

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, October 4, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, October 4, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION Police Chaplain Terrence Brown

PRESENTATION OF COLORS

PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin

ROLL CALL Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

SALUTE TO SERVICE PROGRAM

SS-1 Introduction of Service Representatives
Staff Reference: Resource Specialist Natalya Romo

SS-2 Presentation to Salute to Service Families

Heide Szeto, Corporal Specialist, United States Army
Kenneth Wayne Singleton, Major, United States Army
John P. Arce Kelly, Lance Corporal, Reservist, United States Marines
Lynard S. Torrente, Seaman, United States Navy
Leonel S. Torrente, Petty Officer First Class, United States Navy
Gabe Hernandez, Petty Officer First Class, United States Navy

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction and Swearing in of Newly Appointed Fire Chief Brad Dover
Staff Reference: Oliver Chi, City Manager, and Alice Atkins, City Clerk

PR-2 Proclaiming October 22, 2016, as “Make A Difference Day”

PR-3 Proclaiming the Month of October 2016 as “Domestic Violence Awareness Month”

PR-4 Proclaiming the Month of October 2016 as “Breast Cancer Awareness Month”

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the September 20, 2016, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the September 20, 2016, Special and Regular Meetings
- CC-2 [Payroll No.19 in the Net Amount of \\$570,908.80 and Warrant Register dated September 29, 2016, in the Total Amount of \\$1,598,853.00](#)
Staff Reference: Mark Alvarado, Assistant City Manager
Recommendation: Approve Payroll No.19 in the net amount of \$570,908.80, and Warrant Register dated September 29, 2016, in the total amount of \$1,598,853.00
- CC-3 [Award of Contract to Mountjoy Construction Company for Police Storage Room/Office Space Renovation Project in the Amount of \\$43,650.00](#)
Staff Reference: Alan Sanvictores, Police Captain
Recommendation: Award a contract to Mountjoy Construction Company for the Police Storage Room/Office Space Renovation Project in the amount of \$43,650.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Acceptance of Work and Filing of Notice of Completion for the Parkway Tree Windstorm Replacement Project, Grant No. 58G3-13-2339](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Accept the work of California Conservation Corps as completed and direct the City Clerk to file a Notice of Completion for the Parkway Tree Windstorm Replacement Project, Grant No. 58G3-13-2339
- CC-5 [Final Tract Map No. 73840 for Properties Located at 908 South Mayflower Avenue; David Lau, Applicant](#)
Staff Reference: Teresa Santilena, Assistant Planner
Recommendation: Approve Final Tract Map No. 73840
- CC-6 [Consideration of Proposed Positional Adjustments](#)
Staff Reference: Oliver Chi, City Manager
Recommendation: Authorize the proposed personnel adjustments outlined in this report and approve the attached Authorized Personnel Allocations listing

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Open and Continue to October 18, 2016; Appeal of Planning Commission Decision to Deny Variance Number V2016-02 for the Property Located at 207 South Magnolia Avenue by Edwin K. Miedema, Appellant; Resolution Number 2016-33](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Open and continue the Public Hearing to October 18, 2016
- PH-2 [Tentative Tract Map No. TTM74362/Conditional Use Permit CUP2016-15 For a Six-Unit, Two-Story Planned Unit Development at Property Located at 303 South Madison Avenue; Bowden Development, Inc., Applicant; Resolution No. 2016-36](#)
Staff Reference: Teresa Santilena, Assistant Planner
Recommendation: Adopt Resolution No. 2016-36

PH-3 [Issuance of Monrovia Financing Authority Lease Revenue Refunding Bonds \(Hillside Library Project\), Issue of 2016; Resolution No. 2016-37](#)

Staff Reference: Mark Alvarado, Assistant City Manager

Recommendation: Adopt Resolution No. 2016-37

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Alexander C. Blackburn

RCC-3 Councilmember Gloria Crudgington

RCC-4 [Councilmember Becky A. Shevlin](#)

(a) League of California Cities 2016 Annual Conference Resolutions Packet

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Acceptance of Work, Notice of Completion, and Release of Retention Funds Related to the Monrovia Renewal Southwest Southeast Sewer Improvements Project, Project No. C-3088](#)

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: accept the work of Grbcon, Inc., for the Monrovia Renewal Southwest Southeast Sewer Improvements Project, Project No. C-3088, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds in accordance with our contract provisions

AR-2 [Main San Gabriel Basin Watermaster Water Production Assessment in the Amount of \\$274,775.40](#)

Staff Reference: Paul Zampielo, Water System Manager

Recommendation: payment to the Main San Gabriel Basin Watermaster in the amount of \$274,775.40

CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING

MFA CONVENE President Tom Adams

MFA ROLL CALL Commissioners Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Vice-President Alexander C. Blackburn, President Tom Adams

MFA CONSENT CALENDAR

MFA CC-1 [Unadopted Minutes of January 19, 2016, Regular Meeting of the Monrovia Financing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the January 19, 2016, Regular Meeting

MFA PUBLIC HEARINGS/MEETING – None

MFA ADMINISTRATIVE REPORTS

MFA AR-1 [Issuance of Monrovia Financing Authority Lease Revenue Refunding Bonds \(Library Project\), Issue of 2016; Resolution No. A2016-03](#)

Staff Reference: Mark Alvarado, Administrative Services Director

Recommendation: Adopt Resolution No. A2016-03

MFA ADJOURNMENT

**CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MHA CONVENE

Chairman Adams

MHA ROLL CALL

Boardmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Vice-Chairman Alexander C. Blackburn, and Chairman Tom Adams

MHA CONSENT CALENDAR

MHA CC-1 [Unadopted Minutes of July 5, 2016, Regular Meeting of the Monrovia Housing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the July 5, 2016, Regular Meeting

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS

MHA AR-1 [Purchase and Sale Agreement with Jeffrey Godbold in the Amount of \\$670,000.00 Related to Disposition of Real Property Located at 200 East Lime Avenue](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Approve the Purchase and Sale Agreement with Jeffrey Godbold in the amount of \$670,000.00 Related to Disposition of Real Property Located at 200 East Lime Avenue, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

MHA ADJOURNMENT

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 18, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Brent Decker, Longtime Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 1st day of October, 2016.

Alice D. Atkins CMC, City Clerk