

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 4, 2016, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:00 p.m. on Tuesday, October 4, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Pro Tem Blackburn, who was excused, to discuss the following Closed Session item: CS-1 Conference with Legal Counsel, Anticipated Litigation Pursuant to Government Code §54956.9(d)(2); A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below described existing facts and circumstances, there is significant exposure to litigation against the City Council: Receipt of written communication from Mexican American Legal Defense and Education Fund dated August 10, 2016, demanding that the City convert its at-large election system to a district-based electoral system (copy available for public inspection in City Clerk's Office); CS-2 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; CS-3 Public Employee Performance Evaluation pursuant to Government Code §54957: City Manager. Mayor Adams Adjourned the meeting at 7:10 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, October 4, 2016, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, and Mayor Tom Adams. Mayor Pro Tem Alexander C. Blackburn was excused.

SALUTE TO SERVICE PROGRAM:

SS-1 Introduction of Service Representatives: Katie Distelrath, Recreation Manager, introduced Commander Earl Sweeny, American Legion Post 44, and First Lieutenant Mitch Cochran, California State Military Reserve

SS-2 Presentation to Salute to Service Families: Recreation Manager Distelrath, Commander Sweeny, and First Lieutenant Cochran assisted the Mayor and City Council with presenting Blue Star window displays and spirit boxes to the families and recognized the service of Heide Szeto, Corporal Specialist, United States Army; Kenneth Wayne Singleton, Major, United States Army; John P. Arce Kelly, Lance Corporal, Reservist, United States Marines; Lynard S. Torrente, Seaman, United States Navy; Leonel S. Torrente, Petty Officer First Class, United States Navy; and Gabe Hernandez, Petty Officer First Class, United States Navy.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in a closed session to discuss the three items on the posted agenda, noting that Mayor Pro Tem Blackburn was excused. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction and Swearing in of Newly Appointed Fire Chief Brad Dover: City Manager Oliver Chi introduced Brad Dover as the newly appointed Fire Chief; City Clerk Alice Atkins administered the oath of office and presented a Certificate of Appointment.

PR-2 Proclaiming October 22, 2016, as "Make A Difference Day": The Mayor and City Council presented a proclamation to Volunteer Center of San Gabriel Valley Director Penny Arroyo and Boardmembers.

PR-3 Proclaiming the Month of October 2016 as "Domestic Violence Awareness Month": The Mayor and City Council presented a proclamation to representatives of Foothill Unity Center, Santa Anita Family Services, Pacific Clinics, and Congresswoman Grace Napolitano.

PR-4 Proclaiming the Month of October 2016 as "Breast Cancer Awareness Month": The Mayor and City Council presented a proclamation to Councilmember Becky Shevlin.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Martin Muneton reported on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Crudgington, to approve the consent calendar. Councilmember Shevlin abstained from item CC-1. The motion carried unanimously.

CC-1 Unadopted Minutes of the September 20, 2016, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 20, 2016, Special and Regular Meeting of the Monrovia City Council.

CC-2 Payroll No.19 in the Net Amount of \$570,908.80 and Warrant Register dated September 29, 2016, in the Total Amount of \$1,598,853.00: The City Council approved Payroll No.19 in the Net Amount of \$570,908.80, and Warrant Register dated September 29, 2016, in the Total Amount of \$1,598,853.00.

CC-3 Award of Contract to Mountjoy Construction Company for Police Storage Room/Office Space Renovation Project in the Amount of \$43,650.00: The City Council awarded a contract to Mountjoy Construction Company for the Police Storage Room/Office Space Renovation Project in the amount of \$43,650.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Acceptance of Work and Filing of Notice of Completion for the Parkway Tree Windstorm Replacement Project, Grant No. 58G3-13-2339: The City Council accepted the work of California Conservation Corps as completed and directed the City Clerk to file a Notice of Completion for the Parkway Tree Windstorm Replacement Project, Grant No. 58G3-13-2339.

CC-5 Final Tract Map No. 73840 for Properties Located at 908 South Mayflower Avenue; David Lau, Applicant: The City Council approved Final Tract Map No. 73840.

CC-6 Consideration of Proposed Positional Adjustments: The City Council authorized the proposed personnel adjustments outlined in this report and approved the attached Authorized Personnel Allocations listing.

PUBLIC INPUT:

1. Hector Elizalde, representing Congresswoman Grace Napolitano
2. Stephen Grollnek, Monrovia
3. Chuck Keen, American Legion Post 44

PUBLIC HEARINGS / MEETINGS:

PH-1 Open and Continue to October 18, 2016; Appeal of Planning Commission Decision to Deny Variance Number V2016-02 for the Property Located at 207 South Magnolia Avenue by Edwin K. Miedema, Appellant; Resolution Number 2016-33

Mayor Adams opened and continued the Public Hearing to October 18, 2016.

The following item was heard out of order:

PH-3 Issuance of Monrovia Financing Authority Lease Revenue Refunding Bonds (Library Project), Issue of 2016; Resolution No. 2016-37

Mark Alvarado, Assistant City Manager, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

It was moved by councilmember Shevlin, seconded by councilmember Crudgington, to adopt Resolution No. 2016-37. The motion carried unanimously.

PH-2 Tentative Tract Map No. TTM74362/Conditional Use Permit CUP2016-15 For a Six-Unit, Two-Story Planned Unit Development at Property Located at 303 South Madison Avenue; Bowden Development, Inc., Applicant; Resolution No. 2016-36

Mayor Adams and Councilmember Shevlin stated they had conflicts of interest due to business relationships with the applicant. City Attorney Steele explained that the rule of legally required participation does not apply to making up a quorum and, due to the absence Mayor Pro Tem Blackburn, recommended continuing the Public Hearing to the next meeting, with apologies to the applicant.

Mayor Adams opened and continued the Public Hearing to October 18, 2016.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Requested presentations by the Police Department to the community related to how to respond when confronted by someone committing a crime.

RCC-2 Mayor Pro Tem Alexander C. Blackburn was excused.

RCC-3 Councilmember Gloria Crudgington had no report.

RCC-4 Councilmember Becky Shevlin

(a) League of California Cities 2016 Annual Conference Resolutions Packet; following discussion, the City Council agreed to vote in support of the League resolution.

(b) Upcoming events in the community.

(c) Recent Foothill Transit Executive Board Meeting

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Acceptance of Work, Notice of Completion, and Release of Retention Funds Related to the Monrovia Renewal Southwest Southeast Sewer Improvements Project, Project No. C-3088

Sean Sullivan, Public Works Manager, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to accept the work of Grbcon, Inc., for the Monrovia Renewal Southwest Southeast Sewer Improvements Project, Project No. C-3088, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds in accordance with our contract provisions.** The motion carried unanimously.

AR-2 Main San Gabriel Basin Watermaster Water Production Assessment in the Amount of 274,775.40

Sean Sullivan, Public Works Manager, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to release payment to the Main San Gabriel Basin Watermaster in the amount of \$274,775.40.** The motion carried unanimously.

**CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MFA CONVENE: President Tom Adams convened the Regular Meeting of October 4, 2016, of the Monrovia Financing Authority at 8: 59 p.m. without adjourning the City Council Meeting.

MFA ROLL CALL: Those in attendance were Commissioners Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, and President Tom Adams. Vice-President Alexander C. Blackburn was excused.

MFA CONSENT CALENDAR: It was moved by Boardmember Shevlin, seconded by Boardmember Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda item:

MFA CC-1 Unadopted Minutes of January 19, 2016, Regular Meeting of the Monrovia Financing Authority: The Financing Authority adopted the minutes of the January 19, 2016, Regular Meeting.

MFA PUBLIC HEARINGS/MEETING: None.

MFA ADMINISTRATIVE REPORTS:

MFA AR-1 Issuance of Monrovia Financing Authority Lease Revenue Refunding Bonds (Library Project), Issue of 2016; Resolution No. A2016-03:

Mark Alvarado, Assistant City Manager, reviewed the Agenda Report.

It was moved by Boardmember Shevlin, seconded by Boardmember Spicer, to adopt Resolution No. A2016-03. The motion carried unanimously.

MFA ADJOURNMENT

**CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MHA CONVENE: Chairman Tom Adams convened the Regular Meeting of October 4, 2016, of the Monrovia Housing Authority at 9:01 p.m. without adjourning the City Council Meeting.

MHA ROLL CALL: Those in attendance were Boardmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, and Chairman Tom Adams. Vice-Chairman Alexander C. Blackburn was excused.

MHA CONSENT CALENDAR: It was moved by Boardmember Spicer, seconded by Boardmember Shevlin, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda item:

MHA CC-1 Unadopted Minutes of July 5, 2016, Regular Meeting of the Monrovia Housing Authority: The Housing Authority adopted the minutes of the July 5, 2016, Regular Meeting.

MHA PUBLIC HEARINGS/MEETING: None.

MHA ADMINISTRATIVE REPORTS

MHA AR-1 Purchase and Sale Agreement with Jeffrey Godbold in the Amount of \$670,000.00 Related to Disposition of Real Property Located at 200 East Lime Avenue:

Oliver Chi, City Manager, reviewed the Agenda Report and answered questions of the Boardmembers.

It was moved by Boardmember Crudgington, seconded by Boardmember Shevlin, to approve the Purchase and Sale Agreement with Jeffrey Godbold in the amount of \$670,000.00 Related to Disposition of Real Property Located at 200 East Lime Avenue, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

MHA ADJOURNMENT

RECONVENE CITY COUNCIL MEETING

Mayor Adams reconvened the City Councilmember at 9:07 p.m.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 18, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:09 p.m., Mayor Adams adjourned the meeting in memory of Brent Decker, Longtime Monrovia Resident.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk