

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, NOVEMBER 15, 2016, 7:30 P.M.**

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, November 15, 2016, at 7:32 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Alena Uhamaka led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudginton led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of the 130th Anniversary of United Methodist Church: The Mayor and City Council presented a Certificate of Recognition to Pastor Alena Uhamaka in honor of the Church's 130th Anniversary.

PR-2 Introduction of Newly Hired Employees: Accounting Operations Supervisor Alex Kung, Community Services Manager Katie Distelrath, and Police Captain Alan Sanvictores introduced newly hired employees to the City Council and community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Martin Muneton reported on activities at the high school.

ORDER OF BUSINESS: Mayor Adams requested to move item RCC-1(a) up to precede the Consent Calendar.

The following item was heard out of order:

RCC-1 Mayor Tom Adams

(a) Make a Difference Day Overview; Volunteer Center of San Gabriel Valley Executive Director Penny Arroyo reviewed activities of the day with the aid of a video produced by students of Monrovia High School.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the November 1, 2016, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the November 1, 2016, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 22 in the Net Amount of \$586,590.98 and Warrant Register dated November 9, 2016, in the Total Amount of \$1,216,101.68: The City Council approved Payroll No. 22 in the net amount of \$586,590.98 and Warrant Register dated November 9, 2016, in the total amount of \$1,216,101.68.

CC-3 2015-2016 California Public Library Survey: The City Council received and filed the report.

CC-4 Designation of City's Agents by Title to Obtain Federal and/or State Financial Assistance through the California Office of Emergency Services: The City Council approved the Designation of Applicant's Agent Resolution of Non-State Agencies authorizing the City Manager, Chief of Fire, or Director of Public Services by title to apply for federal and/or state financial assistance on behalf of the City of Monrovia through the California Office of Emergency Services.

CC-5 Acceptance of Work and Issuance of a Notice of Completion Related to the Hillside Wilderness Preserve Trail System Repairs: The City Council accepted the work of Pokrajac Corporation for the Trail Repairs to the Hillside Wilderness Preserve and authorized the City Clerk to file a Notice of Completion.

CC-6 Updates to Appendix B (Monrovia Municipal Employees' Association), Appendix D (Elected and Appointed Positions), and Appendix H (Monrovia Mid-Management Employees) of the City's Personnel Rules and Regulations: The City Council approved updates to Appendix B, Appendix D, and Appendix H of the City's Personnel Rules and Regulations.

PUBLIC INPUT:

1. Cliff Marcussen, Options for Learning
2. Faith Lee, Assemblymember Chris Holden's Office
3. Larry Ellis, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) **Make a Difference Day Overview:** This item was heard out of order preceding Consent Calendar above
- (b) Upcoming events in the community

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudgington had no report.

RCC-4 Councilmember Becky Shevlin

- (a) **Council Direction on San Gabriel Valley Council of Governments (SGVCOG) Stormwater Policy:** At the request of Councilmember Shevlin, Councilmember Crudgington provided an overview of the policy being considered at the next meeting of the SGVCOG. Following discussion, **the City Council unanimously supported a vote in favor of the item.**
- (b) Recent attendance at Congresswoman Napolitano prayer breakfast
- (c) Recent and upcoming events in the community
- (d) League of California Cities and Metro Survey

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Amendment No. 2 to the Employment Contract for the City Manager

Craig Steele, City Attorney, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to approve Amendment No. 2 to the Employment Contract between the City of Monrovia and Oliver Chi in the form attached to the Agenda Report and authorize the Mayor to execute it.** The motion carried unanimously.

AR-2 Calling and Giving Notice of the April 11, 2017, General Municipal Election, Resolution No. 2016-39; Providing Regulations for Candidates, Resolution No. 2016-40; Requesting Specified Services from the Board of Supervisors of Los Angeles County, Resolution No. 2016-41; and Approval of an Agreement with Martin & Chapman Company for Election Consulting Services in an Amount Not to Exceed \$70,000

Alice D. Atkins, City Clerk, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution Nos. 2016-39, 2016-40 and 2016-41, approve an agreement with Martin & Chapman Company in an amount not to exceed \$70,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-3 Amendment of Title 15 of the Monrovia Municipal Code, Adopting by Reference the 2016 Edition of the California Building Standards Code, known as the California Code of Regulations (Part 2 of Title 24), Based on the 2015 International Building Code Volumes I and II; the 2016 California Historical Building Code (Part 8 of title 24, 2016 California Existing Building Code (Part 10 of title 21) Appendix A, Chapter A-1 Seismic Strengthening Provisions For Unreinforced Masonry Bearing Wall Buildings, Chapter A-3 Prescriptive Provisions for Seismic Strengthening Of Cripple Walls and Sill Plate Anchorage of Light Wood-Frame Residential Buildings, Based on the 2015 International Building Existing Code; the 2016 California Residential Code (Part 2.5 of Title 24), Based on the 2015 International Residential Code; the 2016 California Green Building Standards Code Chapter 4 and Chapter 5 of Mandatory Measures Only (Calgreen) (Part 11 of Title 24); the 2015 California Plumbing Code (Part 5 of Title 24), Based on the 2015 Uniform Plumbing Code; the 2016 California Mechanical Code (Part 4 of Title 24), Based on the 2015 Uniform Mechanical Code; the 2016 California Energy Code (Part 6 of Title 24); the 2016 California Electrical Code (Part 3 of Title 24), Based on the 2014 National Electrical Code; the 2016 California Fire Code (Part 9 of Title 24), Based on the 2015 International Fire Code; and Readopting the 1997 Edition of the Uniform Housing Code, the 1997 Edition of the Administrative Code, the 2015 Uniform Solar Energy and Hydronics Code, the 1997 Edition of the Building Security Code, and Adopting Certain Amendments, Additions, and Deletions and Making Findings in Support Thereof; Introduction and First Reading of Ordinance No. 2016-12

Chon Cervantes, Building and Safety Manager, reviewed the Agenda Report and answered questions of the City Council.

Staff was directed to set up a meeting to review relevant changes with the Historic Preservation Commission.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2016-12, and set for public hearing on December 6, 2016. The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2016-12 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 15 OF THE MONROVIA MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2016 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE, KNOWN AS THE CALIFORNIA CODE OF REGULATIONS (PART 2 OF TITLE 24), BASED ON THE 2015 INTERNATIONAL BUILDING CODE VOLUMES I AND II; THE 2016 CALIFORNIA HISTORICAL BUILDING CODE (PART 8 OF TITLE 24), THE 2016 CALIFORNIA EXISTING BUILDING CODE (PART 10 OF TITLE 21) APPENDIX A, CHAPTER A-1 SEISMIC STRENGTHENING PROVISIONS FOR UNREINFORCED MASONRY BEARING WALL BUILDINGS, CHAPTER A-3 PRESCRIPTIVE PROVISIONS FOR SEISMIC STRENGTHENING OF CRIPPLE WALLS AND SILL PLATE ANCHORAGE OF LIGHT WOOD-FRAME RESIDENTIAL BUILDINGS BASED ON THE 2015 INTERNATIONAL BUILDING EXISTING CODE; THE 2016 CALIFORNIA RESIDENTIAL CODE (PART 2.5 OF TITLE 24), BASED ON THE 2015 INTERNATIONAL RESIDENTIAL CODE; THE 2016 CALIFORNIA GREEN BUILDING STANDARDS CODE CHAPTER 4 AND CHAPTER 5 OF MANDATORY MEASURES ONLY (CALGREEN) (PART 11 OF TITLE 24); THE 2015 CALIFORNIA PLUMBING CODE (PART 5 OF TITLE 24), BASED ON THE 2015 UNIFORM PLUMBING CODE; THE 2016 CALIFORNIA MECHANICAL CODE (PART 4 OF TITLE 24), BASED ON THE 2015 UNIFORM MECHANICAL CODE; THE 2016 CALIFORNIA ENERGY CODE (PART 6 OF TITLE 24), THE 2016 CALIFORNIA ELECTRICAL CODE (PART 3 OF TITLE 24), BASED ON THE 2014 NATIONAL ELECTRICAL CODE; THE 2016 CALIFORNIA FIRE CODE (PART 9 OF TITLE 24), BASED ON THE 2015 INTERNATIONAL FIRE CODE; AND READOPTING THE 1997 EDITION OF THE UNIFORM HOUSING CODE, THE 1997 EDITION OF THE ADMINISTRATIVE CODE, THE 2015 UNIFORM SOLAR ENERGY AND HYDRONICS CODE, THE 1997 EDITION OF THE BUILDING SECURITY CODE, ADOPTING PENALTIES FOR VIOLATIONS THEREOF, AND ADOPTING CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS AND MAKING FINDINGS IN SUPPORT THEREOF

AR-4 Solicitation of Bids for Construction of the Huntington Drive Median Landscape Improvements Project

Tina Cherry, Public Services Director, reviewed the Agenda Report and answered questions of the City Council.

Public Input:

1. Roger Ellis, Monrovia, spoke with concerns regarding ongoing maintenance

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to authorize staff to solicit bids for the Huntington Drive Landscape Improvements Project.** The motion carried unanimously.

AR-5 Amendment to Chapter 10.16 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Monrovia Municipal Code Related to Parking Regulations for Certain Designated City Streets, Resolution No. 2016-32 and Ordinance No. 2016-14

Oliver Chi, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Public Input:

1. Brad Hauggard, Monrovia, spoke in support

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2016-32; introduce, waive further reading, and read by title only Ordinance No. 2016-14; and direct staff to bring back quarterly reports.** The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2016-14 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING MONROVIA MUNICIPAL CODE TITLE 10 (VEHICLES AND TRAFFIC) WITH REGARD TO PERMITS FOR PARKING ON CERTAIN DESIGNATED CITY STREETS**AR-6 Amendment to Chapter 12.32 (Parks) of Title 12 (Streets, Sidewalks, and Public Places) of the Monrovia Municipal Code to add the Hillside Wilderness Preserve (Preserve) to the List of City Designated Parks and Designate Hours of Operation; Introduction of Ordinance No. 2016-13**

Tina Cherry, Public Services Director, reviewed the Agenda Report and answered questions of the City Council. Discussion ensued regarding separating out the Hillside Wilderness Preserve in its own section of the Municipal Code, rather than listing it as a designated park.

Public Input:

1. Brian Ulm, Monrovia, spoke in support of establishing separate regulations under Section 12.33
2. Jim Ward, Monrovia, spoke in support of establishing separate regulations under Section 12.33
3. Matt Weaver, Monrovia, spoke in support of establishing separate regulations under Section 12.33
4. Brad Hauggard, Monrovia, previously stated his support during comments under AR-5

The City Council requested that staff have the traffic engineer look at the Clamshell Truck Road to evaluate safety concerns, and bring back quarterly updates regarding operation of the HWP.

It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to direct staff to make the changes in Chapter 12.33 rather than Chapter 12.32, and to introduce, waive further reading, and read by title only Ordinance No. 2016-13. The motion carried unanimously.

City Attorney Steele read the revised title of Ordinance No. 2016-13 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADDING CHAPTER 12.33 (HILLSIDE WILDERNESS PRESERVE) TO TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PLACES) OF THE MONROVIA MUNICIPAL CODE TO DESIGNATE THE HILLSIDE WILDERNESS PRESERVE, ESTABLISH RULES FOR CONDUCT IN THE HILLSIDE WILDERNESS PRESERVE AND ADOPTING PENALTIES FOR VIOLATION THEREOF

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 6, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:48 p.m., Mayor Adams adjourned the meeting in memory of Dorothy Lee Ricks, longtime Monrovia resident, and Tom Wright, Retired Monrovia Police Department Sergeant.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk