

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 18, 2016, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Joint Closed Session Meeting of the Monrovia City Council and the Successor Agency to the Monrovia Redevelopment Agency at 6:00 p.m. on Tuesday, October 18, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the following Closed Session items: CS-1 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); Natural Resources Defense Council, Inc., et al. v. State Water Resources Control Board, et al., Los Angeles Superior Court Case No. BS156962; and City of Gardena v. Regional Water Quality Control Board, et al., Orange County Superior Court Case No. 30-2016-00833722-CU-WM-CJC; CS-2 Conference with Legal Counsel, Anticipated Litigation Pursuant to Government Code §54956.9(d)(2); A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below described existing facts and circumstances, there is significant exposure to litigation against the City Council: Receipt of written communication from Mexican American Legal Defense and Education Fund dated August 10, 2016, demanding that the City convert its at-large election system to a district-based electoral system (copy available for public inspection in City Clerk's Office); CS-3 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; CS-4 Public Employee Performance Evaluation pursuant to Government Code §54957: City Manager; CS-5 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 202 and 220 West Evergreen Avenue and 145 West Pomona Avenue; Successor Agency Negotiator: City Manager / Deputy City Manager; Negotiating Party: 123 West Pomona, LLC; Under Negotiation: Price and Terms of Payment; CS-6 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 1601, 1613, 1617, and 1621 South Myrtle Avenue; City and Successor Agency Negotiator: City Manager/Executive Director; Negotiating Party: CFT NV Developments, LLC; Under Negotiation: Price and Terms of Payment. Mayor Adams Adjourned the meeting at 7:25 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, October 18, 2016, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Josh Smith led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn and Mayor Tom Adams. Mayor Pro Tem Blackburn arrived during Public Input, at 7:52 p.m.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council and Successor Agency Board met in a closed session to discuss the six items on the posted agenda. Councilmember Blackburn was excused. There was no reportable action on any item.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming the Month of November as "Pulmonary Hypertension Awareness Month": The Mayor and City Council presented a certificate to resident, MAP Leader, and 7-year survivor Joannie Yuille.

PR-2 Recognition of Outgoing Monrovia Old Town Advisory Board Member Sean Sprinkel: The Mayor and City Council thanked Boardmember Sprinkel for his service to the community.

PR-3 Introduction of Newly Hired Employees: Accounting Operations Supervisor Alex Kung and Public Services Manager Sean Sullivan introduced newly hired and newly promoted employees to the City Council and community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Martin Muneton reported on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously.

CC-1 Unadopted Minutes of the October 4, 2016, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the October 4, 2016, Special and Regular Meeting of the Monrovia City Council.

CC-2 Payroll No. 20 in the Net Amount of \$570,593.07 and Warrant Register dated October 13, 2016, in the Total Amount of \$1,598,853.00: The City Council approved Payroll No. 20 in the net amount of \$570,593.07, and Warrant Register dated October 13, 2016, in the total amount of \$1,598,853.00.

CC-3 Purchase of Two (2) Polaris Utility Task Vehicles from Bert's Mega Mall in the amount of \$27,092.52: The City Council approved the purchase of two (2) Polaris Utility Task Vehicles from Bert's Mega Mall in the amount of \$27,092.52.

CC-4 Acceptance of Work and Issuance of a Notice of Completion Related to the Emergency Road Repairs in the Hillside Wilderness Preserve: The City Council accepted the work of Pokrajac Corporation for the Emergency Road Repairs to the Hillside Wilderness Preserve and authorized the City Clerk to file a Notice of Completion.

PUBLIC INPUT:

1. Hector Elizalde, representing Congresswoman Grace Napolitano
2. Gwendolyn Jones, Monrovia
3. Tom Hould, Monrovia
4. Lt. Jaime Alfaro, Monrovia Police Department Pink Patch Project
5. Pam Fitzpatrick, Old Town Merchant

PUBLIC HEARINGS / MEETINGS:

PH-1 Continued from October 4, 2016; Appeal of Planning Commission Decision to Uphold the Denied Variance Number V2016-02 for property located at 207 South Magnolia Avenue by Edwin K. Miedema, Appellant; Resolution No. 2016-33

Sheri Bermejo, Planning Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the item.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2016-33. The motion carried unanimously by roll call vote.

PH-2 Continued from October 4, 2016; Tentative Tract Map No. TTM74362/Conditional Use Permit CUP2016-15 For a Six-Unit, Two-Story Planned Unit Development at Property Located at 303 South Madison Avenue; Bowden Development, Inc., Applicant; Resolution No. 2016-36

Mayor Adams and Councilmember Shevlin stated conflicts of interest due to a business relationship with the applicants; both exited Council Chambers.

Teresa Santilena, Assistant Planner, reviewed the Agenda Report and answered questions of the City Council.

Mayor Pro Tem Blackburn opened the Public Hearing.

1. Gail Montgomery, Monrovia, spoke with concerns regarding construction

Following discussion, Community Development Director Craig Jimenez confirmed that a traffic mitigation plan was typically involved as part of the building permit process, and conditions to address concerns related to traffic impacting the high school at high peak times could be implemented at that time.

Mayor Pro Tem Blackburn closed the Public Hearing.

It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to adopt Resolution No. 2016-36. The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

Mayor Adams and Councilmember Shevlin returned to Council Chambers.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Thanked Councilmembers Crudginton and Shevlin for their outstanding efforts related to stormwater issues.

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudginton

(a) Upcoming workshop on Drought Vulnerability and Tools for Improving Water Resilience

(b) **209 West Scenic Drive;** Monrovia Historic Preservation Group representative Alan Morse read a letter recently sent to the City Manager. City Manager Chi provided a report on existing ordinances in place to prohibit activity in this case and ongoing code enforcement efforts; he and City Attorney Steele answered questions of the City Council. Following discussion, Staff was directed to provide periodic updates regarding the project.

RCC-4 Councilmember Becky Shevlin

(a) Recent Attendance at League of California Cities Annual Conference, Long Beach, California

(b) Southern California Association of Governments Housing Summit

(c) San Gabriel Valley Council of Governments - Consideration of Los Angeles County Community Choice Energy Program; following review of the item, the City Council concurred with voting to support.

(d) San Gabriel Mountains National Monument Management Plan; following discussion of a proposed letter to Angeles National Forest on behalf of National Forest Foundation Community Collaborative, the City Council directed staff to send a letter supporting Glendora's comments on the issue.

(e) Recent League of California Cities Los Angeles Division Legislative Committee teleconference related to Measure A

(f) Unscheduled MOTAB Vacancy

(e) Upcoming MAFA Celebrating the Arts event

RCC-5 Councilmember Larry J Spicer

(a) Recent Attendance at League of California Cities Annual Conference, Long Beach, California

ADMINISTRATIVE REPORTS:

AR-1 Update of Personnel Rules & Regulations Manual and Related Amendments to Chapter 2.04 and Chapter 2.76 of the Monrovia Municipal Code, Introduction and First Reading of Ordinance No. 2016-11

Oliver Chi, City Manager, reviewed the Agenda Report.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2016-38, and introduce, waive further reading, and read by title only Ordinance No. 2016-11. The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2016-11 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 2.04 (CITY MANAGER) AND CHAPTER 2.76 (PERSONNEL MERIT SYSTEM) OF THE MONROVIA MUNICIPAL CODE RELATED TO PERSONNEL RULES AND REGULATIONS FOR THE CITY OF MONROVIA

AR-2 Lease Agreement with SMSA Limited Partnership, dba Verizon Wireless, for the Installation and Use of Wireless Telecommunications Antennas and Supporting Equipment at Sawpit Dam Parking Lot

Mark Alvarado, Assistant City Manager, reviewed the Agenda Report and answered questions of City Council.

Mayor Pro Tem Blackburn exited Council Chambers.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the lease agreement with SMSA Limited Partnership, dba Verizon Wireless, for the installation and use of wireless telecommunications antennas and supporting equipment at Sawpit Dam parking lot, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

Mayor Pro Tem Blackburn returned Council Chambers.

AR-3 Implementation of the Sidewalk Poetry/Monrovia Moments Art in Public Places Program

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of City Council.

Following brief discussion, **it was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Blackburn, to approve the Sidewalk Poetry/Monrovia Moments program.** The motion carried unanimously.

AR-4 Monrovia Falls Art Installation for the MODA Residential Development at Monrovia Station Square

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to approve "Monrovia Falls at MODA" and authorize the City Manager to execute the required documents.** The motion carried unanimously.

AR-5 Bob Bartlett Memorial Mosaic Installation at Monrovia Station Square

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the proposal for the Bob Bartlett Memorial Mosaic and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney, with additional language to include a termination clause and to pay \$5,000 in order for the artist to proceed with a rendering and move forward with project only after the artwork has been approved.** The motion carried unanimously.

AR-6 Agreement with Commercial Cleaning Services for Janitorial Maintenance Services at City Facilities for the Period January 1, 2017 through December 31, 2020

Tina Cherry, Public Service Director, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve an agreement with Commercial Cleaning Systems for Janitorial Maintenance Services at City Facilities for the period January 1, 2017, through December 31, 2020, with a three-year cost not to exceed \$733,986.31, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-7 Amendment to the Agreement with Trinity Facility Services, Inc., for Janitorial Maintenance Services for the Period Ending December 31, 2016

Tina Cherry, Public Service Director, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to approve an amendment to the agreement with Trinity Facility Services, Inc., for the period ending December 31, 2016, in an amount not to exceed \$175,000 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 1, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:05 p.m., Mayor Adams adjourned the meeting in memory of Paul Smith, former longtime Public Works Water Division employee; Gilbert Rodriguez, father-in-law of Public Services Electrician Manny Garcia; Anush Pogosova, grandmother of Youth Services Librarian Anush Balayan; and Mattie Lou Buckley, longtime Monrovia resident.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk