

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, DECEMBER 6, 2016, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:30 p.m. on Tuesday, December 6, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Pro Tem Blackburn, who was excused, to discuss the following Closed Session items: CS-1 Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957; CS-2 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); David Valenzuela vs. City of Monrovia, Workers' Compensation Case Nos. ADJ8333169 and ADJ8437065. Mayor Adams Adjourned the meeting at 7:20 p.m.

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, December 6, 2016, at 7:32 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, and Mayor Tom Adams. Mayor Pro Tem Alexander C. Blackburn was excused.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session to discuss the two items on the posted agenda, noting that Mayor Pro Tem Blackburn was excused. With regard to item CS-2, there was no reportable action. With regard to item CS-1, pursuant to court order, the council reconsidered the discipline that had been imposed on the two employees in the listed case and confirmed the termination of the two employees, notwithstanding the exclusion of certain evidence in the case, on a 4-0 vote.

Santa Claus made a special appearance and assisted Police Sergeant Dan Verna with the announcement of the upcoming Santa Tours covering the entire City the evenings of December 12 through 16, 2016.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of 2016 Holiday Parade Award Recipients:** Lisa Hansberger, Senior Recreation Supervisor, assisted the Mayor and City Council in recognizing the winners of the 2016 Holiday Parade awards

**PR-2 Proclaiming the Month of December as "Shop Monrovia Month":** The Mayor and City Council presented a proclamation to Karin Crehan, Executive Director of Monrovia Chamber of Commerce.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Martin Muneton reported on activities at the high school.

**ORDER OF BUSINESS:**

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the November 15, 2016, Special and Regular Meetings of the Monrovia City Council, and the November 16, 2016, Special Joint Meeting of the Monrovia City Council and Monrovia Unified School District Board of Education:** The City Council adopted the Minutes of the November 15, 2016, Special and Regular Meetings and the November 16, 2016, Special Joint Meeting.

**CC-2 Payroll Nos. 23 and 24 in the Net Amounts of \$636,554.89 and \$625,980.06, respectively, and Warrant Register dated December 1, 2016, in the Total Amount of \$2,333,288.84:** The City Council approved Payroll Nos. 23 and 24 in the net amounts of \$636,554.89 and \$625,980.06, respectively, and Warrant Register dated December 1, 2016, in the total amount of \$2,333,288.84.

**CC-3 Amendment to Title 12 (Streets, Sidewalks and Public Places) of the Monrovia Municipal Code, Adding Chapter 12.33 (Hillside Wilderness Preserve) to Designate the Hillside Wilderness Preserve, Establish Rules for Conduct in the Hillside Wilderness Preserve and Adopting Penalties for Violation Thereof, Adoption of Ordinance No. 2016-13:** The City Council adopted Ordinance No. 2016-13.

**CC-4 Amendment to Chapter 10.16 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Monrovia Municipal Code Related to Parking Regulations for Certain Designated City Streets, Adoption of Ordinance No. 2016-14:** The City Council adopted Ordinance No. 2016-14.

**CC-5 Annual Investment Policy Update, Resolution No. 2016-43:** The City Council adopted Resolution No. 2016-43.

**CC-6 Purchase of Bulk Fuel from Merrimac Energy Group for a Three-Year Period:** The City Council authorized the purchase of bulk fuel for the City fueling station from Merrimac Energy Group and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Amendment to Agreement with Parking Companies of America for Fleet Maintenance Services:** The City Council approved an amendment to extend the existing agreement with Parking Companies of America through January 31, 2017 at a cost not to exceed \$85,000 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Modifications to the Pilot Permit Parking Program Located on Hidden Valley Road, Resolution No. 2016-44:** The City Council adopted Resolution No. 2016-44.

**CC-9 Purchase of Storage Devices, Hard Drives, Backup Software, and Associated Equipment for Image-Based Server Backups from CDW-G and Related Installation by Acorn Technology Corporation in an Amount Not to Exceed \$35,000:** The City Council authorized the purchase of storage devices, hard drives, and the backup and disaster recovery solution from CDW-G, plus associated labor from Acorn Technology Corporation, in an amount not to exceed \$35,000, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

#### **PUBLIC INPUT:**

1. Guadulesa Rivera, Glendale Adventist Medical Center

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Amendment of Title 15 of the Monrovia Municipal Code, Adopting by Reference the 2016 Edition of the California Building Standards Code, known as the California Code of Regulations (Part 2 of Title 24), Based on the 2015 International Building Code Volumes I and II; THE 2016 California Historical Building Code (Part 8 of title 24), the 2016 California Existing Building Code (Part 10 of title 21) Appendix A, Chapter A-1 Seismic Strengthening Provisions For Unreinforced Masonry Bearing Wall Buildings, Chapter A-3 Prescriptive Provisions for Seismic Strengthening Of Cripple Walls and Sill Plate Anchorage of Light Wood-Frame Residential Buildings Based on the 2015 International Building Existing Code; the 2016 California Residential Code (Part 2.5 of Title 24), Based on the 2015 International Residential Code; the 2016 California Green Building Standards Code Chapter 4 and Chapter 5 of Mandatory Measures Only (Calgreen) (Part 11 of Title 24); the 2015 California Plumbing Code (Part 5 of Title 24), Based on the 2015 Uniform Plumbing Code; the 2016 California Mechanical Code (Part 4 of Title 24), Based on the 2015 Uniform Mechanical Code; the 2016 California Energy Code (Part 6 of Title 24), the 2016 California Electrical Code (Part 3 of Title 24), Based on the 2014 National Electrical Code; the 2016 California Fire Code (Part 9 of Title 24), Based on the 2015 International Fire Code; and Readopting the 1997 Edition of the Uniform Housing Code, the 1997 Edition of the Administrative Code, the 2015 Uniform Solar Energy and Hydronics Code, the 1997 Edition of the Building Security Code, Adopting Penalties for Violations Thereof, and Adopting Certain Amendments, Additions, and Deletions and Making Findings in Support Thereof; Adoption of Ordinance No. 2016-12:**

City Attorney Craig Steele provided a brief recap regarding the report provided on November 20, 2016, when the Public Hearing was set.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the item.

**It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to adopt Ordinance No. 2016-12.** The motion carried unanimously.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Chi reviewed the status of recent directives given to Staff.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams**

(a) Ugly Sweater Contest at next City Council Meeting

**(a) Appointment to Fill Unscheduled Vacancy on Monrovia Old Town Advisory Board (MOTAB):**

Councilmember Shevlin expressed concerns about the interview process and conflicts that exist in Old Town and the Business Improvement District. With no further objections, Ricardo Jurado was appointed to fill the unexpired term of Shawn Spencer ending June 30, 2018.

**RCC-2 Mayor Pro Tem Alexander C. Blackburn** was excused

**RCC-3 Councilmember Gloria Crudginton**

(a) Recent Historic Preservation Commission Meeting regarding property at 209 West Scenic

**RCC-4 Councilmember Becky Shevlin**

(a) Encouraged community to subscribe to and read City reports and publications

(b) Upcoming events in the City

(c) Recent Attendances at Southern California Association of Governments Economic Summit

(d) Shop Monrovia

**RCC-5 Councilmember Larry J Spicer**

(a) Upcoming holiday events in the City

**ADMINISTRATIVE REPORTS:**

**AR-1 Partnership with the Trust for Public Land Regarding the Potential Acquisition of 157.31 Acres of Hillside Property for Inclusion in the City’s Hillside Wilderness Preserve**

Oliver Chi, City Manager, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Crudginton, seconded by Councilmember Shevlin, to authorize the City Manager to send a letter of support for the City to accept ownership of 157.31 acres of hillside land known as the Horstman properties.** The motion carried unanimously.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None.

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 20, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8: 27 p.m., Mayor Adams adjourned the meeting.

APPROVED:

ATTEST:

\_\_\_\_\_  
Tom Adams, Mayor

\_\_\_\_\_  
Alice D. Atkins, CMC, City Clerk