

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 17, 2017, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Joint Closed Session Meeting of the Monrovia City Council and the Successor Agency to the Monrovia Redevelopment Agency at 6:00 p.m. on Tuesday, January 17, 2017, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, to discuss the following Closed Session items: CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; Successor Agency Negotiator: Executive Director; City Negotiator: City Attorney; Negotiating Party: CFT NV Developments, LLC; Under Negotiation: Price and Terms of Payment; CS-2 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; CS-3 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); James Bishop vs. City of Monrovia, Workers' Compensation Case Nos. COMV-0682, COMV-1760, and COMV-0611. Mayor Adams Adjourned the meeting at 7:20 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, January 17, 2017, at 7:33 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Rev. Everett Bell led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Alexander C. Blackburn led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council and Successor Agency met in a joint closed session to discuss the three items on the posted agenda. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Newly Promoted Employees: City Manager Oliver Chi introduced newly promoted Administrative Services Director Buffy Bullis; Administrative Services Director Bullis introduced newly promoted Deputy Administrative Services Director Alex Kung; and Public Works Division Manager Sean Sullivan introduced newly promoted Public Works Operations Manager Jeremiah Brooks.

PR-2 Introduction of 2017 Senior Club Presidents: Rebecca Sandoval, Recreation Supervisor, introduced New Horizons Club President Janet Alvarez and Gad-a-Bouts President Irma Robles to the Mayor, City Council, and Community.

PR-3 Pasadena Humane Society Adoptable Pet-of-the-Month: City Manager Oliver Chi introduced Pasadena Humane Society Executive Director Julie Bank. Ms. Bank introduced Tiny Tim, a dog available for adoption through the Pasadena Humane Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Martin Muneton reported on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Blackburn, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 20, 2016, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the December 20, 2016, Regular Meeting.

CC-2 Payroll Nos. 26 and 1 in the Net Amounts of \$638,742.33 and \$594,696.46, Respectively, and Warrant Registers dated December 28, 2016, and January 12, 2017, in the Total Amounts of \$1,379,240.86 and \$949,668.12, Respectively: The City Council approved Payroll Nos. 26 and 1 in the net amounts of \$638,742.33 and \$594,696.46, Respectively, and Warrant Registers dated December 28, 2016, and

January 12, 2017, in the Total Amounts of \$1,379,240.86 and \$949,668.12, respectively.

CC-3 Amendment No. 1 to the Consultant Services Agreement with Conservation Technix, Inc., related to the inclusion of Canyon Park in the Park Master Plan: The City Council approved Amendment No. 1 to the consultant services agreement with Conservation Technix, Inc., for the inclusion of Canyon Park in the Park Master Plan review for an amount not to exceed \$2,805, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Amendment No. 1 to Consultant Services Agreement with Precision Concrete Cutting for Sidewalk Assessment Services: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Precision Concrete Cutting in the amount of \$2,772.16 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Final Tract Map No.070409 for the property at 239 West Chestnut Avenue, 820 S. Magnolia Avenue, LLC (Filippo Fanara, Principal), Applicant: The City Council approved Final Tract Map No. 070409.

CC-6 Update to Debt Management Policy No. 2.92, Resolution No. 2017-02: The City Council adopted Resolution No. 2017-02.

CC-7 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2017-03: The City Council adopted Resolution No. 2017-03.

CC-8 Updates to Appendix H (Monrovia Mid-Management Employees) of the City's Personnel Rules and Regulations: The City Council approved the update to Appendix H of the City's Personnel Rules and Regulations.

PUBLIC INPUT:

1. Dominique Strivings, Coordinator of Old Town Monrovia's St. Baldrick's Day Fuzz Fest

PUBLIC HEARINGS / MEETINGS:

PH-1 Proposed 43rd Year (Fiscal Year 2017-2018) Community Development Block Grant (CDBG) Programs and Agreement with LDM Associates, Inc. for Handyworker Residential Rehabilitation/Conservation Services for the Period January 17, 2017, through June 30, 2020; Resolution No. 2017-01

Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, reviewed the Agenda Report and answered questions of the City Council.

Staff was reminded about Monrovia Providers Group and encouraged to make referrals for those who may have needs outside of the scope of the CDBG and handyworker programs.

Mayor Adams opened the Public Hearing.

1. Gwendolyn Jones, Monrovia, spoke in support

Mayor Adams closed the Public Hearing.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution No. 2017-01. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

RCM-2 Homeless Count: Public Services Director Tina Cherry gave an overview of the upcoming point-in-time homeless count. City Manager Chi reported on an internal working group and staff's efforts to continue coordinating a response to the homelessness issue in the community.

Staff was directed to look into more prominent placement of the “no smoking” signs in Library Park.

RCM-3 Update on April 11, 2017 General Municipal Election: Alice Atkins, City Clerk, provided an updated with respect to the final list of qualified candidates following the close of the nomination period, as well as key upcoming dates.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) City Council Assignments; he reviewed the assignments of each member of City Council.
- (b) Upcoming Joint Meeting with the Monrovia Arcadia Duarte Town Council
- (c) Upcoming State of the City

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudgington

(a) San Gabriel Valley Council of Governments (SGVCOG) Position on Proposed Stormwater Legislation; following discussion, the City Council unanimously agreement to support the SGVCOG positions as described.

RCC-4 Councilmember Becky Shevlin:

- (a) Recent attendance at Southern California Association of Governments meeting
- (b) Position on ¼-Cent Sales Tax Proposal to Fund Homeless Initiatives Proposed by Los Angeles County; City Manager Chi provided additional background. Following discussion, the City Council unanimously agreed to take no position until more details were available on how proceeds from the tax would be used
- (c) Position on Proposed Incorporation of Alameda Corridor East Construction Authority as an Entity of the San Gabriel Valley Council of Governments; following discussion, the City Council unanimously agreed to take no position until additional information was available.
- (d) Recent League of California Cities – Los Angeles County Division conference call

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Memorandum of Understanding with the City of Bradbury for the Period Ending June 30, 2018, to Implement a Community Service Officer (CSO) Program

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to approve the Memorandum of Understanding with the City of Bradbury, approve the updated Fiscal Year 2016/17 authorized position listing, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-2 Installation of a 4-Way Stop at the Intersection of North Canyon Boulevard and East Scenic Drive

Public Services Director Tina Cherry and City Traffic Engineer Pat Gibson reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to receive and file the report.** The motion carried unanimously.

AR-3 Amendment to Chapter 12.08 of the Monrovia Municipal Code Related to Prohibiting Excavations in Streets, Sidewalks, and Public Places that Have Been Recently Reconstructed, Introduction and First Reading of Ordinance No. 2017-01

Sean Sullivan, Public Works Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Crudginton, to introduce, waive further reading, and read by title only Ordinance No. 2017-01.** The motion carried unanimously.

City Attorney Craig Steele read the title of Ordinance No. 2017-01 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 12.08 OF THE MONROVIA MUNICIPAL CODE TO PROHIBIT EXCAVATIONS IN STREETS, SIDEWALKS AND PUBLIC PLACES THAT HAVE BEEN RECENTLY RECONSTRUCTED, OVERLAID OR SEALED

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 7, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:27 p.m., Mayor Adams adjourned the meeting in the memory of Chong Hui Suk, Mother of Hillside Wilderness Preserve Supervisor Eugene Suk; Laureano Reyes, Husband of Library Aide Lulu Reyes; Betty Clemens, Long Time Monrovia Resident; Louise Saijo, Mother of Human Resources Office Aide, Rosalie Moraza; and Lisa Magno, longtime owner of 'Leven Oaks Hotel and active community member.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk