

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JULY 5, 2016, 7:30 P.M.**

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, July 5, 2016, at 7:33 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudginton led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander Blackburn, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Ashley Sanchez and Kate Weisner: The Mayor and City Council recognized Ashley Sanchez and Kate Weisner for their accomplishments on the United National Soccer Team. Their mothers, Julie Sanchez and Mary Weisner, accepted on their behalf.

PR-2 Recognition of Clifton Middle School Hippy Bots for Placing 13th at the FIRST Tech Challenge in Shanghai, China: The Mayor and City Council recognized Clifton Middle School Hippy Bots for placing 13th at the FIRST Tech Challenge in Shanghai, China.

PR-3 Proclaiming July 2016 as Parks and Recreation Month: The Mayor and City Council presented a proclamation to Katie Distelrath, Recreation Manager.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

ORDER OF BUSINESS: City Manager Chi stated there was a request to pull Consent Calendar item CC-10 to be heard in conjunction with Administrative Reports item AR-1.

CONSENT CALENDAR: It was moved by Councilmember Shevlin seconded by Councilmember Crudginton, to approve the remainder of the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Payroll No. 9 in the Net Amount of \$546,013.08 and Warrant Register dated May 12, 2016, in the Total Amount of \$1,071,702.76: The City Council approved Payroll No. 9 in the net amount of \$680,414.83 and Warrant Register dated June 16, 2016, in the Total Amount of \$1,198,531.69.

CC-2 Emergency Repair of Water Main at 150 East Huntington Drive by Robert BRKICH Construction Corporation in the Amount of \$7,532.37: The City Council ratified the emergency repair of the water main at 150 East Huntington Drive and authorized payment to Robert BRKICH Construction Corporation in the amount of \$7,532.37.

CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2017: The City Council approved a contract with Beacon Media, Inc., for publication of legal advertisements for the period ending June 30, 2017, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Amendment No. 1 to the Joint Powers Agreement dated June 12, 2000, among the cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena, to Form the Foothill Policy Board which will Administer the New Workforce Innovation and Opportunity Act which Replaces the Workforce Investment Act of 1988: The City Council approved the Amendment to the Joint Powers Agreement.

CC-5 Cancellation of the August 16, 2015, City Council Meeting: The City Council cancelled the regular City Council meeting of August 16, 2016.

CC-6 Consultant Services Agreement with Jennifer Sweeney & Associates Related to the Development of a Monrovia Public Library Strategic Plan: The City Council approved the Consultant Services Agreement with Jennifer Sweeney & Associates related to the development of a Monrovia Public Library Strategic Plan in an amount not to exceed \$46,600 and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-7 Agreement with Absolute International Security, Inc. d/b/a AIS, for Security Services Related to Private City Facility Rentals, Colorado Commons Parking Structure, Station Square Park and other City Facilities as Designated by the City Manager for the Period Ending June 30, 2018: The City Council approved a consultant services agreement with AIS for security services for the period ending in June 30, 2018, and authorized the City Manager to execute any documents in a form approved by the City Manager.

CC-8 Reaffirming the Annual Levy Amount and Tax Rate Percent of Taxes Levied for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2016-2017 Fiscal Year; Resolution No. 2016-31: The City Council adopted Resolution No. 2016-31.

CC-9 Finalization of Real Property Conveyances Between the City and the Metro Gold Line Foothill Extension Construction Authority: The City Council authorized staff to record the documents included in the Property Conveyance packets associated with the Gold Line Light Rail Project, authorized the City Manager to execute the necessary documents, and directed the City Clerk execute the related Certificates of Acceptance, in a form approved by the City Attorney.

CC-10 Extension of Agreements with the County of Los Angeles, the City of Bradbury, and Foothill Transit Related to the Administration and Provision of the City's Transit Services: This item was pulled for discussion concurrent with Administrative Reports item AR-1.

CC-11 Amendment to Title 10, Chapter 10.04 of the Monrovia Municipal Code Related to Speed Limits, Adoption of Ordinance No. 2016-06: The City Council adopted Ordinance No. 2016-06. This ordinance was introduced on June 21, 2016, by a 4-1 vote, with Councilmember Crudgington voting no.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

PUBLIC INPUT:

1. Victor Buell, Supplies and Beyond
2. Susan Motander, Taylor Center for Performing Arts

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Recent Attendance at Independent Cities Association Summer Seminar; La Jolla, California
- (b) Update on Governor Brown's Early Parole Initiative, the Public Safety & Rehabilitation Act; Staff was directed to prepare a Resolution in opposition for consideration at an upcoming meeting, draw support from the League of California Cities and other state and regional organizations, and share information on Neighborhood Watch reports.

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudgington had no report.

RCC-4 Councilmember Becky Shevlin

- (a) Recent Attendance at League of California Cities Mayors & City Council Executive Forum and Advanced Leadership Workshop; Monterey, California
- (b) Upcoming events in the community

RCC-5 Councilmember Larry J Spicer

- (a) Recent Attendance at Independent Cities Association Summer Seminar; La Jolla, California
- (b) Upcoming MAP 10th Anniversary event at Julian Fisher Park

ADMINISTRATIVE REPORTS:

The following items were presented and considered concurrently.

AR-1 Amendment No. 3 to the Agreement with Keolis America, Inc., dba Keolis Transit America for the Operation of Public Transportation Services in an Amount not to Exceed \$846,011 for the Period Ending May 31, 2017**CC-10 Extension of Agreements with the County of Los Angeles, the City of Bradbury, and Foothill Transit Related to the Administration and Provision of the City's Transit Services**

Oliver Chi, City Manager, reviewed the Agenda Reports and answered questions asked by City Council.

Following discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve Amendment No. 3 with Keolis for the operation of the City's Monrovia Transit Operation for the period ending May 31, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney; and to approve the extensions to the agreement with the County of Los Angeles, the agreement with Foothill Transit, and the agreement with the City of Bradbury related to Monrovia Transit as proposed and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-2 Consultant Services Agreement with Vision Technology Solutions, LLC. for Website Development and Annual Subscription Services for the Period Ending June 30, 2021

Brittany Mello, Management Analyst, reviewed the Agenda Report and answered questions asked by City Council.

Following discussion, it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Blackburn, to approve the consultant services agreement with Vision Technology Solutions, LLC for website development and annual subscription services for the period ending June 30, 2021, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney, only upon confirmation with the vendor that the search feature will yield improved results as to date relevance. The motion carried unanimously.

AR-3 Award of Contract to T.A. Rivard, Inc., for the Water Service Lines Replacement Project, Project No. C-3089, and Task Order with Merrell-Johnson Companies for Related Engineering, Inspection, and Construction Management

Sean Sullivan, Public Works Manager, reviewed the Agenda Report and answered questions asked by City Council.

It was requested that Staff bring back any unknown deferred maintenance issued discovered during the Monrovia Renewal process as the projects progress.

Following discussion, it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to award a contract to T.A. Rivard, Inc. for the completion of the Water Service Lines Replacement Project, award a task order to Merrell-Johnson Companies for project engineering, inspection, and management, and appropriate the necessary funds of \$414,635 to complete this project and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-4 Adoption of the City of Monrovia Bicycle Master Plan

Sean Sullivan, Public Works Manager, reviewed the Agenda Report and answered questions asked by City Council. Ryan Johnson of Alta Planning and Design, answered questions regarding regional planning agency approvals and California Streets and Highway Code compliance.

Public Input:

1. Rob Lewis, Monrovia, spoke in support
2. Trevor Downs, Monrovia, was not present but submitted speaker information card marked in support
3. John Lloyd, Move Monrovia, spoke in support
4. Chris Ziegler, Monrovia, spoke in support

During discussion, Staff was directed to include the topic of educational programming for child and adult bike safety at the next joint meeting with the School District. Staff was also directed to ensure compliance with state law to seek approval from appropriate agencies, and to share the plan with neighboring cities.

It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to approve the Adopt the City of Monrovia Bicycle Master Plan. The motion carried unanimously.

**CONVENE MONROVIA HOUSING AUTHORITY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

MHA CONVENE: Chairman Tom Adams convened the Regular Meeting of July 5, 2016, of the Monrovia Housing Authority at 10:05 p.m. without adjourning the City Council Meeting.

MHA ROLL CALL: Those in attendance were Boardmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Vice-Chairman Alexander C. Blackburn, and Chairman Tom Adams

MHA CONSENT CALENDAR: It was moved by Boardmember Shevlin, seconded by Boardmember Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda item:

MHA CC-1 Unadopted Minutes of April 19, 2016, Regular Meeting of the Monrovia Housing Authority: The Housing Authority adopted the minutes as presented.

MHA PUBLIC HEARINGS/MEETING: None

MHA ADMINISTRATIVE REPORTS:

MHA AR-1 Authorization to Issue a Request for Bids Related to the Disposition of the Historic Landmarked Single-Family House Located at 200 East Lime Avenue

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report and answered questions asked by the Authority Board.

Staff was directed to highlight historic landmark criteria in the RFB.

It was moved by Vice Chairman Blackburn, seconded by Boardmember Shevlin, to authorize the issuance of the Request for Bids (RFB) related to the disposition of real property located at 200 East Lime Avenue, and authorize the Executive Director to coordinate the RFB process as outlined in this staff report and execute the necessary documents. The motion carried unanimously.

MHA ADJOURNMENT: Chairman Adams adjourned the Monrovia Housing Authority Meeting and reconvened the City Council Meeting at 10:14 p.m.

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 19, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:15 p.m., Mayor Adams adjourned the meeting in memory of Douglas Hoffman, uncle of Administrative Assistant Ashton Gout.

ATTEST:

/s/ Alice D. Atkins
Alice D. Atkins, CMC, City Clerk

APPROVED:

/s/ Tom Adams
Tom Adams, Mayor