

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, March 21, 2017, 7:30 P.M.



### 73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudginton  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedral.org](http://www.foothillsmedral.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, March 21, 2017  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION Pastor David Hauser

PRESENTATION OF COLORS

ROLL CALL Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. Councilmember Gloria Crudgington is excused.

SALUTE TO SERVICE PROGRAM

SS-1 Introduction of Service Representatives  
Staff Reference: Rebecca Sandoval, Recreation Supervisor

SS-2 Presentation to Salute to Service Families

Daniel Naccarati, Lance Corporal, United States Marines  
John Papadopoulos, Lance Corporal, United States Marines

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction of Newly Hired Employees  
Staff Reference: Lauren Vasquez, Deputy City Manager

PR-2 Recognition of Halo Award Recipient Janet Wall

PR-3 Recognition of 41st Assembly District Woman of Distinction Honoree Gayle Montgomery

PR-4 Pasadena Humane Society Pet of the Month  
Staff Reference: Oliver Chi, City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the March 7, 2017, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the March 7, 2017, Special and Regular Meetings

- CC-2 [Payroll No. 5 Net Amount of \\$556,211.71 and Warrant Registers dated March 9 and March 16, 2017 in the Total Amounts of \\$679,316.72 and \\$1,048,762.49](#)  
 Staff Reference: Buffy Bullis, Administrative Services Director  
 Recommendation: Approve Payroll No. 5 net amount of \$556,211.71 and Warrant Registers dated March 9 and 16, 2017 in the total amounts of \$679,316.72 and \$1,048,762.49
- CC-3 [Agreement with Turbo Data Systems Incorporated for Parking Citation Management Services for the Period April 1, 2017, through June 30, 2022](#)  
 Staff Reference: Nels Ortlund, Police Captain  
 Recommendation: Approve the Parking Citation Management Agreement with Turbo Data Systems, Inc., for the period April 1, 2017, through June 30, 2022, and authorize the City Manager to execute the agreement in a form approved by the City Attorney
- CC-4 [Consultant Services Agreement with CEG Engineering, Inc., for On-Call Electrical Engineering Services, for the Period Ending June 30, 2018](#)  
 Staff Reference: Sean Sullivan, Public Works Division Manager  
 Recommendation: Approve the consultant services agreement with CEG Engineering, Inc., for on-call electrical engineering services for the period ending June 30, 2018, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Acceptance of Work, Notice of Completion, and Release of Retention Funds to TA Rivard, Inc., Related to the Water Service Lines Replacement Project, Project No. C-3089](#)  
 Staff Reference: Jeremiah Brooks, Public Works Operations Manager  
 Recommendation: Accept the work of TA Rivard, Inc., for Water Service Lines Replacement Project, Project No. C-3089, authorize the City Clerk to file a Notice of Completion, and direct the Staff to release all retained funds in accordance with the contract provisions

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

## PUBLIC HEARINGS/MEETINGS

- PH-1 [Amendment to Chapters 3.21 and 15.44 of the Monrovia Municipal Code Relating to Exemptions from Certain Impact Fees for Development Projects that Elect to Impose a Community Facilities District to Fund the Costs of City Services, Adoption of Ordinance No. 2017-03](#)  
 Staff Reference: Oliver Chi, City Manager, and Craig Steele, City Attorney  
 Recommendation: Adopt Ordinance No. 2017-03
- PH-2 [Historic Landmark HL-141 and Mills Act Contract MA-131 for the Property Located at 438 West Duarte Road by Property Owner Siu K. Cheung; Resolution No. 2017-05](#)  
 Staff Reference: Sheri Bermejo, Planning Division Manager  
 Recommendation: Adopt Resolution No. 2017-05

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update  
 Staff Reference: Oliver Chi, City Manager
- RCM-2 April 11, 2017 General Municipal Election Update  
 Staff Reference: Alice Atkins, City Clerk

- RCM-3 [Letters of Support: SB 589 \(Hernandez\) Municipal Separate Storm Sewer Systems: Financial Capability Analysis; SB 541 \(Allen\) Stormwater Guidelines for Schools; AB 1180 \(Holden\) Stormwater Permit Compliance Fund](#)  
Staff Reference: Oliver Chi, City Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams  
(a) A Plan to Take Back Our Streets and Parks
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
- RCC-3 Councilmember Gloria Crudginton - Excused
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

#### ADMINISTRATIVE REPORTS

- AR-1 [Fiscal Year 2016/17 Mid-Year Capital Improvement Program Budget Update](#)  
Staff Reference: Buffy Bullis, Administrative Services Director, and Lauren Vasquez, Deputy City Manager  
Recommendation: Approve the Fiscal Year 2016/17 Mid-Year CIP Budget Update
- AR-2 [Change Orders to the Contract with Sully-Miller Contracting Company Related to the Monrovia Renewal Southwest and Southeast Area Street Improvements Project No. MR-007 and Amendment to the Consultant Services Agreement with Merrell-Johnson Companies dated September 6, 2016, for Project Support Services](#)  
Staff Reference: Sean Sullivan, Public Works Division Manager  
Recommendation: approve a change order to the contract with Sully-Miller Contracting Company for the Monrovia Renewal Southwest and Southeast Area Street Improvements Project No. MR-007 in the amount of \$1,090,000, amend the consultant services agreement with Merrell-Johnson Companies dated September 6, 2016, in the amount of \$110,000 for professional services related to the above described changes, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- AR-3 PULLED
- AR-4 [National Mayor's Challenge for Water Conservation, Resolution No. 2017-07](#)  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Adopt Resolution No. 2017-07

#### PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

#### ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

#### SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 4, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

#### ADJOURNMENT

#### IN MEMORY OF

Richard Jimenez, Father of Community Development Director Craig Jimenez  
Larry Gimlich, Longtime Resident and Active Monrovia Garden Club Member

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 18th day of March, 2017.

Alice D. Atkins CMC, City Clerk