distort the true level of revenues and expenditures.

**CITY OF MONROVIA
COMBINED FUNDS STATEMENT
Fiscal Year 2016-17**

#	FUND DESCRIPTION	BEGINNING	REVENUES	PROJECT REVENUES	TRANSFERS IN	TRANSFER FROM RESERVES & REPAYMENTS	TOTAL RESOURCES	TOTAL AVAILABLE	TOTAL OPERATIONS
		BALANCE 7-1-16							
GENERAL OPERATING FUNDS									
111	General	225,242	29,163,230	350,729	9,774,750	879,940	40,168,649	40,393,891	37,248,621
211	Emergency	(19)	0	0	0	0	0	(19)	0
212	Retirement	1,801,000	5,274,416	0	2,300,000	0	7,574,416	9,375,416	150,000
213	Streets Maintenance	2,807	660,838	0	1,593,250	0	2,254,088	2,256,895	1,090,363
231	Traffic Safety	142,088	550,500	0	39,193	0	589,693	731,781	587,333
261	Lighting/Landscape Mtce Dist.	75,654	1,066,757	0	266,792	0	1,333,549	1,409,203	1,168,620
266	Park Mtce. District	70,024	229,737	0	46,365	0	276,102	346,126	273,825
281	Development Services	46,608	1,434,352	119,950	1,276,682	568,000	3,398,984	3,445,592	2,640,645
SUBTOTAL		2,363,404	38,379,830	470,679	15,297,032	1,447,940	55,595,481	57,958,885	43,159,407
ENTERPRISE & UTILITY FUNDS									
411	Water	710,664	8,431,716	0	60,000	552,369	9,044,085	9,754,749	7,131,061
421	Sewer and Sanitation	156,543	1,589,895	0	0	602,886	2,192,781	2,349,324	1,109,797
423	Storm Drain Maintenance	17,487	311,000	0	130,000	33,000	474,000	491,487	359,647
424	Street Sweeping	0	211,500	0	30,000	0	241,500	241,500	198,080
431	Waste Management	(26,117)	1,921,715	32,290	0	415,000	2,369,005	2,342,888	552,081
SUBTOTAL		858,577	12,465,826	32,290	220,000	1,603,255	14,321,371	15,179,948	9,350,666
SPECIAL PURPOSE FUNDS									
214	Pension Obligation Bond	14,888	1,000	0	1,176,575	0	1,177,575	1,192,463	1,177,900
221	Transportation Dev - Prop A	154,435	1,137,006	0	0	0	1,137,006	1,291,441	1,047,361
222	Transportation Dev - Prop C	1,919,570	565,125	0	0	0	565,125	2,484,695	92,319
224	Transportation Dev - Meas R	2,100,482	426,474	0	0	0	426,474	2,526,956	0
223	Air Quality	335,582	57,000	0	0	0	57,000	392,582	29,886
225	Prop C & Measure R Project	13,490,665	10,000	0	0	0	10,000	13,500,665	0
226	Prop C & Measure R Debt Service	(64,665)	3,000	0	882,558	0	885,558	820,893	759,276
232	Gas Tax	0	773,603	0	0	0	773,603	773,603	0
233	Bikeway Development	0	0	0	0	0	0	0	0
234	Library Grant	85,093	500	25,000	11,017	0	36,517	121,610	36,106
235	Hazardous Materials	40,811	164,100	0	32,827	0	196,927	237,738	180,779
243	Comm. Dev. Block Grant	0	217,790	0	0	0	217,790	217,790	217,790
244	Fire Grant	109,265	35,000	0	0	0	35,000	144,265	35,000
245	Drug Enforcement	14,205	103,000	0	135,056	0	238,056	252,261	242,112
246	Police Grants	165,917	100,000	0	0	0	100,000	265,917	0
247	HIDTA Grant	0	8,474,199	0	0	0	8,474,199	8,474,199	8,474,199
248	OES Grant	618	542,746	0	0	0	542,746	543,364	542,746
249	Other Fiduciary Police Grants	2,000	2,500	0	0	0	2,500	4,500	0
271	Bus. Improve. District	38,146	104,760	0	0	0	104,760	142,906	78,300
311	Capital Improvement	(149,231)	35,100	3,068,919	0	0	3,104,019	2,954,788	0
713	Hillside Acquisition Debt Svcs	338,597	770,500	0	0	0	770,500	1,109,097	500,594
714	Hillside Acquisition Cap Proj	65,000	0	0	0	0	0	65,000	0
715	Library Bond Debt Service Fund	883,476	1,064,000	0	0	0	1,064,000	1,947,476	1,007,899
716	Library Construction Project	137,542	1,500	0	0	0	1,500	139,042	0
832	Miller Memorial Trust	99,998	600	0	0	0	600	100,598	0
833	Bartle Memorial Trust	72,548	1,500	0	0	0	1,500	74,048	0
SUBTOTAL		19,854,942	14,591,003	3,093,919	2,238,033	0	19,922,955	39,777,897	14,422,267
INTERGOVERNMENTAL FUNDS									
511	Facilities Maintenance	190,225	1,928,598	0	82,009	90,000	2,100,607	2,290,832	1,539,785
512	Equipment Pool	143,445	2,960,372	0	4,355	412,000	3,376,727	3,520,172	2,092,181
521	Central Services	4,468	1,245,000	0	130,187	2,000	1,377,187	1,381,655	1,230,326
531	S.I.R. Liability	1,009,209	1,405,000	0	0	0	1,405,000	2,414,209	1,398,940
532	S.I.R. Worker's Compensation	1,306,092	984,678	0	0	0	984,678	2,290,770	929,447
533	S.I.R. Unemployment	181,517	48,991	0	0	0	48,991	230,508	20,000
SUBTOTAL		2,834,956	8,572,639	0	216,551	504,000	9,293,190	12,128,146	7,210,679
MRA Successor Agency									
Transfers In/Out					111,319				
TOTAL		25,911,880	74,009,298	3,596,888	18,082,935	3,555,195	99,132,997	125,044,877	74,143,019
Transfers		0	0	0	(18,082,935)	0	(18,082,935)	(18,082,935)	0
Intergovernmental Services Fund Charges		0	(7,534,644)	0	0	0	(7,534,644)	(7,534,644)	(7,534,644)
NET TOTAL		25,911,880	66,474,654	3,596,888	0	3,555,195	73,515,418	99,427,298	66,608,375

CITY OF MONROVIA
 COMBINED FUNDS STATEMENT
 Fiscal Year 2016-17

FUND		CAPITAL/ SPECIAL	TOTAL	TRANSFERS	TRANSFERS	TOTAL	ENDING	OTHER FUND	TOTAL FUND
#	DESCRIPTION	PROJECTS	BUDGETS	OUT	TO RESERVES & REPAYMENT	APPRO- PRIATIONS	BALANCE 6-30-17	RESERVES	BALANCE 6-30-17
GENERAL OPERATING FUNDS									
111	General	319,380	37,568,001	2,646,859	100,000	40,314,860	79,031	4,414,200	4,493,231
211	Emergency	0	0	0	0	0	(19)	0	(19)
212	Retirement	0	150,000	8,335,091	0	8,485,091	890,325	0	890,325
213	Streets Maintenance	1,275,885	2,366,248	257,816	0	2,624,064	(367,169)	383,925	16,756
231	Traffic Safety	0	587,333	86,269	0	673,602	58,179	0	58,179
261	Lighting/Landscape Mtce Dist.	0	1,168,620	222,226	0	1,390,846	18,357	0	18,357
266	Park Mtce. District	0	273,825	47,753	0	321,578	24,548	0	24,548
281	Development Services	568,000	3,208,645	291,556	0	3,500,201	(54,609)	87,290	32,681
SUBTOTAL		2,163,265	45,322,672	11,887,570	100,000	57,310,242	648,643	4,885,415	5,534,058
ENTERPRISE & UTILITY FUNDS									
411	Water	570,630	7,701,691	1,200,140	0	8,901,831	852,918	42,730,822	43,583,740
421	Sewer and Sanitation	443,303	1,553,100	229,049	0	1,782,149	567,175	15,288,857	15,856,032
423	Storm Drain Maintenance	0	359,647	127,227	0	486,874	4,613	671,790	676,403
424	Street Sweeping	0	198,080	41,896	0	239,976	1,524	339,418	340,942
431	Waste Management	55,965	608,046	1,673,500	0	2,281,546	61,342	1,235,030	1,296,372
SUBTOTAL		1,069,898	10,420,564	3,271,812	0	13,692,376	1,487,572	60,265,917	61,753,489
SPECIAL PURPOSE FUNDS									
214	Pension Obligation Bond	0	1,177,900	0	0	1,177,900	14,563	0	14,563
221	Transportation Dev - Prop A	0	1,047,361	0	0	1,047,361	244,080	0	244,080
222	Transportation Dev - Prop C	0	92,319	667,529	0	759,848	1,724,847	0	1,724,847
224	Transportation Dev - Meas R	0	0	865,029	0	865,029	1,661,927	0	1,661,927
223	Air Quality	0	29,886	0	0	29,886	362,696	0	362,696
225	Prop C & Measure R Project	629,847	629,847	0	0	629,847	12,870,818	0	12,870,818
226	Prop C & Measure R Debt Service	0	759,276	0	97,500	856,776	(35,883)	893,256	857,373
232	Gas Tax	0	0	773,603	0	773,603	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0
234	Library Grant	0	36,106	0	0	36,106	85,504	0	85,504
235	Hazardous Materials	0	180,779	32,223	0	213,002	24,736	0	24,736
243	Comm. Dev. Block Grant	0	217,790	0	0	217,790	0	0	0
244	Fire Grant	0	35,000	0	0	35,000	109,265	0	109,265
245	Drug Enforcement	0	242,112	0	0	242,112	10,149	0	10,149
246	Police Grants	123,003	123,003	0	0	123,003	142,914	0	142,914
247	HIDTA Grant	0	8,474,199	0	0	8,474,199	0	0	0
248	OES Grant	0	542,746	0	0	542,746	618	0	618
249	Other Fiduciary Police Grants	0	0	0	0	0	4,500	0	4,500
271	Bus. Improve. District	0	78,300	6,696	0	84,996	57,910	0	57,910
311	Capital Improvement	3,200,782	3,200,782	0	0	3,200,782	(245,994)	2,438,433	2,192,439
713	Hillside Acquisition Debt Svcs	0	500,594	83,000	0	583,594	525,503	0	525,503
714	Hillside Acquisition Cap Proj	65,000	65,000	0	0	65,000	0	0	0
715	Library Bond Debt Service Fund	0	1,007,899	0	0	1,007,899	939,577	0	939,577
716	Library Construction Project	50,000	50,000	0	0	50,000	89,042	0	89,042
832	Miller Memorial Trust	0	0	0	0	0	100,598	0	100,598
833	Bartle Memorial Trust	0	0	0	0	0	74,048	0	74,048
SUBTOTAL		4,068,632	18,490,899	2,428,080	97,500	21,016,479	18,761,418	3,331,689	22,093,107
INTERGOVERNMENTAL FUNDS									
511	Facilities Maintenance	476,000	2,015,785	259,752	0	2,275,537	15,295	2,041,353	2,056,648
512	Equipment Pool	584,000	2,676,181	107,527	0	2,783,708	736,464	2,754,103	3,490,567
521	Central Services	0	1,230,326	128,194	0	1,358,520	23,135	421,517	444,652
531	S.I.R. Liability	0	1,398,940	0	0	1,398,940	1,015,269	(1,572,817)	(557,548)
532	S.I.R. Worker's Compensation	0	929,447	0	0	929,447	1,361,323	(4,220,538)	(2,859,215)
533	S.I.R. Unemployment	0	20,000	0	0	20,000	210,508	0	210,508
SUBTOTAL		1,060,000	8,270,679	495,473	0	8,766,152	3,361,994	(576,382)	2,785,612
MRA Successor Agency									
Transfers In/Out				0					
TOTAL		8,361,795	82,504,814	18,082,935	197,500	100,785,249	24,259,628	67,906,639	92,166,267
Transfers		0	0	(18,082,935)	0	(18,082,935)	0	0	0
Intergovernmental Services Fund Charges		0	(7,534,644)	0	0	(7,534,644)	0	0	0
NET TOTAL		8,361,795	74,970,170	0	197,500	75,167,670	24,259,628	67,906,639	92,166,267

CITY OF MONROVIA
Transfers In
Fiscal Year 2016-17 Budget

TO FUND	#	AMOUNT FROM FUND	#	AMOUNT	PURPOSE	
General	111	\$9,774,750	Retirement	212	\$6,105,251	Retirement costs
			Street Maintenance	213	\$193,362	General and Public Works Admin overhead
			Traffic Safety	231	\$86,269	General and Police Admin overhead
			Hazardous Materials	235	\$32,223	General and Fire Admin overhead
			Lighting and Landscaping Assess.	261	\$222,226	General and Public Works Admin overhead
			Park Maintenance Assessment Dis	266	\$47,753	General and Public Works Admin overhead
			Business Improvement District	271	\$6,696	General overhead
			Development Services	281	\$291,556	General overhead
			Water	411	\$924,937	General and Public Works Admin overhead
			Sanitation	421	\$78,037	General and Public Works Admin overhead
			Storm Drain	423	\$80,420	General and Public Works Admin overhead
			Street Sweeping	424	\$31,422	General and Public Works Admin overhead
			Waste Management	431	\$112,125	General and Public Works Admin overhead
			Waste Management	431	\$954,000	Waste hauler permit revenue transfer
			Waste Management	431	\$30,000	Hauler fees to cover loss of Prop A Maintenance
			Facilities Maintenance	511	\$259,752	General and Public Works Admin overhead
			Equipment Replacement	512	\$107,527	General and Public Works Admin overhead
Central Services	521	\$128,194	General overhead			
Hillside Acquisition Debt Service	713	\$83,000	Annual Hillside maint. tax earmarked for parks			
					<u>\$9,774,750</u>	
Retirement	212	\$2,300,000	General	111	\$2,300,000	Retirement fund supplement
Street Maintenance	213	\$1,593,250	Retirement	212	\$164,647	Retirement costs
			Proposition C/Measure R	222/224	\$550,000	Non-Renewal Project sidewalk repairs
			Gas Tax	232	\$407,886	Gas Tax support of Street Fund
			Gas Tax	232	\$90,717	Gas Tax In Lieu (used to be Prop 42 funds)
			Measure R	224	\$100,000	General street resurfacing projects
			Sanitation	421	\$75,000	Street repair support
			Waste Management	431	\$205,000	Hauler fees to support street operations
					<u>\$1,593,250</u>	
Pension Obligation Bond Debt Service	214	\$1,176,575	Retirement	212	\$1,176,575	Annual debt service payment
Prop C and Measure R Debt Service	226	\$882,558	Proposition C	222	\$392,529	Renewal Project debt service payment
			Measure R	224	\$392,529	Renewal Project debt service payment
			Measure R	224	\$97,500	Renewal Project reserve set-aside
					<u>\$882,558</u>	
Traffic Safety	231	\$39,193	Retirement	212	\$39,193	Retirement costs
Public Library	234	\$11,017	General	111	\$10,000	Support for Public Library Fund from Library Admin
			Retirement	212	\$1,017	Retirement costs
					<u>\$11,017</u>	
Hazardous Materials	235	\$32,827	Retirement	212	\$32,827	Retirement costs
Asset Forfeiture	245	\$135,056	General	111	\$90,000	Support for Asset Forfeiture Program
			Retirement	212	\$45,056	Retirement costs
					<u>\$135,056</u>	
Lighting and Landscaping Assessment District	261	\$266,792	Retirement	212	\$66,792	Retirement costs
			Gas Tax	232	\$200,000	Support of Lighting & Landscaping Districts
					<u>\$266,792</u>	
Park Maintenance Assessment District	266	\$46,365	Retirement	212	\$46,365	Retirement costs
Development Services	281	\$1,276,682	General	111	\$150,000	General Fund Support
			Retirement	212	\$426,357	Retirement costs
			Gas Tax	232	\$75,000	Gas Tax support of Engineering
			Waste Management	431	\$185,000	Additional hauler fees support
			Various	Various	\$440,325	Engineering overhead
					<u>\$1,276,682</u>	

**CITY OF MONROVIA
Transfers In
Fiscal Year 2016-17 Budget**

TO FUND	#	AMOUNT FROM FUND		#	AMOUNT	PURPOSE
Water	411	\$60,000	Sanitation	421	\$20,000	For GIS System
			Storm Drain	423	\$20,000	For GIS System
			Waster Management	431	\$20,000	For GIS System
					\$60,000	
Storm Drain	423	\$130,000	Waste Management	431	\$130,000	Hauler fees to cover storm drain compliance costs
Street Sweeping	424	\$30,000	Sanitation	421	\$30,000	Support for street sweeping
Facilities Maintenance	511	\$82,009	Retirement	212	\$82,009	Retirement costs
Equipment Replacement	512	\$4,355	Retirement	212	\$4,355	Retirement costs
Central Services	521	\$130,187	Retirement	212	\$130,187	Retirement costs
SUBTOTAL CITY TRANSFERS		<u>\$17,971,616</u>			<u>\$17,971,616</u>	
Successor Agency						
Affordable Housing	921	\$111,319	General Retirement	111	\$96,859	Support for Monrovia Area Partnership (MAP) program
				212	\$14,460	Retirement costs
					\$111,319	
SUBTOTAL SUCCESSOR AGENCY TRANSFERS		<u>\$111,319</u>			<u>\$111,319</u>	
TOTAL		<u>\$18,082,935</u>			<u>\$18,082,935</u>	

CITY OF MONROVIA
Transfers Out
Fiscal Year 2016-17 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
General	111	\$2,646,859	Retirement	212	\$2,300,000	Retirement fund supplement
			Public Library	234	\$10,000	Support for Public Library Fund from Library Admin
			Asset Forfeiture	245	\$90,000	Support for Asset Forfeiture Program
			Development Services	281	\$150,000	Support for Development Services
			Affordable Housing (MAP)	921	<u>\$96,859</u>	Support for Monrovia Area Partnership (MAP) program
					<u>\$2,646,859</u>	
Retirement	212	\$8,335,091	General	111	\$6,105,251	Retirement costs
			Street Maintenance	213	\$164,647	Retirement costs
			Pension Obligation Bond Debt Service	214	\$1,176,575	Annual debt service payment
			Traffic Safety	231	\$39,193	Retirement costs
			Public Library	234	\$1,017	Retirement costs
			Hazardous Materials	235	\$32,827	Retirement costs
			Asset Forfeiture	245	\$45,056	Retirement costs
			Lighting and Landscaping Assessment District	261	\$66,792	Retirement costs
			Park Maintenance Assessment District	266	\$46,365	Retirement costs
			Development Services	281	\$426,357	Retirement costs
			Facilities Maintenance	511	\$82,009	Retirement costs
			Equipment Replacement	512	\$4,355	Retirement costs
			Central Services	521	\$130,187	Retirement costs
			Affordable Housing	921	<u>\$14,460</u>	Retirement costs
					<u>\$8,335,091</u>	
Street Maintenance	213	\$257,816	General	111	\$193,362	General and Public Works Admin overhead
			Development Services	281	<u>\$64,454</u>	Engineering overhead
					<u>\$257,816</u>	
Proposition C	222	\$667,529	Street Maintenance	213	\$275,000	Non-Renewal Project sidewalk repairs (50%)
			Proc C and Measure R Debt Service	226	<u>\$392,529</u>	Renewal Project debt service payment (50%)
					<u>\$667,529</u>	
Measure R	224	\$865,029	Street Maintenance	213	\$275,000	Non-Renewal Project sidewalk repairs (50%)
			Street Maintenance	213	\$100,000	General street resurfacing projects
			Proc C and Measure R Debt Service	226	\$392,529	Renewal Project debt service payment (50%)
			Proc C and Measure R Debt Service	226	<u>\$97,500</u>	Renewal Project reserve set-aside
					<u>\$865,029</u>	
Traffic Safety	231	\$86,269	General	111	\$86,269	General and Police Admin overhead
Gas Tax	232	\$773,603	Street Maintenance	213	\$407,886	Gas Tax support of Street Fund
			Street Maintenance	213	\$90,717	Gas Tax In Lieu (used to be Prop 42 funds)
			Lighting and Landscaping Assessment District	261	\$200,000	Support of Lighting & Landscaping Districts
			Development Services	281	<u>\$75,000</u>	Gas Tax support of Engineering
					<u>\$773,603</u>	
Hazardous Materials	235	\$32,223	General	111	\$32,223	General and Fire Admin overhead
Lighting and Landscaping Assessment District	261	\$222,226	General	111	\$148,150	General overhead
			General	111	<u>\$74,076</u>	Public Works Admin overhead
					<u>\$222,226</u>	
Park Maintenance Assessment District	266	\$47,753	General	111	\$47,753	General and Public Works Admin overhead
Business Improvement District	271	\$6,696	General	111	\$6,696	General overhead
Development Services	281	\$291,556	General	111	\$291,556	General overhead
Water	411	\$1,200,140	General	111	\$924,937	General and Public Works Admin overhead
			Development Services	281	<u>\$275,203</u>	Engineering overhead
					<u>\$1,200,140</u>	
Sanitation	421	\$229,049	General	111	\$78,037	General and Public Works Admin overhead
			Street Maintenance	213	\$75,000	Street repair support (est. based on p/y activity)
			Development Services	281	\$26,012	Engineering Overhead
			Water Fund	411	\$20,000	For GIS System (25% of cost)
			Street Sweeping	424	<u>\$30,000</u>	Support for street sweeping
					<u>\$229,049</u>	

CITY OF MONROVIA
Transfers Out
Fiscal Year 2016-17 Budget

FROM FUND	#	AMOUNT	TO FUND	#	AMOUNT	PURPOSE
Storm Drain	423	\$127,227	General	111	\$80,420	General and Public Works Admin overhead
			Development Services	281	\$26,807	Engineering Overhead
			Water Fund	261	\$20,000	For GIS System (25% of cost)
					<u>\$127,227</u>	
Street Sweeping	424	\$41,896	General	111	\$31,422	General and Public Works Admin overhead
			Development Services	281	\$10,474	Engineering Overhead
					<u>\$41,896</u>	
Waste Management	431	\$1,673,500	General	111	\$112,125	General and Public Works Admin overhead
			General	111	\$954,000	Waste hauler permit revenue transfer
			General	111	\$30,000	Hauler fees to cover loss of Prop A Maintenance
			Street Maintenance	213	\$205,000	Hauler fees to support street operations
			Development Services	281	\$37,375	Engineering overhead
			Development Services	281	\$185,000	Additional hauler fees support
			Water	411	\$20,000	For GIS System (25% of cost)
			Storm Drain	423	\$130,000	Hauler fees to cover storm drain compliance program costs
					<u>\$1,673,500</u>	
Facilities Maintenance	511	\$259,752	General	111	\$259,752	General and Public Works Admin overhead
Equipment Maintenance	512	\$107,527	General	111	\$107,527	General, Police & Fire Admin overhead
Central Services	521	\$128,194	General	111	\$128,194	General overhead
Hillside Acquisition Debt Service	713	\$83,000	General	111	\$83,000	Annual Hillside maintenance tax earmarked for parks
TOTAL		<u>\$18,082,935</u>			<u>\$18,082,935</u>	



REVENUE SCHEDULES



REVENUES

This section presents detailed information about the City of Monrovia's revenue structure. The Revenues by Source table shows the specific sources from which the City receives revenues. The figures presented are an estimate of the amount of revenue expected to be received from each source for all funds. The Revenues by Fund table shows, for each fund, the amounts of revenue estimated to be received during the year. The final pages of this section include a variety of property tax data.

City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
PROPERTY TAXES				
3000	Current Secured Taxes	10,657,590	\$11,144,468	\$11,590,247
3003	Redemption Taxes	171,827	172,867	175,285
3006	Open Space	647,057	675,000	685,000
3007	Maintenance Tax	82,140	83,000	84,000
3010	Current Unsecured Taxes	288,573	268,798	272,260
3012	Property Tax In Lieu of VLF	3,495,903	3,703,778	3,814,891
3013	Other Property Taxes	1,025,829	1,050,000	1,060,000
3014	Penalties & Interest	46,694	50,329	50,854
3017	In-Lieu Property Taxes	241,180	238,993	238,993
3030	Property Transfer Tax	172,573	172,573	172,573
3128	Homeowners Property Tax Relief	90,131	97,940	99,423
3129	State Supplemental Property Tax	312,521	202,659	203,515
3426	AB 1290 Reimbursement	702,737	250,000	400,000
	Subtotal	\$17,934,755	\$18,110,405	\$18,847,041
SALES TAXES				
3023	Sales Tax - 1%	6,690,445	\$8,075,504	\$9,676,614
3025	PSAF - 1/2 Cent Sales Tax	418,096	426,458	439,252
3026	Prop Tax-In Lieu of Sales Tax	2,020,612	1,843,450	0
	Subtotal	\$9,129,153	\$10,345,412	\$10,115,866
OTHER TAXES				
3027	Franchises	612,623	\$613,502	\$613,502
3058	Residential Franchise Fees	448,324	468,100	466,700
3031	Business License Tax	534,533	728,561	804,452
3032	Construction Tax	11,254	15,000	35,000
3033	Business License Penalties	9,440	10,500	10,500
3034	Transient Occupancy Taxes	1,760,129	1,812,933	1,867,321
3036	In-Lieu Franchise Fees	293,244	295,280	295,280
3057	Commercial Franchise Fees	274,231	287,200	291,900
3478	Old Town Franchise Fees	14,506	19,031	19,500
3483	Supplemental Franchise Fees	500,000	150,000	650,000
	Subtotal	\$4,458,284	\$4,400,107	\$5,054,155
LICENSES & PERMITS				
3037	Animal Licenses	44,400	\$75,000	\$40,000
3039	Taxi Service Establishment	0	500	500
3040	Taxi Service Drivers License	0	500	500
3046	Filming Permits	17,630	22,000	24,000
3048	Permanent Encroachment Permits	79,404	75,000	75,000
3049	Public Improvement Inspection- Residential	1,130	0	0

City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3051	Building Permit Fees	202,224	220,000	275,000
3052	Electrical Permit Fees	45,401	30,000	70,000
3053	Garage Sale Permits	3,179	4,350	4,350
3055	Business License Admin Processing Fee	14,300	14,300	0
3056	Air Condition/Refrigerator/Heating Permits	18,379	20,000	45,000
3061	Grading Inspection Fees- Residential	4,577	15,500	16,000
3064	Grading Inspection Fees- Commercial	18,152	3,000	3,000
3065	Plumbing/Sewer Permits	36,000	20,000	70,000
3066	Building Permit / No Plan Check Fees	157,683	265,000	225,000
3067	Building Demo Permit	282	2,000	4,000
3072	Reinspection Fees	165	200	500
3074	Fire Department Permits	0	40,000	0
3077	Hydrant System Flow Test	212	0	0
3078	State Mandated Inspection	1,565	0	0
3079	Fire Service Impact Fee	110,651	110,651	283,774
3080	Fire Inspection Fee	164	0	0
3081	Fire System Permit Fee	26,204	54,000	69,000
3481	Solar Permit - Commercial	43	3,000	10,000
3482	Solar Permit - Residential	23,289	15,000	20,000
Subtotal		\$805,034	\$990,001	\$1,235,624
FINES & FORFEITURES				
3083	Non Sweeping Parking Fines	115,953	\$100,000	\$120,000
3084	Street Sweeping Parking Fines	348,695	320,000	340,000
3085	Court Fines (Vehicle Code)	136,281	175,000	175,000
3089	Civil Subpoena Fees	73	100	100
3090	Parking Bail	85,213	90,000	90,000
3091	Library Book Fines	36,851	35,000	35,000
3092-3095	Miscellaneous Fines	2,432	2,350	2,350
Subtotal		\$725,498	\$722,450	\$762,450
USE OF MONEY & PROPERTY				
3096	Interest & Investment Earnings	170,510	\$195,100	\$223,600
3097	Rents & Concessions	33,603	32,400	39,998
Subtotal		\$204,113	\$227,500	\$263,598
REVENUE FROM OTHER AGENCIES				
3102	MTA Bus Passes	4,300	\$8,000	\$8,000
3103	Foothill Transit Fares	983	1,000	1,000
3104	Proposition C	543,507	561,000	556,625
3105	Other County Grants	386,480	1,211,714	1,445,823

City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3106	Prop "A" Park Maintenance	71,909	30,000	0
3108	Incentive Grants	179,292	179,500	179,500
3111	Motor Vehicle In-Lieu	16,386	17,000	17,000
3114	St POST Reimbursements	11,192	15,000	15,000
3115	NARC- State & Local Gov.	1,955	0	10,000
3118	DMV Fee/Air Quality	58,009	46,000	46,000
3120	State Grant	32,519	25,000	25,000
3121	State Gas Tax - 2106	132,465	115,276	118,835
3122	State Gas Tax - 2107	277,180	314,321	324,426
3123	State Gas Tax - 2107.5	6,000	6,000	6,000
3125	State Gas Tax - 2105	216,578	226,608	233,625
3127	State Sales Tax	653,347	682,380	671,058
3132	Public Library Grant	2,000	0	0
3133	OES Reimbursement	112,963	0	0
3136	Other State Grants	127,885	120,445	121,000
3138	Beverage Container Grant	0	10,000	10,040
3141	Federal Grant	2,430	300,571	2,681,838
3142	C.D.B.G. Reimbursements	216,511	236,926	217,790
3145	NARC-Justice Department	41,200	20,000	30,000
3146	NARC-Treasury Department	6,265	0	0
3405	Homeland Security Grant	1,443,973	323,055	35,000
3422	HIDTA Grant	5,443,449	10,246,842	8,474,199
3435	Measure "R"	406,543	422,280	417,474
3440	Bradbury Reimbursement	8,448	8,448	8,448
3443	Highway Users Tax	370,140	174,438	90,717
3463	BSCC Grant	383,791	0	542,746
3464	5309 Grant Revenue	2,651,497	0	0
3465	GLCA Revenue	6,142,316	0	0
3476	Adiministrative Cost Allowance Reimbursement	295,951	280,000	280,000
3480	Arcadia Reimbursement	0	10,000	10,000
3485	ELAC Reimbursement	12,295	25,000	25,000
3490	MUSD Reimburesment	0	50,000	75,000
Subtotal		\$20,259,759	\$15,666,804	\$16,677,144

CHARGES FOR SERVICES

Planning and Zoning

3159	Landscape Plan Check	1,833	\$2,920	\$2,920
3160	Hillside Development Permit	630	2,000	2,000
3161	Environmental Assessment	3,569	2,865	2,865
3162	Window/Awning Sign Permit	24	120	120
3164	Historical Preservation- Mills Act	6,084	3,900	3,900
3165	Historical Preservation- Design Fee	1,500	2,500	2,500
3166	Historical Preservation- Certificate Application	1,003	1,500	2,000

**City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17**

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3167	Minor Variance Review	10,221	11,500	11,500
3168	Variance Fees	7,500	3,000	3,000
3169	Certificate of Compliance	0	500	500
3170	Time Extension Review	858	270	270
3171	Temporary Banner Review	167	140	140
3172	Change of Address	325	477	477
3177	Minor Conditional Use Permit	711	500	500
3178	Conditional Use Permit	31,875	27,250	33,000
3183	Conditional Use Permit Amendment	1,155	1,155	1,155
3187	Zone Change Fee	10,910	0	0
3188	Zone Response Letter	244	600	600
3189	Property Owner List Preparation	5,697	3,165	4,220
3191	Tract Map Fees	1,806	3,000	3,000
3193	Parcel Map Fees	0	3,000	3,000
3197	Notice of Publication Fees	5,584	3,180	3,975
Subtotal		\$91,696	\$73,542	\$81,642

Plan Check Revenues

3198	Plan Check Fees- Residential	207,677	\$533,000	\$258,000
3200	Additional Plan Check Fees	1,905	10,000	15,000
3202	Plan Revision Checking	0	1,000	2,000
3203	Computerization Cost Recovery	9,164	8,000	14,000
3204	Construction Inspection	84,778	75,000	75,000
3207	General Plan Cost Recovery	42,829	40,000	40,000
3213	DRC- Other	9,763	6,250	6,250
3218	Grading Plan Check- Residential	3,568	10,000	10,000
3219	Grading Plan Check- Commercial	17,956	10,000	25,000
3425	Plan Check-Building Permit Plans	42,154	50,000	50,000
3447	DRC Apporval/Encroachment Permit	413	450	450
3448	Building Departmental Review Process	21,535	17,500	17,500
3449	Encroachment License	203	0	0
3456	Wireless Facility Revenue	51,057	68,000	58,000
3466	Subdivision Fees	47,295	7,000	7,000
3467	Appeal Fees	850	260	260
3470	Design Review (DRC)	8,085	12,000	14,000
3471	Sign Review (DRC)	2,926	2,625	3,150
3473	Historical Preservation-Surcharge	2,819	3,500	3,500
3486	Wireless Review	12,500	0	0
Subtotal		\$567,477	\$854,585	\$599,110

Public Safety Services

3228	Filming Services	\$7,055	\$12,500	\$12,500
3230, 3236	Impounds	90,108	88,500	88,500
3232	Impound/Vehicle Release-Misc.	15,827	17,000	17,000

City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3233	Vehicle Equipment Correction Inspection	4,062	4,000	4,000
3234	DUI Accident/Investigation Report	8,118	14,000	14,000
3239	Photo Reproduction	32	0	0
3240	Subpoena Production	199	0	0
3243	Fire Incident Report	500	500	500
3245	Emergency Medical Service Fees	100,166	120,000	120,000
3248	Police and Fire False Alarms	14,277	24,000	24,000
3250	Police Crime Verification Letter	770	1,000	1,000
3254	Record Check	1,666	1,000	1,000
3258	Special Services/ Police and Fire	4,770	9,750	9,750
3261	Paramedic Fees	531,002	525,000	525,000
3262	Fire Inspection/Test Fees	237,623	344,000	413,300
3264	Haz Mat Inspection Fees	132,513	125,000	152,000
3266	Risk Management Protection Plan	10,500	12,000	12,000
3388	Repossession Fees	1,197	900	900
3391	Inmate Worker Program Revenue	7,430	8,000	8,000
3427	Proposition 69 DNA ID Card	2,370	3,000	3,000
Subtotal		\$1,170,185	\$1,310,150	\$1,406,450
<u>Highway and Street Charges</u>				
3267	Route Oversized Vehicle Charges	\$1,104	\$1,000	\$1,000
<u>Public Works Charges</u>				
3269	Street Lighting Assessment	\$474,581	\$484,077	\$484,077
3270	Landscape Assessment	81,726	81,994	81,994
3271	Parkway Assessment	444,579	488,186	488,186
3271	Parkway Assessment	242,588	222,464	229,137
Subtotal		\$1,243,474	\$1,276,721	\$1,283,394
<u>Recreation and Library Services</u>				
3276	Non-Residence Fees	\$1,815	\$1,500	\$1,500
3278	Youth Commission Revenue	866	0	0
3279	Canyon Park Cabin Rental	36,759	38,000	38,000
3282	Taxable Merchandise Revenue	2,207	2,600	2,600
3283	Room Rentals - Community Center	82,441	85,000	105,000
3284	Software Cost Recovery	4,942	4,700	4,700
3285	Program Income	26,397	25,000	25,000
3287	Youth Contract Classes	54,722	55,000	55,000
3288	Adult Contract Classes	50,983	55,000	55,000
3292	Park Outdoor Education Program	4,187	3,500	3,500
3293	Outdoor Education Program- MUSD	5,160	4,000	7,000
3294	Park Facility Reservation	3,032	2,700	2,700
3295	Youth Ball Field Rental	15	500	500
3296	Adult Ball Field Rental	8,145	9,000	9,000

City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3297	Equipment Rental	366	350	350
3300	Canyon Park Admission Fee	144,798	140,000	140,000
3410	Spring Sponsorships	8,700	7,600	9,700
3432	Youth Sports Revenue	13,069	12,000	12,000
3433	DVD Rentals	6,683	6,500	6,500
3446	Birthday Party Package	135	0	0
3472	No Shush Wednesday Revenues	55	55	55
3474	Parade Sponsorships	3,000	3,000	3,000
3475	Halloween Sponsorships	8,700	8,700	8,700
	Subtotal	\$467,177	\$464,705	\$489,805
 <u>Utility Services Revenue</u>				
3305	Water Sales	\$5,736,135	\$6,120,000	\$8,043,716
3306	Backflow Inspection Charges	67,309	60,000	60,000
3309	Utility Activation Fees	15,417	15,000	15,000
3310	Turn On/Shut Off Charges	14,969	20,000	20,000
3311	Meter Installation Charges	84,271	80,000	80,000
3314	Delinquent Penalty	88,382	100,000	100,000
3318	Sewer Service Charges	801,775	780,000	1,563,895
3320	Storm Drain Maintenance Fee	284,044	300,000	300,000
3321	Street Sweeping Charges	208,687	202,000	210,000
3324	Waste Impact Fees-Residential	417,825	426,300	447,615
3326	Waste Impact Fees- Commercial	27,290	30,000	36,000
	Subtotal	\$7,746,104	\$8,133,300	\$10,876,226
 <u>Miscellaneous Services</u>				
3229	Finger Prints	3,387	\$1,200	\$2,500
3329	Sale of Prints & Publications	2,344	2,200	2,200
3330	Passport Fee	39,774	45,000	55,000
3331	Document Certification	20	10	10
3332	Typing Certification	440	500	500
3334	Proctor Testing	4,930	3,000	3,000
3336	Farebox Revenues	36,134	45,000	45,000
3337	Sales of Fuel	542,646	640,000	640,000
3339	Charges to Other Funds	6,830,311	6,682,493	7,609,641
3341	Auto/Equipment Repair Charges	222,297	242,000	242,000
3342	Business License Application Fees	53,193	54,000	75,000
3344	Assessments	42,998	48,000	48,000
3345	Microfilming/Scanning Fees	29,015	25,000	65,500
3351	Agenda Mailing Services	103	0	0
3436	Passport Photos	18,908	22,000	25,000
3437	Passport Postage	12,068	17,000	17,000
3451	Document Notarization Fee	200	200	200
3489	Family Festival Franchise Fees	0	18,000	18,000

**City of Monrovia
Revenues by Source
Fiscal Years 2014-15 thru 2016-17**

ACCT NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
	Subtotal	\$7,838,768	\$7,845,603	\$8,848,551
	OTHER REVENUE			
3352	Sale of Real & Personal Property	\$59,153	\$0	\$0
3353	Gain/Loss Sales of Property	0	0	0
3355	Tech Center Sales	7,078	7,000	7,000
3356	SB-90 Reimbursement	451,952	112,435	125,000
3357	Miscellaneous Reimbursements	449,900	362,960	385,545
3362	Contributions	74,700	81,325	81,325
3363	Contributions - Park Bench	4,300	1,000	1,000
3364	Filming Revenues	8,000	0	0
3377	Hillside Bond Proceeds	6,180,000	0	0
3381	Gain (Loss) on Investment	(9,887)	0	0
3397	Other Revenues	630,680	279,060	382,060
3419,3421	Staff Recovery	13,269	17,000	12,000
3431	Administrative Fine Citations	21,349	30,200	200
3459	Extraordinary Gain/Loss	(467,831)	0	0
3462	SB-1186 Revenues	1,890	0	0
3477	AB 109 Revenue	141,387	0	0
3497	Citation - Admin Fine Program	0	0	30,000
3498	Citation - Foreclosed Property	0	0	40,000
	Subtotal	\$7,565,940	\$890,980	\$1,064,130
	TOTAL ALL FUNDS	\$80,208,521	\$71,313,265	\$77,606,186
	LESS INTERFUND CHARGES	\$6,805,927	\$6,650,096	\$7,534,644
	GRAND TOTAL ALL FUNDS	\$73,402,594	\$64,663,169	\$70,071,542

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
111	GENERAL FUND			
	<i>PROPERTY TAXES:</i>			
3000	Current Secured Taxes	\$6,057,488	\$6,360,362	\$6,614,777
3003	Redemption Taxes	92,255	92,255	92,255
3010	Current Unsecured Taxes	163,689	163,389	163,689
3012	Property Tax In Lieu of VLF	3,495,903	3,703,778	3,814,891
3014	Penalties & Interest	32,819	32,819	32,819
3017	In-Lieu Property Taxes	\$241,180	\$238,993	\$238,993
3030	Property Transfer Tax	172,573	172,573	172,573
3128	Homeowners Property Tax Relief	45,261	48,500	48,500
3129	State Supplemental Property Tax	174,128	174,128	174,128
3426	AB 1290 Reimbursement	702,737	250,000	400,000
	Subtotal	\$11,178,033	\$11,236,797	\$11,752,625
	<i>SALES TAXES:</i>			
3023	Sales Tax - 1%	\$6,690,445	\$8,075,504	\$9,676,614
3025	PSAF - 1/2 Cent Sales Tax	418,096	426,458	439,252
3026	Prop Tax-In Lieu of Sales Tax	2,020,612	1,843,450	0
	Subtotal	\$9,129,153	\$10,345,412	\$10,115,866
	<i>OTHER TAXES:</i>			
3027	Franchise Fees	612,623	613,502	613,502
3031	Business License Tax	534,533	728,561	804,452
3033	Business License Penalties	9,440	10,500	10,500
3034	Transient Occupancy Taxes	1,760,129	1,812,933	1,867,321
3036	In-Lieu Franchise Fees	293,244	295,280	295,280
	Subtotal	\$3,209,969	\$3,460,776	\$3,591,055
	<i>LICENSES & PERMITS:</i>			
3037	Animal Licenses	\$44,400	\$75,000	\$40,000
3039	Taxi Service Establishment	0	500	500
3040	Taxi Service Drivers License	0	500	500
3053	Garage Sale Permits	3,179	4,350	4,350
3055	Business License Admin Processing Fee	14,300	14,300	0
3074	Fire Department Permits	0	40,000	0
3077	Hydrant System Flow Test	212	0	0
3078	State Mandated Inspection	1,565	0	0
3079	Fire Service Impact Fee	110,651	110,651	283,774
3080	Fire Inspection Fee	164	0	0
3081	Fire System Permit Fee	26,204	54,000	69,000
	Subtotal	\$200,675	\$299,301	\$398,124

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>FINES & FORFEITURES:</i>				
3085	Court Fines (Vehicle Code)	\$136,281	\$175,000	\$175,000
3089	Civil Subpoena Fees	73	100	100
3091	Library Book Fines	36,851	35,000	35,000
3092-3095	Miscellaneous Fines	2,432	2,350	2,350
	Subtotal	\$175,637	\$212,450	\$212,450
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$6,517	\$50,000	\$10,000
	Subtotal	\$6,517	\$50,000	\$10,000
<i>REVENUE FROM OTHER AGENCIES:</i>				
3105	Other County Grants	\$0	\$149,904	\$174,904
3111	Motor Vehicle In-Lieu	16,386	17,000	17,000
3114	St. POST Reimbursements	11,192	15,000	15,000
3133	OES Reimbursement	112,963	0	0
3405	Homeland Security Grant	1,136,845	46,807	0
3476	Administrative Cost Allowance Reimbursement	295,951	280,000	280,000
3480	Arcadia Reimbursement	0	10,000	10,000
3485	ELAC Reimbursement	12,295	25,000	25,000
3490	MUSD Reimbursement	0	50,000	75,000
	Subtotal	\$1,585,632	\$593,711	\$596,904
<i>CHARGES FOR SERVICES:</i>				
<u>Plan Check Revenues</u>				
3198	Plan Check Fees - Residential	\$19,115	\$33,000	\$33,000
	Subtotal	\$19,115	\$33,000	\$33,000
<u>Public Safety Services</u>				
3228	Filming Services	\$7,055	\$12,500	\$12,500
3230, 3236	Impounds	90,108	88,500	88,500
3233	Vehicle Equipment Correction Inspection	4,062	4,000	4,000
3234	DUI Accident/Investigation Report	2,264	8,000	8,000
3239	Photo Reproduction	32	0	0
3240	Subpoena Production	199	0	0
3243	Fire Incident Report	500	500	500
3245	Emergency Medical Service Fees	100,166	120,000	120,000
3248	Police and Fire False Alarms	14,277	24,000	24,000
3250	Police Crime Verification Letter	770	1,000	1,000
3254	Record Check	1,666	1,000	1,000
3258	Special Services/ Police and Fire	4,770	9,750	9,750
3261	Paramedic Service	531,002	525,000	525,000
3262	Fire Inspection/Test Fees	237,623	344,000	413,300
3388	Repossession Fees	1,197	900	900
3391	Inmate Worker Program	7,430	8,000	8,000

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3427	Proposition 69 DNA ID Card	2,370	3,000	3,000
3431	Administrative Fine Citations	169	200	200
	Subtotal	\$1,005,660	\$1,150,350	\$1,219,650
	<u>Recreation & Library Services</u>			
3276	Non-Residence Fees	\$1,815	\$1,500	\$1,500
3278	Youth Commission Revenue	866	0	0
3279	Canyon Park Cabin Rental	36,759	38,000	38,000
3282	Taxable Merchandise Revenue	2,207	2,600	2,600
3283	Room Rentals - Community Center	82,441	85,000	105,000
3284	Software Cost Recovery	4,942	4,700	4,700
3285	Program Income	26,397	25,000	25,000
3287	Youth Contract Classes	54,722	55,000	55,000
3288	Adult Contract Classes	50,983	55,000	55,000
3292	Park Outdoor Education Program	4,187	3,500	3,500
3293	Outdoor Education Program- MUSD	5,160	4,000	7,000
3294	Park Facility Reservation	3,032	2,700	2,700
3295	Youth Ball Field Rental	15	500	500
3296	Adult Ball Field Rental	8,145	9,000	9,000
3297	Equipment Rental	366	350	350
3300	Canyon Park Admission Fee	144,798	140,000	140,000
3410	Spring Sponsorships	8,700	7,600	9,700
3432	Youth Sports Revenue	13,069	12,000	12,000
3433	DVD Rentals	6,683	6,500	6,500
3446	Birthday Party Package	135	0	0
3472	No Shush Wednesday Revenues	55	55	55
3474	Parade Sponsorships	3,000	3,000	3,000
3475	Halloween Sponsorships	8,700	8,700	8,700
	Subtotal	\$467,177	\$464,705	\$489,805
	<u>Miscellaneous Services</u>			
3229	Finger Printing	\$3,387	\$1,200	\$2,500
3329	Sale of Prints & Publications	1,470	1,300	1,300
3330	Passport Fees	39,774	45,000	55,000
3331	Document Certification	20	10	10
3332	Typing Certification	440	500	500
3334	Proctor Testing	4,930	3,000	3,000
3342	Business License Application Fees	53,193	54,000	75,000
3345	Microfilming/Scanning Fees	161	0	0
3351	Agenda Mailing Services	103	0	0
3436	Passport Photos	18,908	22,000	25,000
3437	Passport Postage	12,068	17,000	17,000
3451	Document Notarization	200	200	200
	Subtotal	\$134,654	\$144,210	\$179,510

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>OTHER REVENUE:</i>				
3352	Sale of Real & Personal Property	\$9,600	\$0	\$0
3355	Tech Center Sales	7,078	7,000	7,000
3356	SB-90 Reimbursement	451,952	112,435	125,000
3357	Miscellaneous Reimbursements	249,686	244,395	325,595
3362	Contributions	73,989	80,875	80,875
3363	Contributions - Park Bench	4,300	1,000	1,000
3381	Gain (Loss) on Investment	(1,217)	0	0
3397	Other Revenues	246,078	102,500	293,500
3419, 3421	Staff Recovery	13,269	17,000	12,000
3459	Extraordinary Gain/Loss	(467,831)	0	0
3462	SB-1186 Revenues	1,890	0	0
3477	AB109 Revenue	21,097	0	0
3497	Citation - Admin Fine Program	0	0	30,000
3498	Citation - Foreclosed Property Program	0	0	40,000
	Subtotal	\$609,891	\$565,205	\$914,970
	TOTAL GENERAL FUND	\$27,722,113	\$28,555,917	\$29,513,959
211 EMERGENCY RESERVE FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	(\$5)	\$0	\$0
	Subtotal	(\$5)	\$0	\$0
<i>REVENUE FROM OTHER AGENCIES:</i>				
3105	Other County Grants	0	40,134	0
	Subtotal	\$0	\$40,134	\$0
	TOTAL EMERGENCY RESERVE FUND	(\$5)	\$40,134	\$0
212 RETIREMENT FUND				
<i>PROPERTY TAXES:</i>				
3000	Current Secured	\$4,600,102	\$4,784,106	\$4,975,470
3003	Redemption Tax	79,572	80,612	83,030
3010	Current Unsecured Taxes	124,885	105,409	108,571
3014	Penalties & Interest	13,875	17,510	18,035
3128	Homeowners Property Tax Relief	44,870	49,440	50,923
3129	State Supplemental Property Tax	138,393	28,531	29,387
	Subtotal	\$5,001,697	\$5,065,608	\$5,265,416
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$8,762	\$5,000	\$9,000
	Subtotal	\$8,762	\$5,000	\$9,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$693)	\$0	\$0
	Subtotal	(\$693)	\$0	\$0
	TOTAL RETIREMENT FUND	\$5,009,766	\$5,070,608	\$5,274,416
213	STREET MAINTENANCE FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$6,204	\$5,000	\$7,000
	Subtotal	\$6,204	\$5,000	\$7,000
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3141	Federal Grant	\$2,430	\$72,571	\$653,838
	Subtotal	\$2,430	\$72,571	\$653,838
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$1,817	\$0	\$0
3381	Gain (Loss) on Investment	(473)	0	0
3397	Other Revenues	48	0	0
	Subtotal	\$1,392	\$0	\$0
	TOTAL STREET MAINTENANCE FUND	\$10,026	\$77,571	\$660,838
214	PENSION OBLIGATION BOND DEBT SERVICE			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$681	\$6,000	\$1,000
3381	Gain (Loss) on Investment	(\$3)	\$0	\$0
	Subtotal	\$678	\$6,000	\$1,000
	TOTAL PENSION OBLIGATION BOND D/S	\$678	\$6,000	\$1,000
221	PROPOSITION A FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,784	\$3,000	\$3,000
	Subtotal	\$2,784	\$3,000	\$3,000
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grants	\$133,908	\$230,000	\$230,000
3108	Incentive Grants	179,292	179,500	179,500
3127	State Sales Tax	653,347	682,380	671,058
3440	Bradbury Reimbursement	8,448	8,448	8,448
	Subtotal	\$974,995	\$1,100,328	\$1,089,006
	<i>CHARGES FOR SERVICES:</i>			
3336	Farebox Revenues	\$36,134	\$45,000	\$45,000
	Subtotal	\$36,134	\$45,000	\$45,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$273)	\$0	\$0
	Subtotal	(\$273)	\$0	\$0
TOTAL PROPOSITION A FUND		\$1,013,640	\$1,148,328	\$1,137,006
222 PROPOSITION C FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$8,338	\$8,000	\$8,500
	Subtotal	\$8,338	\$8,000	\$8,500
<i>REVENUE FROM OTHER AGENCIES:</i>				
3104	Proposition C	\$543,507	\$561,000	\$556,625
	Subtotal	\$543,507	\$561,000	\$556,625
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$463)	\$0	\$0
	Subtotal	(\$463)	\$0	\$0
TOTAL PROPOSITION C FUND		\$551,382	\$569,000	\$565,125
223 AB2766 FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,716	\$1,500	\$2,000
	Subtotal	\$1,716	\$1,500	\$2,000
<i>REVENUE FROM OTHER AGENCIES:</i>				
3102	MTA Bus Passes	\$4,300	\$8,000	\$8,000
3103	Foothill Transit Fares	983	1,000	1,000
3105	Other County Grants	0	0	0
3118	DMV Fee/Air Quality	58,009	46,000	46,000
	Subtotal	\$63,292	\$55,000	\$55,000
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$71)	\$0	\$0
	Subtotal	(\$71)	\$0	\$0
TOTAL AB2766 FUND		\$64,937	\$56,500	\$57,000
224 MEASURE R FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$8,908	\$8,000	\$9,000
	Subtotal	\$8,908	\$8,000	\$9,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>REVENUE FROM OTHER AGENCIES:</i>				
3435	Measure R	\$406,543	\$422,280	\$417,474
	Subtotal	\$406,543	\$422,280	\$417,474
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$391)	\$0	\$0
	Subtotal	(\$391)	\$0	\$0
	TOTAL MEASURE R FUND	\$415,060	\$430,280	\$426,474
225	PROP C & MEASURE R PROJECTS			
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$0	\$0	\$10,000
	Subtotal	\$0	\$0	\$10,000
	TOTAL PROP C & MEASURE R PROJECTS	\$0	\$0	\$10,000
226	PROP C & MEASURE R DEBT SERVICE			
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$0	\$0	\$3,000
	Subtotal	\$0	\$0	\$3,000
	TOTAL PROP C & MEASURE R DEBT SERVICE	\$0	\$0	\$3,000
231	TRAFFIC SAFETY FUND			
<i>FINES & FORFEITURES:</i>				
3083	Non-Sweeping Parking Fines	\$115,953	\$100,000	\$120,000
3084	Street Sweeping Parking Fines	348,695	320,000	340,000
3090	Parking Bail	85,213	90,000	90,000
	Subtotal	\$549,861	\$510,000	\$550,000
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$318	\$0	\$500
	Subtotal	\$318	\$0	\$500
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	\$18	\$0	\$0
	Subtotal	\$18	\$0	\$0
	TOTAL TRAFFIC SAFETY FUND	\$550,197	\$510,000	\$550,500
232	GAS TAX FUND			
<i>REVENUE FROM OTHER AGENCIES:</i>				
3121	State Gas Tax - 2106	\$132,465	\$115,276	\$118,835
3122	State Gas Tax - 2107	277,180	314,321	324,426
3123	State Gas Tax - 2107.5	6,000	6,000	6,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3125	State Gas Tax - 2105	216,578	226,608	233,625
3443	Highway Users Tax	370,140	174,438	90,717
	Subtotal	\$1,002,363	\$836,643	\$773,603
	TOTAL GAS TAX FUND	\$1,002,363	\$836,643	\$773,603
233 BIKEWAY DEVELOPMENT FUND				
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3124	Gas Tax-Bikeways	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0
	TOTAL BIKE DEVELOPMENT FUND	\$0	\$0	\$0
234 LIBRARY GRANT FUND				
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$441	\$300	\$500
	Subtotal	\$441	\$300	\$500
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3120	State Grant	\$32,519	\$25,000	\$25,000
3132	Public Library Grant Funds	2,000	0	0
	Subtotal	\$34,519	\$25,000	\$25,000
	<i>OTHER REVENUE:</i>			
3362	Contributions	\$200	\$0	\$0
3381	Gain (Loss) on Investment	(16)	0	0
	Subtotal	\$184	\$0	\$0
	TOTAL LIBRARY GRANT FUND	\$35,144	\$25,300	\$25,500
235 HAZARDOUS MATERIALS FUND				
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$34	\$0	\$100
	Subtotal	\$34	\$0	\$100
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$2)	\$0	\$0
	Subtotal	(\$2)	\$0	\$0

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
	<i>CHARGES FOR SERVICES:</i>			
3264	Hazmat Inspection Fees	\$132,513	\$125,000	\$152,000
3266	Risk Management Protection Plan	10,500	12,000	12,000
	Subtotal	\$143,013	\$137,000	\$164,000
	TOTAL HAZARDOUS MATERIALS FUNI	\$143,045	\$137,000	\$164,100
243	HOUSING DEVELOPMENT FUND			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3142	C.D.B.G. Reimbursements	\$216,511	\$236,926	\$217,790
	Subtotal	\$216,511	\$236,926	\$217,790
	TOTAL HOUSING DEVELOPMENT FUND	\$216,511	\$236,926	\$217,790
244	FIRE GRANTS			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3405	Homeland Security Grant	\$129,834	\$118,954	\$35,000
	Subtotal	\$129,834	\$118,954	\$35,000
	TOTAL FIRE GRANTS	\$129,834	\$118,954	\$35,000
245	ASSET FORFEITURE FUND			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3115	NARC-State & Local Government	\$1,955	\$0	\$10,000
3145	NARC-Justice Department	41,200	20,000	30,000
3146	NARC-Treasury Department	6,265	0	0
	Subtotal	\$49,420	\$20,000	\$40,000
	<i>CHARGES FOR SERVICES:</i>			
3232	Impound/Vehicle Release-Misc	\$15,827	\$17,000	\$17,000
3234	DUI Accident /Investigation Report	5,855	6,000	6,000
	Subtotal	\$21,682	\$23,000	\$23,000
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$40,345	\$40,000	\$40,000
	Subtotal	\$40,345	\$40,000	\$40,000
	TOTAL ASSET FORFEITURE FUND	\$111,447	\$83,000	\$103,000
246	POLICE GRANTS FUND			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3136	Other State Grants	\$106,230	\$100,000	\$100,000
3405	Homeland Security Grant	177,294	157,294	0
	Subtotal	\$283,524	\$257,294	\$100,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	27,869	58,615	0
	Subtotal	\$27,869	\$58,615	\$0
	TOTAL POLICE GRANTS FUND	\$311,393	\$315,909	\$100,000
247	HIDTA GRANT			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3422	HIDTA Grant	\$5,443,449	\$10,246,842	\$8,474,199
	Subtotal	\$5,443,449	\$10,246,842	\$8,474,199
	TOTAL HIDTA GRANT	\$5,443,449	\$10,246,842	\$8,474,199
248	OFFICE OF EMERGENCY SERVICES			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3463	BSCC Grant	\$383,791	\$0	\$542,746
	Subtotal	\$383,791	\$0	\$542,746
	TOTAL OFFICE OF EMERGENCY SERVICES	\$383,791	\$0	\$542,746
249	OTHER FIDUCIARY POLICE GRANTS			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,433	\$2,000	\$2,500
	Subtotal	\$2,433	\$2,000	\$2,500
	<i>OTHER REVENUES</i>			
3397	Other Revenues	\$54,158	\$0	\$0
3477	AB109 Revenues	120,291	0	0
	Subtotal	\$174,449	\$0	\$0
	TOTAL OTHER FIDUCIARY POLICE GRANTS	\$176,882	\$2,000	\$2,500
261	LIGHTING & LAND ASSESSMENT DISTRICT			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,443	\$1,500	\$2,500
	Subtotal	\$2,443	\$1,500	\$2,500
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3106	Prop A Maintenance	\$71,909	\$30,000	\$0
	Subtotal	\$71,909	\$30,000	\$0
	<i>CHARGES FOR SERVICES:</i>			
3269	Street Lighting Assessment (735)	\$474,581	\$484,077	\$484,077
3270	Landscape Assessment (774, 775)	81,726	81,994	81,994

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3271	Parkway Assessment	444,579	488,186	488,186
	Subtotal	\$1,000,886	\$1,054,257	\$1,054,257
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$3,880	\$10,000	\$10,000
3381	Gain (Loss) on Investment	(89)	0	0
	Subtotal	\$3,791	\$10,000	\$10,000
	TOTAL LIGHTING & LAND ASSESSMENT DIST	\$1,079,029	\$1,095,757	\$1,066,757
266	PARK MAINTENANCE ASSESSMENT FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$561	\$500	\$600
	Subtotal	\$561	\$500	\$600
	<i>CHARGES FOR SERVICES:</i>			
3271	Parkway Assessment	\$242,588	\$222,464	\$229,137
	Subtotal	\$242,588	\$222,464	\$229,137
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$46)	\$0	\$0
	Subtotal	(\$46)	\$0	\$0
	TOTAL PARK MAINTENANCE ASSESSMENT FUNI	\$243,103	\$222,964	\$229,737
271	BUSINESS IMPROVEMENT DISTRICT FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$130	\$100	\$200
	Subtotal	\$130	\$100	\$200
	<i>CHARGES FOR SERVICES:</i>			
3344	Assessments	\$42,998	\$48,000	\$48,000
3489	Family Festival Franchise Fees	0	18,000	18,000
	Subtotal	\$42,998	\$66,000	\$66,000
	<i>OTHER REVENUE:</i>			
3364	Filming Revenues	\$8,000	\$0	\$0
3381	Gain (Loss) on Investment	3	0	0
3397	Other Revenues	44,610	38,560	38,560
	Subtotal	\$52,613	\$38,560	\$38,560
	TOTAL BUSINESS IMPROVEMENT DISTRICT FUNE	\$95,741	\$104,660	\$104,760

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
281 DEVELOPMENT SERVICES FUND				
<i>LICENSES & PERMITS:</i>				
3046	Film Permit Review	\$17,630	\$22,000	\$24,000
3048	Permanent Encroachment Permits	79,404	75,000	75,000
3049	Public Improvement Inspection- Residential	1,130	0	0
3051	Building Permit Fees	202,224	220,000	275,000
3052	Electrical Permit Fees	45,401	30,000	70,000
3056	Air Condition/Refrigerator/Heating Permits	18,379	20,000	45,000
3061	Grading Inspection Fees- Residential	4,577	15,500	16,000
3064	Grading Inspection Fees- Commercial	18,152	3,000	3,000
3065	Plumbing/Sewer Permits	36,000	20,000	70,000
3066	Building Permit / No Plan Check Fees	157,683	265,000	225,000
3067	Building Demo Permit	282	2,000	4,000
3072	Reinspection Fees	165	200	500
3481	Solar Permit - Commercial	43	3,000	10,000
3482	Solar Permit - Residential	23,289	15,000	20,000
	Subtotal	\$604,359	\$690,700	\$837,500
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$339	\$100	\$500
	Subtotal	\$339	\$100	\$500
<i>CHARGES FOR SERVICES:</i>				
Planning & Zoning				
3159	Landscape Plan Check	\$1,833	\$2,920	\$2,920
3160	Hillside Development Permit	630	2,000	2,000
3161	Environmental Assessment	3,569	2,865	2,865
3162	Window/Awning Sign Permit	24	120	120
3164	Historical Preservation- Mills Act	6,084	3,900	3,900
3165	Historical Preservation- Design Fee	1,500	2,500	2,500
3166	Historical Preservation- Certificate Application	1,003	1,500	2,000
3167	Minor Variance Review	10,221	11,500	11,500
3168	Variance Fees	7,500	3,000	3,000
3169	Certificate of Compliance	0	500	500
3170	Time Extension Review	858	270	270
3171	Temporary Banner Review	167	140	140
3172	Change of Address	325	477	477
3177	Minor Conditional Use Permit	711	500	500
3178	Conditional Use Permit	31,875	27,250	33,000
3183	Conditional Use Permit Amendment	1,155	1,155	1,155
3187	Zone Change Fees	10,910	0	0
3188	Zone Response Letter	244	600	600
3189	Property Owner List Preparation	5,697	3,165	4,220
3191	Tract Map Fees	1,806	3,000	3,000

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
3193	Parcel Map Fees	0	3,000	3,000
3197	Notice of Publication Fees	5,584	3,180	3,975
	Subtotal	\$91,696	\$73,542	\$81,642
	<u>Plan Check Revenues</u>			
3198	Plan Check Fees- Residential	\$188,562	\$500,000	\$225,000
3200	Additional Plan Check Fees	1,905	10,000	15,000
3202	Plan Revision Checking	0	1,000	2,000
3203	Computerization Cost Recovery	9,164	8,000	14,000
3204	Construction Inspection	84,778	75,000	75,000
3207	General Plan Cost Recovery	42,829	40,000	40,000
3213	DRC- Other	9,763	6,250	6,250
3218	Grading Plan Check- Residential	3,568	10,000	10,000
3219	Grading Plan Check- Commercial	17,956	10,000	25,000
3425	Plan Check-Building Permit Plans	42,154	50,000	50,000
3447	DRC Approval/Encroachment Permit	413	450	450
3448	Building Departmental Review Process	21,535	17,500	17,500
3449	Encroachment License	203	0	0
3456	Wireless Facility	51,057	68,000	58,000
3466	Subdivision Fees	47,295	7,000	7,000
3467	Appeal Fees	850	260	260
3470	Design Review (DRC)	8,085	12,000	14,000
3471	Sign Review (DRC)	2,926	2,625	3,150
3473	Historic Preservation-Surcharge	2,819	3,500	3,500
3486	Wireless Review	12,500	0	0
	Subtotal	\$548,362	\$821,585	\$566,110
	<u>Highway and Street Charges</u>			
3267	Route Oversized Vehicle Charges	\$1,104	\$1,000	\$1,000
	Subtotal	\$1,104	\$1,000	\$1,000
	<u>Other</u>			
3329	Sale of Prints & Publications	\$874	\$900	\$900
3345	Microfilming/Scanning Fees	28,854	25,000	65,500
	Subtotal	\$29,728	\$25,900	\$66,400
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$1,230	\$700	\$700
3362	Contributions	512	450	450
3381	Gain (Loss) on Investment	(19)	0	0
3397	Other Revenue	239,119	40,000	0
3431	Administrative Fine Citations	21,180	30,000	0
	Subtotal	\$262,022	\$71,150	\$1,150
	TOTAL DEVELOPMENT SERVICES FUND	\$1,537,610	\$1,683,977	\$1,554,302

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
311	CAPITAL IMPROVEMENT FUND			
	<i>OTHER TAXES:</i>			
3032	Construction Tax	\$11,254	\$15,000	\$35,000
	Subtotal	\$11,254	\$15,000	\$35,000
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$90	\$0	\$100
3097	Rents and Concessions	1,203	0	0
	Subtotal	\$1,293	\$0	\$100
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grant	\$252,572	\$791,676	\$1,040,919
3141	Federal Grant	0	228,000	2,028,000
3464	5309 Grant Revenue	2,651,497	0	0
3465	GLCA Revenue	6,142,316	0	0
	Subtotal	\$9,046,385	\$1,019,676	\$3,068,919
	<i>OTHER REVENUE:</i>			
3362	Contributions	\$0	\$0	\$0
3381	Gain (Loss) on Investment	(184)	0	0
	Subtotal	(\$184)	\$0	\$0
	TOTAL CAPITAL IMPROVEMENT FUND	\$9,058,748	\$1,034,676	\$3,104,019
411	WATER UTILITY FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$42,566	\$40,000	\$63,000
	Subtotal	\$42,566	\$40,000	\$63,000
	<i>CHARGES FOR SERVICES:</i>			
3305	Water Sales	\$5,736,135	\$6,120,000	\$8,043,716
3306	Backflow Inspection Charges	67,309	60,000	60,000
3309	Utility Activation Fees	15,417	15,000	15,000
3310	Turn On/Shut Off Charges	14,969	20,000	20,000
3311	Meter Installation Charges	84,271	80,000	80,000
3314	Delinquent Penalty	88,382	100,000	100,000
	Subtotal	\$6,006,483	\$6,395,000	\$8,318,716
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$2,905)	\$0	\$0
3397	Other Revenues	19,958	98,000	50,000
	Subtotal	\$17,053	\$98,000	\$50,000
	TOTAL WATER UTILITY FUND	\$6,066,102	\$6,533,000	\$8,431,716

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
421	SANITATION FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$7,849	\$7,000	\$18,000
	Subtotal	\$7,849	\$7,000	\$18,000
	<i>CHARGES FOR SERVICES:</i>			
3318	Sewer Service Charges	\$801,775	\$780,000	\$1,563,895
	Subtotal	\$801,775	\$780,000	\$1,563,895
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$3,000	\$8,000	\$8,000
3381	Gain (Loss) on Investment	(554)	0	0
	Subtotal	\$2,446	\$8,000	\$8,000
	TOTAL SANITATION FUND	\$812,070	\$795,000	\$1,589,895
423	STORM DRAINAGE FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$10,230	\$8,000	\$11,000
	Subtotal	\$10,230	\$8,000	\$11,000
	<i>CHARGES FOR SERVICES:</i>			
3320	Storm Drain Maintenance Fee	\$284,044	\$300,000	\$300,000
	Subtotal	\$284,044	\$300,000	\$300,000
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$93)	\$0	\$0
	Subtotal	(\$93)	\$0	\$0
	TOTAL STORM DRAINAGE FUND	\$294,181	\$308,000	\$311,000
424	STREET SWEEPING FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,167	\$1,000	\$1,500
	Subtotal	\$1,167	\$1,000	\$1,500
	<i>CHARGES FOR SERVICES:</i>			
3321	Street Sweeping Charges	\$208,687	\$202,000	\$210,000
	Subtotal	\$208,687	\$202,000	\$210,000
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$29)	\$0	\$0
	Subtotal	(\$29)	\$0	\$0
	TOTAL STREET SWEEPING FUND	\$209,825	\$203,000	\$211,500

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
431	ENVIRONMENTAL SERVICES FUND			
	<i>OTHER TAXES:</i>			
3057	Commercial Franchise Fees	\$274,231	\$287,200	\$291,900
3058	Residential Franchise Fees	448,324	468,100	466,700
3478	Old Town Franchise Fees	14,506	19,031	19,500
3483	Supplemental Franchise Fees	500,000	150,000	650,000
	Subtotal	\$1,237,061	\$924,331	\$1,428,100
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$9,466	\$8,000	\$10,000
	Subtotal	\$9,466	\$8,000	\$10,000
	<i>REVENUES FROM OTHER AGENCIES:</i>			
3136	Other State Grants	\$21,655	\$20,445	\$21,000
3138	Beverage Container Grant	0	10,000	10,040
	Subtotal	\$21,655	\$30,445	\$31,040
	<i>CHARGES FOR SERVICES:</i>			
3324	Waste Impact Fees-Residential	\$417,825	\$426,300	\$447,615
3326	Waste Impact Fees-Commercial	27,290	30,000	36,000
	Subtotal	\$445,115	\$456,300	\$483,615
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$540	\$1,250	\$1,250
3381	Gain (Loss) on Investment	(246)	0	0
	Subtotal	\$294	\$1,250	\$1,250
	TOTAL ENVIRONMENTAL SERVICES FUND	\$1,713,591	\$1,420,326	\$1,954,005
511	FACILITIES MAINTENANCE FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,069	\$2,500	\$3,000
3097	Rents & Concessions	18,000	18,000	25,598
	Subtotal	\$21,069	\$20,500	\$28,598
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,800,000	\$1,800,000	\$1,900,000
	Subtotal	\$1,800,000	\$1,800,000	\$1,900,000
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$14,985	\$0	\$0
3381	Gain (Loss) on Investment	(44)	0	0
3397	Other Revenues	26,204	0	0
	Subtotal	\$41,145	\$0	\$0
	TOTAL FACILITIES MAINT. FUND	\$1,862,214	\$1,820,500	\$1,928,598

City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
512 EQUIPMENT REPLACEMENT FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$16,517	\$14,000	\$17,000
3097	Rents & Concessions	14,400	14,400	14,400
	Subtotal	\$30,917	\$28,400	\$31,400
<i>CHARGES FOR SERVICES:</i>				
3337	Sales of Fuel	\$542,646	\$640,000	\$640,000
3339	Charges to Other Funds	1,123,672	1,350,522	2,046,972
3341	Auto/Equipment Repair Charges	222,297	242,000	242,000
	Subtotal	\$1,888,615	\$2,232,522	\$2,928,972
<i>OTHER REVENUE:</i>				
3352	Sale of Real & Personal Property	\$49,553	\$0	\$0
3357	Miscellaneous Reimbursements	1,038	0	0
3381	Gain (Loss) on Investment	(803)	0	0
	Subtotal	\$49,788	\$0	\$0
	TOTAL EQUIPMENT REPLACEMENT FUND	\$1,969,320	\$2,260,922	\$2,960,372
521 CENTRAL SERVICES FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$4,448	\$4,000	\$5,000
	Subtotal	\$4,448	\$4,000	\$5,000
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,054,384	\$1,135,000	\$1,240,000
	Subtotal	\$1,054,384	\$1,135,000	\$1,240,000
<i>OTHER REVENUE:</i>				
3357	Miscellaneous Reimbursements	\$11,112	\$0	\$0
3381	Gain (Loss) on Investment	(241)	0	0
3397	Other Revenues	500	0	0
	Subtotal	\$11,371	\$0	\$0
	TOTAL CENTRAL SERVICES FUND	\$1,070,203	\$1,139,000	\$1,245,000
531 LIABILITY FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$4,898	\$3,000	\$5,000
	Subtotal	\$4,898	\$3,000	\$5,000
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,800,000	\$1,500,000	\$1,400,000
	Subtotal	\$1,800,000	\$1,500,000	\$1,400,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>OTHER REVENUE</i>				
3357	Miscellaneous Reimbursements	\$75,394	\$0	\$0
3381	Gain (Loss) on Investment	(79)	0	0
	Subtotal	\$75,315	\$0	\$0
TOTAL LIABILITY FUND		\$1,880,213	\$1,503,000	\$1,405,000
532 WORKERS' COMPENSATION FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$10,059	\$8,000	\$10,000
	Subtotal	\$10,059	\$8,000	\$10,000
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,008,414	\$852,897	\$974,678
	Subtotal	\$1,008,414	\$852,897	\$974,678
<i>OTHER REVENUE:</i>				
3357	Miscellaneous Reimbursements	\$255	\$0	\$0
3381	Gain (Loss) on Investment	(359)	0	0
	Subtotal	(\$104)	\$0	\$0
TOTAL WORKERS' COMP. FUND		\$1,018,369	\$860,897	\$984,678
533 UNEMPLOYMENT FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$911	\$1,000	\$1,000
	Subtotal	\$911	\$1,000	\$1,000
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$43,842	\$44,074	\$47,991
	Subtotal	\$43,842	\$44,074	\$47,991
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$36)	\$0	\$0
	Subtotal	(\$36)	\$0	\$0
TOTAL UNEMPLOYMENT FUND		\$44,717	\$45,074	\$48,991
713 HILLSIDE ACQUISITION D/S FUND				
<i>PROPERTY TAX REVENUES:</i>				
3006	Open Space	\$647,057	\$675,000	\$685,000
3007	Maintenance Tax	82,140	83,000	84,000
	Subtotal	\$729,197	\$758,000	\$769,000

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,535	\$1,500	\$1,500
	Subtotal	\$1,535	\$1,500	\$1,500
<i>OTHER REVENUE:</i>				
3357	Miscellaneous Reimbursements	\$18,750	\$0	\$0
3377	Hillside Bond Proceeds	6,180,000	0	0
3381	Gain (Loss) on Investment	(165)	0	0
	Subtotal	\$6,198,585	\$0	\$0
TOTAL HILLSIDE ACQUISITION D/S FUND		\$6,929,317	\$759,500	\$770,500
714 HILLSIDE ACQUISITION CAPITAL PROJECT				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0
<i>REVENUE FROM OTHER AGENCIES:</i>				
3105	Other County Grants	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0
TOTAL HILLSIDE ACQUISITION CAPITAL PRO.		\$0	\$0	\$0
715 LIBRARY BOND D/S FUND				
<i>PROPERTY TAXES</i>				
3013	Other Property Taxes	\$1,025,829	\$1,050,000	\$1,060,000
	Subtotal	\$1,025,829	\$1,050,000	\$1,060,000
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$3,912	\$3,000	\$4,000
	Subtotal	\$3,912	\$3,000	\$4,000
<i>OTHER REVENUE:</i>				
3381	Gain (Loss) on Investment	(\$232)	\$0	\$0
	Subtotal	(\$232)	\$0	\$0
TOTAL LIBRARY BOND D/S FUND		\$1,029,509	\$1,053,000	\$1,064,000
716 LIBRARY BOND CONSTRUCTION FUND				
<i>USE OF MONEY & PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,417	\$1,500	\$1,500
	Subtotal	\$1,417	\$1,500	\$1,500

**City of Monrovia
Revenues by Fund
Fiscal Years 2014-15 through 2016-17**

ACCT. NO.	DESCRIPTION	2014-15 ACTUAL	2015-16 ESTIMATED	2016-17 ADOPTED
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$79)	\$0	\$0
	Subtotal	(\$79)	\$0	\$0
	TOTAL LIBRARY CONSTRUCTION FUND	\$1,338	\$1,500	\$1,500
832	MILLER MEMORIAL TRUST FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$547	\$600	\$600
	Subtotal	\$547	\$600	\$600
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$30)	\$0	\$0
	Subtotal	(\$30)	\$0	\$0
	TOTAL MILLER MEMORIAL TRUST FUND	\$517	\$600	\$600
833	BARTLE MEMORIAL TRUST FUND			
	<i>USE OF MONEY & PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,220	\$1,000	\$1,500
	Subtotal	\$1,220	\$1,000	\$1,500
	<i>OTHER REVENUE:</i>			
3381	Gain (Loss) on Investment	(\$69)	\$0	\$0
	Subtotal	(\$69)	\$0	\$0
	TOTAL BARTLE MEMORIAL TRUST FUND	\$1,151	\$1,000	\$1,500
	TOTAL ALL FUNDS	\$80,208,521	\$71,313,265	\$77,606,186
	LESS INTERFUND CHARGES	\$6,805,927	\$6,650,096	\$7,534,644
	GRAND TOTAL - ALL FUNDS	\$73,402,594	\$64,663,169	\$70,071,542



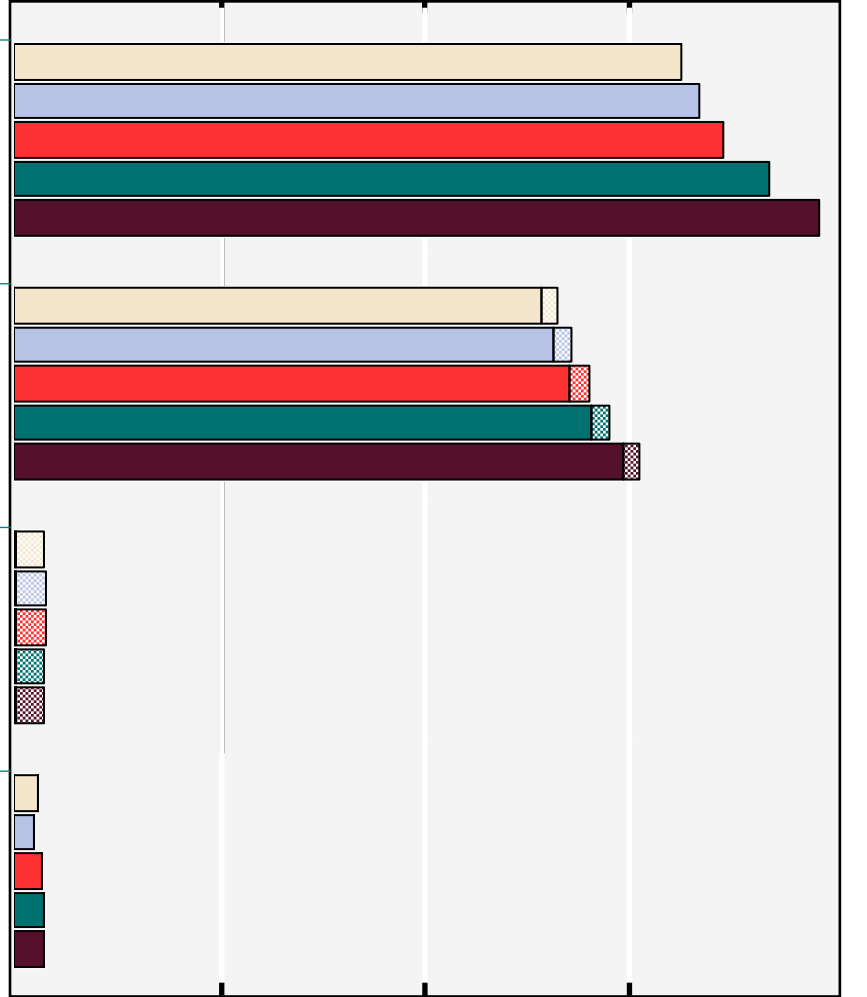
THE CITY OF MONROVIA

2011/12 TO 2015/16 ASSESSED VALUES



Land

\$2,280,709,884
 \$2,342,428,042
 \$2,426,089,738
 \$2,580,113,407
 \$2,751,031,063



Percent Change

City	County
------	--------

2.7%	2.0%
3.6%	4.9%
6.3%	6.3%
6.6%	6.5%

Improvements

\$1,860,629,360
 \$1,905,901,274
 \$1,964,320,491
 \$2,035,960,011
 \$2,138,756,457

2.4%	2.6%
3.1%	4.6%
3.6%	4.3%
5.0%	5.4%

Personal Property

\$103,958,044
 \$109,242,291
 \$108,801,431
 \$104,418,159
 \$100,505,296

5.1%	-0.2%
-0.4%	2.0%
-4.0%	5.0%
-3.7%	4.6%

Exemptions

\$84,671,903
 \$69,606,028
 \$95,703,410
 \$100,106,738
 \$99,265,701

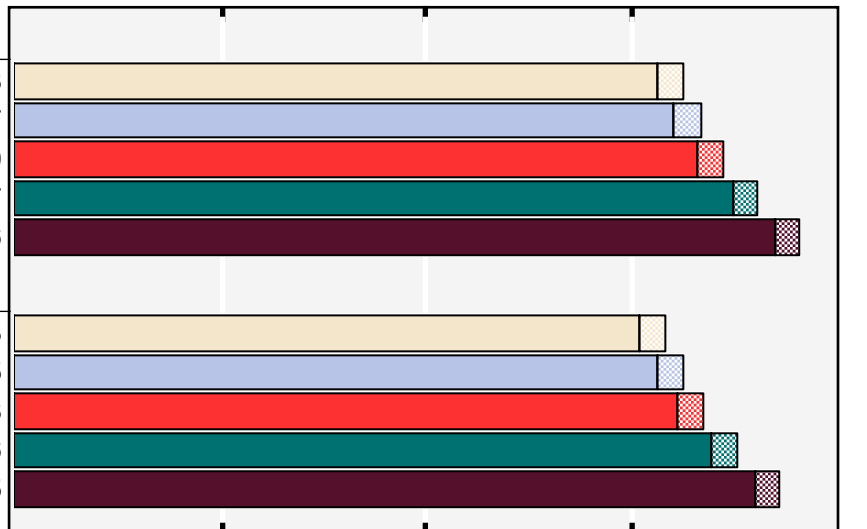
-17.8%	4.8%
37.5%	4.9%
4.6%	4.3%
-0.8%	3.4%

\$1,300,000,000 \$2,600,000,000 \$3,900,000,000 \$5,200,000,000

City County

Gross Assessed

\$4,245,297,288
 \$4,357,571,607
 \$4,499,211,660
 \$4,720,491,577
 \$4,990,292,816



2.6%	2.2%
3.3%	4.6%
4.9%	5.3%
5.7%	5.9%

Net Taxable Value

\$4,129,519,563
 \$4,252,097,835
 \$4,370,216,498
 \$4,589,754,526
 \$4,862,672,725

3.0%	2.1%
2.8%	4.7%
5.0%	5.4%
5.9%	6.1%

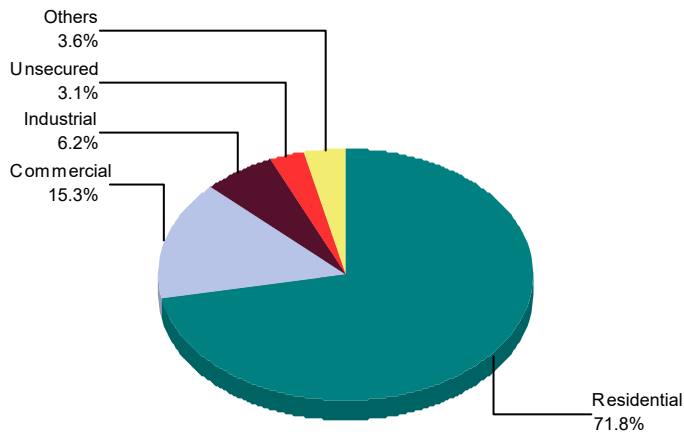
THE CITY OF MONROVIA

2015/16 USE CATEGORY SUMMARY

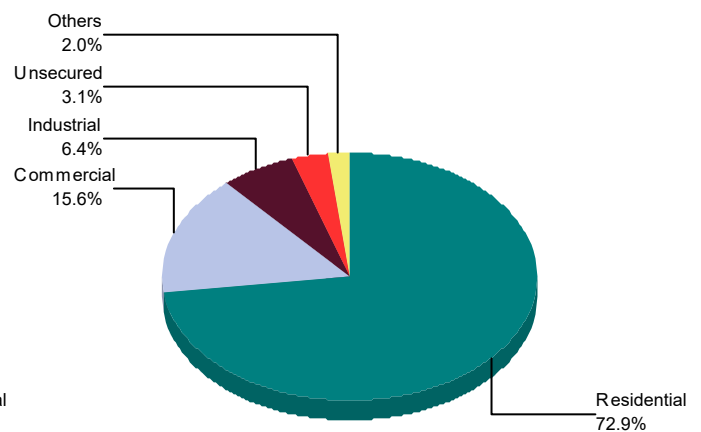
BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	9,252	\$3,584,778,083 (71.8%)	\$3,545,819,601 (72.9%)
Commercial	482	\$762,205,711 (15.3%)	\$757,367,684 (15.6%)
Industrial	322	\$310,697,317 (6.2%)	\$310,229,343 (6.4%)
Govt. Owned	2	\$1,526,511 (0.0%)	\$1,526,511 (0.0%)
Institutional	62	\$75,760,931 (1.5%)	\$26,902,873 (0.6%)
Miscellaneous	1	\$87,549 (0.0%)	\$87,549 (0.0%)
Recreational	10	\$16,079,355 (0.3%)	\$14,780,659 (0.3%)
Vacant	315	\$40,530,876 (0.8%)	\$40,264,838 (0.8%)
Exempt	371	\$28,354,390 (0.6%)	\$0 (0.0%)
SBE Nonunitary	[5]	\$0 (0.0%)	\$0 (0.0%)
Cross Reference	[79]	\$17,011,390 (0.3%)	\$12,560,364 (0.3%)
Unsecured	[1,300]	\$153,260,703 (3.1%)	\$153,133,303 (3.1%)
Unknown	7	\$0 (0.0%)	\$0 (0.0%)
TOTALS	10,824	\$4,990,292,816	\$4,862,672,725

ASSESSED VALUE

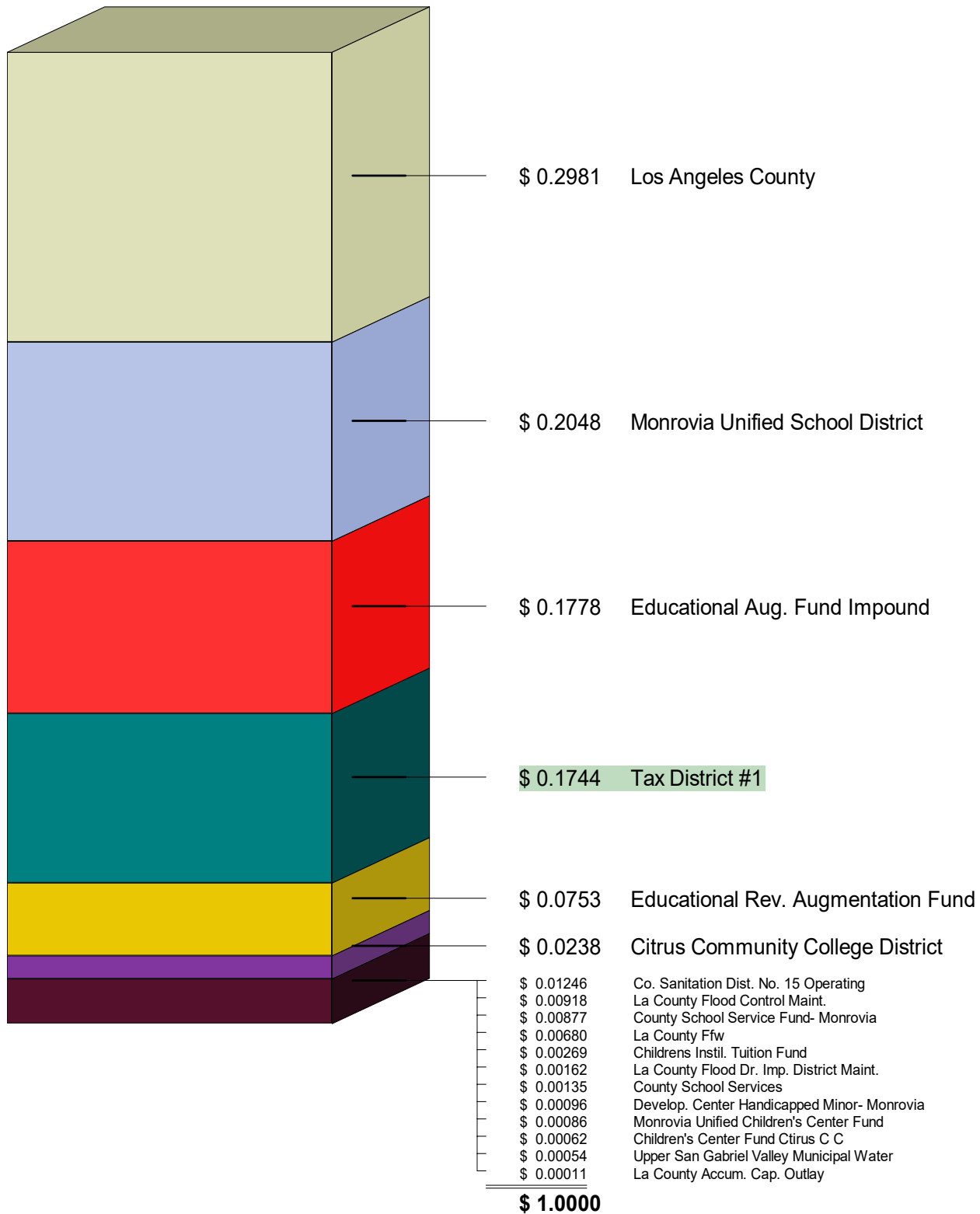


NET TAXABLE VALUE



THE CITY OF MONROVIA

PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 06209, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2015/16 Annual Tax Increment Tables

Prepared On 8/12/2016 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

THE CITY OF MONROVIA

2015/16 ROLL SUMMARY

Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	10,453	5	1,300
TRAs	51	2	37
Values			
Land	2,722,676,673	0	0
Improvements	2,078,979,649	0	0
Personal Property	3,568,808	0	96,936,488
Fixtures	3,452,593	0	56,324,215
Aircraft	0	0	0
Total Value	\$4,808,677,723	\$0	\$153,260,703
Exemptions			
Real Estate	99,034,601	0	0
Personal Property	103,700	0	108,700
Fixtures	0	0	18,700
Aircraft	0	0	0
Homeowners*	34,876,369	0	0
Total Exemptions*	\$99,138,301	\$0	\$127,400
Total Net Value	\$4,709,539,422	\$0	\$153,133,303

Combined Values	Total
Total Values	\$4,961,938,426
Total Exemptions	\$99,265,701
Net Total Values	\$4,862,672,725

* Note: Homeowner Exemptions are not included in Total Exemptions

Data Source: Los Angeles County Assessor 2015/16 Combined Tax Rolls
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Prepared On 8/12/2016 By MV



EXPENDITURE SCHEDULES



EXPENDITURES

This section presents detailed information about the City of Monrovia's appropriations by fund. The Appropriations by Fund table shows the budgeted appropriations for each program by the fund in which it is budgeted. Because it is organized by fund, you will notice that the appropriations in any given department are spread over the various funds in the accounting structure. The Overhead Recovery – Distribution of Costs table shows the distribution of the various overhead costs among the different funds of the City. The personnel authorization schedule, which shows each position within the City that has been budgeted, is located at the end of this section.

**City of Monrovia
Appropriations By Fund
Fiscal Year 2016-17**

ACCT. NO.	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	OPERATING BUDGET	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGET
111	GENERAL FUND					
110	City Council	\$102,800	\$125,001	\$227,801	\$0	\$227,801
120	City Manager	613,265	221,974	835,239	0	835,239
130	City Clerk	338,358	116,973	455,331	0	455,331
140	City Treasurer	17,298	0	17,298	0	17,298
150	City Attorney	0	400,000	400,000	0	400,000
210	Finance - Administration	333,324	26,512	359,836	0	359,836
221	Finance - Operations	909,353	322,351	1,231,704	0	1,231,704
231	Human Resources	556,739	510,671	1,067,410	0	1,067,410
251	Non-Departmental	130,000	1,293,720	1,423,720	0	1,423,720
	Subtotal - General Administration	\$3,001,137	\$3,017,202	\$6,018,339	\$0	\$6,018,339
310	Police - Administration	\$466,849	\$48,634	\$515,483	\$0	\$515,483
320	Police - Services	1,812,517	341,399	2,153,916	0	2,153,916
331	Police - Patrol	6,778,581	761,938	7,540,519	0	7,540,519
340	Police - Detectives	1,841,108	221,078	2,062,186	0	2,062,186
342	Police - C-CAP Crime Analysis	1,225,993	202,925	1,428,918	0	1,428,918
350	Police - Community Policing	561,914	81,106	643,020	0	643,020
360	Police - Animal Control	0	179,271	179,271	0	179,271
	Subtotal - Police	\$12,686,962	\$1,836,351	\$14,523,313	\$0	\$14,523,313
410	Fire - Administration	\$418,689	\$102,997	\$521,686	\$0	\$521,686
420	Fire - Suppression	8,347,469	1,205,692	9,553,161	0	9,553,161
430	Fire - Prevention	155,644	81,200	236,844	0	236,844
441	Fire - Emergency Medical Service	0	393,827	393,827	0	393,827
442	Fire - Emergency Preparedness	0	7,824	7,824	0	7,824
	Subtotal - Fire	\$8,921,802	\$1,791,540	\$10,713,342	\$0	\$10,713,342
525	Comm. Develop. - Business License	\$143,097	\$34,990	\$178,087	\$0	\$178,087
529	Comm. Develop. - Code Enforcement	335,118	51,513	386,631	0	386,631
	Subtotal - Community Development	\$478,215	\$86,503	\$564,718	\$0	\$564,718
610	Comm. Services - Administration	\$723,828	\$178,745	\$902,573	\$0	\$902,573
611	Comm. Services - Public Relations	0	83,750	83,750	0	83,750
612	Comm. Services - Senior Program	10,760	8,400	19,160	0	19,160
614	Comm. Services - Museum Rental	9,685	58,810	68,495	0	68,495
615	Comm. Services - CC Operations	91,461	342,549	434,010	4,500	438,510
617	Comm. Services - Concerts In The Parks	2,690	12,600	15,290	0	15,290
619	Comm. Services - Contract Classes	24,749	60,800	85,549	0	85,549
620	Comm. Services - Special Activities	43,480	11,920	55,400	0	55,400
622	Canyon Park	126,968	284,281	411,249	580	411,829
623	Urban Park Rental Programs	3,022	3,700	6,722	0	6,722
625	Comm. Services - Monrovia Reads	19,368	12,900	32,268	0	32,268
626	CDBG-Neighborhood Rec Program	32,280	2,000	34,280	0	34,280
627	Comm. Services - Youth Sports	53,800	13,400	67,200	0	67,200
628	Comm. Services - Wilderness Management	64,560	13,750	78,310	0	78,310
629	Station Square Activities	2,252	15,000	17,252	0	17,252
630	Passport Program	96,364	12,975	109,339	0	109,339
640	Library	1,501,395	502,223	2,003,618	0	2,003,618
642	Library Reference	0	185,862	185,862	0	185,862
643	Children's Library	0	94,644	94,644	0	94,644
644	Library Circulation	0	23,016	23,016	0	23,016
	Subtotal - Community Services	\$2,806,662	\$1,921,325	\$4,727,987	\$5,080	\$4,733,067
710	Public Works - Administration	\$269,086	\$48,242	\$317,328	\$0	\$317,328
771	Public Works - Parks Maintenance	407,858	290,036	697,894	0	697,894
	Subtotal - Public Works	\$676,944	\$338,278	\$1,015,222	\$0	\$1,015,222
	GRAND TOTAL GENERAL FUND	\$28,571,722	\$8,991,199	\$37,562,921	\$5,080	\$37,568,001

**City of Monrovia
Appropriations By Fund
Fiscal Year 2016-17**

ACCT. NO.	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	OPERATING BUDGET	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGET
211	EMERGENCY FUND					
253	Emergency Services	\$0	\$0	\$0	\$0	\$0
212	RETIREMENT FUND					
252	Employee Retirement	\$0	\$150,000	\$150,000	\$0	\$150,000
213	STREET MAINTENANCE FUND					
731	Public Works - Street Maintenance	\$746,276	\$1,069,972	\$1,816,248	\$550,000	\$2,366,248
214	PENSION OBLIGATION BOND D/S					
255	Retirement Debt Service	\$0	\$1,177,900	\$1,177,900	\$0	\$1,177,900
221	PROPOSITION "A" FUND					
531	Proposition "A" Administration	\$0	\$7,319	\$7,319	\$0	\$7,319
535	Dial-A-Ride	0	971,532	971,532	0	\$971,532
536	Recreation Transportation	0	46,000	46,000	0	\$46,000
537	Bus Stop Improvement	0	22,510	22,510	0	\$22,510
	GRAND TOTAL PROPOSITION "A" FUND	\$0	\$1,047,361	\$1,047,361	\$0	\$1,047,361
222	PROPOSITION "C" FUND					
532	Proposition C Program	\$83,271	\$9,048	\$92,319	\$0	\$92,319
223	AB2766 FUND					
533	Regional Air Quality Improvement	\$0	\$4,886	\$4,886	\$0	\$4,886
538	Discount Bus Program	0	25,000	25,000	0	25,000
	GRAND TOTAL AIR QUALITY IMPROVEMENT FUND	\$0	\$29,886	\$29,886	\$0	\$29,886
224	MEASURE "R" FUND					
539	Measure R	\$0	\$0	\$0	\$0	\$0
225	PROP C & MEASURE R PROJECTS					
542	Prop C & Measure R Projects	\$0	\$0	\$0	\$629,847	\$629,847
226	PROP C & MEASURE R DEBT SERVICE					
543	Prop C & Measure R Debt Service	\$0	\$759,276	\$759,276	\$0	\$759,276
231	TRAFFIC SAFETY FUND					
333	Police - Traffic Control	\$189,570	\$272,847	\$462,417	\$30,000	\$492,417
336	Crossing Guards	0	94,916	94,916	0	94,916
	GRAND TOTAL TRAFFIC SAFETY FUND	\$189,570	\$367,763	\$557,333	\$30,000	\$587,333
232	GAS TAX FUND					
744	Gas Tax	\$0	\$0	0	\$0	0
233	BIKEWAY DEVELOPMENT FUND					
776	Bikeway Development	\$0	\$0	\$0	\$0	\$0
234	LIBRARY GRANT FUND					
641	Library Grant	\$29,193	\$6,913	\$36,106	\$0	\$36,106
235	HAZARDOUS MATERIALS FUND					
431	Hazardous Materials	\$149,467	\$31,312	\$180,779	\$0	\$180,779
243	HOUSING DEVELOPMENT FUND					
527	CDBG-Rehabilitation Preservation Grant	\$12,294	\$53,043	\$65,337	\$0	\$65,337
528	CDBG-Code Enforcement	147,435	5,018	152,453	0	152,453
	GRAND TOTAL HOUSING DEVELOPMENT	\$159,729	\$58,061	\$217,790	\$0	\$217,790
244	FIRE GRANTS					
450	Fire Grants	\$0	\$0	\$0	\$35,000	\$35,000
245	ASSET FORFEITURE FUND					
341	Asset Forfeiture	\$220,228	\$21,884	\$242,112	\$0	\$242,112

**City of Monrovia
Appropriations By Fund
Fiscal Year 2016-17**

ACCT. NO.	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	OPERATING BUDGET	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGET
246	POLICE GRANTS FUNDS					
371	Police Grants	\$85,728	\$37,275	\$123,003	\$0	\$123,003
247	HIDTA GRANT					
375	LA Clearing House	\$0	\$5,196,891	\$5,196,891	\$0	\$5,196,891
376	LA HIDTA (Director)	0	1,267,565	1,267,565	0	1,267,565
377	Regional Meth Task Force	0	566,724	566,724	0	566,724
378	Joint Drugs Intelligence	0	842,707	842,707	0	842,707
379	Southern California Drug Task Force	0	438,332	438,332	0	438,332
387	Strengthen Infrastructure - DHE	0	6,980	6,980	0	6,980
388	Strengthen Infrastructure - LA Clear	0	125,000	125,000	0	125,000
392	ET - DHE	0	30,000	30,000	0	30,000
	GRAND TOTAL HIDTA GRANT	\$0	\$8,474,199	\$8,474,199	\$0	\$8,474,199
248	OFFICE OF EMERGENCY SERVICES					
386	Board of State & Community Corrections	\$0	\$542,746	542,746	\$0	542,746
249	OTHER FIDUCIARY POLICE GRANTS					
385	Cops Grant	\$0	\$0	0	\$0	0
261	LIGHTING & LAND ASSESSMENT DISTRICT					
735	Street Lighting	\$120,109	\$345,922	\$466,031	\$0	\$466,031
773	Street Tree & Park Maintenance District	161,206	440,260	601,466	0	601,466
774	Median & Parkway Maintenance District	19,855	76,392	96,247	0	96,247
775	Gold Hills Landscape District	0	4,876	4,876	0	4,876
	GRAND TOTAL LIGHTING/LAND ASSES. DIST.	\$301,170	\$867,450	\$1,168,620	\$0	\$1,168,620
266	PARK MAINTENANCE ASSESSMENT DISTRICT					
772	Park Assessment Maintenance	\$209,008	\$64,817	\$273,825	\$0	\$273,825
271	BUSINESS IMPROVEMENT DISTRICT					
122	Business Improvement Assessment District	\$0	\$78,300	\$78,300	\$0	\$78,300
281	DEVELOPMENT SERVICES FUND					
510	Community Development - Administration	\$474,308	\$25,290	\$499,598	\$0	\$499,598
520	Community Development - Building	690,425	350,295	1,040,720	300,000	1,340,720
530	Community Development - Planning	605,252	327,522	932,774	75,000	1,007,774
720	Public Works - Engineering	146,127	214,426	360,553	0	360,553
	GRAND TOTAL DEVELOPMENT SERVICES	\$1,916,112	\$917,533	\$2,833,645	\$375,000	\$3,208,645
311	CAPITAL IMPROVEMENT FUND					
250	Capital Projects Department	\$0	\$0	\$0	\$3,200,782	\$3,200,782
411	WATER UTILITY FUND					
227	Utility Billing & Collection	\$523,444	\$330,118	\$853,562	\$0	\$853,562
741	Water Services	1,712,364	4,565,135	6,277,499	570,630	6,848,129
	GRAND TOTAL WATER UTILITY FUND	\$2,235,808	\$4,895,253	\$7,131,061	\$570,630	\$7,701,691
421	SANITATION FUND					
746	Sewer & Sanitation	\$290,563	\$819,234	\$1,109,797	\$443,303	\$1,553,100
423	STORM DRAINAGE FUND					
737	Storm Drain Maintenance	\$0	\$359,647	\$359,647	\$0	\$359,647
424	STREET SWEEPING FUND					
732	Street Sweeping	\$0	\$198,080	\$198,080	\$0	\$198,080
431	ENVIRONMENTAL SERVICES					
712	Waste Management (AB939)	\$347,876	\$260,170	\$608,046	\$0	\$608,046
511	FACILITIES MAINTENANCE FUND					
755	Facilities Maintenance	\$364,457	\$1,175,328	\$1,539,785	\$476,000	\$2,015,785

**City of Monrovia
Appropriations By Fund
Fiscal Year 2016-17**

ACCT. NO.	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	OPERATING BUDGET	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGET
512	EQUIPMENT REPLACEMENT FUND					
383	Police - Radios	\$0	\$70,314	\$70,314	\$0	\$70,314
384	Police - Non-Patrol Vehicle & Maintenance	0	159,000	159,000	167,000	326,000
390	Police - Patrol Vehicle Replacement	0	241,000	241,000	0	241,000
460	Fire - Equipment/Radios Maintenance	0	299,000	299,000	35,000	334,000
461	Fire - Vehicle Replacement	0	34,000	34,000	0	34,000
751	Public Works - Equipment Pool Maintenance	20,057	1,587,810	1,607,867	0	1,607,867
753	Public Works - Equipment and Vehicle Replacement	0	63,000	63,000	0	63,000
	GRAND TOTAL EQUIPMENT REPLACEMENT FUND	\$20,057	\$2,454,124	\$2,474,181	\$202,000	\$2,676,181
521	CENTRAL SERVICES FUND					
222	Central Stores	\$0	\$75,100	\$75,100	\$0	\$75,100
223	Information Systems	340,337	248,665	589,002	0	589,002
224	Telephone Maintenance	21,438	245,510	266,948	0	266,948
225	Finance Computer System	196,364	102,912	299,276	0	299,276
	GRAND TOTAL CENTRAL SERVICES FUND	\$558,139	\$672,187	\$1,230,326	\$0	\$1,230,326
531	LIABILITY FUND					
234	Liability Insurance	\$0	\$1,398,940	\$1,398,940	\$0	\$1,398,940
532	WORKERS' COMPENSATION FUND					
233	SIR - Workers Compensation Insurance	\$0	\$929,447	\$929,447	\$0	\$929,447
533	UNEMPLOYMENT FUND					
236	Unemployment Insurance	\$0	\$20,000	\$20,000	\$0	\$20,000
713	HILLSIDE ACQUISITION D/S FUND					
256	Hillside Acquisition Debt Service	\$0	\$500,594	\$500,594	\$0	\$500,594
714	HILLSIDE ACQUISITION CAP PROJ FUND					
257	Hillside Acquisition Capital Project	\$0	\$0	\$0	\$65,000	\$65,000
715	LIBRARY BOND DEBT SERVICE					
258	Library Bond Debt Service	\$0	\$1,007,899	\$1,007,899	\$0	\$1,007,899
716	LIBRARY BOND CONSTRUCTION PROJECT					
259	Library Bond Construction Project	\$0	\$30,000	\$30,000	\$20,000	\$50,000
832	MILLER MEMORIAL TRUST FUND					
699	Miller Trust	\$0	\$0	\$0	\$0	\$0
833	BARTLE TRUST FUND					
698	Bartle Memorial Trust	\$0	\$0	\$0	\$0	\$0
	TOTAL ALL FUNDS	\$36,478,374	\$39,423,798	\$75,902,172	\$6,602,642	\$82,504,814
	INTERGOV'T SERVICE FUND CHARGES					(7,534,644)
	GRAND TOTAL ALL FUNDS	\$36,478,374	\$39,423,798	\$75,902,172	\$6,602,642	\$74,970,170



DISTRIBUTION OF OVERHEAD COSTS

The following table shows the distribution of the various overhead costs among the different funds of the City.

"General Administration Overhead" includes the cost of such activities as City Manager, City Attorney, City Council, City Clerk, Finance, and Human Resources.

"Public Works Overhead" is the cost associated with the Public Works administration activity. Again, by policy, only a portion of the total cost is recovered through a charge to the various funds.

The cost of the engineering activity, "Engineering Overhead," is prorated among the various funds which use engineering services.

"Fire Administration Overhead" is recovered for the management of the Hazardous Materials and Fire Equipment Pool programs.

Police administration time needed to manage traffic safety services is shown as "Police Administration Overhead".

All of the rates shown reflect the percentage of recovery identified in our cost worksheet data files. At the bottom of the table is shown the total amount of distributed overhead costs in each category.

**City of Monrovia
Overhead Recovery
Distribution of Costs
Fiscal Year 2016-17 Budget**

Transfer In To Fund:		411-227	111-various	111-710	281-720	111-410	281-510	111-310	
			(1), (2)	(1), (2)	(1), (2)	(1)	(1), (2)	(1)	
		Direct	General	P.W.	Engineering	Fire	Comm.	Police	Total
		Billing	Admin.	Admin.	Overhead	Admin.	Devel.	Admin	Overhead
		Costs	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead	Distribution
Fund	Description		12.00%	6.00%	6.00%	6.00%	6.00%	6.00%	
111	General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213	Street Maintenance	0	128,908	64,454	64,454	0	0	0	257,815
231	Traffic Safety	0	57,513	0	0	0	0	28,757	86,270
235	Haz Mat	0	21,482	0	0	10,741	0	0	32,223
245	Asset Forfeiture	0	0	0	0	0	0	0	0
261	Lighting & Tree Maint.	0	148,150	74,075	0	0	0	0	222,225
266	Parks Maint. Assmt.	0	31,835	15,918	0	0	0	0	47,753
271	Business Impr. District	0	6,696	0	0	0	0	0	6,696
281	Development Services	0	291,556	0	0	0	0	0	291,556
311	Capital Improvement	0	0	0	0	0	0	0	0
411	Water	0	649,734	275,203	275,203	0	0	0	1,200,139
421	Sanitation	0	52,025	26,012	26,012	0	0	0	104,049
423	Storm Drainage	0	53,613	26,807	26,807	0	0	0	107,227
424	Street Sweeping	0	20,948	10,474	10,474	0	0	0	41,896
431	Waste Mgmt AB939	0	74,750	37,375	37,375	0	0	0	149,501
511	Facilities	0	173,168	86,584	0	0	0	0	259,752
512	Equip. and Radio Maint.	0	72,487	35,040	0	0	0	0	107,527
521	Central Services	0	128,194	0	0	0	0	0	128,194
911	Redevelopment	0	0	0	0	0	0	0	0
921	Set Aside - Housing	0	0	0	0	0	0	0	0
TOTAL DISTRIBUTION		\$0	\$1,911,058	\$651,941	\$440,325	\$10,741	\$0	\$28,757	\$3,042,822

(1) = Rates for overhead recovery were initially determined in MSI study performed in May, 1997. Reviewed/updated annually.

(2) = May include capital project overhead recovery. Capital Project Rates are 50% of standard overhead rate.

CITY OF MONROVIA
FISCAL YEAR 2016-17
PERSONNEL AUTHORIZATION

<u>DEPARTMENT</u>	<u>AUTHORIZED</u>
<u>ELECTED OFFICIALS</u>	
<i>Administration</i>	
Mayor	1.00
City Council Member	4.00
City Treasurer	1.00
City Clerk	1.00
ELECTED OFFICIALS SUBTOTAL	7.00
<u>CITY MANAGER'S OFFICE</u>	
<i>Administration</i>	
City Manager	1.00
Deputy City Manager	1.00
Management Analyst	1.00
Administrative Assistant	1.00
Administration Subtotal	4.00
<i>City Clerk's Office</i>	
Chief Deputy City Clerk	1.00
Administrative Assistant	1.00
Office Aide	1.50
City Clerk's Office Subtotal	3.50
<i>Human Resources Division</i>	
Human Resources Supervisor	1.00
Benefits Coordinator	1.00
Human Resources Assistant	2.00
Management Assistant	1.00
Human Resources Division Subtotal	5.00
CITY MANAGER'S OFFICE SUBTOTAL	12.50
<u>ADMINISTRATIVE SERVICES DEPARTMENT</u>	
<i>Finance</i>	
Director of Administrative Services / Assistant City Manager	1.00
Deputy Director of Administrative Services / Finance Division Manager	1.00
Financial Operations Supervisor	1.00
Management Analyst	1.00
Accountant	3.00
Senior Payroll Technician	1.00
Senior Financial Systems Technician	1.00
Senior Accounting Assistant	3.00
Accounting Assistant	2.00
Finance Subtotal	14.00
<i>Information Systems</i>	
Information Systems Manager	1.00
Information Systems Analyst	2.00
Information Systems Subtotal	3.00
ADMINISTRATIVE SERVICES DEPARTMENT SUBTOTAL	17.00

CITY OF MONROVIA
FISCAL YEAR 2016-17
PERSONNEL AUTHORIZATION

<u>DEPARTMENT</u>	<u>AUTHORIZED</u>
<u>POLICE DEPARTMENT</u>	
<i>Sworn</i>	
Police Chief	1.00
Police Captain	2.00
Police Lieutenant	4.00
Police Sergeant	7.00
Police Officer w/ Detective Assignment	6.00
Police Officer w/ Agent Assignment	6.00
Police Officer	24.00
<i>Sworn Subtotal</i>	50.00
<i>Non-Sworn</i>	
Office Administrator - Police	1.00
Senior Administrative Assistant - Police	1.00
Police Service Supervisor	1.00
Police Services Representative	6.00
Communications, Crime Analysis & Technology Support	1.00
Information Systems Technician	1.00
Police Communications Operator (Dispatch)	8.00
Lead Parking Control Officer	1.00
Community Service Officer	3.00
Senior Community Services Officer	1.00
Jailer	4.00
<i>Non-Sworn Subtotal</i>	28.00
POLICE DEPARTMENT SUBTOTAL	78.00
<u>FIRE DEPARTMENT</u>	
<i>Sworn</i>	
Fire Chief	1.00
Fire Division Chief	3.00
Fire Captain	9.00
Fire Engineer	9.00
Firefighter w/ Paramedic Assignment	15.00
Firefighter	5.00
<i>Sworn Subtotal</i>	42.00
<i>Non-Sworn</i>	
Office Administrator	1.00
Administrative Assistant	1.00
Fire Inspector - Hazmat	1.00
Fire Inspector - Prevention	1.00
<i>Non-Sworn Subtotal</i>	4.00
FIRE DEPARTMENT SUBTOTAL	46.00

CITY OF MONROVIA
FISCAL YEAR 2016-17
PERSONNEL AUTHORIZATION

<u>DEPARTMENT</u>	<u>AUTHORIZED</u>
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>	
<i>Planning Division</i>	
Director of Community Development	1.00
Planning Division Manager	1.00
Management Analyst	1.00
Project Coordinator	1.00
Assistant Planner	2.00
Planning Technician	1.00
<i>Planning Division Subtotal</i>	7.00
<i>Building Division</i>	
Building & Safety Division Manager	1.00
Senior Combination Inspector	1.00
Plans Examiner	1.00
Building Counter Technician	1.00
Senior Administrative Assistant	1.00
<i>Building Division Subtotal</i>	5.00
<i>Neighborhood & Business Services Division</i>	
Neighborhood & Business Services Division Manager	1.00
Neighborhood Preservation Officer	3.00
Management Analyst	1.00
Neighborhood Services Program Coordinator	1.00
Administrative Assistant	1.00
<i>Neighborhood & Business Services Division Subtotal</i>	7.00
COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL	19.00

CITY OF MONROVIA
FISCAL YEAR 2016-17
PERSONNEL AUTHORIZATION

<u>DEPARTMENT</u>	<u>AUTHORIZED</u>
<u>PUBLIC SERVICES DEPARTMENT</u>	
<i>Administration</i>	
Director of Public Services	1.00
Management Analyst	1.00
Senior Administrative Assistant	1.00
<i>Administration Subtotal</i>	3.00
<i>Community Services Division</i>	
Library Manager	1.00
Recreation Manager	1.00
Senior Recreation Supervisor	1.00
Recreation Supervisor	1.00
Recreation Coordinator	1.00
Management Analyst	1.00
Library Supervisor	2.00
Librarian	5.00
Hillside Wilderness Preserve Supervisor	1.00
Senior Administrative Assistant	1.00
Administrative Assistant	2.00
<i>Community Services Division Subtotal</i>	17.00
<i>Public Works Division</i>	
Public Works Division Manager	1.00
Project Manager	1.00
Management Assistant	3.00
Senior Public Works Inspector	1.00
Engineering Technician	1.00
Field Services Manager	1.00
Senior Administrative Assistant	2.00
Facilities Maintenance Supervisor	1.00
Field Services Maintenance Supervisor	1.00
Electrician	3.00
Park Maintenance Supervisor	1.00
Parks Maintenance Worker	5.00
Old Town Caretaker	1.00
Street Maintenance Supervisor	1.00
Street Maintenance Lead Worker	2.00
Senior Street Maintenance Worker	3.00
Street Maintenance Worker	1.00
<i>Public Works Division Subtotal</i>	29.00
<i>Water Production Operation</i>	
Water Production Manager	1.00
Water System Supervisor	1.00
Water Production Operator	2.00
Customer Service Outreach Coordinator	1.00
Customer Service Representative	2.00
Utility Maintenance Lead Worker	2.00
Utility Maintenance Worker	4.00
<i>Water Production Subtotal</i>	13.00
PUBLIC SERVICES DEPARTMENT SUBTOTAL	62.00
TOTAL AUTHORIZED POSITIONS	241.50



FUND
FINANCIAL
SUMMARIES



FUND FINANCIAL SUMMARIES

This section displays detailed financial information for each of the City's funds. For each of the funds, there is a separate page which shows beginning balances, revenues and expenditures, and the projected fund balance at the close of the fiscal year.

GENERAL FUND						111 NUMBER
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED ACTUAL	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$12,344,854)	(\$384,258)	(\$1,062,195)	(\$1,062,195)	(\$61,451)	\$225,242
RESOURCES						
REVENUE:						
Property Tax	9,312,272	9,568,338	10,024,792	10,083,334	10,591,896	10,957,424
Sales Tax	9,105,649	8,851,744	9,274,428	9,129,153	10,689,244	10,115,866
Other Tax	3,054,985	3,275,142	3,377,211	3,382,542	3,633,349	3,763,628
Licenses & Permits	234,855	213,372	677,565	186,375	299,677	398,124
Fines & Forfeitures	219,874	211,912	212,650	175,637	212,450	212,450
Use of Money & Property	49,564	(43,682)	100,000	6,517	50,000	10,000
Revenue from Other Agencies	260,147	262,480	275,500	246,967	254,628	254,628
Project Revenues	310,881	466,903	1,536,478	1,595,858	-	350,729
Charges for Services	1,473,354	1,510,327	1,495,665	1,426,750	1,571,350	1,668,950
Gold Line Revenues	13,890,961	(721)	-	0	0	0
Other Revenues	712,384	1,275,041	1,070,495	1,944,944	1,246,398	1,782,160
TOTAL REVENUES	38,624,926	25,590,856	28,044,784	28,178,077	28,548,992	29,513,959
Operating Transfer In	7,087,554	6,208,320	6,726,916	6,242,319	7,937,381	9,774,750
<i>Transfer from Designations:</i>						
Long Term Receivable	0	0	0	0	0	0
Retiree Medical Plan	0	0	0	0	0	0
Capital Projects	0	0	0	0	0	879,940
Special Programs	416,319	1,502,030	648,260	648,260	0	0
Department ECB Savings	(1,553,423)	0	0	0	0	0
Operating Contingency	0	245,652	0	0	0	0
Prepaid PD OT	0	90,000	0	0	0	0
Prepaid Costs	0	0	0	0	0	0
TOTAL RESOURCES	44,575,376	33,636,858	35,419,960	35,068,656	36,486,373	40,168,649
TOTAL AVAILABLE	32,230,522	33,252,600	34,357,765	34,006,461	36,424,922	40,393,891
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	23,275,025	22,797,288	23,361,420	22,608,796	24,477,204	28,525,787
Maintenance & Operation	7,487,893	7,933,502	8,311,831	8,031,151	8,409,124	8,722,834
Capital Outlay	0	212,049	5,480	0	4,500	0
Other	0	(721)	0	0	255,477	0
TOTAL OPERATING BUDGET	30,762,918	30,942,118	31,678,731	30,639,947	33,146,305	37,248,621
Special Projects	668,148	1,608,004	668,148	489,135	113,789	319,380
TOTAL BUDGET	31,431,066	32,550,122	32,346,879	31,129,082	33,260,094	37,568,001

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED ACTUAL	2016-17 PROPOSED BUDGET
Operating Transfer Out:						
To L&L District	0	0	0	0	0	0
Emergency Fund	0	245,652	0	0	0	0
Retirement Fund	800,000	900,000	1,100,000	1,100,000	1,700,000	2,300,000
Asset Forfeiture Fund	20,000	90,000	115,000	193,381	110,000	90,000
Public Library	10,000	26,000	10,000	10,000	10,000	10,000
Park Assessment Fund	0	0	0	0	0	0
Development Services Fund	15,992	0	0	0	100,000	150,000
Traffic Safety	0	0	0	0	0	0
Affordable Housing (MAP)	0	77,418	79,001	48,159	99,646	96,859
CDBG Fund	0	75,041	66,216	65,449	40,000	0
Transfer to Designations:						
Long Term Receivable	0	0	0	0	0	0
Prepaid PD OT	90,000	0	0	0	0	0
Special Programs	243,078	350,562	1,521,841	1,521,841	0	0
Capital Projects	0	0	0	0	879,940	0
Department ECB Savings	0	0	0	0	0	0
Operating Contingency	0	0	0	0	0	100,000
Retiree Medical Plan	0	0	0	0	0	0
TOTAL APPROPRIATION	32,610,136	34,314,795	35,238,937	34,067,912	36,199,680	40,314,860
NET SURPLUS	11,965,240	(677,937)	181,023	1,000,744	286,693	(146,211)
ENDING UNDESIG BAL.	(379,614)	(1,062,195)	(881,172)	(61,451)	225,242	79,031
DESIGNATIONS FOR:						
Operating Contingency	4,458,522	4,212,870	4,212,870	4,212,870	4,212,870	4,312,870
Retiree Medical Plan	0	0	0	0	0	0
Capital Projects	0	0	0	0	879,940	0
Long Term Receivable	0	0	0	0	0	0
Special Programs	379,217	(772,251)	101,330	101,330	101,330	101,330
Department Savings	0	0	0	0	0	0
Prepaid PD OT	90,000	0	0	0	0	0
Prepaid Costs	0	0	0	0	0	0
COMBINED FUND BALANCE	\$4,548,125	\$2,378,424	\$3,433,028	\$4,252,749	\$5,419,382	\$4,493,231
	#	#		#		

- Ties to Year End CAFR. Combined with Funds 211, 281 & 820.

**EMERGENCY RESERVE
FUND**

**211
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$121,514	\$9,864	(\$4)	(\$4)	(\$3,275)	(\$19)
RESOURCES						
REVENUE:						
Use of Money & Property	62	0	0	(5)	0	0
Revenues from Other Agencies	0	0	40,134	0	0	0
Other Revenue	0	(5)	0	0	3,256	0
Subtotal	62	(5)	40,134	(5)	3,256	0
Transfer in from General Fund	0	245,652	0	0	0	0
TOTAL RESOURCES	62	245,647	40,134	(5)	3,256	0
TOTAL AVAILABLE	121,576	255,511	40,130	(9)	(19)	(19)
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	18,618	0	0	0	0
Maintenance & Operations	5,243	9,995	0	0	0	0
Capital Outlay	0	148,630	0	0	0	0
TOTAL OPERATING BUDGET	5,243	177,243	0	0	0	0
Projects	106,469	78,272	40,134	3,266	0	0
TOTAL BUDGET	111,712	255,515	40,134	3,266	0	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	111,712	255,515	40,134	3,266	0	0
TOTAL FUND BALANCE	\$9,864	(\$4)	(\$4)	(\$3,275)	(\$19)	(\$19)
	#	#		#		

Ties to Year End CAFR. Combined with funds 111, 281 & 820.

**RETIREMENT
FUND**

**212
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$1,107,971	\$2,289,222	\$2,158,844	\$2,158,844	\$2,314,513	\$1,801,000
RESOURCES						
REVENUE:						
Property Taxes	4,472,802	4,706,308	4,814,752	5,001,696	5,065,608	5,265,416
Use of Money & Property	1,985	6,688	6,700	8,069	5,000	9,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	2,000,000	909	0	0	0	0
TOTAL REVENUE	6,474,787	4,713,905	4,821,452	5,009,765	5,070,608	5,274,416
Transfer In From General Fund	800,000	900,000	1,100,000	1,100,000	1,700,000	2,300,000
TOTAL RESOURCES	7,274,787	5,613,905	5,921,452	6,109,765	6,770,608	7,574,416
TOTAL AVAILABLE	8,382,758	7,903,127	8,080,296	8,268,609	9,085,121	9,375,416
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	140,764	150,000	140,065	150,000	150,000
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	140,764	150,000	140,065	150,000	150,000
Transfer Out- POB Debt Service Fund	1,026,516	1,058,116	1,094,723	1,096,154	1,134,675	1,176,575
Transfer Out- Reimb Other Funds	5,067,020	4,545,403	4,875,478	4,717,877	5,999,446	7,158,516
TOTAL APPROPRIATIONS	6,093,536	5,744,283	6,120,201	5,954,096	7,284,121	8,485,091
TOTAL FUND BALANCE	\$2,289,222	\$2,158,844	\$1,960,095	\$2,314,513	\$1,801,000	\$890,325
	#	#		#		

Ties to Year End CAFR

**STREET MAINTENANCE
FUND**

**213
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$367,320	(\$102,679)	\$382,186	\$382,186	\$0	\$2,807
RESOURCES						
REVENUE:						
Licenses and Permits	0	1,283	0	0	0	0
Charges for Services	117	318,785	41,551	1,392	0	0
Use of Money & Property	2,413	4,170	4,600	6,204	5,000	7,000
Grant Reimbursement	0	2,880	130,000	2,430	72,571	653,838
Other Revenue	(50)	0	0	0	0	0
TOTAL REVENUE	2,480	327,118	176,151	10,026	77,571	660,838
Transfer from Designations:						
Future Street Imp. Projects	0	0	0	0	120,000	0
Transfer In - Gas Tax Fund	327,406	431,723	358,401	402,291	439,328	407,886
Transfer In - Gas Tax Fund (aka Prop 42)	314,125	552,014	417,982	370,140	181,110	90,717
Transfer In - Waste Fund - hauler permit fees	0	85,000	55,000	55,000	205,000	205,000
Transfer In - Retirement	66,159	86,661	124,354	107,112	143,199	164,647
Transfer In - Water/Storm Drain Funds	85,000	0	0	0	0	0
Transfer in - Proposition "C"	855,027	360,089	500,000	0	0	550,000
Transfer in - Bikeway	30,000	40,000	0	0	0	0
Transfer in - Measure R	0	0	250,000	0	0	100,000
Transfer In - Sewer Fund	75,000	75,000	75,000	75,000	75,000	75,000
TOTAL RESOURCES	1,755,197	1,957,605	1,956,888	1,019,569	1,241,208	2,254,088
TOTAL AVAILABLE	2,122,517	1,854,926	2,339,074	1,401,755	1,241,208	2,256,895
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	428,962	505,613	622,759	553,904	660,000	746,276
Maint. & Operation	286,596	304,775	327,532	345,507	328,454	344,087
Capital Outlay	0	0	0	15,004	0	0
TOTAL OPERATING BUDGET	715,558	810,388	950,291	914,415	988,454	1,090,363
Capital & Special Projects	1,252,550	401,888	780,000	1,893	0	1,275,885
TOTAL BUDGET	1,968,108	1,212,276	1,730,291	916,308	988,454	2,366,248
Transfer Out - Overhead charges	257,088	111,949	118,282	102,436	187,460	193,362
Transfer Out - CIP for Ridgeside Road Repairs	0	92,540	0	0	0	0
Transfer Out - Transfer back to Gas Tax	0	0	0	0	0	0
Transfer Out - Engineering Overhead	0	55,975	59,141	51,218	62,487	64,454
Transfer to Designations:						
Future Street Imp. Projects	0	0	0	331,793	0	0
TOTAL APPROPRIATION	2,225,196	1,472,740	1,907,714	1,401,755	1,238,401	2,624,064
ENDING UNDESIGNATED BALANCE	(102,679)	382,186	431,360	0	2,807	(367,169)
Designated for Future Street Proj.	172,132	172,132	172,132	503,925	383,925	383,925
TOTAL FUND BALANCE	\$69,453	\$554,318	\$603,492	\$503,925	\$386,732	\$16,756
	#	#		#		

Ties to Year End CAFR

**PENSION OBLIGATION BONDS D/S
FUND**

**214
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$9,023	\$9,220	\$9,535	\$9,535	\$10,213	\$14,888
RESOURCES						
REVENUE:						
Property Taxes	0	0	0	0	0	0
Use of Money & Property	197	315	600	678	6,000	1,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue-Bond Proceeds	0	0	0	0	0	0
TOTAL REVENUE	197	315	600	678	6,000	1,000
Transfer In From Ret Fund	1,026,516	1,058,116	1,094,723	1,096,154	1,134,675	1,176,575
TOTAL RESOURCES	1,026,713	1,058,431	1,095,323	1,096,832	1,140,675	1,177,575
TOTAL AVAILABLE	1,035,736	1,067,651	1,104,858	1,106,367	1,150,888	1,192,463
APPROPRIATIONS						
CURRENT EXPENSES:						
PERS Pension Costs	0	0	0	0	0	0
Debt Service	1,026,516	1,058,116	1,096,048	1,096,154	1,136,000	1,177,900
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,026,516	1,058,116	1,096,048	1,096,154	1,136,000	1,177,900
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATIONS	1,026,516	1,058,116	1,096,048	1,096,154	1,136,000	1,177,900
TOTAL FUND BALANCE	\$9,220	\$9,535	\$8,810	\$10,213	\$14,888	\$14,563
	#	#		#		

- Ties to Year End CAFR

**TRANSPORTATION DEV - PROP A
FUND**

**221
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$887,021	\$706,208	\$626,343	\$626,343	\$210,936	\$154,435
RESOURCES						
REVENUE:						
Use of Money & Property	1,270	2,087	3,200	2,511	3,000	3,000
Revenue from Other Agencies	905,203	951,553	1,112,000	966,547	1,091,880	1,080,558
Charges for Service	42,688	48,978	55,948	44,583	53,448	53,448
Other Revenues	7,745	0	0	0	0	0
TOTAL REVENUE	956,906	1,002,618	1,171,148	1,013,641	1,148,328	1,137,006
Operating Transfer In	0	0	0	0	0	0
Transfer from Designations:						
Vehicle Replacement	0	0	0	0	0	0
Transportation Projects	0	0	0	0	0	0
TOTAL RESOURCES	956,906	1,002,618	1,171,148	1,013,641	1,148,328	1,137,006
TOTAL AVAILABLE	1,843,927	1,708,826	1,797,491	1,639,984	1,359,264	1,291,441
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	234,646	203,347	228,497	227,286	182,972	0
Maint. & Operation	903,073	879,136	1,019,524	865,342	1,021,857	1,047,361
Capital Outlay	0	0	40,000	336,420	0	0
Construction	0	0	0	0	0	0
TOTAL BUDGET	1,137,719	1,082,483	1,288,021	1,429,048	1,204,829	1,047,361
Transfers Out	0	0	0	0	0	0
Transfer to Designations:						
Transportation Projects	0	0	0	0	0	0
Vehicle Replacement	0	0	0	0	0	0
TOTAL APPROPRIATION	1,137,719	1,082,483	1,288,021	1,429,048	1,204,829	1,047,361
ENDING UNDESIGNATED BALANCE	706,208	626,343	509,470	210,936	154,435	244,080
Reserved for Transportation Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	\$706,208	\$626,343	\$509,470	\$210,936	\$154,435	\$244,080
	#	#		#		

- Ties to Year End CAFR

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$1,799,702	\$1,437,591	\$1,521,224	\$1,521,224	\$1,429,534	\$1,919,570
RESOURCES						
REVENUE:						
Use of Money & Property	2,419	4,868	7,800	7,875	8,000	8,500
Revenue from Other Agencies	512,808	521,545	550,000	543,507	561,000	556,625
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	515,227	526,413	557,800	551,382	569,000	565,125
Operating Transfer In	0	0	0	0	0	0
Transfer from Designations						
Light Rail	0	0	0	0	0	0
Street Improvements	0	0	0	0	0	0
TOTAL RESOURCES	515,227	526,413	557,800	551,382	569,000	565,125
TOTAL AVAILABLE	2,314,929	1,964,004	2,079,024	2,072,606	1,998,534	2,484,695
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	16,401	54,819	35,055	37,042	71,430	83,271
Maint. & Operation	5,910	27,872	6,960	6,030	7,534	9,048
Capital Outlay	0	0	0	0	0	0
TOTAL BUDGET	22,311	82,691	42,015	43,072	78,964	92,319
Transfer Out - Capital Improvement Fund	0	0	0	0	0	0
Transfer Out - Debt Service Fund	0	0	0	0	0	392,529
Transfer Out - Street Fund	855,027	360,089	500,000	600,000	0	275,000
Transfer to Designations						
Street Improvements	0	0	0	0	0	0
Light Rail	0	0	0	0	0	0
TOTAL APPROPRIATION	877,338	442,780	542,015	643,072	78,964	759,848
ENDING BALANCE	1,437,591	1,521,224	1,537,009	1,429,534	1,919,570	1,724,847
Designated for Light Rail	0	0	0	0	0	0
Designated for Street Improvements	0	0	0	0	0	0
TOTAL FUND BALANCE	\$1,437,591	\$1,521,224	\$1,537,009	\$1,429,534	\$1,919,570	\$1,724,847
	#	#		#		

- Ties to Year End CAFR

**AIR QUALITY IMPROVEMENT
FUND**

**223
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$226,185	\$262,100	\$288,718	\$288,718	\$338,968	\$335,582
RESOURCES						
REVENUE:						
Use of Money & Property	418	1,071	1,300	1,645	1,500	2,000
Revenue From other Agencies	44,305	33,804	46,000	58,009	46,000	46,000
Other Revenue	4,995	4,359	9,000	5,283	9,000	9,000
TOTAL REVENUE	49,718	39,234	56,300	64,937	56,500	57,000
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	49,718	39,234	56,300	64,937	56,500	57,000
TOTAL AVAILABLE	275,903	301,334	345,018	353,655	395,468	392,582
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	13,803	12,616	21,386	14,687	24,886	29,886
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	13,803	12,616	21,386	14,687	24,886	29,886
Capital & Special Projects	0	0	0	0	35,000	0
TOTAL BUDGET	13,803	12,616	21,386	14,687	59,886	29,886
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	13,803	12,616	21,386	14,687	59,886	29,886
TOTAL FUND BALANCE	\$262,100	\$288,718	\$323,632	\$338,968	\$335,582	\$362,696
	#	#		#		

- Ties to Year End CAFR

MEASURE R FUND	224 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$944,993	\$1,330,916	\$1,631,185	\$1,631,185	\$1,745,202	\$2,100,482
RESOURCES						
REVENUE:						
Use of Money & Property	2,015	5,422	7,800	8,517	8,000	9,000
Revenue From other Agencies	383,908	388,125	414,000	406,543	422,280	417,474
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	385,923	393,547	421,800	415,060	430,280	426,474
Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	385,923	393,547	421,800	415,060	430,280	426,474
TOTAL AVAILABLE	1,330,916	1,724,463	2,052,985	2,046,245	2,175,482	2,526,956
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Transfer Out - Station Square	0	93,278	0	301,043	0	0
Transfer Out - LRB's Debt Service Fund	0	0	0	0	0	490,029
Transfer Out - Lighting Landscape District	0	0	200,000	0	0	0
Transfer Out - Street Maintenance	0	0	250,000	0	75,000	375,000
TOTAL APPROPRIATION	0	93,278	450,000	301,043	75,000	865,029
TOTAL FUND BALANCE	\$1,330,916	\$1,631,185	\$1,602,985	\$1,745,202	\$2,100,482	\$1,661,927
	#	#		#		

- Ties to Year End CAFR

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0	\$13,490,665
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	10,000
Bond proceeds	0	0	0	0	13,490,665	0
TOTAL REVENUE	0	0	0	0	13,490,665	10,000
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	0	0	0	0	13,490,665	10,000
TOTAL AVAILABLE	0	0	0	0	13,490,665	13,500,665
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Construction	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0	629,847
TOTAL BUDGET	0	0	0	0	0	629,847
Operating Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	0	0	0	0	0	629,847
OPERATING FUNDS	0	0	0	0	13,490,665	12,870,818
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$13,490,665	\$12,870,818

**MONROVIA RENEWAL PROP C & MEASURE R DEBT SERVICE
FUND**

**226
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0	(\$64,665)
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	3,000
Bond proceeds	0	0	0	0	109,335	0
Amortization of Bond Premium	0	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	109,335	3,000
Transfer In From Proposition C Fund	0	0	0	0	0	392,529
Transfer In From Measure R Fund	0	0	0	0	0	490,029
TOTAL RESOURCES	0	0	0	0	109,335	885,558
TOTAL AVAILABLE	0	0	0	0	109,335	820,893
APPROPRIATIONS						
CURRENT EXPENSES:						
Maint. & Operations (incl. Debt Service Payments)	0	0	0	0	174,000	759,276
TOTAL OPERATING BUDGET	0	0	0	0	174,000	759,276
Transfer to Reserve For Designations Debt Service Reserve - Measure R	0	0	0	0	0	97,500
TOTAL APPROPRIATION	0	0	0	0	174,000	856,776
OPERATING FUNDS	0	0	0	0	(64,665)	(35,883)
Reserves and Designations						
Debt Service Reserve - Lease Revenue Bonds	0	0	0	0	795,756	795,756
Debt Service Reserve - Measure R Reserve	0	0	0	0	0	97,500
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$731,091	\$857,373

**TRAFFIC SAFETY
FUND**

**231
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$39,558)	(\$25,374)	\$61,438	\$61,438	\$121,394	\$142,088
RESOURCES						
REVENUE:						
Charges for Service	449,079	443,957	410,000	549,862	510,000	550,000
Use of Money & Property	0	32	0	336	0	500
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	449,079	443,989	410,000	550,198	510,000	550,500
Transfer In - PC ECB Support	0	0	0	0	0	0
Transfer from Traffic Safety Projects	0	0	0	0	0	0
Operating Transfer In - Retirement Fund	20,458	4,961	17,725	20,184	29,915	39,193
TOTAL RESOURCES	469,537	448,950	427,725	570,382	539,915	589,693
TOTAL AVAILABLE	429,979	423,576	489,163	631,820	661,309	731,781
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	191,292	124,152	148,792	208,827	162,773	189,569
Maintenance & Operations	190,716	183,668	200,341	230,283	291,005	367,764
RDA Elimination Impact	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	30,000
TOTAL OPERATING BUDGET	382,008	307,820	349,133	439,110	453,778	587,333
Operating Transfer Out	73,345	54,318	60,745	71,316	65,443	86,269
Transfer to Traffic Safety Projects	0	0	0	0	0	0
TOTAL APPROPRIATION	455,353	362,138	409,878	510,426	519,221	673,602
OPERATING FUNDS	(25,374)	61,438	79,285	121,394	142,088	58,179
Reserve for Traffic Safety Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	(\$25,374)	\$61,438	\$79,285	\$121,394	\$142,088	\$58,179
	#	#		#		

- Ties to Year End CAFR

GAS TAX FUND	232 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$67	\$68	\$68	\$68	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money and Prperty	0	0	0	0	0	0
Revenue from Other Agencies	901,532	1,243,737	1,140,683	1,002,363	836,643	773,603
TOTAL REVENUE	901,532	1,243,737	1,140,683	1,002,363	836,643	773,603
Transfer back from Streets	0	0	0	0	0	0
TOTAL RESOURCES	901,532	1,243,737	1,140,683	1,002,363	836,643	773,603
TOTAL AVAILABLE	901,599	1,243,805	1,140,751	1,002,431	836,643	773,603
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	0	0	0	0	0
Transfer Out-St. Maint.	641,531	983,737	910,683	772,431	531,643	498,603
Transfer Out-St. Sweeping	50,000	50,000	50,000	50,000	50,000	0
Transfer Out-Development Services	55,000	55,000	55,000	55,000	55,000	75,000
Transfer Out-Lighting & Landscaping	155,000	155,000	125,000	125,000	200,000	200,000
TOTAL APPROPRIATION	901,531	1,243,737	1,140,683	1,002,431	836,643	773,603
TOTAL FUND BALANCE	\$68	\$68	\$68	\$0	\$0	\$0
	#	#		#		

- Ties to Year End CAFR

**BIKEWAY DEVELOPMENT
FUND**

233
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from other Agencies	30,000	40,000	0	0	0	0
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	30,000	40,000	0	0	0	0
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	30,000	40,000	0	0	0	0
TOTAL AVAILABLE	30,000	40,000	0	0	0	0
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	0	0	0	0	0	0
Operating Transfer Out	30,000	40,000	0	0	0	0
TOTAL APPROPRIATION	30,000	40,000	0	0	0	0
TOTAL FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
	#	#		#		

- Ties to Year End CAFR

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$25,660	\$56,277	\$65,925	\$65,925	\$84,461	\$85,093
RESOURCES						
REVENUE:						
Use of Money & Property	0	321	300	425	300	500
Grants/Foundation Support	45,081	29,563	25,000	34,719	25,000	25,000
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	26,222	(6,700)	0	0	0	0
TOTAL REVENUE	71,303	23,184	25,300	35,144	25,300	25,500
Transfer in - General Fund	10,000	26,000	10,000	10,000	10,000	10,000
Transfer in - Retirement	0	0	0	0	1,017	1,017
Transfers from Designation Special Programs	0	0	0	0	0	0
TOTAL RESOURCES	81,303	49,184	35,300	45,144	36,317	36,517
TOTAL AVAILABLE	106,963	105,461	101,225	111,069	120,778	121,610
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	24,626	38,461	28,174	24,574	29,160	29,193
Maintenance & Operation	26,060	1,075	6,525	2,034	6,525	6,913
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	50,686	39,536	34,699	26,608	35,685	36,106
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	50,686	39,536	34,699	26,608	35,685	36,106
Operating Transfer Out	0	0	0	0	0	0
Transfer to Designation Special Projects	0	0	0	0	0	0
TOTAL APPROPRIATIONS	50,686	39,536	34,699	26,608	35,685	36,106
ENDING UNDESIGNATED BALANCE	56,277	65,925	66,526	84,461	85,093	85,504
Designated for Special Programs	0	0	0	0	0	0
TOTAL FUND BALANCE	\$56,277	\$65,925	\$66,526	\$84,461	\$85,093	\$85,504
	#	#		#		

- Ties to Year End CAFR

HAZARDOUS MATERIALS FUND	235 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$24,240	\$15,086	\$32,857	\$32,857	\$22,702	\$40,811
RESOURCES						
REVENUE:						
Use of Money & Property	11	99	0	32	0	100
Charges for Service	129,501	124,784	130,000	132,513	138,806	152,000
Other Revenues	19,998	0	8,000	10,500	12,000	12,000
TOTAL REVENUE	149,510	124,883	138,000	143,045	150,806	164,100
Transfer In From General Fund	0	0	0	0	0	0
Transfer In From Retirement	0	11,204	24,314	14,567	28,014	32,827
TOTAL RESOURCES	149,510	136,087	162,314	157,612	178,820	196,927
TOTAL AVAILABLE	173,750	151,173	195,171	190,469	201,522	237,738
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	97,312	90,668	153,423	117,472	101,310	149,467
Maintenance & Operation	19,026	18,124	26,836	25,066	29,547	31,312
Capital Outlay	19,989	0	0	0	0	0
TOTAL OPERATING BUDGET	136,327	108,792	180,259	142,538	130,857	180,779
Transfer Out	22,337	19,206	28,684	25,229	29,854	32,223
TOTAL APPROPRIATION	158,664	127,998	208,943	167,767	160,711	213,002
RESTATEMENT OF FUND BALANCE	0	9,682	0	0	0	0
TOTAL FUND BALANCE	\$15,086	\$32,857	(\$13,772)	\$22,702	\$40,811	\$24,736
	#	#		#		

- Ties to Year End CAFR

**HOUSING DEVELOPMENT (CDBG)
FUND**

**243
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$43,630)	(\$31,293)	(\$26,178)	(\$26,178)	(\$6,385)	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies - HCDA	285,643	226,809	236,435	216,511	236,926	217,790
Other Revenues	40,652	0	0	0	11,532	0
TOTAL REVENUE	326,295	226,809	236,435	216,511	248,458	217,790
Transfer In From General Fund	15,992	75,041	66,216	65,449	40,000	0
Transfer In From Retirement Fund	7,013	47,777	54,626	53,674	59,743	0
Transfer In (GF to zero out neg bal)	0	0	0	0	0	0
TOTAL RESOURCES	349,300	349,627	357,277	335,634	348,201	217,790
TOTAL AVAILABLE	305,670	318,334	331,099	309,456	341,816	217,790
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	238,879	283,440	293,202	288,109	279,871	159,729
Maintenance & Operation	43,611	61,072	64,075	27,732	61,945	58,061
Capital Outlay	0	0	0	0	0	0
Special Projects	0	0	0	0	0	0
TOTAL OPERATING BUDGET	282,490	344,512	357,277	315,841	341,816	217,790
Transfer Out	54,473	0	0	0	0	0
TOTAL APPROPRIATION	336,963	344,512	357,277	315,841	341,816	217,790
TOTAL FUND BALANCE	(\$31,293)	(\$26,178)	(\$26,178)	(\$6,385)	\$0	\$0
	#	#		#		

Ties to Year End CAFR.

FIRE GRANT FUND	244 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$0	\$0	(\$3,386)	(\$3,386)	(\$9,689)	\$109,265
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	0	0	0	129,834	118,954	0
Charges For Services	0	0	0	0	0	0
Other Revenues	0	0	0		0	35,000
TOTAL REVENUE	0	0	0	129,834	118,954	35,000
Transfer In - Retirement Fund	0	0	0	0	0	0
Transfer In - General Fund	0	0	0	0	0	0
TOTAL RESOURCES	0	0	0	129,834	118,954	35,000
TOTAL AVAILABLE	0	0	(3,386)	126,448	109,265	144,265
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	35,000
TOTAL OPERATING BUDGET	0	0	0	0	0	35,000
Capital & Special Projects	0	3,386	0	136,137	0	0
TOTAL BUDGET	0	3,386	0	136,137	0	35,000
Transfer Out	0	0	0	0	0	0
Transfer To Reserve	0	0	0	0	0	0
TOTAL APPROPRIATION	0	3,386	0	136,137	0	35,000
TOTAL FUND BALANCE	\$0	(\$3,386)	(\$3,386)	(\$9,689)	\$109,265	\$109,265
		#		#		

- Ties to Year End CAFR

DRUG ENFORCEMENT FUND	245 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$42,081)	(\$99,821)	(\$117,376)	(\$117,376)	\$0	\$14,205
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Revenue from Other Agencies	74,675	66,582	78,000	89,764	60,000	80,000
Charges For Services	19,804	23,657	23,000	21,682	23,000	23,000
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	94,479	90,239	101,000	111,446	83,000	103,000
Transfer In - Retirement Fund	39,881	27,765	28,195	28,589	55,475	45,056
Transfer In - General Fund	20,000	90,000	115,000	193,381	90,000	90,000
TOTAL RESOURCES	154,360	208,004	244,195	333,416	228,475	238,056
TOTAL AVAILABLE	112,279	108,183	126,819	216,040	228,475	252,261
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	185,047	195,645	182,487	190,299	190,216	220,228
Maintenance & Operations	27,053	29,914	25,680	25,741	24,054	21,884
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	212,100	225,559	208,167	216,040	214,270	242,112
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	212,100	225,559	208,167	216,040	214,270	242,112
Transfer Out	0	0	0	0	0	0
Transfer To Reserve	0	0	0	0	0	0
TOTAL APPROPRIATION	212,100	225,559	208,167	216,040	214,270	242,112
TOTAL FUND BALANCE	(\$99,821)	(\$117,376)	(\$81,348)	\$0	\$14,205	\$10,149
	#	#		#		

- Ties to Year End CAFR

POLICE GRANTS FUND						246 NUMBER
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$53,892)	(\$78,299)	(\$61,448)	(\$61,448)	(\$26,989)	\$165,917
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Rev. from Other Agencies	502,469	191,027	185,909	311,393	315,909	100,000
Charges for Services	0	0	0	0	0	0
Other Revenues (deferred)	0	0	0	0	0	0
TOTAL REVENUE	502,469	191,027	185,909	311,393	315,909	100,000
Operating Transfers In	0	0	0	0	0	0
TOTAL RESOURCES	502,469	191,027	185,909	311,393	315,909	100,000
TOTAL AVAILABLE	448,577	112,728	124,461	249,945	288,920	265,917
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	93,676	137,117	92,460	0	0	0
Maintenance & Operations	35,638	37,059	30,000	0	0	0
Capital Outlay	397,562	0	0	0	0	0
TOTAL OPERATING BUDGET	526,876	174,176	122,460	0	0	0
Grant Expenditures	0	0	0	276,934	123,003	123,003
TOTAL BUDGET	526,876	174,176	122,460	276,934	123,003	123,003
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	526,876	174,176	122,460	276,934	123,003	123,003
ENDING UNDESIGNATED BAL	(78,299)	(61,448)	2,001	(26,989)	165,917	142,914
TOTAL FUND BALANCE	(78,299)	(61,448)	2,001	(26,989)	165,917	142,914
	#	#		#		

- Ties to Year End CAFR

POLICE HIDTA GRANT FUND	247 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$153,976)	(\$17,430)	(\$510,477)	(\$510,477)	(\$986,275)	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Rev. from Other Agencies	5,342,971	4,730,063	8,413,142	5,443,449	10,246,842	8,474,199
Charges for Services	0	0	0	0	0	0
Other Revenues	0	0	0	0	986,275	0
TOTAL REVENUE	5,342,971	4,730,063	8,413,142	5,443,449	11,233,117	8,474,199
Operating Transfers In	0	0	0	0	0	0
TOTAL RESOURCES	5,342,971	4,730,063	8,413,142	5,443,449	11,233,117	8,474,199
TOTAL AVAILABLE	5,188,995	4,712,633	7,902,665	4,932,972	10,246,842	8,474,199
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	5,206,425	5,223,110	8,413,142	5,919,247	10,246,842	8,474,199
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	5,206,425	5,223,110	8,413,142	5,919,247	10,246,842	8,474,199
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	5,206,425	5,223,110	8,413,142	5,919,247	10,246,842	8,474,199
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	5,206,425	5,223,110	8,413,142	5,919,247	10,246,842	8,474,199
ENDING UNDESIGNATED BAL	(17,430)	(510,477)	(510,477)	(986,275)	0	0
TOTAL FUND BALANCE	(\$17,430)	(\$510,477)	(\$510,477)	(\$986,275)	\$0	\$0
	#	#		#		

- Combined with Funds 248 and 249 ties to Year End CAFR

POLICE OES GRANT FUND	248 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$407,280)	(\$142,804)	(\$192,513)	(\$192,513)	\$618	\$618
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Rev. from Other Agencies	693,925	914,728	782,260	383,791	0	542,746
Other Revenues	0	0	0	0	0	0
TOTAL REVENUE	693,925	914,728	782,260	383,791	0	542,746
Operating Transfers In	0	0	0	0	0	0
TOTAL RESOURCES	693,925	914,728	782,260	383,791	0	542,746
TOTAL AVAILABLE	286,645	771,924	589,747	191,278	618	543,364
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	429,449	809,122	344,764	190,660	0	542,746
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	429,449	809,122	344,764	190,660	0	542,746
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	429,449	809,122	344,764	190,660	0	542,746
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	429,449	809,122	344,764	190,660	0	542,746
RESTATEMENT OF FUND BALANCE	0	(155,315)	0	0	0	0
TOTAL FUND BALANCE	(\$142,804)	(\$192,513)	\$244,983	\$618	\$618	\$618
	#	#		#		

- Combined with Funds 247 and 249 ties to Year End CAFR

OTHER FIDUCIARY POLICE GRANTS

249

FUND

NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$146,586	\$199,286	\$244,320	\$244,320	\$203,886	\$2,000
RESOURCES						
REVENUE:						
Use of Money & Property	312	1,107	1,200	2,433	2,000	2,500
Rev. from Other Agencies	0	0	0	0	0	0
Other Revenues	130,977	116,288	0	174,449	0	0
TOTAL REVENUE	131,289	117,395	1,200	176,882	2,000	2,500
Operating Transfers In	0	0	0	0	0	0
TOTAL RESOURCES	131,289	117,395	1,200	176,882	2,000	2,500
TOTAL AVAILABLE	277,875	316,681	245,520	421,202	205,886	4,500
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	78,589	72,361	0	217,316	203,886	0
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	78,589	72,361	0	217,316	203,886	0
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	78,589	72,361	0	217,316	203,886	0
Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	78,589	72,361	0	217,316	203,886	0
TOTAL FUND BALANCE	\$199,286	\$244,320	\$245,520	\$203,886	\$2,000	\$4,500
	#	#		#		

- Combined with Funds 247 and 248 ties to Year End CAFR

LIGHTING & LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT
FUND

261
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	123,046	184,553	320,494	320,494	297,774	75,654
RESOURCES						
REVENUE:						
Interest Earnings	257	1,313	600	2,354	1,500	2,500
Charges for Services	1,040,556	1,047,811	1,054,257	1,072,795	1,054,257	1,054,257
Revenue from Other Agencies	0	0	0	0	0	0
Other Revenue	0	22,593	40,000	3,880	40,000	10,000
TOTAL REVENUE	1,040,813	1,071,717	1,094,857	1,079,029	1,095,757	1,066,757
Transfer In						
Gas Tax Fund Support	155,000	155,000	125,000	125,000	200,000	200,000
Retirement	45,898	40,289	46,502	43,589	70,560	66,792
Measure R	0	0	200,000	0	0	0
General Fund support from reserves	0	0	0	0	0	0
Reserve Transfer In - Future Projects	0	0	0	0	0	0
TOTAL RESOURCES	1,241,711	1,267,006	1,466,359	1,247,618	1,366,317	1,333,549
TOTAL AVAILABLE	1,364,757	1,451,559	1,786,853	1,568,112	1,664,091	1,409,203
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	254,661	229,793	232,754	233,223	335,263	301,170
Maintenance & Operations	743,530	731,017	1,045,735	855,269	1,024,172	867,450
Capital Outlay	57,962	0	0	0	0	0
TOTAL OPERATING BUDGET	1,056,153	960,810	1,278,489	1,088,492	1,359,435	1,168,620
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	1,056,153	960,810	1,278,489	1,088,492	1,359,435	1,168,620
Transfer Out - Developmental Services	0	56,751	127,262	60,615	76,334	74,076
Transfer Out - General Fund	124,051	113,504	63,632	121,231	152,668	148,150
TOTAL APPROPRIATION	1,180,204	1,131,065	1,469,383	1,270,338	1,588,437	1,390,846
ENDING UNDESIGNATED BALANCE	184,553	320,494	317,470	297,774	75,654	18,357
Designated for Future Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	\$184,553	\$320,494	\$317,470	\$297,774	\$75,654	\$18,357
	#	#		#		

- Ties to Year End CAFR

**PARK MAINTENANCE ASSESSMENT
FUND**

**266
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$3,906	\$99,469	\$77,324	\$77,324	\$106,538	\$70,024
RESOURCES						
REVENUE:						
Use of Money & Property	122	519	500	515	500	600
Other Revenues	0	0	0	0	0	0
Charges For Service	203,224	209,021	215,984	242,588	222,464	229,137
Other State Agencies	76,648	0	0	0	0	0
TOTAL REVENUE	279,994	209,540	216,484	243,103	222,964	229,737
Transfer In - General Fund	0	0	0	0	0	0
Transfer In - Retirement Fund	26,964	25,750	28,658	26,930	37,432	46,365
TOTAL RESOURCES	306,958	235,290	245,142	270,033	260,396	276,102
TOTAL AVAILABLE	310,864	334,759	322,466	347,357	366,934	346,126
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	149,391	152,066	144,283	145,152	180,497	209,008
Maintenance & Operations	38,016	66,708	58,776	59,788	58,976	64,817
TOTAL OPERATING BUDGET	187,407	218,774	203,059	204,940	239,473	273,825
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	187,407	218,774	203,059	204,940	239,473	273,825
Transfer Out-General	23,988	25,774	23,961	23,919	43,078	31,835
Transfer Out-Dev Svcs Overhead	0	12,887	11,980	11,960	14,359	15,918
TOTAL APPROPRIATION	211,395	257,435	239,000	240,819	296,910	321,578
TOTAL FUND BALANCE	99,469	77,324	83,466	106,538	70,024	24,548
	#	#		#		

- Ties to Year End CAFR

**BUSINESS IMPROVEMENT DISTRICT
FUND**

**271
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$4,473	(\$2,495)	\$11,405	\$11,405	\$18,482	\$38,146
RESOURCES						
REVENUE:						
Use of Money & Property	9	46	100	135	100	200
Charges for Services	36,168	45,225	15,000	52,610	56,560	56,560
Assessments	49,946	49,010	48,000	42,998	48,000	48,000
TOTAL REVENUE	86,123	94,281	63,100	95,743	104,660	104,760
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	86,123	94,281	63,100	95,743	104,660	104,760
TOTAL AVAILABLE	90,596	91,786	74,505	107,148	123,142	142,906
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	954	0	0	1,625	0	0
Maintenance & Operation	81,765	71,935	55,800	80,457	78,300	78,300
TOTAL OPERATING BUDGET	82,719	71,935	55,800	82,082	78,300	78,300
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	82,719	71,935	55,800	82,082	78,300	78,300
Operating Transfers Out	10,372	8,446	6,584	6,584	6,696	6,696
TOTAL APPROPRIATION	93,091	80,381	62,384	88,666	84,996	84,996
TOTAL FUND BALANCE	(\$2,495)	\$11,405	\$12,121	\$18,482	\$38,146	\$57,910
	#	#		#		

- Ties to Year End CAFR

DEVELOPMENT SERVICES FUND						281
						NUMBER
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$1	(\$3,341)	(\$151,990)	(\$151,990)	(\$683,772)	\$46,608
RESOURCES						
REVENUE:						
Charges for Services	1,274,081	1,391,613	1,259,407	1,537,609	1,770,527	1,434,352
Project Revenues	0	0	0	0	73,450	119,950
Other Revenues	0	0	0	0	350,000	0
TOTAL REVENUE	1,274,081	1,391,613	1,259,407	1,537,609	2,193,977	1,554,302
Operating Transfers In - Gas Tax/Other	55,000	147,540	55,000	55,000	90,000	410,000
Operating Transfers In - Overhead support	458,413	498,965	601,876	696,901	613,149	440,325
Operating Transfer In - Retirement	175,275	242,758	285,800	276,689	336,652	426,357
Operating Transfer In - General Fund	0	0	0	0	0	0
Operating Transfer In - Hauler Fees	0	0	0	0	300,000	0
Op Transfer In - Art in PP Beg Balance	0	0	0	0	0	0
Transfers from Designations:						
Planning - Special Programs	0	48,283	100,000	11,250	60,000	245,000
Department Savings - CD	75,129	0	0	0	0	0
Department Savings - Engineering	34,896	0	0	0	0	0
Building - Special Programs	3,310	12,498	0	30,851	39,649	323,000
TOTAL RESOURCES	2,076,104	2,341,657	2,302,083	2,608,300	3,633,427	3,398,984
TOTAL AVAILABLE	2,076,105	2,338,316	2,150,093	2,456,310	2,949,655	3,445,592
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	\$1,154,466	\$1,283,665	\$1,475,835	\$1,628,456	\$1,710,993	\$1,916,112
Maintenance & Operation	446,793	922,380	\$585,885	\$568,214	\$852,117	\$724,533
Capital Outlay	0	230	0	0	0	0
TOTAL OPERATING BUDGET	1,601,259	2,206,275	2,061,720	2,196,670	2,563,110	2,640,645
Capital & Special Projects	0	0	0	0	99,649	568,000
TOTAL BUDGET	1,601,259	2,206,275	2,061,720	2,196,670	2,662,759	3,208,645
Operating Transfers Out:						
General overhead	185,796	227,041	214,051	253,126	240,288	291,556
Transfers to Designations:						
Planning - Special Programs	25,976	15,676	0	264,010	0	0
Department Savings - CD	90,415	0	0	212,951	0	0
Department Savings - Engineering	143,933	0	0	175,969	0	0
Building - Special Programs	32,067	41,314	0	37,356	0	0
TOTAL APPROPRIATION	2,079,446	2,490,306	2,275,771	3,140,082	2,903,047	3,500,201
ENDING UNDESIGNATED BALANCE	(3,341)	(151,990)	(125,678)	(683,772)	46,608	(54,609)
DESIGNATED FOR:						
Planning - Special Programs	209,652	177,045	77,045	429,805	369,805	124,805
Department Savings - CI	(212,951)	(212,951)	(212,951)	0	0	0
Department Savings - Engineering	(175,969)	(175,969)	(175,969)	0	0	0
Building - Special Programs	289,813	318,629	318,629	325,134	285,485	(37,515)
TOTAL FUND BALANCE	\$107,204	(\$45,236)	(\$118,924)	\$71,167	\$701,898	\$32,681
	#	#		#		

- Ties to Year End CAFR. Combined with Funds 111, 211 & 820.

CAPITAL IMPROVEMENT FUND						311
						NUMBER
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 PROPOSED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$58,242	\$13,756	(\$726,365)	(\$726,365)	(\$3,675,672)	(\$149,231)
RESOURCES						
REVENUE:						
Construction Taxes	20,167	7,125	20,000	11,254	15,000	35,000
Use of Money & Property	3,086	1,975	1,100	(94)	0	100
Revenue from Other Agencies	563,309	1,248,119	141,438	9,047,588	1,019,676	3,068,919
Other Revenue	2,055,972	0	0	0	5,940,252	0
TOTAL REVENUE	2,642,534	1,257,219	162,538	9,058,748	6,974,928	3,104,019
Operating Transfer In - Measure R	0	93,278	0	243,685	0	0
Operating Transfer In - Library Bond	3,982	0	0	0	0	0
Operating Transfer In - Library Bond	0	0	0	600,000	0	0
Transferred from Designations:						
Capital Projects	0	0	0	0	0	0
Land Held for Resale	0	0	0	0	0	0
Encumbrances	0	0	0	0	0	0
TOTAL RESOURCES	2,646,516	1,350,497	162,538	9,902,433	6,974,928	3,104,019
TOTAL AVAILABLE	2,704,758	1,364,253	(563,827)	9,176,068	3,299,256	2,954,788
APPROPRIATIONS						
CURRENT EXPENSES:						
Park Capital Projects	0	0	0	0	0	0
Other Capital Projects	807,415	2,090,618	141,438	12,851,740	3,448,487	3,200,782
TOTAL BUDGET	807,415	2,090,618	141,438	12,851,740	3,448,487	3,200,782
Operating Transfer Out - Street Maint	0	0	0	0	0	0
Operating Transfer Out - Dev Svcs Fund	0	0	0	0	0	0
Transferred to Designations:						
Land Held For Resale	0	0	0	0	0	0
Capital Projects	1,883,587	0	0	0	0	0
Encumbrances	0	0	0	0	0	0
TOTAL APPROPRIATION	2,691,002	2,090,618	141,438	12,851,740	3,448,487	3,200,782
ENDING UNDESIGNATED BALANCE	13,756	(726,365)	(705,265)	(3,675,672)	(149,231)	(245,994)
DESIGNATIONS:						
Land Held For Resale	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433
Encumbrances	0	0	0	0	0	0
Capital Projects	0	0	0	0	0	0
TOTAL FUND BALANCE	\$2,452,189	\$1,712,068	\$1,733,168	(\$1,237,239)	\$2,289,202	\$2,192,439
	#	#		#		
# - Ties to Year End CAFR		##				
## - Def Rev of \$858,870						

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$180,046	\$95,444	(\$25,185)	(\$25,185)	\$38,646	\$710,664
RESOURCES						
REVENUE:						
Use of Money & Property	11,642	36,621	47,700	42,566	40,000	63,000
Charges for Service	6,583,725	7,025,060	6,395,000	6,003,579	6,395,000	8,318,716
Other Revenue	55,525	47,224	50,000	19,958	50,000	50,000
TOTAL REVENUE	6,650,892	7,108,905	6,492,700	6,066,103	6,485,000	8,431,716
Transfer In - Other Funds	0	0	0	0	0	60,000
Transfer from Reserve for Corporate Yard Repayment	5,120,779	120,779	120,779	120,779	120,779	120,779
Transfer from Reserve for Capital Replacement	756,481	0	902,157	767,157	1,100,000	0
Transfer from Reserve for Investment in Fixed Assets	250,767	0	250,000	254,740	255,000	255,000
Transfer from Reserve for Water Purchase	0	0	500,000	500,000	500,000	0
Transfer from Reserve for Monrovia Renewal Capital Proj	0	0	0	0	0	176,590
TOTAL RESOURCES	12,778,919	7,229,684	8,265,636	7,708,779	8,460,779	9,044,085
TOTAL AVAILABLE	12,958,965	7,325,128	8,240,451	7,683,594	8,499,425	9,754,749
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	2,140,298	1,925,421	2,153,758	2,054,656	2,039,815	2,235,808
Maintenance & Operations	3,092,670	3,870,627	3,719,594	3,907,627	4,175,014	4,640,253
Depreciation	250,767	254,740	250,000	254,740	255,000	255,000
TOTAL OPERATING BUDGET	5,483,735	6,050,788	6,123,352	6,217,023	6,469,829	7,131,061
Capital & Special Projects	0	0	400,000	136,832	151,830	570,630
TOTAL BUDGET	5,483,735	6,050,788	6,523,352	6,353,855	6,621,659	7,701,691
Transfer Out - General Fund	980,450	962,379	1,036,474	836,969	898,521	924,937
Transfer Out - Development Services Fund	299,336	297,781	317,926	249,369	268,581	275,203
Transfer Out - Storm Drain Fund (catch basin)	0	0	502,157	204,755	0	0
Transfer to Reserve for Contributed Capital	0	0	0	0	0	0
Transfer to Reserve for Due From Other Funds	0	0	0	0	0	0
Transfer to Reserve for Capital Replacement	5,600,000	0	0	0	0	0
Transfer to Reserve for Water Purchase	500,000	0	0	0	0	0
Transfer to Reserve for Investment in Fixed Assets	0	39,365	0	0	0	0
TOTAL APPROPRIATION	12,863,521	7,350,313	8,379,909	7,644,948	7,788,761	8,901,831
Operating Funds	95,444	(25,185)	(139,458)	38,646	710,664	852,918
Reserve for Capital Replacement	7,432,282	7,432,282	6,530,125	6,665,125	5,565,125	5,565,125
Reserve for Contributed Capital	434,730	434,730	434,730	434,730	434,730	434,730
Reserve for Purchase of Water	1,000,000	1,000,000	500,000	500,000	0	0
Reserve for Due From Other Funds	603,898	483,119	362,340	362,340	241,561	120,782
Reserve for Investment in Fixed Assets	9,627,706	9,667,071	9,417,071	9,412,331	9,157,331	8,902,331
Reserve for Monrovia Renewal Capital Project	0	0	0	0	27,884,444	27,707,854
TOTAL RETAINED EARNINGS	\$19,194,060	\$18,992,017	\$17,104,808	\$17,413,172	\$43,993,855	\$43,583,740

- Ties to Year End CAFR

##

- CAFR shows GASB 68 restatement of \$5,597,902 to record pension liability.

SEWER
FUND421
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$654,249	\$893,969	\$930,582	\$930,582	\$185	\$156,543
RESOURCES						
REVENUE:						
Use of Money & Property	3,173	6,401	8,400	7,295	7,000	18,000
Charges for Services	794,970	827,640	780,000	801,775	780,000	1,563,895
Other Revenue	11,471	2,802	8,000	3,000	8,000	8,000
TOTAL REVENUE	809,614	836,843	796,400	812,070	795,000	1,589,895
Operating Transfer In - Retirement	0	0	0	0	0	0
Transfer from Reserve for Encumbrances	0	0	0	0	0	0
Transfer from Reserve for Due From Other Funds	47,583	47,583	47,583	47,583	47,583	47,583
Transfer from Reserve for Contributed Capital	0	0	0	0	0	0
Transfer from Reserve for Fixed Assets	130,000	120,000	110,000	111,175	110,000	112,000
Transfer from Reserve for Capital Replacement	0	0	0	0	0	0
Transfer from Reserve for Monrovia Renewal Capital Proj	0	0	0	0	0	443,303
TOTAL RESOURCES	987,197	1,004,426	953,983	970,828	952,583	2,192,781
TOTAL AVAILABLE	1,641,446	1,898,395	1,884,565	1,901,410	952,768	2,349,324
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	201,222	245,911	348,997	280,704	252,357	290,563
Maintenance & Operations	225,243	237,757	634,598	284,821	241,048	707,234
RDA Elimination Impact	0	0	0	0	0	0
Capital Outlay	0	0	100,000	0	0	0
Depreciation	107,787	110,239	110,000	111,175	110,000	112,000
TOTAL OPERATING BUDGET	534,252	593,907	1,193,595	676,700	603,405	1,109,797
Capital & Special Projects	0	0	0	325,045	0	443,303
TOTAL BUDGET	534,252	593,907	1,193,595	1,001,745	603,405	1,553,100
Transfer out - General Fund	81,169	85,753	174,096	169,860	65,865	78,037
Transfer out - Street Maintenance	75,000	75,000	75,000	75,000	75,000	75,000
Transfer out - Development Services	27,056	28,584	58,032	56,620	21,955	26,012
Transfer out - Street Sweeping	30,000	30,000	30,000	30,000	30,000	30,000
Transfer out - Water Fund	0	0	0	0	0	20,000
Transfer to Reserve for Encumbrances	0	0	0	0	0	0
Transfer to Reserve for Capital Replacement	0	0	0	568,000	0	0
Transfer to Reserve for Contributed Capital	0	0	0	0	0	0
Transfer to Reserve for Due from other funds	0	0	0	0	0	0
Transfer to Reserve for Investment in Fixed Assets	0	154,569	0	0	0	0
TOTAL APPROPRIATION	747,477	967,813	1,530,723	1,901,225	796,225	1,782,149
OPERATING FUNDS	893,969	930,582	353,842	185	156,543	567,175
Reserve for Encumbrances	0	0	0	0	0	0
Reserve for Capital Replacement	449,236	449,236	449,236	1,017,236	1,017,236	1,017,236
Reserve for Contributed Capital	420,849	420,849	420,849	420,849	420,849	420,849
Reserve - Due from other funds	237,917	190,334	142,751	142,751	95,168	47,585
Reserve for Investment In Fixed Assets	3,323,192	3,357,761	3,247,761	3,246,586	3,136,586	3,024,586
Reserve for Monrovia Renewal Capital Project	0	0	0	0	11,221,904	10,778,601
TOTAL RETAINED EARNINGS	\$5,325,163	\$5,348,762	\$4,614,439	\$4,827,607	\$16,048,286	\$15,856,032

- Ties to Year End CAFR

- CAFR shows GASB 68 restatement of \$682,358 to record pension liability.

**STORM DRAIN MAINTENANCE
FUND**

**423
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$18,154	\$110,487	\$0	\$0	\$0	\$17,487
RESOURCES						
REVENUE:						
Use of Money & Property	805	2,737	3,000	10,137	8,000	11,000
Charges for Services	283,522	293,483	335,000	284,044	300,000	300,000
Other Revenue	145	0	0	0	0	0
TOTAL REVENUE	284,472	296,220	338,000	294,181	308,000	311,000
Transfer In - Environmental Services	0	0	580,772	189,296	313,113	130,000
Transfer In - Water Fund	0	0	1,210,887	204,755	0	0
Transfer from Reserves:						
Capital Replacement.	0	0	0	103,509	0	15,000
Encumbrances	0	0	0	0	0	0
Investment in Fixed Assets	18,000	18,155	18,000	18,155	18,000	18,000
NPDES	0	190,225	0	0	0	0
TOTAL RESOURCES	302,472	504,600	2,147,659	809,896	639,113	474,000
TOTAL AVAILABLE	320,626	615,087	2,147,659	809,896	639,113	491,487
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	60,994	48,170	51,544	39,141	19,543	0
Maintenance & Operations	86,250	117,865	141,238	331,719	468,372	341,647
Stormwater Mgmt Program costs	0	0	500,000	0	0	0
Capital Outlay	0	0	0	0	0	0
Depreciation	18,155	18,155	18,000	18,155	18,000	18,000
TOTAL OPERATING BUDGET	165,399	184,190	710,782	389,015	505,915	359,647
Capital & Special Projects	0	49,200	1,210,887	279,238	0	0
TOTAL BUDGET	165,399	233,390	1,921,669	668,253	505,915	359,647
Transfer out - General	33,555	33,742	118,905	106,232	86,783	80,420
Transfer out - Water Fund	0	0	0	0	0	20,000
Transfer out - Corp Yd Renovation	0	0	0	0	0	0
Transfer out - Development Services	11,185	11,247	39,635	35,411	28,928	26,807
Transfer To Reserves:						
Capital Replacement.	0	336,708	0	0	0	0
Encumbrances	0	0	0	0	0	0
Investment in Fixed Asset	0	0	0	0	0	0
NPDES	0	0	0	0	0	0
TOTAL APPROPRIATION	210,139	615,087	2,080,209	809,896	621,626	486,874
OPERATING FUNDS	110,487	0	67,450	0	17,487	4,613
RESERVES - Capital Replacement	100,000	436,708	436,708	333,199	333,199	318,199
RESERVES - Encumbrances	0	0	0	0	0	0
RESERVES - Investment in FA	425,901	407,746	389,746	389,591	371,591	353,591
RESERVES - NPDES	190,225	0	0	0	0	0
TOTAL RETAINED EARNINGS	\$826,613	\$844,454	\$893,904	\$722,790	\$722,277	\$676,403
	#	#		#		##

- Ties to Year End CAFR

- CAFR shows GASB 68 restatement of \$144,344 for pension liability.

**STREET SWEEPING
FUND**

424
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$100,423	\$0	\$84,113	\$84,113	\$0	\$0
RESOURCES						
REVENUE:						
Use of Money & Property	167	624	700	1,138	1,000	1,500
Charges for Services	207,598	214,807	202,000	208,687	202,000	210,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	207,765	215,431	202,700	209,825	203,000	211,500
Operating Transfer in - Street Fund	0	0	0	0	0	0
Operating Transfer in - Sanitation	30,000	30,000	30,000	30,000	30,000	30,000
Operating Transfer in - Water	0	0	0	0	0	0
Operating Transfer in - Gas Tax	50,000	50,000	50,000	50,000	50,000	0
Operating Transfer in- Retirement	0	0	0	0	0	0
Transfer From Reserves	0	0	0	0	0	0
TOTAL RESOURCES	287,765	295,431	282,700	289,825	283,000	241,500
TOTAL AVAILABLE	388,188	295,431	366,813	373,938	283,000	241,500
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	29,843	19,729	20,508	19,331	0	0
Maintenance & Operations	159,111	151,241	188,080	183,678	174,568	198,080
TOTAL OPERATING BUDGET	188,954	170,970	208,588	203,009	174,568	198,080
Capital & Special Projects	0	0	0	0	0	0
TOTAL BUDGET	188,954	170,970	208,588	203,009	174,568	198,080
Operating Transfer Out	36,279	30,261	36,920	33,330	34,774	31,422
Transfer out - Development Services	12,093	10,087	12,307	11,110	11,591	10,474
Transfer To Reserves	150,862	0	0	126,489	62,067	0
TOTAL APPROPRIATION	388,188	211,318	257,815	373,938	283,000	239,976
OPERATING FUNDS	0	84,113	108,998	0	0	1,524
RESERVES - Capital Replacement	150,862	150,862	150,862	277,351	339,418	339,418
TOTAL RETAINED EARNINGS	\$150,862	\$234,975	\$259,860	\$277,351	\$339,418	\$340,942
	#	#		#		##

- Ties to Year End CAFR

- CAFR shows GASB 68 pension liability booked of \$54,359.

ENVIRONMENTAL SERVICES FUND	431 NUMBER					
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$470,190	\$786,325	\$1,210,857	\$1,210,857	\$297,716	(\$26,117)
RESOURCES						
REVENUE:						
Fees and Permits	1,122,539	1,191,673	1,712,100	1,682,177	1,380,631	1,911,715
Use of Money & Property	1,822	5,217	6,700	9,183	8,000	10,000
Revenue from Other Agencies	0	0	0	0	0	0
Charges for Service	0	0	0	0	0	0
Other Revenue (Projects)	36,823	31,021	51,322	22,232	31,695	32,290
TOTAL REVENUE	1,161,184	1,227,911	1,770,122	1,713,592	1,420,326	1,954,005
Operating Transfers In - Retirement	0	0	0	0	0	0
Transfer In From Reserves:						
Athens One Time Payment	0	0	0	0	0	0
Environmental/General Programs	0	0	0	0	150,000	400,000
Investment in Fixed Assets	0	0	1,500	1,529	1,500	15,000
TOTAL RESOURCES	1,161,184	1,227,911	1,771,622	1,715,121	1,571,826	2,369,005
TOTAL AVAILABLE	1,631,374	2,014,236	2,982,479	2,925,978	1,869,542	2,342,888
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	260,027	304,423	324,323	286,796	236,178	347,876
Maintenance & Operations	78,960	165,815	358,469	215,521	278,242	189,205
Capital Outlay	0	0	0	0	45,000	0
Depreciation	1,529	1,529	1,500	1,529	1,500	15,000
TOTAL OPERATING BUDGET	340,516	471,767	684,292	503,846	560,920	552,081
Capital & Special Projects	42,260	0	27,379	52,872	104,970	55,965
TOTAL BUDGET	382,776	471,767	711,671	556,718	665,890	608,046
Transfer Out - overhead	92,189	25,653	191,891	118,248	115,656	149,500
Transfer Out - St. Maint. hauler fees	85,000	85,000	55,000	55,000	55,000	55,000
Transfer Out - Stormwater Mgmt Program	0	0	580,772	189,296	313,113	130,000
Transfer Out - Gf Res. Franchise fees	282,025	220,959	174,000	174,000	474,000	984,000
Transfer Out - Dev Serv Fd - PT hours	0	0	0	35,000	35,000	185,000
Transfer Out - Street Maint. Fund	0	0	0	0	150,000	150,000
Transfer Out - L & L Dist. - extra tree trimming	0	0	0	0	87,000	0
Transfer Out - Water Fund	0	0	0	0	0	20,000
Transfer to Reserves:						
Environmental/General Programs	0	0	0	1,300,000	0	0
To set aside the \$500k from Athens	0	0	0	200,000	0	0
Investment in Fixed Assets	3,059	0	0	0	0	0
TOTAL APPROPRIATION	845,049	803,379	1,713,334	2,628,262	1,895,659	2,281,546
OPERATING FUNDS	786,325	1,210,857	1,269,145	297,716	(26,117)	61,342
RESERVE - Environmental/General Programs	0	0	0	1,300,000	1,150,000	750,000
RESERVE - One time Athens pymt	300,000	300,000	300,000	500,000	500,000	500,000
RESERVE - Investment in FA	3,059	3,059	1,559	1,530	30	(14,970)
TOTAL RETAINED EARNINGS	\$1,089,384	\$1,513,916	\$1,570,704	\$2,099,246	\$1,623,913	\$1,296,372
	#	#		#		##

- Ties to Year End CAFR

**FACILITIES MAINTENANCE
FUND**

**511
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	(\$117,613)	\$68,300	\$149,325	\$149,325	\$95,598	\$190,225
RESOURCES						
REVENUE:						
Use of Money & Property	383	1,462	1,300	3,102	2,500	3,000
Grant Revenues	0	0	0	0	0	0
Charges for Services	1,674,543	1,700,000	1,800,000	1,800,000	1,800,000	1,900,000
Other Revenue	4,160	119,123	66,480	59,113	18,000	25,598
TOTAL REVENUE	1,679,086	1,820,585	1,867,780	1,862,215	1,820,500	1,928,598
Operating Transfer In - Retirement	64,654	70,306	77,292	81,028	65,020	82,009
Operating Transfer In - Prop C	0	0	0	0	0	0
Transfer From Facility Projects Reserve	0	0	0	0	0	0
Transfer from Encumbrance Reserve	0	0	0	0	0	0
Transfer from Investment in FA	112,942	93,604	115,000	115,000	95,000	90,000
TOTAL RESOURCES	1,856,682	1,984,495	2,060,072	2,058,243	1,980,520	2,100,607
TOTAL AVAILABLE	1,739,069	2,052,795	2,209,397	2,207,568	2,076,118	2,290,832
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	425,463	411,877	414,587	413,382	306,236	364,457
Maintenance & Operations	958,160	1,028,075	1,002,992	1,240,108	1,078,855	1,085,328
Capital Outlay	0	0	0	(14,953)	0	0
Depreciation	112,942	93,604	115,000	88,953	95,000	90,000
TOTAL OPERATING BUDGET	1,496,565	1,533,556	1,532,579	1,727,490	1,480,091	1,539,785
Capital & Special Projects	0	0	200,000	4	150,000	476,000
TOTAL BUDGET	1,496,565	1,533,556	1,732,579	1,727,494	1,630,091	2,015,785
Operating Transfer Out	174,204	169,914	167,274	184,476	255,802	259,752
Transfer out to Encumbrance Reserves	0	0	0	0	0	0
Transfer To Facility Projects Reserve	0	200,000	200,000	200,000	0	0
Transfer To Investments in FA	0	0	0	0	0	0
TOTAL APPROPRIATION	1,670,769	1,903,470	2,099,853	2,111,970	1,885,893	2,275,537
OPERATING FUNDS	68,300	149,325	109,544	95,598	190,225	15,295
Reserve - Facility Projects	0	200,000	400,000	400,000	400,000	400,000
Reserve - Encumbrances	0	0	0	0	0	0
Reserve - Investment in Fixed Assets	2,034,957	1,941,353	1,826,353	1,826,353	1,731,353	1,641,353
TOTAL RETAINED EARNINGS	\$2,103,257	\$2,290,678	\$2,335,897	\$2,321,951	\$2,321,578	\$2,056,648
	#	#		#		##

- Ties to Year End CAFR

- CAFR shows GASB 68 pension liability booked of \$1,125,661.

**EQUIPMENT MAINTENANCE
FUND**

**512
Number**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$884,122	\$134,634	\$134,613	\$134,613	\$31,380	\$143,445
RESOURCES						
REVENUE:						
Use of Money & Property	3,911	11,443	15,400	15,714	14,000	17,000
Revenue from Other Agencies	75,000	0	0	0	0	0
Charges for Service	1,796,786	2,200,400	2,063,574	1,903,015	1,990,522	2,686,972
Other Revenue	6,828	0	0	50,591	256,400	256,400
TOTAL REVENUE	1,882,525	2,211,843	2,078,974	1,969,320	2,260,922	2,960,372
Transfer in - Retirement	6,552	0	0	0	8,803	4,355
Transfer From Reserves for:						
Long Term Receivables	500,000	0	0	0	0	0
PW Vehicle/Equipment Replacement	0	670,000	0	299,351	500,000	0
PW Vehicle/Equipment Maintenance	30,427	0	0	19,770	0	0
Investment in FA	177,876	231,694	184,500	409,952	233,500	412,000
Fuel Station	56,680	0	0	0	0	0
Police Patrol Vehicle Replacement	0	102,000	0	0	0	0
Police Non Patrol Vehicle Replacement	0	190,079	0	0	0	0
Fire Equipment/Vehicle Maint.	0	17,000	0	3,206	0	0
Fire Vehicle Pool Replacement	0	0	147,500	0	449,082	0
Police Radios	0	17,185	0	142,598	0	0
Capital Assets Purchased	0	0	0	0	0	0
TOTAL RESOURCES	2,654,060	3,439,801	2,410,974	2,844,197	3,452,307	3,376,727
TOTAL AVAILABLE	3,538,182	3,574,435	2,545,587	2,978,810	3,483,687	3,520,172
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	40,334	0	0	0	34,286	20,056
Maintenance & Operations	1,318,465	1,342,491	1,379,474	925,530	785,222	1,458,125
Capital Outlay	0	0	146,000	360,101	1,375,000	202,000
Depreciation	177,876	231,694	184,500	409,952	233,500	412,000
TOTAL OPERATING BUDGET	1,536,675	1,574,185	1,709,974	1,695,583	2,428,008	2,092,181
Capital & Special Projects	0	6	0	0	665,858	584,000
TOTAL BUDGET	1,536,675	1,574,191	1,709,974	1,695,583	3,093,866	2,676,181
Operating Transfer Out	113,865	98,242	68,913	77,044	246,376	107,527
Transfer to Reserves for:						
PW Vehicle/Equip. Replacement	815,079	732,415	0	460,838	0	0
PW Vehicle/Equip. Maint.	0	18,830	0	0	0	0
Investment in Fixed Assets	559,234	650,844	0	463,334	0	0
Fuel Station	0	54,882	0	6,130	0	0
Police Patrol Vehicle Replacement	42,579	72,828	0	56,709	0	0
Police Non Patrol Vehicle Replacement	106,144	93,633	0	100,005	0	0
Police Radios	87,764	0	0	0	0	0
Fire Equipment/Vehicle Maint.	47,174	40,235	0	0	0	0
Fire Vehicle Pool Replacement	95,034	103,722	0	87,787	0	0
TOTAL APPROPRIATION	3,403,548	3,439,822	1,778,887	2,947,430	3,340,242	2,783,708
OPERATING FUNDS	\$134,634	\$134,613	\$766,700	\$31,380	\$143,445	\$736,464
Reserve - Fire Equipment/Vehicle Maint.	(344,196)	(320,961)	(320,961)	(324,167)	(324,167)	(324,167)
Reserve - Fire Vehicle Replacement	257,573	361,295	213,795	449,082	0	0
Reserve - Investment in Fixed Assets	923,810	1,342,960	1,158,460	1,396,342	1,162,842	750,842
Reserve - Fuel Station	33,223	88,105	88,105	94,235	94,235	94,235
Reserve - PW Vehicle/Equip. Replacement	1,429,616	1,492,031	1,492,031	1,653,518	1,153,518	1,153,518
Reserve - PW Vehicle/Equip. Maint.	(32,311)	(13,481)	(13,481)	(33,251)	(33,251)	(33,251)
Reserve - Police Patrol Vehicles	354,096	324,924	324,924	381,633	381,633	381,633
Reserve - Police Non - Patrol Vehicles	563,856	467,410	467,410	567,415	567,415	567,415
Reserve - Police Radios	323,661	306,476	306,476	163,878	163,878	163,878
TOTAL RETAINED EARNINGS	\$3,643,962	\$4,183,372	\$4,483,459	\$4,380,065	\$3,309,548	\$3,490,567
	#	#		#		

- Ties to Year End CAFR

**CENTRAL SERVICES
FUND**

**521
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	54,400	3,650	120,091	120,091	4,680	4,468
RESOURCES						
REVENUE:						
Use of Money & Property	1,154	3,127	3,800	4,207	4,000	5,000
Charges for Service	1,018,665	1,064,607	1,060,000	1,054,384	1,135,000	1,240,000
Other Revenue	6,523	7,350	0	11,612	0	0
Subtotal	1,026,342	1,075,084	1,063,800	1,070,203	1,139,000	1,245,000
Operating Transfer In - Retirement	73,388	73,229	103,004	96,217	109,308	130,187
Operating Transfer In - Other	0	0	0	0	0	0
Transfer from Reserves:						
Capital Replacement	0	0	0	0	40,000	0
Finance Computer System Replacement	49,599	0	0	11,484	52,090	0
Information Systems	0	0	0	62,823	50,000	0
Telephone System	0	0	0	0	150,000	0
Encumbrances	0	0	0	0	0	0
Investment In Fixed Assets	14,693	4,970	15,000	0	0	2,000
Prepaid Items	0	0	0	0	0	0
Contributed Capital	0	0	0	0	0	0
Capital Assets Purchased	0	0	0	0	0	0
TOTAL RESOURCES	1,164,022	1,153,283	1,181,804	1,240,727	1,540,398	1,377,187
TOTAL AVAILABLE	1,218,422	1,156,933	1,301,895	1,360,818	1,545,078	1,381,655
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	449,390	432,042	524,919	496,001	507,923	558,139
Maintenance & Operations	508,837	490,921	516,992	604,560	596,692	670,187
Capital Outlay	0	0	0	(40,401)	0	0
Depreciation	14,693	4,970	15,000	2,020	0	2,000
TOTAL OPERATING BUDGET	972,920	927,933	1,056,911	1,062,180	1,104,615	1,230,326
Capital & Special Projects	0	0	0	3,825	311,090	0
TOTAL BUDGET	972,920	927,933	1,056,911	1,066,005	1,415,705	1,230,326
Operating Transfer Out	123,160	108,909	116,799	130,084	124,905	128,194
Transfer to Reserves:						
Capital Replacement (Stores)	49,097	0	0	30,965	0	0
Finance Computer System Replacement	0	0	0	0	0	0
Information System Equip. Replacement	16,629	0	0	0	0	0
Telephone System	47,105	0	0	87,905	0	0
Encumbrances	0	0	0	0	0	0
Investment In Fixed Assets	0	0	0	38,381	0	0
Prepaid Items	5,861	0	0	2,798	0	0
Contributed Capital	0	0	0	0	0	0
Capital Assets Contributed	0	0	0	0	0	0
TOTAL APPROPRIATION	1,214,772	1,036,842	1,173,710	1,356,138	1,540,610	1,358,520
OPERATING FUNDS	3,650	120,091	128,185	4,680	4,468	23,135
RESERVE - Prepaid Items	16,419	16,419	16,419	19,217	19,217	19,217
RESERVE - Finance Computer System	266,898	266,898	266,898	255,414	203,324	203,324
RESERVE - Capital Replacement (Stores)	16,392	16,392	16,392	47,357	7,357	7,357
RESERVE - Information System	158,997	158,997	158,997	96,174	46,174	46,174
RESERVE - Encumbrances	0	0	0	0	0	0
RESERVE - Telephone	91,373	91,373	91,373	179,278	29,278	29,278
RESERVE - Investment In Fixed Assets	4,970	0	(15,000)	38,381	38,381	36,381
RESERVE - Contributed Capital	79,786	79,786	79,786	79,786	79,786	79,786
TOTAL RETAINED EARNINGS	638,485	749,956	743,050	720,287	427,985	444,652

- Ties to Year End CAFR

- CAFR shows GASB 68 booked pension liability of \$1,200,068.

**S.I.R. LIABILITY
FUND**

**531
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$14,736	\$354,710	\$973,824	\$973,824	\$1,210,594	\$1,009,209
RESOURCES						
REVENUE:						
Use of Money & Property	150	2,679	1,100	4,819	3,000	5,000
Charges to Other Funds	1,775,426	1,800,000	1,800,000	1,800,000	1,500,000	1,400,000
Other Revenues	1,428	4,610	0	75,394	0	0
TOTAL REVENUE	1,777,004	1,807,289	1,801,100	1,880,213	1,503,000	1,405,000
Transfers In - Retirement Costs	20,660	25,106	26,608	24,754	33,478	0
Transfers In - Other Funds	0	0	0	0	0	0
Transfers from Reserves						
Noncovered Claims Reserve	0	0	0	0	0	0
Future Claims	0	498,392	0	188,736	0	0
TOTAL RESOURCES	1,797,664	2,330,787	1,827,708	2,093,703	1,536,478	1,405,000
TOTAL AVAILABLE	1,812,400	2,685,497	2,801,532	3,067,527	2,747,072	2,414,209
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	133,159	145,060	141,294	156,420	157,603	0
Maintenance & Operations	551,524	1,566,613	1,427,691	1,700,513	1,580,260	1,398,940
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	684,683	1,711,673	1,568,985	1,856,933	1,737,863	1,398,940
Transfers Out	0	0	0	0	0	0
Transfers to Designations:						
Transfer - Noncovered Claims Res	0	0	0	0	0	0
Transfer - Future Claims Reserve	773,007	0	0	0	0	0
TOTAL APPROPRIATION	1,457,690	1,711,673	1,568,985	1,856,933	1,737,863	1,398,940
OPERATING FUNDS	354,710	973,824	1,232,547	1,210,594	1,009,209	1,015,269
Reserve - Noncovered Claims	0	0	0	0	0	0
Reserve - Future Claims (IBNR's)	(885,689)	(1,384,081)	(1,384,081)	(1,572,817)	(1,572,817)	(1,572,817)
TOTAL RETAINED EARNINGS	(\$530,979)	(\$410,257)	(\$151,534)	(\$362,223)	(\$563,608)	(\$557,548)
	#	#		#		##
# - Ties to Year End CAFR						
## - CAFR shows GASB 68 pension liability booked of \$408,730						
<u>Liabilities Booked Per GASB 10</u>						
Claims Payable	\$261,680	\$559,487	\$559,487	\$820,049	\$820,049	\$820,049
IBNR's Accrued for Current Year	\$624,009	\$824,594	\$824,594	\$752,768	\$752,768	\$752,768
Available Cash Reserves	\$354,710	\$973,824	\$1,232,547	\$1,210,594	\$1,009,209	\$1,015,269

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$651,260	\$1,177,617	\$1,828,393	\$1,828,393	\$1,848,426	\$1,306,092
RESOURCES						
REVENUE:						
Use of Money & Property	1,779	6,304	7,000	9,700	8,000	10,000
Charges to Other Funds	1,387,776	1,444,353	1,055,454	1,008,514	852,897	974,678
Other Revenue	1,471	0	0	255	0	0
TOTAL REVENUE	1,391,026	1,450,657	1,062,454	1,018,469	860,897	984,678
Operating Transfer In	16,573	20,484	21,903	19,708	28,442	0
Transfers from Reserves	0	0	0	182,168	0	0
TOTAL RESOURCES	1,407,599	1,471,141	1,084,357	1,220,345	889,339	984,678
TOTAL AVAILABLE	2,058,859	2,648,758	2,912,750	3,048,738	2,737,765	2,290,770
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	105,125	117,003	117,601	130,224	133,994	0
Maintenance & Operations	244,414	671,017	752,632	1,070,088	1,297,679	929,447
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	349,539	788,020	870,233	1,200,312	1,431,673	929,447
Operating Transfer Out	0	0	0	0	0	0
Transfer to Designations						
Reserve for Future Claims	531,703	32,345	0	0	0	0
TOTAL APPROPRIATION	881,242	820,365	870,233	1,200,312	1,431,673	929,447
OPERATING FUNDS	1,177,617	1,828,393	2,042,517	1,848,426	1,306,092	1,361,323
Reserve - Future Claims	(4,070,715)	(4,038,370)	(4,038,370)	(4,220,538)	(4,220,538)	(4,220,538)
TOTAL RETAINED EARNINGS	(\$2,893,098)	(\$2,209,977)	(\$1,995,853)	(\$2,372,112)	(\$2,914,446)	(\$2,859,215)
	#	#		#		
# - Ties to Year End CAFR						
## - CAFR shows GASB 68 pension liability booked of \$333,002.						
<i>Liabilities Booked Per GASB 10</i>						
Estimated Liability Claims	\$1,686,675	\$1,806,300	\$1,806,300	\$1,989,773	\$1,989,773	\$1,989,773
IBNR Estimated Claims	\$2,384,040	\$2,232,070	\$2,232,070	\$2,230,765	\$2,230,765	\$2,230,765
Cash Reserves per CAFR	\$1,177,617	\$1,828,393	\$2,042,517	\$1,848,426	\$1,306,092	\$1,361,323

**SELF INSURED UNEMPLOYMENT
FUND**

**533
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 PROPOSED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$45,095	\$105,985	\$161,611	\$161,611	\$152,700	\$181,517
RESOURCES						
REVENUE:						
Use of Money & Property	160	607	700	875	1,000	1,000
Charges to Other Funds	98,566	98,355	42,847	43,842	44,074	47,991
Other Revenue	0	0	0	0	0	0
Subtotal	98,726	98,962	43,547	44,717	45,074	48,991
Operating Transfer In	2,790	3,375	3,757	3,775	4,273	0
Transfer from Claims Reserve	0	0	0	0	0	0
TOTAL RESOURCES	101,516	102,337	47,304	48,492	49,347	48,991
TOTAL AVAILABLE	146,611	208,322	208,915	210,103	202,047	230,508
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	16,997	19,034	19,176	24,018	0	0
Maintenance & Operations	23,629	27,677	20,000	33,385	20,530	20,000
TOTAL OPERATING BUDGET	40,626	46,711	39,176	57,403	20,530	20,000
Operating Transfer Out	0	0	0	0	0	0
Transfer to Claims Reserve	0	0	0	0	0	0
TOTAL APPROPRIATION	40,626	46,711	39,176	57,403	20,530	20,000
OPERATING FUNDS	105,985	161,611	169,739	152,700	181,517	210,508
RESERVE - SELF INSURANCE CLAIMS	0	0	0	0	0	0
TOTAL RETAINED EARNINGS	\$105,985	\$161,611	\$169,739	\$152,700	\$181,517	\$210,508
	#	#		#		##

- Ties to Year End CAFR

- CAFR shows GASB 68 pension liability booked of \$55,311.

HILLSIDE ACQUISITION DEBT SVCS
FUND

713
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$2	\$5,022	\$15,048	\$15,048	\$204,666	\$338,597
RESOURCES						
REVENUE:						
Use of Money & Property	526	1,602	1,600	20,120	1,500	1,500
Open Space Tax	643,807	653,562	645,000	647,057	675,000	685,000
Open Space Maint. Tax	81,669	82,983	80,000	82,140	83,000	84,000
Refinancing Proceeds	0	0	0	6,180,000	0	0
Bond Premium ##	0	0	0	520,076	0	0
	726,002	738,147	726,600	7,449,393	759,500	770,500
Transfers In from Reserves:						
Wilderness Preserve	0	0	0	442,766	0	0
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	726,002	738,147	726,600	7,892,159	759,500	770,500
TOTAL AVAILABLE	726,004	743,169	741,648	7,907,207	964,166	1,109,097
APPROPRIATIONS						
CURRENT EXPENSES:						
Project Expense	0	0	0	0	0	0
Other Financing Uses - Bond Defeasance	0	0	0	6,745,634	0	0
Maint. & Operations (incl. Debt Service Payments)	596,381	599,131	597,193	799,189	542,569	500,594
TOTAL OPERATING BUDGET	596,381	599,131	597,193	7,544,823	542,569	500,594
Operating Transfer Out- General Fund (CS)	81,669	82,983	80,000	157,718	83,000	83,000
Operating Transfer Out- Hillside Cap. Proj.	0	0	0	0	0	0
Transfer to Reserve For Designations						
Debt Service Reserve	42,932	46,007	49,407	0	0	0
TOTAL APPROPRIATION	720,982	728,121	726,600	7,702,541	625,569	583,594
OPERATING FUNDS	5,022	15,048	15,048	204,666	338,597	525,503
Reserves and Designations						
Debt Service Reserve	396,759	442,766	492,173	0	0	0
TOTAL FUND BALANCE	\$401,781	\$457,814	\$507,221	\$204,666	\$338,597	\$525,503
	#	#		#		##

- Ties to Year End CAFR

- Bond premium not booked in GL, booked in CAFR

HILLSIDE ACQUISITION CAPITAL PROJ
FUND

714
NUMBER

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$4,783	(\$77,131)	(\$77,145)	(\$77,145)	\$0	\$65,000
RESOURCES						
REVENUE:						
Use of Money & Property	0	0	0	0	0	0
Property Taxes	0	0	0	0	0	0
Other Revenue	12,862	0	0	0	0	0
TOTAL REVENUE	12,862	0	0	0	0	0
Transfer In From Debt Service Fund	0	0	0	77,166	132,000	0
TOTAL RESOURCES	12,862	0	0	77,166	132,000	0
TOTAL AVAILABLE	17,645	(\$77,131)	(\$77,145)	21	132,000	65,000
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	6,768	0	0	0	0	0
Maintenance & Operations	88,008	14	0	21	0	0
Capital Outlay	0	0	0	0	0	65,000
TOTAL OPERATING BUDGET	94,776	14	0	21	0	65,000
Capital & Special Projects	0	0	0	0	67,000	0
TOTAL BUDGET	94,776	14	0	21	67,000	65,000
Operating Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	94,776	14	0	21	67,000	65,000
OPERATING FUNDS	(77,131)	(77,145)	(77,145)	0	65,000	0
TOTAL FUND BALANCE	(\$77,131)	(\$77,145)	(\$77,145)	\$0	\$65,000	\$0
	#	#		#		

- Ties to Year End CAFR

**LIBRARY BOND DEBT SERVICE
FUND**

**715
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$809,918	\$780,324	\$810,860	\$810,860	\$835,025	\$883,476
RESOURCES						
REVENUE:						
Use of Money & Property	1,151	3,001	3,400	3,680	3,000	4,000
Property Taxes	1,020,511	1,032,946	1,025,000	1,025,829	1,050,000	1,060,000
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	1,021,662	1,035,947	1,028,400	1,029,509	1,053,000	1,064,000
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	1,021,662	1,035,947	1,028,400	1,029,509	1,053,000	1,064,000
TOTAL AVAILABLE	1,831,580	1,816,271	1,839,260	1,840,369	1,888,025	1,947,476
APPROPRIATIONS						
CURRENT EXPENSES:						
Debt Service Payments	1,051,256	1,005,411	1,005,411	1,005,344	1,004,549	1,007,899
Capital Outlay	0	0	0	0	0	0
TOTAL OPERATING BUDGET	1,051,256	1,005,411	1,005,411	1,005,344	1,004,549	1,007,899
Operating Transfer Out	0	0	0	0	0	0
TOTAL APPROPRIATION	1,051,256	1,005,411	1,005,411	1,005,344	1,004,549	1,007,899
OPERATING FUNDS	780,324	810,860	833,849	835,025	883,476	939,577
TOTAL FUND BALANCE	\$780,324	\$810,860	\$833,849	\$835,025	\$883,476	\$939,577
	#	#		#		

- Ties to Year End CAFR

**LIBRARY BOND CAPITAL PROJECT
FUND**

**716
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$219,943	\$254,706	\$255,704	\$255,704	\$257,042	\$137,542
RESOURCES						
REVENUE:						
Use of Money & Property	375	998	1,300	1,338	1,500	1,500
Property Taxes	0	0	0	0	0	0
Other Revenue	38,370	0	0	0	0	0
TOTAL REVENUE	38,745	998	1,300	1,338	1,500	1,500
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	38,745	998	1,300	1,338	1,500	1,500
TOTAL AVAILABLE	258,688	255,704	257,004	257,042	258,542	139,042
APPROPRIATIONS						
CURRENT EXPENSES:						
Personnel	0	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Construction	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
Capital & Special Projects	0	0	0	0	121,000	50,000
TOTAL BUDGET	0	0	0	0	121,000	50,000
Operating Transfer Out	3,982	0	0	0	0	0
TOTAL APPROPRIATION	3,982	0	0	0	121,000	50,000
OPERATING FUNDS	254,706	255,704	257,004	257,042	137,542	89,042
TOTAL FUND BALANCE	\$254,706	\$255,704	\$257,004	\$257,042	\$137,542	\$89,042
	#	#		#		

- Ties to Year End CAFR

**MILLER MEMORIAL TRUST
FUND**

**832
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$98,332	\$98,497	\$98,881	\$98,881	\$99,398	\$99,998
RESOURCES						
REVENUE:						
Use of Money & Property	165	384	600	517	600	600
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	165	384	600	517	600	600
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	165	384	600	517	600	600
TOTAL AVAILABLE	98,497	98,881	99,481	99,398	99,998	100,598
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
TOTAL APPROPRIATION	0	0	0	0	0	0
OPERATING FUNDS	98,497	98,881	99,481	99,398	99,998	100,598
RESTRICTED RESERVE PER TRUST	0	0	0	0	0	0
TOTAL FUND BALANCE	\$98,497	\$98,881	\$99,481	\$99,398	\$99,998	\$100,598
	#	#		#		

- Ties to Year End CAFR

**BARTLE MEMORIAL TRUST
FUND**

**833
NUMBER**

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 REVISED BUDGET	2014-15 ACTUAL	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
BEGINNING BALANCE	\$227,664	\$219,494	\$220,348	\$220,348	\$221,548	\$72,548
RESOURCES						
REVENUE:						
Use of Money & Property	369	854	1,200	1,151	1,000	1,500
Other Revenue	0	0	0	0	0	0
TOTAL REVENUE	369	854	1,200	1,151	1,000	1,500
Operating Transfer In	0	0	0	0	0	0
TOTAL RESOURCES	369	854	1,200	1,151	1,000	1,500
TOTAL AVAILABLE	228,033	220,348	221,548	221,499	222,548	74,048
APPROPRIATIONS						
CURRENT EXPENSES:						
Maintenance & Operations	8,539	0	0	0	150,000	0
TOTAL OPERATING BUDGET	8,539	0	0	0	150,000	0
TOTAL APPROPRIATION	8,539	0	0	0	150,000	0
OPERATING FUNDS	219,494	220,348	221,548	221,499	72,548	74,048
RESTRICTED RESERVE PER TRUST	0	0	0	0	0	0
TOTAL FUND BALANCE	\$219,494	\$220,348	\$221,548	\$221,499	\$72,548	\$74,048
	#	#		#		

- Ties to Year End CAFR



CAPITAL IMPROVEMENT PROJECTS



CAPITAL IMPROVEMENT PROJECTS

Fiscal Year 2016-17



Project Description	Estimated Cost	Funding Source
SW / SE Area Non-Renewal Sidewalk Repairs	\$550,000	Prop C / Measure R (50/50)
Police Department Guns	\$42,000	Equipment Replacement Fund
FATS Machine Replacement	\$50,000	Equipment Replacement Fund
Spillman Module Update	\$50,000	Equipment Replacement Fund
ACT Police Department Training Module	\$25,000	Equipment Replacement Fund
Parking Ticket Machine Upgrade	\$30,000	Traffic Safety Fund
Blue Star Banner Flag Updates	\$25,000	General Fund
Hillside Wilderndess Preserve Gator	\$20,000	Hillside Wilderness Preserve Maintenance Fund
Police Department Office Renovations	\$15,000	Facility Maintenance Fund
Library Office Renovations	\$10,000	Library Construction Project Fund
Library Planning	\$10,000	Library Construction Project Fund
Community Center Planning	\$10,000	Facility Maintenance Fund
Fire Station 101 Shed Expansion	\$15,000	Facility Maintenance Fund
Colorado Commons Garage Elevator Repair	\$60,000	Facility Maintenance Fund
Recreation Park Baseball Field Upgrade	\$30,000	Facility Maintenance Fund
Catch Basin Study	\$20,000	Storm Drain Fund
Station Square Parking Study	\$75,000	Traffic Safety Fund
Hillside Wilderness Preserve - Fire Road Repairs	\$45,000	Hillside Wilderness Preserve Maintenance Fund
Library Strategic Plan	\$30,000	Library Construction Project Fund
GIS System (Public Works)	\$80,000	Water Fund / Sewer Fund / Storm Drain Fund / Environmental Services Fund
Integrated Permitting Software	\$300,000	Development Services Fund
Old Town Bollards	\$75,000	MOTAB / Art in Public Places Account (50/50)
Total Estimated Cost	\$1,567,000	



DEPARTMENT
PROGRAM
BUDGETS



DEPARTMENT PROGRAM BUDGETS

This section represents the budgets for each program/facility. They are grouped by department and a summary sheet is included where, at a glance, the reader can see: 1) the various programs which are the department's responsibility, 2) the totals for the entire department in the major categories of expenditure (i.e. salaries, maintenance & operations, etc.), and 3) the various funds which support the department's programs. The line-item accounts are not shown in this section; instead, they are summarized into the major categories of expenditures (personnel, maintenance & operations, etc.).



City Manager's Office



The City Manager's Office is headed by the City Manager and is responsible for coordinating the following City operations:

- City Administration
- Economic Development
- Human Resources
- City Clerk's Office

An overview of each of the above listed functions is included below.

CITY ADMINISTRATION

The City's Manager's Office is responsible for the administration of all City operations through the provision of City Council support, managing citywide strategic planning efforts, coordinating special projects, handling intergovernmental relations, and organizing the City's public information / community outreach activities.

ECONOMIC DEVELOPMENT

The City's Economic Development operation helps sustain economic growth in the community through a variety of mechanisms, including engagement of marketing / outreach efforts, providing development support for key projects, and establishing public / private initiatives.

HUMAN RESOURCES

The Human Resources operation is responsible for recruiting, developing, and retaining a world-class professional workforce that embraces the City's mission and organizational values. Human Resources also focuses on organizational development efforts by managing employee relations, talent management, succession planning, training, and organizational health initiatives

CITY CLERK'S OFFICE

The City Clerk's Office serves as the official Clerk for the City Council and maintains a record of all City Council proceedings and decisions; manages all official City records and archives; administers City elections; provides administrative services for the City Council; and coordinates the recruitment of City Commissioners and Board Members.



**City Manager's Office
City Council**



Fund Name: **General**
Fund Number/Department Number: **111-110**

PROGRAM DESCRIPTION:

The City Council is the legislative branch of the Monrovia City government and is responsible for formulation of City policy.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$72,281	\$75,734	\$89,585
Maintenance & Operations	32,210	55,494	60,001
Total Expenditures	\$104,491	\$131,228	\$149,586
Capital/Special Projects	64,527	88,888	78,215
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$169,018	\$220,116	\$227,801

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	5.00	5.00	5.00



**City Manager's Office
City Manager**



Fund Name: **General**
Fund Number/Department Number: **111-120 (consolidated 121 & 125 into 120)**

PROGRAM DESCRIPTION:

The City Manager is appointed by the City Council to serve as the Chief Executive Officer for the organization. In addition to coordinating the efforts of all City operations, the City Manager's Office on a day-to-day basis manages the Human Resources / Risk Management, Economic Development and City Clerk's functions of the City.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$732,561	\$714,937	\$613,265
Maintenance & Operations	207,653	278,438	221,974
Total Expenditures	\$940,214	\$993,375	\$835,239
Capital/Special Projects	8,592	10,000	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$948,806	\$1,003,375	\$835,239

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	3.25	2.75	3.50



**City Manager's Office
City Clerk**



Fund Name: **General**
Fund Number/Department Number: **111-130 (consolidated 131 into 130)**

PROGRAM DESCRIPTION:

The City Clerk's Office is responsible for preparation of agendas, minutes, ordinances and resolutions for the City Council, Successor Agency to the Monrovia Redevelopment Agency, Housing Authority, Financing Authority, and the Oversight Board of the Successor Agency to the Monrovia Redevelopment Agency, and ensures completion of actions directed. As the Records Manager, the City Clerk maintains the central and legal files of the City, provides public information and responds to public records requests, publishes and posts legal notices, processes claims and lawsuits, and is responsible for the maintenance and distribution of the Municipal Code. The City Clerk also conducts all stand-alone municipal elections.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$113,147	\$160,669	\$338,358
Maintenance & Operations	100,206	32,419	116,973
Total Expenditures	\$213,353	\$193,088	\$455,331
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$213,353	\$193,088	\$455,331

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.25	2.25	3.75



**City Manager's Office
City Treasurer**



Fund Name: **General**
Fund Number/Department Number: **111-140**

PROGRAM DESCRIPTION:

The City Treasurer is an elected position, and as such, is the designated person to provide oversight of cash management and related fiscal matters. The Treasurer serves a four-year term. Duties include the review/preparation of daily banking deposits, and the review and approval of accounts payable warrants and payroll checks. In the absence of the Treasurer, the City Clerk provides support for this function.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$16,028	\$15,367	\$17,298
Maintenance & Operations	0	300	0
Total Expenditures	\$16,028	\$15,667	\$17,298
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$16,028	\$15,667	\$17,298

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.25	0.25	0.25



**City Manager's Office
City Attorney**



Fund Name: **General**
Fund Number/Department Number: **111-150**

PROGRAM DESCRIPTION:

The City Attorney is appointed by and serves at the pleasure of the City Council. General City legal services are charged to this account. This does not include specialized personnel and labor relations counsel, which is managed by the Human Resources Department. Special legal counsel for worker's compensation matters and legal services related to liability claims are charged against the Workers' Compensation and Liability Funds, respectively.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	318,155	477,000	400,000
Total Expenditures	\$318,155	\$477,000	\$400,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$318,155	\$477,000	\$400,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**City Manager's Office
Human Resources**



Fund Name: **General**
Fund Number/Department Number: **111-231**

PROGRAM DESCRIPTION:

The Human Resources operation is responsible for providing all personnel services in the City, including employee recruitment / selection, classification / compensation, employee benefits, employee relations, organizational development, and training.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$153,127	\$129,974	\$556,739
Maintenance & Operations	83,214	228,228	510,671
Total Expenditures	\$236,341	\$358,202	\$1,067,410
Capital/Special Projects	6,380	7,500	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$242,721	\$365,702	\$1,067,410

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.06	1.39	5.50



**City Manager's Office
Workers' Compensation**



Fund Name:

SIR Workers' Comp

Fund Number/Department Number:

532-233

PROGRAM DESCRIPTION:

The City's workers' compensation program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of our workers' compensation related matters.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$130,224	\$133,994	\$0
Maintenance & Operations	1,070,088	1,297,679	929,447
Total Expenditures	\$1,200,312	\$1,431,673	\$929,447
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,200,312	\$1,431,673	\$929,447

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.98	1.32	0.00



**City Manager's Office
Liability & Insurance**



Fund Name: **SIR Liability**
Fund Number/Department Number: **531-234**

PROGRAM DESCRIPTION:

The City's general liability program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the claims / lawsuits filed against the City.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$156,420	\$157,603	\$0
Maintenance & Operations	1,700,513	1,580,260	1,398,940
Total Expenditures	\$1,856,933	\$1,737,863	\$1,398,940
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,856,933	\$1,737,863	\$1,398,940

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.06	1.39	0.00



**City Manager's Office
Unemployment Insurance**



Fund Name:

SIR Unemployment

Fund Number/Department Number:

533-236

PROGRAM DESCRIPTION:

The City is self-insured for purposes of unemployment insurance, and this program area houses all claims for unemployment filed by employees who have separated from the City.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$24,018	\$0	\$0
Maintenance & Operations	33,385	20,530	20,000
Total Expenditures	\$57,403	\$20,530	\$20,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$57,403	\$20,530	\$20,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	0.10	0.00	0.00



**City Manager's Office
Affordable Housing**



Fund Name: **Housing Authority**
Fund Number/Department Number: **921-556**

PROGRAM DESCRIPTION:

The City's Housing Authority activities are managed through this particular program area.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	19,184	30,700	30,700
Total Expenditures	\$19,184	\$30,700	\$30,700
Capital/Special Projects	69,060	105,346	109,208
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$88,244	\$136,046	\$139,908

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



Administrative Services Department



The Administrative Services Department consists of Administration, the Finance Division, and the Information Systems Division. These three divisions plan, organize, lead, and monitor the activities of financial accounting, capital improvement programs, and information technology.

The Administrative Services Department focuses on successfully obtaining the following goals:

- Developing and implementing efficient and effective financial policies, plans, and reporting systems that help the operating departments achieve their financial objectives and assure the City's long-term fiscal health
- Protecting the City's assets from unauthorized use
- Effectively using the City's information technology resources in improving productivity, customer service and public access to City information

ADMINISTRATION

Administration is focused on developing innovative and cost-effective ways of financing City services and facilities; preparing and implementing policies and plans for effectively managing the City's financial resources and preserving its long-term financial health; advising the Council and City Manager on fiscal matters; and coordinating the preparation of the City's two-year budget and long-range financial plan. In addition, this department is responsible for planning the effective use of information technology resources to improve the organizational productivity, customer service, and public access to City information.

FINANCE

The Finance Division is responsible for the overall financial management of the City's assets. This division provides financial support services to City-operating departments and is responsible for the ongoing management of the City's financial accounting and reporting functions. Some of the detailed responsibilities of the Finance Division include the following:

- Budgeting
- General accounting and financial recordkeeping
- Treasury management
- Payroll
- Accounts payable
- Accounts receivable
- Cashiering/Cash Handling
- Utility billing

Budgeting is a key area within this division. This includes preparing the annual budget for approval by City Council and working with operating departments, throughout the year, to continually track and monitor budget performance.

General accounting and financial recordkeeping is also an important function within this division. Responsibilities include maintaining the general ledger system and chart of accounts, reconciling monthly bank statements, providing monthly financial reports for operating departments, preparing the annual State Controller's Report, compiling data for the City's annual financial audit and all other regulatory audits, and preparing the Comprehensive Annual Financial Report (CAFR). In addition, Finance is also responsible for preparing and recording the financial transactions of the Successor Agency to the Monrovia Redevelopment Agency, which includes preparing annual Recognized Obligation Payment Schedules (ROPS).

Treasury management is also an important area within the Finance Division. The treasury management function ensures that the City's idle funds are prudently invested in allowable investments as outlined in the City's Investment Policy. As provided in the Investment Policy, funds are invested in order to ensure safety,



Administrative Services Department



liquidity, and return on investment, among other key objectives. In addition, the treasury management function ensures that the City has adequate cash flows to meet operational and capital needs as they arise.

Finance is also responsible for ensuring that City obligations are paid timely and accurately through the payroll and accounts payable function. The payroll function is responsible for processing the City's bi-weekly payroll and ensuring that all monthly, quarterly, and annual reports are filed timely with the taxing authorities and regulatory agencies. The accounts payable operation is responsible for processing all of the City's invoices and issuing payments to vendors. Other duties of the accounts payable operation include filing annual reports required by regulatory agencies, reviewing internal controls, adhering to established payable procedures, and maintaining vendor and encumbrance files.

Accounts receivable and cashing are other operations within the division. Processing the City's accounts receivable billings, maintaining customer aging schedules and files, processing delinquent accounts, and initiating collection procedures are key components of the accounts receivable operation. In addition, the timely deposit and safekeeping of cash are also critical components of the Finance Division.

A final area of responsibility within Finance is the utility billing operation, which is responsible for processing monthly utility billings for approximately 10,000 customers. In addition to issuing monthly bills to customers, utility billing staff initiates customer turn on/turn off service requests, maintains customer history files, receives and posts utility-related payments, and assists customers with all account-related inquiries.

INFORMATION SYSTEMS

Creating and implementing policies and standards is a critical component of this division. Functions include implementing the City's information technology plans, policies and standards, assisting in establishing organization-wide priorities for new system acquisitions, ensuring compliance with software copyrights and licensing agreements, protecting computer systems and files from unauthorized use or access, and providing staff support to all departments.

Another critical area is the support of new systems and applications installation support. Success in this area is done by taking responsibility for planning and managing the installation of new organization-wide systems and applications, and assisting operating departments in planning and managing the installation of new systems and applications for more specialized functions.

In addition, network and office automation support is accomplished by assuring adequate support, maintenance, and training for the full use of Citywide information systems, providing advice and support to departmental application administrators, and administering the wide area network (WAN), and all the local area networks (LANS).

Supporting and maintaining organization-wide telecommunications systems; including telephones, voice mail, cell phones, fiber optic systems, data circuits, radios, utilities telemetry systems and other "wireless" communication systems, such as the mobile data computers in the Water Department, is another key component of the Information Systems Division.

The Division is also responsible for developing the data and information that is put into the Geographical Information System (GIS) which is then used to create the customized maps and mapping applications for the City.



**Administrative Services
Finance Administration**



Fund Name: **General**
Fund Number/Department Number: **111-210**

PROGRAM DESCRIPTION:

This program manages and coordinates the financial functions of the City and the Successor Agency to the Monrovia Redevelopment Agency. It provides fiscal guidance on accounting issues to all departments. Finance Administration is expected to develop and monitor a stable, long-term financial plan for Monrovia. Responsibilities include investment and cash management, creation and revision of department and city-wide policies regarding financial issues, budget preparation and monitoring, and long-term strategic and financial forecasting.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$184,548	\$186,519	\$333,324
Maintenance & Operations	21,589	18,908	26,512
Total Expenditures	\$206,137	\$205,427	\$359,836
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$206,137	\$205,427	\$359,836

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.70	0.70	1.40



**Administrative Services
Finance Operations**



Fund Name: **General**
Fund Number/Department Number: **111-221**

PROGRAM DESCRIPTION:

Finance Operations is responsible for the overall daily accounting for City revenues, expenditures, and asset management. The department provides budgeting and financial reporting services to operating and support departments. Additionally, Finance is responsible for all accounting functions, including accounts payable, accounts receivable, budgeting, cash collections, general ledger, and payroll.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$515,289	\$612,424	\$909,353
Maintenance & Operations	360,413	354,149	322,351
Total Expenditures	\$875,702	\$966,573	\$1,231,704
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$875,702	\$966,573	\$1,231,704

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	5.15	5.50	7.85



**Administrative Services
Central Stores**



Fund Name: **Central Services**
Fund Number/Department Number: **521-222**

PROGRAM DESCRIPTION:

The Central Stores program provides operating departments with photo copying and mail processing services. All costs to the Central Stores Program are recovered through service charges to other departments.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	12,653	15,293	75,100
Total Expenditures	\$12,653	\$15,293	\$75,100
Capital/Special Projects	0	234,000	0
Transfers Out	1,457	1,835	1,835
Other Expenditures	0	0	0
Program Total:	\$14,110	\$251,128	\$76,935

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Information Systems**



Fund Name: **Central Services**
Fund Number/Department Number: **521-223**

PROGRAM DESCRIPTION:

Information Systems provides personal computer assistance to all City departments. This department is responsible for the telephone system, computer network infrastructure, servers, workstation support & training, Geographical Information Systems (GIS) and internal and/or external website support.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$277,910	\$313,666	\$340,337
Maintenance & Operations	225,084	250,394	246,665
Total Expenditures	\$502,994	\$564,060	\$587,002
Capital/Special Projects	0	25,000	0
Transfers Out	64,763	57,667	60,868
Other Expenditures	2,020	0	2,000
Program Total:	\$569,777	\$646,727	\$649,870

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	2.00	2.00	2.00



**Administrative Services
Telephone Maintenance**



Fund Name: **Central Services**
Fund Number/Department Number: **521-224**

PROGRAM DESCRIPTION:

Telephone Maintenance is an internal service activity which provides for management, cost accounting, purchase, maintenance, repair, and replacement of the City's telecommunications system.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$17,365	\$19,719	\$21,438
Maintenance & Operations	219,759	246,638	245,510
Total Expenditures	\$237,124	\$266,357	\$266,948
Capital/Special Projects	0	0	0
Transfers Out	35,770	33,440	33,322
Other Expenditures	0	0	0
Program Total:	\$272,894	\$299,797	\$300,270

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.10	0.10	0.10



**Administrative Services
Finance Computer System**



Fund Name: **Central Services**
Fund Number/Department Number: **521-225**

PROGRAM DESCRIPTION:

The Finance Computer System is the responsibility of the Administrative Services Department. The fully-integrated financial software program manages all of the general ledger and budgeting data that occurs within the City, including applications such as accounting, payroll, accounts payable and receivable, cash collections, utility billing, and purchase orders.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$200,726	\$174,538	\$196,364
Maintenance & Operations	106,664	84,367	102,912
Total Expenditures	\$307,390	\$258,905	\$299,276
Capital/Special Projects	3,825	52,090	0
Transfers Out	28,094	31,963	32,169
Other Expenditures	0	0	0
Program Total:	\$339,309	\$342,958	\$331,445

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.30	1.20	1.20



**Administrative Services
Utility Billing and Collection**



Fund Name:

Water Utility

Fund Number/Department Number:

411-227

PROGRAM DESCRIPTION:

The Utility Billing and Collection Program is responsible for generating utility bills for the City's approximately 10,000 customers each month. Direct program costs to generate bills, including staffing costs, are reflected in this program. The Utility Billing Department currently prepares approximately 120,000 utility bills a year, which generates an estimated \$6,000,000 in water sales revenue for the Water Service Division.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$445,010	\$474,820	\$523,444
Maintenance & Operations	326,047	317,988	330,118
Total Expenditures	\$771,057	\$792,808	\$853,562
Capital/Special Projects	0	0	0
Transfers Out	88,862	92,778	99,329
Other Expenditures	0	0	0
Program Total:	\$859,919	\$885,586	\$952,891

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	5.10	5.10	5.35



**Administrative Services
Non-Departmental**



Fund Name:

General Fund

Fund Number/Department Number:

111-251

PROGRAM DESCRIPTION:

This activity accounts for all expenditures and revenues which cannot be assigned to specific departments of the General Fund. Property taxes and sales taxes are accounted for in this department. Also included in this department is the cost of passing through a portion of cable franchise fees for community access television, retiree medical costs, and other costs not associated with a specific department or program.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$49,330	\$130,000
Maintenance & Operations	1,190,802	1,219,418	1,293,720
Total Expenditures	<u>\$1,190,802</u>	<u>\$1,268,748</u>	<u>\$1,423,720</u>
Capital/Special Projects	2,782	500	0
Transfers Out	1,213,608	1,959,646	2,546,859
Other Expenditures	0	0	0
Program Total:	<u><u>\$2,407,192</u></u>	<u><u>\$3,228,894</u></u>	<u><u>\$3,970,579</u></u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Employee Retirement**



Fund Name:

General Fund

Fund Number/Department Number:

212-252

PROGRAM DESCRIPTION:

The Employee Retirement Fund tracks revenues and costs associated with providing pension benefits to the City's employees. Revenues that are generated through an override tax are used to help augment costs associated with the City's pension program. The City currently participates in the California Public Employees' Retirement System (CalPERS).

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	140,065	150,000	150,000
Total Expenditures	\$140,065	\$150,000	\$150,000
Capital/Special Projects	0	0	0
Transfers Out	5,814,031	7,134,121	8,335,091
Other Expenditures	0	0	0
Program Total:	\$5,954,096	\$7,284,121	\$8,485,091

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Retirement Debt Service**



Fund Name:

Pension Obligation Bonds

Fund Number/Department Number:

214-255

PROGRAM DESCRIPTION:

On July 28, 2010, the City issued \$12,750,000 in Taxable Pension Obligation Bonds. The proceeds of the bonds were used to pay off a portion of the City's unfunded liability to the California Public Employees' Retirement System (CalPERS). Funds from the City's pension override tax are used to pay principal and interest on these bonds.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	1,096,154	1,136,000	1,177,900
Total Expenditures	\$1,096,154	\$1,136,000	\$1,177,900
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,096,154	\$1,136,000	\$1,177,900

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Hillside Acquisition Debt Service**



Fund Name: *Hillside Acquisition Debt Service*
Fund Number/Department Number: *713-256*

PROGRAM DESCRIPTION:

In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$80,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Debt Service Program is used to pay debt service related to the bond issue.

PROGRAM EXPENDITURES:

	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
		<i>Budget</i>	<i>Budget</i>
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	7,544,823	542,569	500,594
Total Expenditures	\$7,544,823	\$542,569	\$500,594
Capital/Special Projects	0	0	0
Transfers Out	157,718	83,000	83,000
Other Expenditures	0	0	0
Program Total:	\$7,702,541	\$625,569	\$583,594

PERSONNEL:

	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
		<i>Budget</i>	<i>Budget</i>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Hillside Acquisition Capital Project**



Fund Name:

Hillside Acquisition Capital Project

Fund Number/Department Number:

714-257

PROGRAM DESCRIPTION:

In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$80,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Capital Project Program is used to purchase property for the Hillside Wilderness Preserve.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	21	0	65,000
Total Expenditures	\$21	\$0	\$65,000
Capital/Special Projects	0	67,000	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$21	\$67,000	\$65,000

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Library Bond Debt Service**



Fund Name:

Library Bond Debt Service

Fund Number/Department Number:

715-258

PROGRAM DESCRIPTION:

In March 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library by creating a special parcel tax. The revenues generated by the special parcel tax resulted in a bond issue of \$15,850,000. The Library Bond Debt Service program is used to pay for the debt service related to the bond issue.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	1,005,344	1,004,549	1,007,899
Total Expenditures	\$1,005,344	\$1,004,549	\$1,007,899
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,005,344	\$1,004,549	\$1,007,899

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
HIDTA Grant Program**



Fund Name:

HIDTA Grant

Fund Number/Department Number:

247-37X

PROGRAM DESCRIPTION:

Beginning in fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the High Intensity Drug Trafficking Area (HIDTA) Grant. This grant helps to fund law enforcement activities that combat drug trafficking within the Los Angeles HIDTA area. As fiduciary, the City is a conduit for the grant funds. The City makes payment for grant related expenditures based upon approved invoices, and subsequently requests reimbursement from the Office of National Drug Control Policy.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	4,934,352	10,246,842	8,474,199
Total Expenditures	<u>\$4,934,352</u>	<u>\$10,246,842</u>	<u>\$8,474,199</u>
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	<u>\$4,934,352</u>	<u>\$10,246,842</u>	<u>\$8,474,199</u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
LA CLEAR Discretionary**



Fund Name:

Other Fiduciary Police Grants

Fund Number/Department Number:

249-381

PROGRAM DESCRIPTION:

This program tracks fiduciary grants and other funding for the Los Angeles Regional Criminal Information Clearing House (LA CLEAR), a multi-agency investigative and intelligence law enforcement task force. The City, acting in a fiduciary capacity, is a conduit for the funds generated through LA CLEAR.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	95,439	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$95,439	\$0	\$0

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Administrative Services OES/BSCC Grant Program



Fund Name: **OES Grant**
Fund Number/Department Number: **248-386**

PROGRAM DESCRIPTION:

In fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the Governor's Office of Emergency Services (OES) Anti-Drug Abuse Program Grant. During fiscal year 2012-2013, the grant was transferred to the jurisdiction of the Board of State and Community Corrections (BSCC), a new agency established as part of the Governor's 2011 Public Safety Realignment Program. The purpose of this grant is to help fund law enforcement activities that combat drug trafficking within the Los Angeles area. The City is a conduit for the funds related to this grant. The City makes payment for grant related expenditures, based upon approved invoices, and subsequently requests reimbursement from the grantor.

<u>PROGRAM EXPENDITURES:</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	542,746
Total Expenditures	\$0	\$0	\$542,746
Capital/Special Projects	190,660	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$190,660	\$0	\$542,746

<u>PERSONNEL:</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
AB 109 Task Force**



Fund Name: **Other Fiduciary Police Grants**
Fund Number/Department Number: **249-391**

PROGRAM DESCRIPTION:

The Assembly Bill 109 realignment law transfers the responsibility of supervising low-level, non-serious, non-violent felony offenders and prison parolees from state to local responsibility. Realignment came about in early 2011 through enactment of California Assembly Bill 109.

<u>PROGRAM EXPENDITURES:</u>	2014-15 Estimated Actuals	2015-16 Adopted Budget	2016-17 Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	120,291	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$120,291	\$0	\$0

<u>PERSONNEL:</u>	2014-15 Actuals	2015-16 Adopted Budget	2016-17 Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Administrative Services
Prop C & Measure R Debt Service**



Fund Name: **Prop C & Measure R Debt Service**
Fund Number/Department Number: **226-543**

PROGRAM DESCRIPTION:

Proposition C and Measure R funds have been secured through a bond measure to fund eligible street repairs for the Monrovia Renewal Capital Improvement Program. The main function of this department is to use annual Proposition C and Measure R revenues to pay the annual debt service payments of the bonds. The Proposition C and Measure R bond proceeds total approximately \$13,600,000 and are to be paid off over the course of 30 years (due December 1, 2045).

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	759,276
Total Expenditures	\$0	\$0	\$759,276
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$0	\$759,276

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Police Department



The Monrovia Police Department has a long tradition of innovation and service. This tradition has been carried on by highly qualified police professionals, who exhibit the passion and energy needed to fulfill the law enforcement role in our community. The overall values that are the hallmark of our organization are integrity first, service before self, and excellence in everything we do.

ADMINISTRATION

The Chief of Police is the executive officer of the Police Department and is responsible for administration of day-to-day affairs of the police organization. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. Administration also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

SUPPORT SERVICES DIVISION

Support Services Division includes Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing, the Special Enforcement Team, and the officer assigned to the West San Gabriel Valley Anti-Crime Task Force. Personnel from this Division perform in support roles to many of the Department's operational areas.

OPERATIONS-PATROL DIVISION

Operations Division includes Uniform Patrol Services, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Personnel from this Division are the first responders to all calls for service and conduct most preliminary investigations.

DETECTIVE BUREAU

The Detective Bureau is commanded by a lieutenant who works under the supervision of the Captain. The Detective Bureau is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement. The officer assigned to the West San Gabriel Valley Anti-Crime Task Force (WSGVACT) is managed by the Detective Bureau Lieutenant. WSGVACT is a regional task force created to deal with crime trends related to AB 109 State Realignment.

ASSET FORFEITURE PROGRAM

This program account funds the detective position assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating city.

COMMUNICATIONS, CRIME ANALYSIS AND TECHNOLOGY (CCAT) BUREAU

Communications, Crime Analysis and Technology Bureau is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for both Police and Fire Department 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.



Police Department



COMMUNITY POLICING PROGRAM

The Community Policing Bureau is run by a Sergeant and seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. The Community Policing Sergeant coordinates a variety of resources to eliminate neighborhood problems and blighted conditions and manages a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers.

ANIMAL CONTROL SERVICES

The Police Department contracts with the Pasadena Humane Society (PHS) to provide animal control services to the community. PHS officers provide day-to-day field services handling all animal related calls for service. PHS provides shelter and veterinarian services, animal licensing, and responds to emergency call outs.

CROSSING GUARDS

The Police Department contracts with All Cities Management Services to provide school crossing guards for 9 locations near the Elementary and Middle Schools of the Monrovia School District. All Cities Management Services completely manages the hiring, training and operation of all school crossing guards throughout the school year.



**Police Department
Police Administration**



Fund Name:

General Fund

Fund Number/Department Number:

111-310

PROGRAM DESCRIPTION:

The Chief of Police is the executive officer of the Police Department and is responsible for administration of day-to-day affairs of the Department. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. This program also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$370,658	\$399,362	\$466,849
Maintenance & Operations	54,533	52,943	48,634
Total Expenditures	\$425,191	\$452,305	\$515,483
Capital/Special Projects	1,314	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$426,505	\$452,305	\$515,483

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	2.00	2.00	2.00



**Police Department
Police Services**



Fund Name: **General Fund**
Fund Number/Department Number: **111-320**

PROGRAM DESCRIPTION:

Police Services is managed by a police captain with overall responsibility for Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing, and the Special Enforcement Team. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. This particular account identifies specific Records Bureau performance indicators and objectives. The Records Bureau is responsible for records management, Inmate Worker Program, evidence and property handling, purchasing of office supplies, filing of misdemeanor criminal cases, and facilities maintenance.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,291,444	\$1,569,098	\$1,812,517
Maintenance & Operations	315,690	331,863	341,399
Total Expenditures	<u>\$1,607,134</u>	<u>\$1,900,961</u>	<u>\$2,153,916</u>
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	<u><u>\$1,607,134</u></u>	<u><u>\$1,900,961</u></u>	<u><u>\$2,153,916</u></u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	15.00	16.00	16.00



**Police Department
Police-Patrol**



Fund Name:

General Fund

Fund Number/Department Number:

111-331

PROGRAM DESCRIPTION:

The Operations Division is managed by a Captain and three Patrol Lieutenants with overall responsibility for Uniform Patrol Services, Canine, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. Personnel from this division are the first responders to all calls for service and conduct most preliminary investigations.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$6,318,032	\$6,362,712	\$6,778,581
Maintenance & Operations	888,799	856,269	756,938
Total Expenditures	<u>\$7,206,831</u>	<u>\$7,218,981</u>	<u>\$7,535,519</u>
Capital/Special Projects	8,806	5,000	5,000
Transfers Out	193,381	90,000	90,000
Other Expenditures	0	0	0
Program Total:	<u>\$7,409,018</u>	<u>\$7,313,981</u>	<u>\$7,630,519</u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	36.00	36.00	35.00



**Police Department
Traffic Safety**



Fund Name:

Traffic Safety

Fund Number/Department Number:

231-333

PROGRAM DESCRIPTION:

Parking Management supports the effective operation of the community's parking resources. This is accomplished through enforcement of parking regulations throughout the commercial and residential areas of the community. Parking enforcement ensures that street sweeping services are delivered without unnecessary delay, and parking accommodations are available to those who live and conduct business in the community. The full time parking control position is a Lead Parking Control Officer who is responsible for coordinating services and managing the administrative review process. Parking enforcement officers are also responsible for marking and impounding abandoned vehicles. Additionally, traffic safety and speed reduction trailers are used throughout the community to augment the Department's traffic safety efforts.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$167,168	\$162,773	\$189,570
Maintenance & Operations	229,556	195,089	302,847
Total Expenditures	\$396,724	\$357,862	\$492,417
Capital/Special Projects	0	0	0
Transfers Out	63,813	57,215	69,238
Other Expenditures	0	0	0
Program Total:	\$460,537	\$415,077	\$561,655

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.00	1.00	1.00



**Police Department
Crossing Guards**



Fund Name:

Traffic Safety

Fund Number/Department Number:

231-336 (previously 231-618)

PROGRAM DESCRIPTION:

The Crossing Guard Program was designed to safely assist Monrovia's elementary and middle school students to and from school. There are currently nine crossing guard posts throughout the City of Monrovia.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$41,659	\$0	\$0
Maintenance & Operations	727	95,916	94,916
Total Expenditures	\$42,386	\$95,916	\$94,916
Capital/Special Projects	0	0	0
Transfers Out	7,503	8,228	17,031
Other Expenditures	0	0	0
Program Total:	\$49,889	\$104,144	\$111,947

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department
Detectives**



Fund Name: **General**
Fund Number/Department Number: **111-340**

PROGRAM DESCRIPTION:

The Detective Bureau is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with emphasis on narcotics and gang enforcement. The Detective Bureau is commanded by a lieutenant.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,469,341	\$1,573,157	\$1,841,108
Maintenance & Operations	245,365	232,314	221,078
Total Expenditures	\$1,714,706	\$1,805,471	\$2,062,186
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,714,706	\$1,805,471	\$2,062,186

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	9.00	9.00	10.00



**Police Department
Asset Forfeiture**



Fund Name:

Asset Forfeiture

Fund Number/Department Number:

245-341

PROGRAM DESCRIPTION:

This program account funds the detective position assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating city. Assets seized by local narcotics detectives are also tracked in this account.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$190,299	\$190,216	\$220,228
Maintenance & Operations	25,741	24,054	21,884
Total Expenditures	\$216,040	\$214,270	\$242,112
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$216,040	\$214,270	\$242,112

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	1.00	1.00	1.00



Police Department
Communications, Crime Analysis and Technology



Fund Name: **General**
Fund Number/Department Number: **111-342**

PROGRAM DESCRIPTION:

The Communications, Crime Analysis and Technologies Bureau is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for both Police and Fire Department 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,077,322	\$1,051,632	\$1,225,993
Maintenance & Operations	225,418	198,207	202,925
Total Expenditures	\$1,302,740	\$1,249,839	\$1,428,918
Capital/Special Projects	89,647	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,392,387	\$1,249,839	\$1,428,918

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	10.00	10.00	10.00



**Police Department
Community Policing**



Fund Name:

General

Fund Number/Department Number:

111-350

PROGRAM DESCRIPTION:

The Community Policing Program seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. This program is run by the Community Policing Sergeant who along with a Community Policing Officer coordinates a variety of resources from within and throughout the City to eliminate neighborhood problems and blighted conditions. The Community Policing Sergeant and Community Policing Officer coordinates and manages a variety of ongoing programs including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, and station volunteers. A School Resource Officer is also assigned to the Bureau. This officer is a liason with all public schools in the city. The School Resource Officer advises school staff on safety issues, counsels students and conducts investigations that arise in the schools.

PROGRAM EXPENDITURES:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Salaries and Benefits	\$197,635	\$394,287	\$561,914
Maintenance & Operations	58,375	75,355	81,106
Total Expenditures	\$256,010	\$469,642	\$643,020
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$256,010	\$469,642	\$643,020

PERSONNEL:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Full Time (F.T.E)	1.00	3.00	3.00



**Police Department
Animal Control**



Fund Name: **General**
Fund Number/Department Number: **111-360**

PROGRAM DESCRIPTION:

The Animal Control Program is provided through a contract with the Pasadena Humane Society. The services provided include animal shelter, veterinary costs, response to calls for service, patrol, emergency call out, dog licensing, and code enforcement.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	183,304	176,806	179,271
Total Expenditures	\$183,304	\$176,806	\$179,271
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$183,304	\$176,806	\$179,271

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department
Police Grants**



Fund Name:

Police Grants

Fund Number/Department Number:

246-371

PROGRAM DESCRIPTION:

This program accounts for a grant funded through the California's Citizens Option for Public Safety Grant Program. The program provides supplemental funding to municipal law enforcement agencies for field operations. This account is also used to fund Foothills Special Enforcement Team Operations, and our commitment to the Foothill Air Support Team.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	276,934	12,003	123,003
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$276,934	\$12,003	\$123,003

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department
Police Radios**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-383

PROGRAM DESCRIPTION:

The Police Department Radio Maintenance Program is responsible for the management, accounting, purchasing, maintenance, repair, and disposal of radio equipment used by the police department.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	28,116	27,314	27,314
Total Expenditures	\$28,116	\$27,314	\$27,314
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	43,208	6,500	43,000
Program Total:	\$71,324	\$33,814	\$70,314

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department
Non-Patrol Vehicle and Maintenance**



Fund Name: **Equipment Replacement**
Fund Number/Department Number: **512-384**

PROGRAM DESCRIPTION:

The Police Department Non-Patrol Vehicle Fleet and Maintenance Fund is managed by a police lieutenant. This program is responsible for the accounting, purchasing, maintenance, repair, and disposal of all police vehicles other than patrol vehicles.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	60,039	208,000	276,000
Total Expenditures	\$60,039	\$208,000	\$276,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	49,226	28,000	50,000
Program Total:	\$109,265	\$236,000	\$326,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Police Department
Patrol Vehicle and Maintenance**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-390

PROGRAM DESCRIPTION:

The Police Department Patrol Vehicle Fleet Program is managed by a police lieutenant who is responsible for the accounting, purchasing, maintenance, repair and disposal of patrol vehicles used by the police department.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	196,829	170,000	170,000
Total Expenditures	\$196,829	\$170,000	\$170,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	70,635	61,000	71,000
Program Total:	\$267,464	\$231,000	\$241,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



Fire Department



Monrovia Fire & Rescue is a full-service professional public safety organization providing fire suppression, emergency medical service, fire prevention and public education assistance to all constituents living, working or visiting within the city. Providing efficient, effective fire and life safety service out of two fire stations, 41 suppression personnel, two prevention personnel and three administrative personnel provide assistance through six essential divisions:

ADMINISTRATION

The Fire Administration Division is tasked with the overall effectiveness and efficiency of Monrovia Fire & Rescue. Consisting of the Fire Chief, Office Administrator and Senior Administrative Assistant, the Fire Administration Division is responsible for overall leadership and strategic management of the department. Critical to these tasks are the management and coordination of all activities within the department including: budget coordination and management; personnel and payroll administration; planning and organizational development; leadership and succession planning. Administration supports each division within the department to provide exceptional fire and life safety service within available resources.

FIRE SUPPRESSION

The Fire Suppression Division includes those activities that are most traditional to the fire service. Suppression personnel respond to fires, floods, medical aid calls, hazardous material release incidents and extrication rescue calls while also providing non-emergency public assistance. This division includes activities related to fire prevention, business inspections, pre-fire planning, training, apparatus maintenance and emergency two-way radio communication support.

FIRE PREVENTION

The Fire Prevention Division is tasked with one of the most important aspects in the fire service – reducing the likelihood of fires and fire-related injuries while mitigating the potential severity of those events that do occur. Fire prevention activities include: inspections of buildings and premises for code compliance; fire suppression equipment plans reviews; fire investigation; preparing and revising laws and codes; safety and fire prevention public education; and enforcement of fire regulations.

EMERGENCY MEDICAL SERVICES

The Emergency Medical Services (EMS) Division provides pre-hospital basic life support (BLS) and advanced life support (ALS) emergency medical care and patient stabilization, while assisting with patient transportation to medical facilities as necessary. Quickly becoming the most widely utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life safety support using the most advanced pre-hospital medical technology available. An emphasis on superior quality of patient care is maintained through continuing education and quality assurance mandates of all EMS personnel.

EMERGENCY PREPAREDNESS

The Emergency Preparedness Division is responsible for the development and maintenance of the City disaster plan that coordinates the local, State and Federal resources needed to manage disaster incidents impacting Monrovia. The primary purpose of the Emergency Preparedness Division is to support and improve the ability of the City and its residents to mitigate, prepare, respond and recover from disasters, both natural and man-made.

HAZARDOUS MATERIALS

The Hazardous Materials Division ensures compliance with the mandates of the State Legislature for the hazardous materials disclosure program. The Division monitors hazardous material storage and disclosure information of all businesses within the City of Monrovia and assists with the development of business and area plans in the event of accidental release. Activities include the important aspect of chemical inventory and disclosure which assists fire suppression personnel with the proper tactics and strategies to take in the event of a hazardous materials release, thereby further improving fire and life safety within the community. |



**Fire Department
Fire Administration**



Fund Name:

General Fund

Fund Number/Department Number:

111-410

PROGRAM DESCRIPTION:

This program is responsible for planning, organizing and directing all activities within the Fire Department including fire suppression, emergency medical services and prevention activities. Supervision of department staff, coordination of activities with other departments, completion of highly complex assignments and staff assistance to the City Manager and City Council is included. Of importance is budget management, personnel and payroll administration and organizational development. Administration supports each division of the department to provide the most effective service level within available resources.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$357,822	\$471,554	\$418,689
Maintenance & Operations	112,383	110,131	102,997
Total Expenditures	\$470,205	\$581,685	\$521,686
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$470,205	\$581,685	\$521,686

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	2.00	2.50	2.50



**Fire Department
Fire Suppression**



Fund Name:

General Fund

Fund Number/Department Number:

111-420

PROGRAM DESCRIPTION:

Efficient and effective response to fires, floods, medical emergencies, hazardous materials releases, extrication incidents and other rescue calls while also providing non-emergency public assistance is the primary goal of this division. Functions include fire prevention, fire suppression, pre-hospital emergency medical care, pre-fire planning, training, apparatus maintenance and communications support.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$6,823,752	\$7,527,099	\$8,347,469
Maintenance & Operations	1,170,331	1,122,511	1,170,692
Total Expenditures	<u>\$7,994,083</u>	<u>\$8,649,610</u>	<u>\$9,518,161</u>
Capital/Special Projects	79,368	65,000	35,000
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	<u>\$8,073,451</u>	<u>\$8,714,610</u>	<u>\$9,553,161</u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	41.00	41.00	41.00



Fire Department Prevention



Fund Name:

General Fund

Fund Number/Department Number:

111-430

PROGRAM DESCRIPTION:

The purpose of this division is to reduce the likelihood of fires and to mitigate the potential severity of those events that do occur. Fire prevention activities include inspections of buildings and premises, enforcement of fire regulations, brush abatement, fire suppression equipment plan reviews, fire investigations, preparation and revision of laws and codes, and public education.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$117,124	\$141,730	\$155,644
Maintenance & Operations	94,276	100,948	81,200
Total Expenditures	\$211,400	\$242,678	\$236,844
Capital/Special Projects	131,057	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$342,457	\$242,678	\$236,844

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	1.15	1.00	1.00



**Fire Department
Hazardous Materials**



Fund Name:

Hazardous Materials

Fund Number/Department Number:

235-431

PROGRAM DESCRIPTION:

This division complies with the mandates of the State Legislature for administering the hazardous materials disclosure program. Hazardous materials storage and disclosure information is monitored to assist with the development of business and area plans to reduce the likelihood of an accidental release and to mitigate the effects in the event a hazardous materials release occurs. The Hazardous Materials Division works closely with fire prevention and fire suppression to catalogue and monitor the hazardous materials and processes used by businesses within the City, with the goal of continued public safety.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$117,472	\$101,310	\$149,467
Maintenance & Operations	25,066	29,547	31,312
Total Expenditures	\$142,538	\$130,857	\$180,779
Capital/Special Projects	0	0	0
Transfers Out	25,229	29,854	32,223
Other Expenditures	0	0	0
Program Total:	\$167,767	\$160,711	\$213,002

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	0.85	1.50	1.50



**Fire Department
Emergency Medical Services**



Fund Name:

General Fund

Fund Number/Department Number:

111-441

PROGRAM DESCRIPTION:

This division provides pre-hospital emergency medical care and patient stabilization while assisting with transportation to medical facilities as necessary. Care provided to patients that are injured or ill includes advanced life support by State certified Paramedics and basic life support by State certified Emergency Medical Technicians. Continuing education, quality assurance of care and advanced use of medical equipment and technology support the services provided.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	352,503	382,577	393,827
Total Expenditures	\$352,503	\$382,577	\$393,827
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$352,503	\$382,577	\$393,827

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



Fire Department Emergency Preparedness



Fund Name:

General Fund

Fund Number/Department Number:

111-442

PROGRAM DESCRIPTION:

The Emergency Preparedness division is responsible for the development and maintenance of a citywide disaster plan and Emergency Operations Center that will coordinate the Local, State and Federal resources necessary to manage disasters impacting Monrovia. The purpose of the program is to support and enhance the ability of the City and its residents to prepare, mitigate, respond and recover from disasters, both natural and man-made, as well as advocate for citizen participation related to emergency preparedness.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	5,820	15,324	7,824
Total Expenditures	\$5,820	\$15,324	\$7,824
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$5,820	\$15,324	\$7,824

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Fire Department Fire Grants



Fund Name:

Fire Grant Fund

Fund Number/Department Number:

244-450

PROGRAM DESCRIPTION:

Service expectations placed on emergency services organizations are increasing, including the fire service's role in Emergency Medical Services (EMS) delivery, response to natural disasters, hazardous materials incidents, technical rescue, and acts of terrorism. This expanding mission comes at a time when local government budgets are stretched increasingly thin, which translates into more duties with fewer dollars to support them. Actively pursuing grants (such as Homeland Security, Assistance to Firefighters and California Fire Safe Council) has become a priority and an attractive funding stream to support service delivery.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	136,137	0	35,000
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$136,137	\$0	\$35,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Fire Department Fire Equipment/Radios Maintenance



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-460

PROGRAM DESCRIPTION:

This division is responsible for the purchase and maintenance of all equipment, tools and two-way emergency radios necessary to support fire and emergency medical service delivery. Included in the program are depreciation schedules and replacement cycles for critical equipment that supports the safety of personnel and the community, as well as recommendations for new technology and equipment upgrades to improve service delivery.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	228,934	320,000	269,000
Total Expenditures	\$228,934	\$320,000	\$269,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	65,325	65,000	65,000
Program Total:	\$294,259	\$385,000	\$334,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Fire Department Fire Vehicle Replacement



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-461

PROGRAM DESCRIPTION:

The vehicle replacement program is coordinated by the Operations Chief who, working with staff, evaluates and recommends the replacement cycle and budget requirements that are needed to support replacement of fleet vehicles and fire apparatus. Included in this program are the development of depreciation schedules and replacement cycles for apparatus, design and selection of replacement apparatus, and oversight of placing new apparatus into service.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	1,058,000	0
Total Expenditures	\$0	\$1,058,000	\$0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	33,575	22,000	34,000
Program Total:	\$33,575	\$1,080,000	\$34,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



Community Development Department



The Community Development Department is dedicated to serving the community, protecting the quality of life, preserving property values, and improving the built and natural environment. The department has diverse duties and programs operated among the four divisions: Planning, Building, Neighborhood and Business Services and Administration. A few of these programs include the Monrovia Area Partnership (MAP) and Leadership Training and Development programs, providing a Green Building program, Historic Preservation and the Arts in Public Places.

ADMINISTRATION

The Administration Division is responsible for the operation of the department, the budget, staff training, public records management, regional coordination, and for special programs including film production and special event permits and staff support to the Art in Public Places Committee. Efficient coordination of the Development Services process is another important goal of this division.

PLANNING DIVISION

The Planning Division plays a critical role in achieving the City Council's goals and objectives relative to the physical development of Monrovia. The Division's responsibilities are in three primary areas: current planning, long-range (advance) planning and historic preservation. The Division serves as the lead staff to the Planning Commission, Historic Preservation Commission, and Development Review Committee. They also provide support to the City Council in the submission, analysis, recommendation, and approval of development proposals.

Current Planning

Current planning focuses on the day-to-day activities of the Division. Planning staff provides zoning information to the public, the review of development plans for compliance with applicable zoning regulations, field inspections of approved projects, and compliance with the National Environmental Protection Act (NEPA) and the California Environmental Quality Act (CEQA).

Long-range Planning

Long-range, or advance planning is focused on the administration of the City's General Plan with periodic updates of the land use, housing, circulation, open space, conservation, noise, and safety elements, collecting and analyzing data relative to the community's future land use needs. The implementation of initiatives adopted as part of the Neighborhood Study, a comprehensive review of Monrovia's development, design and historic preservation regulations, will be the priority for FY2016-2017.

Historic Preservation

Monrovia has a very rich heritage which has been successfully maintained through a robust Historic Preservation program. Staff administers the provisions of the Historic Preservation Ordinance which include maintaining and updating the register of historic landmarks, which as of the end of FY2016 include 140 designated historic landmarks and one historic district, as well as administration of the City's 130 Mills Act Contracts.

BUILDING DIVISION

The Building Division is organized into plan check, permitting and inspection services. The Building Division is charged with keeping all municipal codes in compliance with the International and California codes, as well as ensuring all staff is kept up to date with their training. Additionally, in compliance with the City's Green Accords, inspectors are being trained in Green Building techniques and standards. This will keep the building ordinances in compliance with Green Building laws.

NEIGHBORHOOD AND BUSINESS SERVICES

The Neighborhood and Business Services Division is comprised of three sections – Code Enforcement, Neighborhood Services and Business Services.



Community Development Department



Code Enforcement

The Code Enforcement section is responsible for the enforcement of violations of state, county, and municipal codes related to public nuisances, unsafe substandard conditions, property maintenance, and zoning/land use on residential and commercial properties. The result is the preservation of the quality of life, community environment and property values for the citizens of Monrovia.

Code Enforcement Officers respond to citizen complaints, abate inoperable junk vehicles, and coordinate the removal of discarded shopping carts, trash, and other debris from the public right-of-way. Code Enforcement Officers spearhead amendments to further the code enforcement program, provide Code-Ed educational workshops to residents, and facilitate the Community Officers Regional Exchange (CORE) meetings attended by law enforcement personnel from surrounding cities. Additionally, Code Enforcement staff routinely partner with Community Policing staff to provide comprehensive enforcement strategies to gain compliance at properties where both crime and blight conditions exist.

Code Enforcement's primary compliance tool is the Administrative Citation Program. This program that became effective in 2008 has proven successful in gaining compliance, reducing repeat violators and has decreased City costs of filing criminal cases.

Neighborhood Services

The Neighborhood Services section is responsible for the administration of the Community Development Block Grant (CDBG) program, the Monrovia Area Partnership (MAP) program and facilitates the Neighborhood Strategy Team (NST).

The CDBG program includes the administration (involving adherence to strict Federal HUD guidelines) of grant monies that assist in funding the Code Enforcement Program and the Residential Rehabilitation (Grant) Program.

Celebrating its 10th anniversary, MAP began in 2006 with a concerted effort to address increased crime, blight and resident apathy in focused areas of Monrovia. Over the life of the program, the overall MAP philosophy of partnership and community engagement have spread city-wide.

Neighborhood Services staff issue MAP Home Improvement Grants to qualified home owners to correct blighted conditions. Resident education is accomplished through the MAP Adult Leadership Academy, MAP Youth Leadership Academy, MAP Quarterly Educational Workshops, and the MAP Annual Neighborhood Conference. Engagement is facilitated through efforts such as MAP Neighborhood Alerts, Blogs, and the Summer Neighborhood Movie Series. Care for Your Neighborhood is another MAP strategy.

Neighborhood Services staff facilitates the Neighborhood Strategy Team (NST) that is comprised of representatives from all city departments who come together as needed to identify strategies to improve the city's neighborhoods and community.

Business Services

The Business Services section is responsible for the processing of business licenses for in town and out of town businesses who conduct business in the city of Monrovia. Also, for the processing of specialized business licensing including massage, autos for hire, mobile vendors, etc. This section is also tasked with monitoring illegal business activities and unpermitted vending. The addition of a Code Enforcement Officer focused on commercial properties will provide a much needed support to the business license section.



**Community Development
Community Development Administration**



Fund Name:

Development Services

Fund Number/Department Number:

281-510

PROGRAM DESCRIPTION:

This program funds the administration of Community Development, which oversees the overall operation of department activities, including Planning, Building and Safety, Business Services, Code Enforcement, MAP, Historic Preservation, Art in Public Places, Filming Coordination and Special Event Permits. The City's Community Development Administration prioritizes operational efficiencies to support and enhance economic development.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$254,915	\$307,113	\$474,308
Maintenance & Operations	25,745	26,362	25,290
Total Expenditures	\$280,660	\$333,475	\$499,598
Capital/Special Projects	0	0	0
Transfers Out	33,206	40,017	59,849
Other Expenditures	0	0	0
Program Total:	\$313,866	\$373,492	\$559,447

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	1.00	1.50	2.50



Community Development Building



Fund Name:

Development Services

Fund Number/Department Number:

281-520

PROGRAM DESCRIPTION:

The Building Division is responsible for all City inspections on private property. Personnel assigned to this division also review plans for compliance with applicable local and state codes and issue permits for construction on private property.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$456,349	\$542,636	\$690,425
Maintenance & Operations	293,478	489,180	327,295
Total Expenditures	<u>\$749,827</u>	<u>\$1,031,816</u>	<u>\$1,017,720</u>
Capital/Special Projects	159,577	220,325	323,000
Transfers Out	105,042	108,537	118,310
Other Expenditures	0	0	0
Program Total:	<u>\$1,014,446</u>	<u>\$1,360,678</u>	<u>\$1,459,030</u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	4.95	4.95	5.15



**Community Development
Business License**



Fund Name: **General**
Fund Number/Department Number: **111-525**

PROGRAM DESCRIPTION:

The Business License section administers and enforces the City's business license regulations. All businesses located within the City and out-of-town businesses conducting commercial activities within the City are required to be licensed. The section also administers special business permits (solicitation, autos for hire & massage) and yard sale permits.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$93,833	\$98,772	\$143,097
Maintenance & Operations	31,609	31,343	34,990
Total Expenditures	\$125,442	\$130,115	\$178,087
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$125,442	\$130,115	\$178,087

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.80	0.80	1.10



**Community Development
CDBG - Rehabilitation Preservation Grant**



Fund Name:

Housing Development

Fund Number/Department Number:

243-527

PROGRAM DESCRIPTION:

The purpose of the program is to eliminate blight, substandard housing conditions, and to promote property maintenance through home repair grants to eligible single-family homeowners. Through the Handyworker Program, six qualified homeowners per year will receive approximately \$7,500 each in home repairs, including labor and materials.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$19,833	\$21,146	\$12,294
Maintenance & Operations	6,430	44,145	53,043
Total Expenditures	\$26,263	\$65,291	\$65,337
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$26,263	\$65,291	\$65,337

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.20	0.20	0.10



**Community Development
CDBG - Code Enforcement Program**



Fund Name:

Housing Development

Fund Number/Department Number:

243-528

PROGRAM DESCRIPTION:

The goal of this program is to eliminate blight, improve substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$247,053	\$258,725	\$147,435
Maintenance & Operations	16,157	17,800	5,018
Total Expenditures	\$263,210	\$276,525	\$152,453
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$263,210	\$276,525	\$152,453

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	2.55	2.55	1.25



**Community Development
Code Enforcement**



Fund Name:

Housing Development

Fund Number/Department Number:

111-529

PROGRAM DESCRIPTION:

The purpose of this program is to eliminate blight, substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes. This is a new department but not a new activity. Code enforcement operations are also accounted for under CDBG.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$335,118
Maintenance & Operations	0	0	51,513
Total Expenditures	\$0	\$0	\$386,631
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$0	\$386,631

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	3.15



Community Development Planning



Fund Name:

Development Services

Fund Number/Department Number:

281-530

PROGRAM DESCRIPTION:

The Planning Division is responsible for current and advance planning of the community. Current planning activities include providing zoning information to the public and reviewing development plans for compliance with zoning regulations and CEQA. Advance planning includes the development of Specific Plans and updates of the Municipal Code, General Plan and special studies. The Planning Division provides staff support for the Planning Commission, Historic Preservation Commission, and Development Review Committee and provides support to the Art in Public Places Committee.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$400,999	\$566,390	\$605,252
Maintenance & Operations	87,582	109,327	157,522
Total Expenditures	\$488,581	\$675,717	\$762,774
Capital/Special Projects	11,250	10,000	245,000
Transfers Out	58,573	53,793	78,864
Other Expenditures	0	0	0
Program Total:	\$558,404	\$739,510	\$1,086,638

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	2.65	4.45	4.80



Public Services Department



The Public Services Department consists of three distinct divisions - Recreation, Library and Public Works. Together, the three divisions are essential in providing a healthy, thriving and premier community. The Public Services Department focuses on providing individual, social, and economic value to its citizenry.

The community relies on the Library and Recreation Divisions for the pursuit of health and fitness, life-long learning, connecting with nature, and/or seeking a sense of belonging. The department enhances quality of life through programs and services that provide information and knowledge, leisure experiences, and exploring natural resources. Public Services encourages individuals and groups to connect with one another by providing interactive programming such as community events, contract classes, outdoor education, literacy services, job and career planning, reading clubs, and volunteer opportunities. These elements combine to promote an environment where people want to live, work, and play.

The community relies on the Public Works Division for the maintenance and upkeep of the City's infrastructure, sanitation systems, utilities and other amenities. The Public Works Division's mission is to serve Monrovia's future by planning, designing and building infrastructure, utilities, parks, and facilities to meet the communities' needs and ensures an enriched community will thrive.

ADMINISTRATION

The Library and Recreation Division administration includes front office operations providing customer service to the public through the dissemination of information, class/program registration, MTA/Bus Pass sales, managing purchase orders, payment of department invoices, daily revenue deposits, and personnel records. This work unit is responsible for the clerical functions of the department, from transcribing minutes and finalizing the Community Services Commission and Library Board packets, to clerical support for full-time staff.

The Public Works Division Administration is responsible for strategic planning, personnel, payroll, financial reporting, budget, contract management and record keeping, legislation tracking, as well as community support. Environmental Services is responsible for integrated waste management programs, and service contracting for solid, household hazardous and electronic wastes public outreach, energy efficiency programs, and assisting Engineering in the transition of the stormwater management program. The administrative staff also maintains the Blue Star Banner Program honoring Monrovia military personnel.

RECREATION DIVISION

The Recreation Division enriches the community by providing impactful programs and opportunities for all ages, cultures, and populations. This is accomplished by offering active and passive recreation programs, community events, facility rentals, and the opportunity to experience the natural resources that exist within the urban and wilderness park areas. Events, activities, and programs are developed based on the ever-changing community dynamic, and the ability to deliver all services with the highest level of customer service. Division success is achieved through thoughtful planning and evaluation, effective collaboration, and a desire to create a community where all individuals thrive.

Youth Programs

Youth programs provide opportunities to take part in character development activities that teach responsibility, hard work, as well as aim to improve academics. These programs engage youth in wellness activities during critical unstructured afterschool leisure times, when students are most likely at risk to participate in unhealthy activities. The programs are designed to be affordable in order to reach the greatest number of participants. Youth programs vary depending on community needs and wants, and typically include Youth Sports, Monrovia Reads and Plays, Summer Extravaganza, and Youth Commission.

Therapeutic Recreation

Therapeutic Recreation is a specialized program that focuses on providing recreation and leisure services for individuals with disabilities. The purpose of the program is to improve the lives of these individuals through



Public Services Department



recreational activities and life skill lessons. The therapeutic program, Sunshine Company, participates in social functions two to three times a week. Activities and services include grocery shopping, cooking, crafts, excursions, movies, nutrition, and grooming lessons.

Community Events

Community events are an integral part of the quality of life for Monrovia residents. Recreation staff designs these events to provide celebrations that are affordable, safe, fun, and promote community togetherness. Many of the activities are made possible through contributions from local merchants and business owners who sponsor these events. Examples of traditional events include the Halloween Carnival and Costume Contest, Holiday Tree Lighting Ceremony, Holiday Home Decorating Contest, Spring Egg Hunt and Healthy Kids Days, and Summer Concerts. Community events offered in partnership with the Monrovia Old Town Advisory Board (MOTAB) include the Holiday Parade and the Fourth of July Fireworks Show.

Classes

Recreation staff recruits instructors who offer classes that promote socializing in an affordable setting. They are fun by nature, trend-driven, and pay-to-play oriented. Classes focus on the social, educational, physical, nutritional, mental, and occupational components of wellness. Quarterly classes are offered to youth and adults, and typically include exercise, dance, crafts, sports, and music.

Facility Rentals

The Facility Rental Program is designed to promote rental and/or use of the department's public venues. Facilities are used by the general public for private rentals, local organizations/businesses for various functions, and for City-sponsored programs. Rental locations include the Community Center, Historical Museum, Urban Parks, Canyon Park Cabin/Conference Center and Fireman's Flat, and the Library Community Room. Program success is measured by positive feedback from customers, the number of returning and annual rental customers, and through achievement of program revenue goals.

Passport Application Services

The Passport Application Acceptance Facility was established in September 2003 on a part-time basis and is now offered Monday through Friday 7am to 6pm. Agents review, screen and process applications for individuals applying for a U.S. Passport from the U.S. Department of State, Bureau of Consular Affairs. Passport photos are available at a cost. Customer service assistance and information is also provided. Service is available by appointment only at the Community Center. Each passport generates income for the Recreation Division and is used to offset the expenses related to the program.

Monrovia Old Town Business Improvement District

The Recreation Division serves as the liaison to the Monrovia Old Town Business Improvement District. The duties associated with this include staff liaison to the Monrovia Old Town Advisory Board (MOTAB), preparing minutes and agendas for MOTAB meetings, implementing programs as directed by MOTAB, serving as liaison to individual merchants in the Old Town District, coordinating construction projects within the Old Town District and minimizing the impact of these projects on the merchants, and managing the oversight of filming in Old Town.

Active Adults and Senior Programming

This program is comprised of clubs, excursions, activities and presentations that serve the adult and senior populations. The objective is to provide individuals with a wide variety of passive and active recreation experiences promoting human connectivity and community engagement. These activities improve quality of life through various life stages.



Public Services Department



Canyon Park

Canyon Park is the largest of all City parks and is open daily except Tuesday. The park is approximately 80 acres, with 22 developed acres. The mission is to preserve Monrovia Canyon Park in its natural state so the public has an opportunity to experience the beauty and solitude of nature. Canyon Park programs foster an appreciation, understanding, and respect for nature through education, while providing a safe, attractive and peaceful environment in a natural setting. Program areas include interpretative programming, outdoor education, a nature center, a volunteer program, facility rentals, educational tours, and self-guided hiking.

Hillside Wilderness Preserve

The Hillside Wilderness Preserve was established in March 2000 when voters approved two measures on the municipal ballot. Measure A set reasonable housing densities for hillside properties and defined "Wilderness Preserve" or "Hillside Recreation" zones for City-owned hillside properties. Measure B approved a parcel tax to raise \$10 million in acquisition and maintenance funds to purchase hundreds of acres of privately owned land. The Preserve contains approximately 1,400 acres of hillside, riparian canyons, and wildlife habitat. Staff's goal is to balance public access, community education, and environmental stewardship. The Hillside Wilderness Preserve is monitored daily for appropriate recreational use, invasive plant encroachment, native plant and land restoration, and non-native wildlife. A Ranger Reserve Program was established to support staff in their endeavors to monitor the hillsides. There are four designated access points to the hillsides: Sleepy Hollow, Ridgeside, Cloverleaf, and Highland. Sleepy Hollow and Ridgeside are open; Highland is closed due to the Madison Fire of spring 2012. Staff is currently working with the in-holders at Cloverleaf to perfect the easement issues.

LIBRARY DIVISION

The Monrovia Public Library enriches lives by fostering life-long learning. This is achieved by ensuring every member of the community has access to a range of ideas and information, in a variety of formats, to meet the educational, informational, and recreational needs of the community. Staff monitors economic, educational, technological, and library trends to plan services and programs. Staff promotes services and programs through marketing and publicity, including social media. The Library includes five points of service: Circulation, Youth, Adult, Literacy, and Technology. Most importantly, the Library is a place for the community to meet, discover, and learn.

Circulation Services

Circulation Services is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports telephone customers and directs incoming calls. Staff checks materials in and out of the Library, processes new Library materials to make them shelf-ready for the public, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

Youth Services

Youth Services provides assistance to children and teens, their parents, caregivers, and teachers in accessing age appropriate information for the school curriculum, recreational reading and literacy. Staff provides literacy and cultural programming using a variety of teaching methods to build cognitive, social, physical and early literacy skills. Staff assists with answering research questions, provides homework help, and gives limited computer instruction. Staff selects, orders, receives, and processes Library materials and organizes those materials for easy public access. Staff provides a variety of outreach services, including Library tours and class visits for local schools and organizations. This educates and informs the public about services the Library offers.

Adult Services

Primarily serving adults and mature teens, Adult Services provides educational opportunities, promotes reading, and enhances the cultural climate of the community. The goals are to provide accurate and timely



Public Services Department



information by maintaining access to current and high demand materials in a variety of formats, as well as providing educational and cultural workshops to support access to the Library's collection and information. Staff selects, orders, receives, and processes Library materials and organizes those materials for easy public access. Staff collects and preserves local historical information and materials. Staff uses volunteers to deliver Library materials to homebound patrons and is responsible for managing the Volunteer Program by recruiting, hiring, and training quality volunteers to support the goals of the Library.

Literacy Services

Adult Literacy of the Monrovia Public Library provides adult learners a bridge to literacy, which helps build skills and change lives. This confidential program provides individual and group tutoring in reading, writing, technology, and health literacy in a positive environment. For learners, the program paves a path to a better quality of life; ending the familial cycle of illiteracy, and to building self-esteem, awareness, and knowledge. For tutors, the program provides a rewarding experience in helping their neighbors help themselves. Staff is responsible for managing the Adult Literacy Program and recruiting, hiring, and training volunteer tutors. This is the only program completely dependent on donations and grants, and staff is responsible for fundraising, grant writing, and reporting statistical information to the State Library in support of the California Library Literacy Services Grant.

Technology Services

Technology Services is responsible for the library's automated management system and the public technology centers. Technology Services is responsible for managing databases, the Library's webpage, digital materials format, and digital preservation of local historical materials. Library staff works closely with the City's Information Systems Division staff coordinating and planning maintenance, updates, replacements, and new acquisitions for software and hardware.

PUBLIC WORKS DIVISION

The Public Works Division is organized into three sections: Engineering, Field Services and Utilities. The Public Works Division's vision provided below is supported by its mission to serve Monrovia's future by planning, designing and building infrastructure, utilities, parks, and facilities that meet the communities' needs and ensures an enriched community will thrive.

"Public Works Employees Working Together to Serve the Community"

Engineering

The Engineering Section is responsible for the planning, design, inspection, and construction management of the City's Capital Improvement Projects that includes streets, sidewalks, traffic signal, street lighting, storm drainage facilities, and the sewer and water system. The engineering services are provided through contract services and through City staff. The engineering staff reviews and inspects, comments on, and plan checks public and private development's grading/drainage/utility plans, subdivision maps, geology and hydrology reports and land surveying requirements. Within the Engineering Section, is the City's stormwater management program.

Field Services

The Field Services Section is divided into three distinct areas of responsibilities: Parks, Facilities, and Streets.

The Parks Section is responsible for the maintenance of the City's 8 park sites (equivalent to approximately 122 acres), all of the play equipment, the Skate Park, and the landscaping and turf around City Hall, Youth Center and the Museum gardens. Additional locations maintained are the median and parkway landscaping, and the maintenance and trash pickup in the downtown area. The Parks staff will continue to maintain the



Public Services Department



Gold Hills Landscape District, oversee tree trimming throughout the City, the Graffiti Removal Program, and the Memorial Bench Program.

The Facilities Section is responsible for the maintenance of the 17 City-owned buildings. They will also administer several maintenance contracts, which include the security systems and janitorial services, HVAC equipment, fleet maintenance, traffic signals and street lights, and the Public Works two-way radio system.

The Streets Section is responsible for the 90 miles of streets and 12 miles of alleys, repairing and maintaining street right-of-ways, filling potholes, replacing damaged sidewalks/curbs/gutters, grinding and/or filling high spots, repairing tripping hazards, cleaning storm water catch basins and open channels, assisting with special City events such as the parades and MAP events, and administering the City's Street Sweeping program.

In addition, the Streets Section is responsible for painting all of traffic street legends, street marking, curbs, and crosswalks, and maintaining 5,000 traffic signs. This section will also take the lead in the replacement of the street name signs (to larger signs), to meet new State and Federal standards.

Utilities

The Utilities Section is divided into four distinct areas of responsibilities: Maintenance, Production, Customer Service and Sewer Maintenance.

Maintenance: Responsible for the installation, maintenance, and repairs of the 84 miles of water mains and approximately 9,700 water services throughout the City, including all of the appurtenances and other infrastructure within the distribution system.

Production: Responsible for the treatment and delivery of over 3 billion gallons of potable water annually, and the daily maintenance and operation of the water treatment facility, 5 deep water wells, all of the booster stations, along with taking system water samples to meet the State's mandated water quality testing requirements.

Customer Service: Responsible for reading over 9,700 water meters per month, replacing damaged or broken water meters, replacing missing or broken meter lids and boxes, performing emergency water turn-offs/ons, and administering the City's Cross Connection Inspection Program.

Sewer Maintenance: Responsible for the prevention of sewer overflows by maintaining and cleaning the 93 miles of sewer mains. This is done through high pressure water jetting and video inspection of problem areas.



PUBLIC SERVICES
-
RECREATION DIVISION



**Public Services
Recreation Administration**



Fund Name: **General**
Fund Number/Department Number: **111-610**

PROGRAM DESCRIPTION:

The Recreation Administration Department is responsible for the management support and coordination of all the program activities within the Recreation Division. This department ensures programs under Recreation meet the needs of Monrovia residents and enhances their quality of life.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$684,277	\$702,907	\$707,687
Maintenance & Operations	170,573	132,713	138,595
Total Expenditures	\$854,850	\$835,620	\$846,282
Capital/Special Projects	35,880	41,646	56,291
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$890,730	\$877,266	\$902,573

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	8.00	7.70	6.00



**Public Services
Public Relations**



Fund Name: **General**
Fund Number/Department Number: **111-611**

PROGRAM DESCRIPTION:

Public Relations will incorporate all the advertising and printing costs for the Recreation Division, including news media, press releases, public service announcements, marketing materials, posters and flyers.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$473	\$0	\$0
Maintenance & Operations	63,074	74,750	83,750
Total Expenditures	\$63,547	\$74,750	\$83,750
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$63,547	\$74,750	\$83,750

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Senior Program**



Fund Name: **General**
Fund Number/Department Number: **111-612**

PROGRAM DESCRIPTION:

This program is designed to provide seniors with recreational, social, and health and wellness leisure time activities. Programs and services include senior clubs, health screenings, informational seminars, volunteer projects, trips, classes, dances, community projects and special events. Emphasis is placed on maintaining the physical and mental vitality of the senior population ages 55 and up.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$10,139	\$8,049	\$10,760
Maintenance & Operations	10,222	8,684	8,400
Total Expenditures	\$20,361	\$16,733	\$19,160
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$20,361	\$16,733	\$19,160

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Youth Center**



Fund Name: **General**
Fund Number/Department Number: **111-613**

PROGRAM DESCRIPTION:

The Mary Wilcox Youth Center is currently being leased by the Boys & Girls Club and Santa Anita Family YMCA. Each agency, along with the City, will offer programming in the facility. Priority programming is given to City programs including Summer Extravaganza, Youth Sports, and the Monrovia Area Partnership (MAP).

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	1,000	0
Total Expenditures	\$0	\$1,000	\$0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$1,000	\$0

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Historical Museum**



Fund Name: **General**
Fund Number/Department Number: **111-614**

PROGRAM DESCRIPTION:

The Monrovia Historical Museum is located in Recreation Park and includes a 16,500 square foot garden area and a 200 square foot interior lobby area available to rent for special occasion gatherings. Amenities include men's and women's restrooms, a private sitting room and kitchen. The exterior garden space includes a cemented courtyard with a fountain and a fully-landscaped grass and garden area.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$10,289	\$6,259	\$9,685
Maintenance & Operations	55,064	56,153	58,810
Total Expenditures	\$65,353	\$62,412	\$68,495
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$65,353	\$62,412	\$68,495

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Community Center Operations**



Fund Name: **General**
Fund Number/Department Number: **111-615**

PROGRAM DESCRIPTION:

The purpose of the Community Center Operations is to provide maintenance and operating expenses for use of the facility. The Community Center is available for special occasions, such as weddings, receptions, birthday parties, anniversary parties, and family reunions. The larger rooms for rent include the Kay Dalton Room, East Room, and West Room. Small meeting rooms include the Iris, Monroe, and Senior Game Rooms, which are ideal for business meetings and seminars.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$71,764	\$88,529	\$91,461
Maintenance & Operations	314,513	326,368	347,049
Total Expenditures	\$386,277	\$414,897	\$438,510
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$386,277	\$414,897	\$438,510

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Concerts in the Parks**



Fund Name:

General

Fund Number/Department Number:

111-617

PROGRAM DESCRIPTION:

This program is designed to bring the community together in a leisurely musical atmosphere. The concerts offer a family oriented, musically diverse, free event for all ages. Concerts are held in the summer at the Library Park Rotary Club Bandshell on Sunday evenings from 7 - 8:30pm. Concerts are sponsored by local companies, individuals, and organizations. Concerts have now been expanded to include Station Square Park beginning in the summer of 2016.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$2,482	\$2,460	\$2,690
Maintenance & Operations	10,827	12,600	12,600
Total Expenditures	\$13,309	\$15,060	\$15,290
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$13,309	\$15,060	\$15,290

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Contract Classes**



Fund Name: **General**
Fund Number/Department Number: **111-619**

PROGRAM DESCRIPTION:

Contract Classes provide leisure, fitness and educational opportunities to the community. Classes include, but are not limited to, fitness, tennis, tap, ballet, yoga, health and wellness seminars, line dancing, karate and educational seminars. Specialty classes are offered for infants, youth, adults and seniors.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$24,593	\$19,115	\$24,749
Maintenance & Operations	59,717	61,100	60,800
Total Expenditures	\$84,310	\$80,215	\$85,549
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$84,310	\$80,215	\$85,549

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Special Activities**



Fund Name: **General**
Fund Number/Department Number: **111-620**

PROGRAM DESCRIPTION:

This program provides special event opportunities to the community. Events include the Halloween Carnival and Costume Contest, Holiday Tree Lighting Ceremony, Holiday Home Decorating Contest, Holiday Parade, Arbor Day, the Spring Egg Hunt and 4th of July Concert and Fireworks show.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$22,396	\$12,296	\$26,901
Maintenance & Operations	13,767	21,920	11,920
Total Expenditures	\$36,163	\$34,216	\$38,821
Capital/Special Projects	3,174	19,110	16,579
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$39,337	\$53,326	\$55,400

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Canyon Park**



Fund Name: **General**
Fund Number/Department Number: **111-622**

PROGRAM DESCRIPTION:

Canyon Park is an 80-acre wilderness environment (with 22 developed acres) used for outdoor education purposes, hiking, picnicking, nature activities, and overnight camping. The Park offers a nature center, designated picnic areas, maintained hiking trails, a natural waterfall, and a cabin/conference facility available for rental purposes.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$121,854	\$126,826	\$126,968
Maintenance & Operations	138,401	150,034	156,566
Total Expenditures	\$260,255	\$276,860	\$283,534
Capital/Special Projects	12,376	134,685	128,295
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$272,631	\$411,545	\$411,829

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Urban Park Rental Programs**



Fund Name: **General**
Fund Number/Department Number: **111-623**

PROGRAM DESCRIPTION:

There are eight urban parks in the City, including Library Park, Recreation Park, Rotary Park, Canyon Park, Julian Fisher Park, Grand Avenue Park, Station Square Park and Lucinda Garcia Park. Four of the eight parks are available for rent, including Library, Recreation, Station Square and Julian Fisher. Each park offers a variety of amenities such as bathrooms, drinking fountains, play equipment, gazebos, picnic tables, etc.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$465	\$3,018	\$3,022
Maintenance & Operations	4,007	3,970	3,700
Total Expenditures	<u>\$4,472</u>	<u>\$6,988</u>	<u>\$6,722</u>
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	<u>\$4,472</u>	<u>\$6,988</u>	<u>\$6,722</u>

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Monrovia Reads and Plays**



Fund Name: **General**
Fund Number/Department Number: **111-625**

PROGRAM DESCRIPTION:

Monrovia Reads and Plays is a free mobile literacy and recreation program for youth focusing on academics, active and passive games, health and fitness and positive reinforcement. The program operates September through June, immediately following the school day, in low socio-economic neighborhoods in Monrovia.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$25,259	\$21,798	\$19,368
Maintenance & Operations	11,833	13,300	12,900
Total Expenditures	\$37,092	\$35,098	\$32,268
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$37,092	\$35,098	\$32,268

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Neighborhood Recreation Program**



Fund Name:

General Fund

Fund Number/Department Number:

111-626

PROGRAM DESCRIPTION:

This summer program is designed to provide organized recreation activities, build self esteem, along with neighborhood pride and citizenship programs that benefit local youth from low and moderate income households. Until the 2014-15 fiscal year, the program was funded through Community Development Block Grant monies. The program is now funded through the General Fund starting with the 2015-16 fiscal year.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$21,223	\$32,528	\$32,280
Maintenance & Operations	5,144	11,000	2,000
Total Expenditures	\$26,367	\$43,528	\$34,280
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$26,367	\$43,528	\$34,280

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Youth Programs**



Fund Name: **General**
Fund Number/Department Number: **111-627**

PROGRAM DESCRIPTION:

The Youth Activities Program supports Youth Sports and the Youth Commission. The goal of Youth Sports is to help 4th and 5th grade MUSD students develop physically, mentally, and socially. The program offers football, basketball, soccer and cheerleading. The Youth Commission challenges and empowers local middle and high school students to develop programs, services and volunteer opportunities. They volunteer at citywide programs and average 5,000 – 7,000 volunteer hours annually.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$59,103	\$54,324	\$53,800
Maintenance & Operations	17,217	15,350	13,400
Total Expenditures	\$76,320	\$69,674	\$67,200
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$76,320	\$69,674	\$67,200

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Wilderness Management**



Fund Name: **General**
Fund Number/Department Number: **111-628**

PROGRAM DESCRIPTION:

The Wilderness Preserve and Hillside Recreation designations were established in March of 2000 as a result of the voters approving Measures A and B. The Preserve contains approximately 1,400 acres of hillside, riparian canyons and wildlife habitat.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$57,366	\$76,634	\$64,560
Maintenance & Operations	9,159	8,100	13,750
Total Expenditures	\$66,525	\$84,734	\$78,310
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$66,525	\$84,734	\$78,310

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Public Services
The Park at Station Square



Fund Name: **General Fund**
Fund Number/Department Number: **111-629**

PROGRAM DESCRIPTION:

Activities at Station Square Park are designed to provide a wide array of special events and educational opportunities for the community, especially residents who live near or below Duarte Road. Events include concerts and educational and active programs for residents of all ages.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$0	\$2,250	\$2,252
Maintenance & Operations	0	40,020	15,000
Total Expenditures	\$0	\$42,270	\$17,252
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$42,270	\$17,252

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Passports**



Fund Name: **General**
Fund Number/Department Number: **111-630 (previously 111-132)**

PROGRAM DESCRIPTION:

This program consists of acting as an authorized passport acceptance facility on behalf of the U.S. Department of State. As part of the acceptance process, the acceptance agents must examine each application for legibility and completeness, screen citizenship evidence and photographs for acceptability, record identification, collect the required fees, and execute the application by administering an oath as to the truth of the statements given and witness the applicant's signature on the application. Applications are forwarded to the Passport Agency for final processing. The program also offers on-site Passport Photo services. The Recreation Division provides administration and oversight of this program.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Adopted Budget	Adopted Budget
Salaries and Benefits	\$61,438	\$116,864	\$96,364
Maintenance & Operations	14,162	9,123	12,975
Total Expenditures	\$75,600	\$125,987	\$109,339
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$75,600	\$125,987	\$109,339

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Adopted Budget	Adopted Budget
Full Time (F.T.E)	1.00	1.00	1.00



**Public Services
Business Improvement Assessment District**



Fund Name:

Business Improvement

Fund Number/Department Number:

271-122

PROGRAM DESCRIPTION:

In 1968, the City formed a Business Improvement Area (the central business district bound by Palm, Olive, Primrose and Ivy Avenues), and imposed an assessment on each business computed under various rate structures. A Board of Directors, made up of merchants from the area, is appointed to administer the activities of the Business Improvement Area. The City is responsible for collection of the assessments. In November, 1985, the District was enlarged to include the area bound by Foothill Blvd, Ivy, Olive, and Primrose Avenues (Foothill Park Plaza). Not reflected in this fund is the money raised by the Business Improvement District from filming in the downtown area. Those monies go to supplement the district's promotional activities. Revenues are used to market local merchant activities. The Public Services Department provides the administration and oversight of this program.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,625	\$0	\$0
Maintenance & Operations	79,563	78,300	78,300
Total Expenditures	\$81,188	\$78,300	\$78,300
Capital/Special Projects	894	0	0
Transfers Out	6,584	6,696	6,696
Other Expenditures	0	0	0
Program Total:	\$88,666	\$84,996	\$84,996

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



PUBLIC SERVICES
-
LIBRARY DIVISION



**Public Services
Library Administration**



Fund Name: **General**
Fund Number/Department Number: **111-640**

PROGRAM DESCRIPTION:

Monrovia Public Library provides the residents with cultural, educational and recreational reading; reference and research information for individuals as well as companies and organizations in town; provides information and ideas necessary to advance the welfare of the community; strengthens and extends appreciation of the cultural values of life; provides outreach services to residents unable to come to the facility; supports lifelong learning; and encourages children to read from preschool up, through a broad spectrum of programs including how to use the library to meet their needs.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,083,316	\$1,314,397	\$1,501,395
Maintenance & Operations	483,708	467,747	502,223
Total Expenditures	\$1,567,024	\$1,782,144	\$2,003,618
Capital/Special Projects	35,847	0	0
Transfers Out	10,000	10,000	10,000
Other Expenditures	0	0	0
Program Total:	\$1,612,871	\$1,792,144	\$2,013,618

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	10.75	10.70	11.00



**Public Services
Library Grant**



Fund Name: **Public Library**
Fund Number/Department Number: **234-641**

PROGRAM DESCRIPTION:

The Public Library Grant Program provides additional revenue for libraries (due to the signing of SB-558). The City must put this money to use on expenditures over and above the normal budget. These funds are for the software upgrade project, including equipment upgrades, program add-ons, annual maintenance, etc.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	2,034	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$2,034	\$0	\$0

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Adult Literacy**



Fund Name: **Public Library**
Fund Number/Department Number: **234-641 64011**

PROGRAM DESCRIPTION:

The Adult Literacy Program provides one-on-one tutoring for adults, computer instruction, and a positive, nurturing environment for individuals who wish to improve their literacy skills. The program provides a path to building more self-esteem, awareness and knowledge.

<u>PROGRAM EXPENDITURES:</u>	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	24,574	35,685	36,106
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$24,574	\$35,685	\$36,106

<u>PERSONNEL:</u>	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Library - Adult Services**



Fund Name: **General**
Fund Number/Department Number: **111-642**

PROGRAM DESCRIPTION:

Adult Services provides basic reference services using a core collection of reference books, online services, documents, and other book and non-book materials. General and specific instruction is given to individuals and groups in methods of utilizing the facility to obtain the desired information for recreational, business, and educational needs to support lifelong learning.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	155,394	180,369	185,862
Total Expenditures	\$155,394	\$180,369	\$185,862
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$155,394	\$180,369	\$185,862

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Library - Youth Services**



Fund Name: **General**
Fund Number/Department Number: **111-643**

PROGRAM DESCRIPTION:

Youth Services presents programs and activities to support educational, recreational and developmental needs of children through literacy and cultural programs. Types of programming include story times, book clubs, class visits, and outreach. Staff provides reference services and reader's advisory services to youth of all ages, their parents and caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support literacy development, educational and recreational needs, and the school district's curriculum.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	78,416	88,918	94,644
Total Expenditures	\$78,416	\$88,918	\$94,644
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$78,416	\$88,918	\$94,644

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Library - Circulation**



Fund Name:

General

Fund Number/Department Number:

111-644

PROGRAM DESCRIPTION:

Circulation Services is the first point of contact for the customers, otherwise known as the Concierge of the Library. Staff greet customers, answer informational questions, greet telephone customers and direct incoming calls. Staff is responsible for checking materials in and out of the library, registering patrons, and processing overdue and fine payments. Staff provides administrative support by monitoring the budget, processing invoices and personnel forms, and processing and mending library materials.

PROGRAM EXPENDITURES:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	25,666	21,000	23,016
Total Expenditures	\$25,666	\$21,000	\$23,016
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$25,666	\$21,000	\$23,016

PERSONNEL:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Bartle Memorial Trust**



Fund Name: **Bartle Trust**
Fund Number/Department Number: **833-698**

PROGRAM DESCRIPTION:

This program was funded by an estate donation of \$281,000 in the Spring of 2003. The funds are used to enhance the Library's books, periodicals, and digital collection.

<u>PROGRAM EXPENDITURES:</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	0	150,000	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$150,000	\$0

<u>PERSONNEL:</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	<u>Actuals</u>	<u>Revised</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Miller Trust**



Fund Name: **Miller Trust**
Fund Number/Department Number: **832-699**

PROGRAM DESCRIPTION:

This program was funded by an estate donation of \$70,000 in 1988. Interest earned on these funds can be used to purchase books for the various library programs. The \$70,000 must remain in this fund in perpetuity as directed by the Miller Memorial Trust.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$0	\$0

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Library Bond Capital Project**



Fund Name: **Library Bond Capital Project**

Fund Number/Department Number: **716-259**

PROGRAM DESCRIPTION:

In March, 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library. The revenues generated by this special parcel tax resulted in a bond issue of \$15,850,000. The Library Bond Construction Project program was initially set-up to pay for costs related to the design and construction of the new Library. It now manages the remaining bond proceeds for future building improvements.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	50,000
Total Expenditures	\$0	\$0	\$50,000
Capital/Special Projects	0	121,000	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$121,000	\$50,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Actuals	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



PUBLIC SERVICES
-
PUBLIC WORKS DIVISION



**Public Services
Public Works Administration**



Fund Name: **General**
Fund Number/Department Number: **111-710**

PROGRAM DESCRIPTION:

Public Works Administration is responsible for the management, personnel, payroll, and budget coordination of all the activities within the division, including engineering, street maintenance, street sweeping, equipment maintenance, water, sewer and storm drain operations, waste management, parks, parkway trees and median landscaping, street lighting, traffic signals, and facilities maintenance.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$165,585	\$216,073	\$269,086
Maintenance & Operations	56,174	43,514	48,242
Total Expenditures	\$221,759	\$259,587	\$317,328
Capital/Special Projects	874	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$222,633	\$259,587	\$317,328

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	1.55	1.45	2.00



**Public Services
Environmental Services**



Fund Name: **Environmental Services**
Fund Number/Department Number: **431-712**

PROGRAM DESCRIPTION:

This program implements the City's waste management responsibilities as mandated by state solid waste and recycling laws (AB 939 - California Integrated Waste Management Act, AB 341 - Mandatory Commercial Recycling, AB 1826 - Organics Recycling, etc.) and described in Monrovia's Source Reduction and Recycling Element (SRRE). The comprehensive nature of this program includes planning, development, and implementation of recycling and waste reduction activities aimed at maintaining the State's solid waste diversion goals.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$286,796	\$236,178	\$347,876
Maintenance & Operations	215,521	323,242	189,205
Total Expenditures	\$502,317	\$559,420	\$537,081
Capital/Special Projects	52,872	104,970	55,965
Transfers Out	571,544	1,079,769	1,673,500
Other Expenditures	1,529	1,500	15,000
Program Total:	\$1,128,262	\$1,745,659	\$2,281,546

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	3.30	2.10	2.70



**Public Services
Engineering**



Fund Name:

Development Services

Fund Number/Department Number:

281-720

PROGRAM DESCRIPTION:

The Engineering Division, consisting of City staff and contract engineering services, is responsible for the design and construction administration for projects within the public right-of-way and on City properties. Responsibilities includes design, preparation of construction plans, specifications, engineering estimates, administration, and inspection of all City capital improvement projects, such as streets, sidewalk, traffic signal facilities, storm drainage, water, sewer, and other special funded projects. The Division works with Community Development to review subdivision maps, grading, and drainage plans for private development projects.

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PROGRAM EXPENDITURES:</u>			
Salaries and Benefits	\$356,614	\$174,528	\$146,127
Maintenance & Operations	147,748	216,898	214,426
Capital Outlay	0	0	0
Total Expenditures	\$504,362	\$391,426	\$360,553
Capital Projects	2,411	0	0
Transfers Out	56,305	37,941	34,533
Other Expenditures	0	0	0
Program Total:	\$563,078	\$429,367	\$395,086

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
<u>PERSONNEL:</u>			
Full Time (F.T.E)	2.30	1.80	1.30



**Public Services
Street Maintenance**



Fund Name:

Street Maintenance

Fund Number/Department Number:

213-731

PROGRAM DESCRIPTION:

The Street Maintenance Program is responsible for the repair and preventive maintenance of all City streets to ensure effective transportation of vehicular and pedestrian traffic. The Street Division is responsible for overseeing the graffiti abatement program, 90 miles of streets, 12 miles of alleys, 160 miles of curbs and gutters, 2,500,000 square feet of sidewalks, 15 City parking lots, all traffic markings such as lane lines, red curbs and crosswalks, and 5,000 traffic signs. Typical maintenance and repair work include sealing cracks in the pavement, repairing pot holes, graffiti removal, overlaying streets with asphalt, repairing concrete pavement, curbs, gutters, sidewalks, and placement of sandbags for property preservation.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$553,904	\$690,275	\$746,276
Maintenance & Operations	360,507	328,454	344,087
Total Expenditures	\$914,411	\$1,018,729	\$1,090,363
Capital/Special Projects	1,893	305,500	1,275,885
Transfers Out	153,654	249,947	257,816
Other Expenditures	0	0	0
Program Total:	\$1,069,958	\$1,574,176	\$2,624,064

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	7.15	7.55	6.90



**Public Services
Street Sweeping**



Fund Name:

Street Sweeping

Fund Number/Department Number:

424-732

PROGRAM DESCRIPTION:

The Street Sweeping Program ensures that public streets and alleys are kept in a clean and sanitary condition. The program is responsible for 10,400 curb miles of street, alley, median, and City parking lot sweeping. The City is currently divided into a series of residential zones that are each swept once every week. The commercial and industrial areas and the central downtown business district are swept every week, and alleys are swept once a month.

PROGRAM EXPENDITURES:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Salaries and Benefits	\$19,331	\$0	\$0
Maintenance & Operations	183,678	174,568	198,080
Total Expenditures	\$203,009	\$174,568	\$198,080
Capital/Special Projects	0	0	0
Transfers Out	44,440	46,365	41,896
Other Expenditures	0	0	0
Program Total:	\$247,449	\$220,933	\$239,976

PERSONNEL:

	2014-15 Actuals	2015-16 Revised Budget	2016-17 Adopted Budget
Full Time (F.T.E)	0.10	0.00	0.00



Public Services
Street Lighting / Traffic Signals



Fund Name:

Light & Land Assessment District

Fund Number/Department Number:

261-735

PROGRAM DESCRIPTION:

Streetlight maintenance provides daily operational needs of the 1,350 streetlights and the 43 traffic signalized intersections. The responsibilities include maintenance, repair, damage replacement, and the management of contract services.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$86,935	\$155,426	\$120,109
Maintenance & Operations	328,386	398,791	345,922
Total Expenditures	\$415,321	\$554,217	\$466,031
Capital/Special Projects	0	0	0
Transfers Out	71,082	99,723	93,366
Other Expenditures	0	0	0
Program Total:	\$486,403	\$653,940	\$559,397

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.90	1.40	1.15



**Public Services
Storm Drain Maintenance**



Fund Name:

Storm Drain Maintenance

Fund Number/Department Number:

423-737

PROGRAM DESCRIPTION:

The Storm Drain Maintenance Program is responsible for the maintenance, operation and repair of 5 miles of City owned storm drained and 154 catch basins/culverts. The program is also responsible for the City's compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board. This permit requires compliance with water quality based objectives, total maximum daily loads (TMDLs), and receiving water limitations. Compliance is obtained through coordinated monitoring, implementation of watershed management programs, restriction of non-stormwater discharges through inspection and enforcement programs, ongoing use of minimum control measures, and education/outreach, in order to eliminate pollutant discharges to local waters via the City's storm drain system.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$39,141	\$19,543	\$0
Maintenance & Operations	331,719	468,372	341,647
Total Expenditures	\$370,860	\$487,915	\$341,647
Capital/Special Projects	279,238	0	0
Transfers Out	141,643	115,711	127,227
Other Expenditures	18,155	18,000	18,000
Program Total:	\$809,896	\$621,626	\$486,874

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.60	0.10	0.00



**Public Services
Water Services**



Fund Name: **Water Utility**
Fund Number/Department Number: **411-741**

PROGRAM DESCRIPTION:

The Utilities Division is responsible for the delivery of potable water to approximately 9,400 service connections, and for the safe, efficient operation in the production and treatment of 2.1 billion gallons of water in 2015, and the daily operation of the VOC Treatment Facility at the Monrovia Well Field. The Utilities Division is also responsible for the distribution system maintenance, along with implementing additional State-mandated water quality testing requirements and cross connection inspection services.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$1,609,646	\$1,583,749	\$1,712,364
Maintenance & Operations	3,581,580	3,857,026	4,310,135
Total Expenditures	\$5,191,226	\$5,440,775	\$6,022,499
Capital/Special Projects	136,832	151,830	570,630
Transfers Out	1,202,231	1,074,324	1,100,811
Other Expenditures	254,740	255,000	255,000
Program Total:	\$6,785,029	\$6,921,929	\$7,948,940

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	17.80	16.75	14.80



**Public Services
Gas Tax**



Fund Name:

Gas Tax

Fund Number/Department Number:

232-744

PROGRAM DESCRIPTION:

This program accounts for State Gas Tax revenues, also known as Highway Users Tax or Motor Vehicle Fuel Tax revenues. These revenues are derived from a tax collected on each gallon of gasoline purchased in the State of California. Gas Tax revenues are restricted for expenditures related to planning, construction, improvement, maintenance, and operation of public streets and highways. Gas Tax is allocated to cities based primarily on population. Revenues are accounted for in this program and are transferred out to other funds, such as the Street Maintenance Fund and the Street Sweeping Fund, to help fund eligible expenditures within those funds.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	0	0	0
Transfers Out	1,002,431	850,438	773,603
Other Expenditures	0	0	0
Program Total:	\$1,002,431	\$850,438	\$773,603

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Sewer and Sanitation**



Fund Name: **Sanitation**
Fund Number/Department Number: **421-746**

PROGRAM DESCRIPTION:

The Utilities Division is responsible for maintaining and cleaning 92 miles of sewer lines. A program of preventative maintenance is done through cleaning by high pressure water jet flushings. Each sewer main is scheduled for cleaning at least once annually. In addition, staff provides 24-hour emergency standby service for any sewer issue that may arise, including sewer stoppages, leaks, or overflows.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$280,704	\$252,357	\$290,563
Maintenance & Operations	284,821	241,048	707,234
Total Expenditures	\$565,525	\$493,405	\$997,797
Capital/Special Projects	325,045	0	443,303
Transfers Out	331,480	192,820	229,049
Other Expenditures	111,175	110,000	112,000
Program Total:	\$1,333,225	\$796,225	\$1,782,149

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	3.50	2.50	2.60



**Public Services
Equipment Pool - Maintenance**



Fund Name: **Equipment Maintenance**
Fund Number/Department Number: **512-751**

PROGRAM DESCRIPTION:

The Equipment Pool - Maintenance Fund is an internal services fund that provides management, cost accounting, procurement, disposal, cost allocation for internal service charges, license renewal, equipment fuel, maintenance, and repair services for the equipment pool.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$34,286	\$20,057
Maintenance & Operations	210,681	248,908	917,811
Total Expenditures	\$210,681	\$283,194	\$937,868
Capital/Special Projects	0	215,000	0
Transfers Out	0	0	2,407
Other Expenditures	85,497	0	86,000
Program Total:	\$296,178	\$498,194	\$1,026,275

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.25	0.25



**Public Services
Fuel Service Station**



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-751 75002

PROGRAM DESCRIPTION:

The Fueling Services Program provides gasoline and diesel for the equipment pool vehicles as well as for the Fire Department, Police Department, Monrovia Unified School District, and the City of Duarte.

<u>PROGRAM EXPENDITURES:</u>	2014-15 Estimated Actuals	2015-16 Adopted Budget	2016-17 Adopted Budget
Salaries and Benefits	\$0	\$6,858	\$0
Maintenance & Operations	459,472	584,000	584,000
Total Expenditures	\$459,472	\$590,858	\$584,000
Capital Projects	0	0	0
Transfers Out	77,044	106,376	105,120
Other Expenditures	0	0	0
Program Total:	\$536,516	\$697,234	\$689,120

<u>PERSONNEL:</u>	2014-15 Actuals	2015-16 Adopted Budget	2016-17 Adopted Budget
Full Time (F.T.E)	0.00	0.05	0.00



Public Services
Public Works Equipment & Vehicle Replacement



Fund Name:

Equipment Replacement

Fund Number/Department Number:

512-753

PROGRAM DESCRIPTION:

The Vehicle and Equipment Replacement Fund is an internal services fund that provides management, cost accounting, procurement, disposal, and cost allocation of replacement costs to the departments/divisions that manage and operate all units of equipment in the total equipment pool.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	101,560	128,000	0
Total Expenditures	\$101,560	\$128,000	\$0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	62,486	51,000	63,000
Program Total:	\$164,046	\$179,000	\$63,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Facilities Maintenance**



Fund Name:

Facilities Maintenance

Fund Number/Department Number:

511-755

PROGRAM DESCRIPTION:

Building Maintenance is an internal services fund which provides management, cost accounting, construction oversight, maintenance and minor and major repairs on City buildings, infrastructure and systems. The division maintains multiple buildings, including City Hall, Police Station, Fire Stations 101, 102 and 103, Community Center, Library, Historical Museum, Youth Center, Boys and Girls Club, Canyon Park buildings, and the Public Works Yard. Service is provided through both in-house staff as well as contract services.

	2014-15	2015-16	2016-17
<u>PROGRAM EXPENDITURES:</u>	Actuals	Review Budget	Adopted Budget
Salaries and Benefits	\$413,382	\$306,236	\$364,457
Maintenance & Operations	142,885	1,078,855	1,085,328
Total Expenditures	\$556,267	\$1,385,091	\$1,449,785
Capital/Special Projects	1,082,270	376,000	476,000
Transfers Out	184,476	255,802	259,752
Other Expenditures	88,953	95,000	90,000
Program Total:	\$1,911,966	\$2,111,893	\$2,275,537

	2014-15	2015-16	2016-17
<u>PERSONNEL:</u>	Actuals	Review Budget	Adopted Budget
Full Time (F.T.E)	3.80	3.10	3.25



**Public Services
Parks Maintenance**



Fund Name: **General**
Fund Number/Department Number: **111-771**

PROGRAM DESCRIPTION:

The Parks Division maintains 8 park sites (121.8 acres), Skate Park (10,000 sq. ft.), Youth Center Landscape (27,400 sq. ft.), City Hall Landscape (20,000 sq. ft.), and the Museum Garden (8,000sq ft.). Within the parks' physical inventory is 770,200 sq. ft. of turf, 3,990 sq. ft. of planters, 177,050 sq. ft. of landscape, 10,060 linear feet of walkways, 13 barbecues, 16 drinking fountains, 6 play structures, and an irrigation system which consists of 27 controllers and 3,000 sprinkler heads.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$321,147	\$358,106	\$407,858
Maintenance & Operations	269,519	314,946	290,036
Total Expenditures	\$590,666	\$673,052	\$697,894
Capital/Special Projects	8,510	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$599,176	\$673,052	\$697,894

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	3.45	3.45	3.85



**Public Services
Park Assessment Maintenance**



Fund Name: *Park Maintenance Assessment District*
Fund Number/Department Number: *266-772*

PROGRAM DESCRIPTION:

In conformance with Proposition 218, a Park Assessment was brought to vote and approved by City property owners in July 1997. Revenues from the assessment are used to provide management and maintenance of the City's three regional parks: Canyon Park, Recreation, and Library Park. These parks were previously part of the Lighting and Landscaping Assessment District.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$145,152	\$180,497	\$209,008
Maintenance & Operations	59,788	58,976	64,817
Total Expenditures	\$204,940	\$239,473	\$273,825
Capital/Special Projects	0	0	0
Transfers Out	35,879	57,437	47,753
Other Expenditures	0	0	0
Program Total:	\$240,819	\$296,910	\$321,578

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.75	2.00	1.95



Public Services
Street Tree and Parks Maintenance District



Fund Name: *Light and Land Assessment District*
Fund Number/Department Number: *261-773*

PROGRAM DESCRIPTION:

Monrovia is recognized as a Tree City USA, maintaining approximately 9,500 street and park trees. Twenty percent of the parkway inventory is trimmed each year. The program is also responsible for 5 miles of roadside clearance, planting the urban forest, and responding to emergency situations as required. A portion of the maintenance is included for the City's three regional parks (Canyon, Recreation, and Library).

<u>PROGRAM EXPENDITURES:</u>	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Salaries and Benefits	\$141,699	\$161,386	\$161,206
Maintenance & Operations	467,012	537,302	440,260
Total Expenditures	\$608,711	\$698,688	\$601,466
Capital/Special Projects	0	0	0
Transfers Out	99,408	110,104	109,431
Other Expenditures	0	0	0
Program Total:	\$708,119	\$808,792	\$710,897

<u>PERSONNEL:</u>	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Full Time (F.T.E)	1.75	1.85	1.70



**Public Services
Median and Parkway Maintenance District**



Fund Name: *Light and Land Assessment District*
Fund Number/Department Number: *261-774*

PROGRAM DESCRIPTION:

Monrovia is recognized as a Tree City USA, maintaining approximately 9,500 street and park trees. Twenty percent of the parkway inventory is trimmed each year. The program is also responsible for 5 miles of roadside clearance, planting the urban forest, and responding to emergency situations as required. A portion of the maintenance is included for the City's 3 regional parks (Canyon, Recreation, and Library).

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$4,589	\$18,451	\$19,855
Maintenance & Operations	58,805	83,203	76,392
Total Expenditures	\$63,394	\$101,654	\$96,247
Capital/Special Projects	0	0	0
Transfers Out	11,168	18,297	18,551
Other Expenditures	0	0	0
Program Total:	\$74,562	\$119,951	\$114,798

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.05	0.15	0.20



**Public Services
Goldhills Landscape District**



Fund Name: *Light and Land Assessment District*
Fund Number/Department Number: *261-775*

PROGRAM DESCRIPTION:

This program provides for the landscape maintenance of the Gold Hills Landscape District. Maintenance includes the common area on the west side of North Myrtle Avenue, north of Scenic Drive and one block south of Alta Vista. This district area was established in fiscal year 1995-96.

<u>PROGRAM EXPENDITURES:</u>	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	1,066	4,876	4,876
Total Expenditures	\$1,066	\$4,876	\$4,876
Capital/Special Projects	0	0	0
Transfers Out	188	878	878
Other Expenditures	0	0	0
<i>Program Total:</i>	<i>\$1,254</i>	<i>\$5,754</i>	<i>\$5,754</i>

<u>PERSONNEL:</u>	<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
	<i>Actuals</i>	<i>Revised</i>	<i>Adopted</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Bikeway Development**



Fund Name:

Bikeway Development

Fund Number/Department Number:

233-776

PROGRAM DESCRIPTION:

Provides for the construction and maintenance of a citywide bikeway system and/or pedestrian facilities. SB821 requires that all project developments benefit commuters who prefer to bicycle or walk to work. Recreational aspects are an additional, secondary benefit. This program is currently unfunded.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$0	\$0

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



Public Services
Public Works - Capital Improvement Projects



Fund Name:

Capital Improvement

Fund Number/Department Number:

311-250

PROGRAM DESCRIPTION:

This department accounts for the funding of citywide capital improvements not specifically accounted for in another department. Capital improvements include new building construction, land acquisition, and major facility improvements and/or expansion. Because there is not an ongoing, dedicated revenue source to fund these projects, projects are budgeted and approved only as funding sources are identified and secured.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	12,702,510	3,448,487	3,200,782
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$12,702,510	\$3,448,487	\$3,200,782

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
		Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Proposition A Program**



Fund Name:

Proposition A

Fund Number/Department Number:

221-531

PROGRAM DESCRIPTION:

Proposition A Local Return Funds are used for the operation and administration of transit programs, such as Monrovia Transit, Recreational Transportation, and the Senior Trip Program, and provide transit amenities through the Bus Stop Improvement Program. The fund also supports Transit Administration and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$192,783	\$90,769	\$0
Maintenance & Operations	13,422	12,560	7,319
Total Expenditures	\$206,205	\$103,329	\$7,319
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$206,205	\$103,329	\$7,319

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	1.50	0.65	0.00



**Public Services
Proposition C Program**



Fund Name:

Proposition C

Fund Number/Department Number:

222-532

PROGRAM DESCRIPTION:

Proposition C Local Return Funds are used for transportation related capital projects, such as street resurfacing, Congestion Transportation programs administration, and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues. Street expenditures are allowed only on streets that carry regularly scheduled, fixed-route public transit and paratransit services. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C funds were used to secure a bond measure to fund eligible street repairs. This program will provide for major citywide street infrastructure improvements over the next three (3) to five (5) years.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$37,042	\$71,430	\$83,271
Maintenance & Operations	6,030	7,534	9,048
Total Expenditures	\$43,072	\$78,964	\$92,319
Capital/Special Projects	0	0	0
Transfers Out	600,000	0	667,529
Other Expenditures	0	0	0
Program Total:	\$643,072	\$78,964	\$759,848

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.30	0.55	0.65



**Public Services
Regional Air Quality Improvement**



Fund Name: **AB 2766**
Fund Number/Department Number: **223-533**

PROGRAM DESCRIPTION:

The Air Quality Fund is used for programs that help reduce emissions, such as the City Rideshare Program, Discount Bus Passes, and the leasing or purchasing of hybrid-powered vehicles. The AB2766 fund is also used for the administration of these programs.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	4,662	4,886	4,886
Total Expenditures	\$4,662	\$4,886	\$4,886
Capital/Special Projects	0	35,000	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$4,662	\$39,886	\$4,886

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Dial-A-Ride**



Fund Name:

Proposition A

Fund Number/Department Number:

221-535

PROGRAM DESCRIPTION:

Monrovia Transit, the City's Dial-a-Ride system, provides door-to-door transit service to residents and visitors in Monrovia, as well as serving unincorporated parts of Los Angeles County adjacent to Monrovia and the City of Bradbury. The County of Los Angeles and City of Bradbury reimburse the City of Monrovia for their share of program expenses.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$34,503	\$58,959	\$0
Maintenance & Operations	1,124,929	1,295,442	971,532
Total Expenditures	\$1,159,432	\$1,354,401	\$971,532
Capital/Special Projects		0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$1,159,432	\$1,354,401	\$971,532

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.40	0.50	0.00



**Public Services
Recreation Transportation**



Fund Name:

Proposition A

Fund Number/Department Number:

221-536

PROGRAM DESCRIPTION:

This program funds the transportation operations for the Summer Extravaganza Youth Program, Senior Trip Program, and the temporary K-Rail shuttle service.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	43,047	52,000	46,000
Total Expenditures	\$43,047	\$52,000	\$46,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$43,047	\$52,000	\$46,000

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Bus Stop Improvements**



Fund Name:

Proposition A

Fund Number/Department Number:

221-537

PROGRAM DESCRIPTION:

This program provides the maintenance for the Foothill Transit and Metro bus stops as well as new improvements, including bus benches, trash receptacles, and bus shelters. This fund is also used for matching bus improvement grant money.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$33,244	\$0
Maintenance & Operations	20,364	21,855	22,510
Total Expenditures	\$20,364	\$55,099	\$22,510
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$20,364	\$55,099	\$22,510

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.40	0.00



**Public Services
Discount Bus Program**



Fund Name: **AB 2766**
Fund Number/Department Number: **223-538**

PROGRAM DESCRIPTION:

This fund is used to subsidize the cost of Metro and Foothill Transit transportation passes for Monrovia's residents.

<u>PROGRAM EXPENDITURES:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	10,025	20,000	25,000
Total Expenditures	\$10,025	\$20,000	\$25,000
Capital/Special Projects	0	0	0
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$10,025	\$20,000	\$25,000

<u>PERSONNEL:</u>	2014-15	2015-16	2016-17
	Actuals	Revised	Adopted
	Budget	Budget	Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Measure R**



Fund Name:

Measure R

Fund Number/Department Number:

224-539

PROGRAM DESCRIPTION:

Measure R funds are used to maintain streets, such as pavement crack sealing, slurry sealing, and street striping. Funds are also used in support of transportation and street infrastructure projects. In preparation for the Monrovia Renewal Infrastructure Improvement Program, Measure R funds were used to secure a bond measure to fund eligible street repairs. This program will provide for major citywide street infrastructure improvements over the next three (3) to five (5) years.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	57,358	14,000	0
Transfers Out	243,685	75,000	865,029
Other Expenditures	0	0	0
Program Total:	\$301,043	\$89,000	\$865,029

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00



**Public Services
Prop C & Measure R Projects**



Fund Name:

Prop C & Measure R

Fund Number/Department Number:

225-542 & 544

PROGRAM DESCRIPTION:

In preparation for the Monrovia Renewal Infrastructure Improvement Program, Proposition C and Measure R funds have been secured through a bond measure to fund eligible street repairs, as outlined in the 2015 Citywide Street Reconstruction Plan. This program will provide for citywide street infrastructure repairs and improvements over the next three (3) to five (5) years. Additional funds will be added to this program as appropriations are awarded by City Council throughout the year.

PROGRAM EXPENDITURES:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Salaries and Benefits	\$0	\$0	\$0
Maintenance & Operations	0	0	0
Total Expenditures	\$0	\$0	\$0
Capital/Special Projects	0	0	629,847
Transfers Out	0	0	0
Other Expenditures	0	0	0
Program Total:	\$0	\$0	\$629,847

PERSONNEL:

	2014-15	2015-16	2016-17
	Actuals	Revised Budget	Adopted Budget
Full Time (F.T.E)	0.00	0.00	0.00

GLOSSARY

Accounting System - The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

Adopted Budget - Revenues and appropriations approved by the City Council in June for the following fiscal year(s).

Allocated Costs - An expense charged by one department/division to another for services performed or expenditures of a general nature which are charged to one main account and allocated to other departments/divisions by a specified formula.

Appropriation - An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation - A value established by the County Assessor which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

Assessments - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Authorized Positions - The number of full time and permanent part time staff identified within a division or program measured on a full time equivalent (FTE) basis.

Bonds - A written promise to pay a sum of money on a specific date at a specified interest rate.

Budget - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

Budget Amendment - A legal procedure utilized by the City Manager to revise a budget appropriation. Adjustments to expenditures within or between departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

Capital Improvement Program - Annual appropriations in the City's budget for capital improvement projects such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects which require funding beyond the one year period of the annual budget.

Capital Outlay - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

Certificate of Participation (C.O.P.) - Provides long term financing through a lease, installment of sale agreement or loan agreement.

GLOSSARY

COLA - Cost of living adjustment.

Consumer Price Index (CPI) - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Cost Recovery - The establishment of user fees which are less than or equal to the full cost of providing services.

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a Sinking Fund.

Department - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

Division - A unit of organization which reports to a department.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises, in which costs of providing services are fully recovered through user fees.

Estimated Budget or Estimated Year End - The status of appropriations between July 1 and June 30. Includes the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, divisions and departments.

Estimated Revenue - The amount of revenue expected in some future period.

Expenditure - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

Expenditure Category - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and benefits, maintenance and operations, capital outlay, debt service and capital projects.

GLOSSARY

Fiscal Year - A twelve month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

Full Time Equivalent (FTE) - Part time and hourly positions expressed as a fraction of full time positions (2080 hours per year). Example: 3 positions working ½ time equals 1 ½ FTE's.

Fund - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

Fund Balance - The net effect of assets less liabilities at any given point in time.

General Fund - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property sales and other taxes, and are used to pay for tax supported services such as park maintenance, library, fire and police.

General Government - A grouping of administrative departments (City Manager, City Clerk, City Attorney, Human Resources, and Administrative Services) that support the operating departments which provide direct service to the public.

General Obligation (GO) Bonds - Legal debt instruments used to finance public projects. These bonds are backed by the full faith and credit of the issuing government and are paid off through property tax revenues.

Goals - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader with information regarding what can be expected based upon the resources allocated to a particular division or program.

Grants - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

Gross - Amount prior to any deductions.

Infrastructure - A substructure or underlying foundation on which the continuance or growth of a community is dependent; such as streets, sidewalks, medians, sewer systems and storm drains.

Interfund Transfers - Movement of money from one fund to another within the City of Monrovia.

Intergovernmental Revenue - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

GLOSSARY

Internal Service Fund - A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

Key Result Areas - Critical areas of City-wide or department organizational performance where positive results must be achieved for the organization to reach its goals.

Long Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission Statement - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Net - Amount after consideration of any adjustments.

Objectives - Statements of measurable results to be accomplished within a specific time frame. Objectives support long term goals.

Operating Budget - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

PERS - Public Employees Retirement System.

Performance Measurement - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

Program - A unit or organization which reports and is an activity of a division.

Property Tax Apportionment - The allotment of direct taxes on the basis of population.

Proposition 4/GANN Initiative Limit - The City is required, under Article XIII.B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and non-residential construction changes.

Reserve - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

Revenue - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

Revenue Enhancements - Any action that increases current revenue sources or creates new ones.

Revised Budget - The Adopted Budget plus/minus any mid-year City Council actions.

GLOSSARY

Secured - Debt obligation guaranteed by the pledge of assets or other collateral.

Self-Supporting Activity - An enterprise activity where all service costs (including principal and interest debt payments) are covered solely from the earnings of the enterprise.

Subsidy - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., building permits, engineering fees, facility rentals).

Unsecured - Debt Obligation not backed by the pledge of specific collateral.

User Fees - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis.

Utilities - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.