

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, January 17, 2017, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, January 17, 2017
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
 INVOCATION Reverend Everett Bell
 PLEDGE OF ALLEGIANCE Mayor Pro Tem Alexander C. Blackburn
 ROLL CALL Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Promoted Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-2 Introduction of Senior Club Presidents
Staff Reference: Rebecca Sandoval, Recreation Supervisor
- PR-3 Pasadena Humane Society Adoptable Pet-of-the-Month
Staff Reference: Oliver Chi, City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the December 20, 2016, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the December 20, 2016, Regular Meeting
- CC-2 [Payroll Nos. 26 and 1 in the Net Amounts of \\$638,742.33 and \\$594,696.46, Respectively, and Warrant Registers dated December 28, 2016, and January 12, 2017, in the Total Amounts of \\$1,379,240.86 and \\$949,668.12, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 26 and 1 in the net amounts of \$638,742.33 and \$594,696.46, Respectively, and Warrant Registers dated December 28, 2016, and January 12, 2017, in the Total Amounts of \$1,379,240.86 and \$949,668.12, respectively

- CC-3 [Amendment No. 1 to the Consultant Services Agreement with Conservation Technix, Inc., related to the inclusion of Canyon Park in the Park Master Plan](#)
 Staff Reference: Katie Distelrath, Recreation Manager
 Recommendation: Approve Amendment No. 1 to the consultant services agreement with Conservation Technix, Inc., for the inclusion of Canyon Park in the Park Master Plan review for an amount not to exceed \$2,805, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Amendment No. 1 to Consultant Services Agreement with Precision Concrete Cutting for Sidewalk Assessment Services](#)
 Staff Reference: Jeremiah Brooks, Public Works Operations Manager
 Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Precision Concrete Cutting in the amount of \$2,772.16 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Final Tract Map No.070409 for the property at 239 West Chestnut Avenue, 820 S. Magnolia Avenue, LLC \(Filippo Fanara, Principal\), Applicant](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Approve Final Tract Map No. 070409
- CC-6 [Update to Debt Management Policy No. 2.92, Resolution No. 2017-02](#)
 Staff Reference: Emy-Rose Hanna, Management Analyst
 Recommendation: Resolution No. 2017-02
- CC-7 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2017-03](#)
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt Resolution No. 2017-03
- CC-8 [Updates to Appendix H \(Monrovia Mid-Management Employees\) of the City's Personnel Rules and Regulations](#)
 Staff Reference: Lauren Vasquez, Deputy City Manager
 Recommendation: Approve the update to Appendix H of the City's Personnel Rules and Regulations

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Proposed 43rd Year \(Fiscal Year 2017-2018\) Community Development Block Grant \(CDBG\) Programs and Agreement with LDM Associates, Inc. for Handyworker Residential Rehabilitation/Conservation Services for the Period January 17, 2017, through June 30, 2020; Resolution No. 2017-01](#)
 Staff Reference: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator
 Recommendation: Adopt Resolution No. 2017-01

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager

RCM-2 Homeless Count
Staff Reference: Oliver Chi, City Manager

RCM-3 Update on April 11, 2017 General Municipal Election
Staff Reference: Alice Atkins, City Clerk

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) [City Council Assignments](#)

RCC-2 Mayor Pro Tem Alexander C. Blackburn

RCC-3 Councilmember Gloria Crudgington
(a) [Position on Proposed Stormwater Legislation](#)

RCC-4 Councilmember Becky A. Shevlin
(a) [Position on ¼-Cent Sales Tax Proposal to Fund Homeless Initiatives Proposed by Los Angeles County](#)
(b) [Position on Proposed Incorporation of Alameda Corridor East Construction Authority as an Entity of the San Gabriel Valley Council of Governments](#)

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Memorandum of Understanding with the City of Bradbury for the Period Ending June 30, 2018, to Implement a Community Service Officer \(CSO\) Program](#)

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Approve the Memorandum of Understanding with the City of Bradbury, approve the updated Fiscal Year 2016/17 authorized position listing, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-2 [Installation of a 4-Way Stop at the Intersection of North Canyon Boulevard and East Scenic Drive](#)

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Receive and file the report

AR-3 [Amendment to Chapter 12.08 of the Monrovia Municipal Code Related to Prohibiting Excavations in Streets, Sidewalks, and Public Places that Have Been Recently Reconstructed, Introduction and First Reading of Ordinance No. 2017-01](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2017-01

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 7, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Chong Hui Suk, Mother of Hillside Wilderness Preserve Supervisor Eugene Suk

Laureano Reyes, Husband of Library Aide Lulu Reyes

Betty Clemens, Long-time Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of January, 2017.

Alice D. Atkins CMC, City Clerk