

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 2, 2016, 7:30 P.M.**

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, August 2, 2016, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, Assistant City Attorney Carol Lynch, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, and Mayor Tom Adams. Mayor Pro Tem Alexander Blackburn was excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Summer Reading Club Bookmark Contest Winners: Youth Services Librarian, Annette Simpson, assisted the Mayor and City Council in recognizing the winners of the Friends of the Monrovia Public Library Summer Reading Club Bookmark Contest.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: Mayor Adams noted Consent Calendar item CC-3 would be pulled to allow for public input. **It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the remainder of the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the July 19, 2016, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the July 19, 2016, Regular Meeting of the Monrovia City Council.

CC-2 Payroll No. 15 in the Net Amount of \$571,694.42 and Warrant Register dated July 28, 2016, in the Total Amount of \$864,944.49: The City Council approved Payroll No. 15 in the Net Amount of \$571,694.42 and Warrant Register dated July 28, 2016, in the Total Amount of \$864,944.49.

CC-3 Amendment to Chapter 12.32 of the Monrovia Municipal Code to Prohibit Smoking and Tobacco Use in All City Parks and Changing all References in the Chapter to Public Services Director, Adoption of Ordinance No. 2016-09: Pulled and considered separately following adoption of the Consent Calendar.

CC-4 Purchase and Implementation of TRAKit Development Services Software Service from SunGard Public Sector, LLC in an Amount not to Exceed \$299,020.00 Plus Annual Licensing Renewal Fees: The City Council approved the Order and related agreements with SunGard Public Sector, LLC for the purchase and implementation of TRAKit development services software in an amount not to exceed \$299,020.00 plus annual licensing renewal fees in years 2 through 5 as detailed in the staff report, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Acceptance of California Office of Traffic Safety (OTS) Grant Program Funds in the Amount of \$72,000.00: The City Council accepted the California OTS Grant Program funds in the amount of \$72,000.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Consultant Services Agreement with Nobel Systems, Inc., for Professional Services Associated with Implementing a Geographic Information System (GIS) for the Public Works Division for the Period Ending June 30, 2017, with Two (2) One-Year Options to Extend: The City Council approved an agreement with Nobel Systems, Inc., for professional GIS services in an amount not to exceed \$54,700.00 for the period ending June 30, 2017, with two (2) one-year options to extend in the amount of \$30,000.00 per year, and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-7 Agreement with The Sauce Creative Services for Design, Production, and Printing of Four (4) Issues of Monrovia Today from Fall 2016 through Fall 2017 in an Amount Not to Exceed \$49,387.20: The City Council approved an Agreement with The Sauce Creative Services for printing four (4) issues of the Monrovia Today, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Installation of a Stop Sign on Fig Avenue at Shamrock Avenue: The City Council received and filed the report.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-3 Amendment to Chapter 12.32 of the Monrovia Municipal Code to Prohibit Smoking and Tobacco Use in All City Parks and Changing all References in the Chapter to Public Services Director, Adoption of Ordinance No. 2016-09: The City Council adopted Ordinance No. 2016-09.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Ordinance No. 2016-09. The motion carried unanimously.

The following items were heard out of order

RCC-5 Councilmember Larry J Spicer

(a) Monrovia Area Partnership (MAP) 10th Anniversary: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, provided an overview of the history of the MAP Program and the anniversary celebration.

RCC-4 Councilmember Becky Shevlin

(a) Library Programming Update: Elizabeth Schneider, Youth Services Supervisor, provided an overview of library programs, highlighting the recent summer reading club and the Teen Advisory Board.

PUBLIC INPUT:

1. Gayle Montgomery, Monrovia
2. Helen Romero Shaw, Public Affairs Manager, Southern California Gas Co.
3. Clifford DeCosta, Monrovia
4. Steve Baker, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to the Title 2 (Administration and Personnel) and Title 17 (Zoning) of the Monrovia Municipal Code to Establish a Neighborhood Compatibility Design Review Process and to Amend Residential Development Standards, Public Noticing and Approval Requirements; Introduction and First Reading of Ordinance No. 2016-08; Amendment to the 2016-2017 Schedule of Fees and Charges Related to the Neighborhood Compatibility Design Review Process, Resolution No. 2016-32

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Public Input:

1. Steve Baker, Monrovia, spoke in support
2. Hal Leavens, Monrovia, posed a question regarding impact on views

It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to introduce, waive further reading, and read by title only Ordinance No. 2016-08, and adopt Resolution No. 2016-32. The motion carried unanimously by a 4-0 vote.

Assistant City Attorney Carol Lynch read the title of Ordinance No. 2016-08 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) AND TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE TO ESTABLISH A NEIGHBORHOOD COMPATIBILITY DESIGN REVIEW PROCESS AND TO AMEND RESIDENTIAL DEVELOPMENT STANDARDS, PUBLIC NOTICING AND APPROVAL

REQUIREMENTS**REPORTS OF CITY MANAGER AND STAFF:**

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

RCM-2 CIP and Grant Update: Brittany Mello, Management Analyst, provided a progress report on key ongoing grants and Capital Improvement Projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams had no report.

(1) Plans to coordinate with Southern California News Group (formerly Los Angeles News Group) bring attention to proposed legislation concerning the community.

(2) Recent and upcoming events in the community

RCC-2 Mayor Pro Tem Alexander C. Blackburn was excused.

RCC-3 Councilmember Gloria Crudgington

(1) Historic Depot Renovation: City Manager Chi provided an update on the review of plans to date, anticipated construction schedule, and current marketing efforts by the developer.

RCC-4 Councilmember Becky Shevlin

(a) Library Programming Update – This item was heard out of order following Consent Calendar, above.

(b) Recent attendance at San Gabriel Valley Council of Government; requested additional information on Los Angeles County Parks measure and will seek input from City Council before upcoming SGVCOG vote.

(c) Recent teleconference with League of California Cities

(d) Upcoming events in the community

RCC-5 Councilmember Larry J Spicer

(a) Monrovia Area Partnership (MAP) 10th Anniversary – This item was heard out of order following Consent Calendar, above.

ADMINISTRATIVE REPORTS:

AR-1 Consultant Services Agreement with CivilSource, Inc., in an Amount not to Exceed \$165,800.00 for Design and Engineering Services related to the Huntington Drive Improvements Project, Project No. STPL-5069(014)

Sean Sullivan, Public Works Manager, reviewed the Agenda Report.

Following discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Blackburn, to approve a consultant services agreement with CivilSource, Inc., for engineering design services related to the Huntington Drive Improvements Project in an amount not to exceed \$165,800, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-2 Review of the Bob Bartlett Memorial Mosaic Program Request for Qualifications Process

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to authorize staff to proceed with Phase II of the Bob Bartlett Memorial Mosaic Program RFQ process, including the distribution of stipends for the four identified artist finalists for a total amount not to exceed \$2,000. The motion carried unanimously.

AR-3 Letter of Support for the City of Bradbury's Request to Annex into their Jurisdiction Four (4) Parcels of Land Currently Located in the City of Monrovia

Oliver Chi, City Manager, reviewed the Agenda Report.

Following discussion, it was moved by Councilmember Crudginton, seconded by Councilmember to Spicer, to authorize staff to issue a letter of support for the City of Bradbury's efforts to annex into their community four parcels of land currently located in the City of Monrovia after receiving formal confirmation of Bradbury's agreement to reimburse the City for any lost property tax revenues from the annexation proceedings, as well as written confirmation that access to properties from Wildrose Avenue will be prohibited and that none of the lots are of sufficient size to allow development, as well as a special easement provided by Bradbury to the City to further ensure the type of development of concern to the City Council could not occur. The motion carried unanimously.

AR-4 Governor Brown's Public Safety and Rehabilitation Act of 2016 (Proposition 57)

Jim Hunt, Police Chief, reviewed the Agenda Report, and answered questions of the City Council.

Following discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to authorize Staff to issue a letter of opposition to Proposition 57 – The Public Safety and Rehabilitation Act of 2016, enhancing the draft letter to include more of the specific consequences of the proposition should it pass. The motion carried unanimously.

AR-5 Replacement Purchase of Police Department Rifles and "Less-Than-Lethal" Shotguns from Allstate Police Equipment Company in the Amount of \$42,066.26 for Utilization by Monrovia Police Personnel in Patrol, Investigations and the Regional Tactical Team

Nels Ortlund, Police Captain, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the purchase of 25 Ruger Mini-14 Rifles, 16 Remington Shotguns in "less-than-lethal" configuration, and 15 Colt Commando rifles with all accessories including slings and lights from Allstate Police Equipment Co., in the amount of \$42,066.24. The motion carried unanimously.

AR-6 Non-Binding Letter Related to Development of a Joint Powers Authority for Management of Enhanced Watershed Management Program Responsibilities

Oliver Chi, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Crudginton, seconded by Councilmember Shevlin, to authorize staff to execute the attached non-binding letter regarding the creation of a Joint Powers Authority for the management of Enhanced Watershed Management Program responsibilities in the Rio Hondo / San Gabriel River Watershed Group. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 6, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The August 16, 2016, Regular Meeting has been cancelled.

ADJOURNMENT: At 10:47 p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk