

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
HELD TUESDAY, APRIL 11, 2017**

CONVENE: Vice-Chair Hirsch convened the Regular Meeting of the Community Services Commission on Tuesday, April 11, 2017 at 7:00 p.m. in the Community Center Monroe Room, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry; Recreation Manager, Katie Distelrath; Senior Recreation Supervisor, Lisa Hansberger; Recreation Supervisor, Rebecca Sandoval; Hillside Wilderness Preserve Supervisor, Eugene Suk, Recreation Coordinator, Tobi Scrugham; and Senior Administrative Assistant, Tina Wells.

PLEDGE OF ALELEGIANCE: Commissioner Ulm led the Flag Salute.

ROLL CALL: In attendance; Commissioners Dittmar, Matthews, Mills, Ulm, and Vice-Chair Hirsch. Chair Yuille (AE).

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Commissioner Matthews and seconded by Commissioner Mills to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

CC-1 Minutes of the March 14, 2017 Regular Meeting

CC-2 Hillside Wilderness Preserve Patrol Update for March 2017

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

YOUTH COMMISSION: Alejandra Rodriguez, a junior at Monrovia High School provided an update on current and upcoming activities.

PUBLIC INPUT:

Cleve Crudginton – Monrovia; Presented a fundraising idea for the City's 4th of July celebration and fireworks display. Mr. Crudginton offered his services to help design a sticker promoting the event. The sticker would be given to those who donate to the program. Staff will agendize this item for a future meeting.

Pauline White - Monrovia; Became a member of the California Association of Parks and Recreation Commissioners and Board Members (CAPRCBM). Provided save the date information for an upcoming trip that the group is planning.

ADMINISTRATIVE REPORTS: None

SUB-COMMITTEE REPORTS

SCR-1 Julian Fisher Park Update – Tina Cherry, Public Services Director provided a PowerPoint update on the Julian Fisher Park renovations and alternative restroom designs. The restroom being considered is the "Portland Loo". It is designed to be an open air facility, but still provide privacy.

CC-1

It was moved by Commissioner Dittmar and seconded by Commissioner Matthews to recommend the Portland Loo as a restroom standard to the City Council, and it would be the design alternative for Julian Fisher Park. Staff will prepare the documents for City Councils consideration. There were no objections and the motion was unanimously approved.

SCR-2 Park Master Plan Update – Katie Distelrath, Recreation Manager provided an update on the Park Master Plan. The survey recently closed. Twenty-five hundred randomized surveys were sent out, receiving 369 randomized responses, and 245 on-line general public responses for a total of 614 returned surveys. This Thursday consultant, Steve Duh will conduct the small group meeting, and the community meeting will be held that evening at the Community Center. An update will be given to the Commission at the next meeting.

REPORTS FROM STAFF

Tina Cherry, Public Services Director

- 1) Boards and Commissions Vacancies – There are three vacancies on the Commission. Applications are due May 1. Encourage anyone you know who may be interested in serving on the Commission to apply.
- 2) Monrovia Days – There is an opportunity to expand Monrovia Days to a two day event with a partnership with the Monrovia Unified School District and Centre Stage. There is also support to bring back the carnival. The event will be held on Saturday, May 20 from 8:00 a.m. to 9:00 p.m. and Sunday from 11:00 a.m. to 6:00 p.m.
- 3) Street Fair - Continue to look at the relocation options.

Katie Distelrath, Recreation Manager

- 1) CPRS Update - Last Thursday staff and Commission attended the CPRS District 13 Awards Dinner and Installation. Received an award for the development and adoption of the No Smoking Ordinance in the City's parks.
- 2) Community Center Needs Assessment – This will be brought back to the Commission in May or June.

Lisa Hansberger, Senior Recreation Supervisor

- 1) Spring Bunny Photos in Library Park – A photo opportunity with the Spring Bunny will be available in Library Park, and is provided by MOTAB.

Rebecca Sandoval, Recreation Supervisor

- 1) Spring Egg Hunt and Healthy Kids Day – Will be held in Recreation Park on Saturday, April 15 from 10:00 a.m. to 1:00 p.m. Staff has selected thoughtful items to fill the spring eggs. The layout of the hunt has also been changed. A picnic area has been designated in the courtyard along with a photo area.
- 2) Older American Luncheon – The Older American award winner will be announced at the luncheon held on Thursday, April 27 at the Community Center.

Eugene Suk, Hillside Wilderness Preserve Supervisor

- 1) Hillside Wilderness Preserve Update – Staff would like to invite the Commission to an upcoming City Council meeting at which staff will address questions and comments on the Hillside Wilderness Preserve. Once the date has been confirmed, an invitation will go out.

Tobi Scrugham, Recreation Coordinator

- 1) Facilities Update – Provided a PowerPoint update on the facility use report provided at last months meeting.

COMMISSION LIAISON REPORTS

CSC LR-1 Commissioner Dittmar – No report.

CSC LR-2 Vice-Chair Hirsch –

- 1) MUSD - The school district will be testing next week. AP testing to follow, and then graduation. Schools are planning the summer school schedules.
- 2) The Boys and Girls Club and the YMCA are preparing for summer.

CSC LR-3 Commissioner Matthews –

- 1) Monrovia Community Coordinating Council, the next meeting is scheduled for Monday, May 1 at 7:30 a.m. The group continues to look for nominations for the Youth Recognition Award.

CSC LR-4 Commissioner Mills – No report.

CSC LR-5 Commissioner Ulm – No report.

CSC LR-6 Chair Yuille – AE

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:51 p.m.