

**MINUTES OF THE SPECIAL AND REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JUNE 7, 2016, 7:30 P.M.**

**STUDY SESSION:** Mayor Tom Adams convened the Special Study Session Meeting of the Monrovia City Council at 5:07 p.m. on Tuesday, June 7, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, with the exception of Councilmember Spicer who was excused, to discuss Neighborhood Compatibility. Mayor Adams adjourned the meeting at 6:07 p.m. Councilmember Spicer and MPT Blackburn were excused.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, June 7, 2016, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Chaplain Terrance Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, and Mayor Tom Adams. Councilmember Larry J. Spicer and Mayor Pro Tem Blackburn were excused.

**REPORT OF CLOSED SESSION:** None.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of the Dollmakers' Kattywompus 25<sup>th</sup> Anniversary:** The Mayor and City Council recognized and congratulated owners Pam Fitzpatrick and Jennifer Ranger for 25 years of business in Monrovia.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To resume in September.

**ORDER OF BUSINESS:** City Manager Chi stated there were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to approve the remainder of the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

**CC-1 Unadopted Minutes of the May 17, 2016, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the May 17, 2016, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll Nos. 10 and 11 in the Net Amounts of \$534,915.23 and \$543,646.52, Respectively, and Warrant Register dated June 2, 2016, in the Total Amount of \$1,235,304.74:** The City Council approved Payroll Nos. 10 and 11 in the Net Amounts of \$534,915.23 and \$543,646.52, Respectively, and Warrant Register dated June 2, 2016, in the Total Amount of \$1,235,304.74.

**CC-3 Consultant Services Agreement with P2S Engineering, Inc., for Arc Flash Analysis at the City Well Field in an Amount not to Exceed \$7,160.00:** The City Council approved an agreement with P2S Engineering, Inc. for arc flash analysis in an amount not to exceed \$7,160.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-4 Task Order No. 2 with RKA Consulting Group for Professional Services Related to the Highway Safety Improvement Program (HSIP) Project in an Amount not to Exceed \$48,020:** The City Council approved Task Order No. 2 with RKA Consulting Group for professional services related to the Highway Safety Improvement Program (HSIP) Project in an amount not to exceed \$48,020.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Purchase of Two (2) 20 Foot X 20 Foot Laminate Dance Floors by Signature Systems Group in an Amount not to Exceed of \$18,000:** The City Council approved the purchase of two dance floors from Signature Systems Group in an amount not to exceed of \$18,000.00.

**CC-6 Purchase and Implementation of Biblionix-Apollo Integrated Library System (ILS) in the Amount of \$12,745.00:** The City Council approved the purchase and implementation of the Biblionix Apollo Integrated Library System software in an amount not to exceed \$12,745.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Consultant Services Agreement with Melad and Associates, Inc., for Plan Check and Building Inspection Consultant Services for the Period Ending June 30, 2017, with Two (2) One-Year Options to Extend:** The City Council approved the consultant services agreement with Melad and Associates Engineering, Inc., for Plan Check and Building Inspection Consultant Services for the period ending June 30, 2017, with 2 one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Purchase of Four (4) Solar Tech Electronic Message Boards by Right of Way, Inc. in the Amount of \$73,030.00:** The City Council approved the purchase of four electronic message boards from Right of Way, Inc. in the amount of \$73,030, and authorized the City Manager to execute all necessary documents related to this purchase.

**CC-9 Amendment No. 2 to the Agreement with BrightView Landscapes, LLC (Formerly ValleyCrest Landscape Maintenance) for Landscape Maintenance Services for the Period Ending June 30, 2017, in an Amount not to Exceed \$61,994.00:** The City Council approved Amendment No. 2 to the agreement with BrightView Landscapes, LLC (formerly ValleyCrest Landscape Maintenance) for the period ending June 30, 2017, in an amount not to exceed \$61,994 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Consultant Services Agreement with David Turch and Associates for Legislative Advocacy Services for the Period July 1, 2016, through June 30, 2017:** The City Council approved the agreement with David Turch and Associates and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-11 Legislative Review and Adoption of Positions Recommended by the League of California Cities and the San Gabriel Valley Council of Governments:** The City Council reviewed and adopted the League of California Cities' recommended positions on key legislation.

#### **PUBLIC INPUT:**

1. Carol Daley, Monrovia – not present (turned in speaker card prior to meeting)
2. Pam Fitzpatrick, Old Town Merchant [7:43:01 PM](#)
3. Joanne Spring, Monrovia [7:45:13 PM](#)
4. Hector Elizalde, representing Congresswoman Grace Napolitano [7:47:55 PM](#)
5. Clifford DeCosta, Monrovia [7:52:27 PM](#)
6. Monica Curiel, 626 Golden Streets [7:56:28 PM](#)
7. Carol Daley, Monrovia [7:58:47 PM](#)
8. Gayle Montgomery, Monrovia [8:06:06 PM](#)

In response to comments, City Manager Chi provided the City Council with a brief overview of Monrovia Transit funding and fixed route service versus on-demand.

#### **PUBLIC HEARINGS / MEETINGS:**

##### **PH-1 Adoption of the 2015 Urban Water Management Plant, Resolution No. 2016-25**

Tina Cherry, Public Services Director, reviewed the Agenda Report.

During discussion, Mayor Adams requested that staff schedule a Study Session to fully review water supply issues.

**It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution No. 2016-25.** The motion carried unanimously.

**PH-2 Fiscal Year 2016-17 Park Maintenance Assessment District, Resolution No. 2016-20**

Emy-Rose Hanna, Management Analyst, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing as there was no one present to speak on the matter.

City Attorney Steele noted for the record that no written or oral protests were received.

**It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution No. 2016-20.** The motion carried unanimously by roll-call vote.

**PH-3 Fiscal Year 2016-17 Citywide Lighting and Landscape Maintenance Assessment District; Resolution No. 2016-21:** The City Council adopted Resolution No. 2016-21.

Emy-Rose Hanna, Management Analyst, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing as there was no one present to speak on the matter.

City Attorney Steele noted for the record that no written or oral protests were received.

**It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution No. 2016-20.** The motion carried unanimously by roll-call vote.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Chi reviewed the status of recent directives given to Staff.

**RCM-2 Directly Elected Mayor Advisory Committee Update:** City Manager Chi provided an update on the work of the committee and reviewed upcoming outreach at various community meetings.

**RCM-3 Monrovia Renewal Update:** Brittany Mello, Management Analyst, provided an update on the status of Monrovia Renewal project; the City Council concurred with Oversight Committee suggestions for staff to provide percentage of work completed and variance from original estimates with future updates.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES****RCC-1 Mayor Tom Adams**

(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2016; **It was moved by Mayor Adams to reappoint Robert McClellan and appoint Cheryl Rose to the Planning Commission for a term of three years; reappoint Penny Zuk and Sergio Jimenez to the Historic Preservation Commission for a term of three years; reappoint Susan Hirsch and Brian Ulm, and appoint Alex Vasquez to the Community Services Commission for a term of three years, and appoint of Susan Hirsch to the Community Services Commission for the un-expired term of one year to fill the unscheduled vacancy resulting from the election of Gloria Crudgington to the City Council; reappoint Mark Harvis and Alrita Morgan, and appoint Kim Walters to the Library Board for a term of three years; and reappoint Millie Olivas and Sean Sprinkel, and appoint Soren Loft to the Monrovia Old Town Advisory Board (MOTAB) for a term of two years.** The motion carried unanimously.

**RCC-2 Mayor Pro Tem Alexander C. Blackburn** was excused.

**RCC-3 Councilmember Gloria Crudgington**

(a) San Gabriel Valley Council of Governments (SGVCOG) Water Committee Update

**RCC-4 Councilmember Becky Shevlin**

(a) MS4 Permit Update and Southern California Association of Governments (SCAG)

**RCC-5 Councilmember Larry J Spicer** was excused.

**ADMINISTRATIVE REPORTS:**

**AR-1 Adoption of 2016-17 Fiscal Year Budget and Schedule of Fees and Charges, Resolution Nos. 2016-22 and 2016-23; Adoption of Updated Personnel Authorization Listing and corresponding Side Letters of Agreement; Amendment to Chapter 3.24 of the Monrovia Municipal Code Related to Purchasing, Bidding, and Sale Procedures, Introduction and First Reading of Ordinance No. 2016-07; and Establishment of Fund Reserve Levels, Resolution No. 2016-24**

Mark Alvarado, Assistant City Manager, reviewed the Agenda Report.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution Nos. 2016-22, 2016-23, and 2016-23; and to introduce, waive further reading, and read by title only Ordinance No. 2016-07.** The motion carried unanimously by roll-call vote.

City Attorney Steele read the title of Ordinance No. 2016-07 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 3 (REVENUE & TAXATION) OF THE MONROVIA MUNICIPAL CODE PERTAINING TO PURCHASING, BIDDING AND SALES PROCEDURES**

**AR-2 Solicitation of Bids for the Water Service Lines Replacement Project**

Sean Sullivan, Public Works Manager, reviewed the Agenda Reports.

**It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to approve the plans and specifications and authorize staff to solicit bids for the Water Service Lines Replacement Project.** The motion carried unanimously.

**AR-3 Approval of Traffic and Engineering Speed Survey dated April 2016 and Re-Establishing and Increasing Speed Limits in Accordance with those Surveys on Various Streets Within the City, Resolution No. 2016-19; and Amendment to Title 10, Chapter 10.04 of the Monrovia Municipal Code Related to Speed Limits, Introduction and First Reading of Ordinance No. 2016-06**

Tina Cherry, Public Works Director, reviewed the Agenda Report.

Discussion ensued regarding recommended speed limit increases on Madison and Violet Avenues, with concerns regarding a limit of 30 miles per hour so near Monrovia High School.

**It was moved by Councilmember Shevlin, seconded by Mayor Adams, to adopt Resolution No. 2016-19 and introduce, waive further reading, and read by title only Ordinance No. 2016-06.** The motion failed 2-1, with Councilmember Crudgington voting against.

Mayor Adams directed staff to bring it back to the next meeting for reconsideration by the full City Council.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 21, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Mayor Adams requested that everyone in attendance dress in casual, patriotic wear, in celebration of the upcoming Fourth of July holiday.

**ADJOURNMENT:** At 10:40 p.m., Mayor Adams adjourned the meeting, in memory of Dan Spencer, husband of Mary Bee Spencer.

ATTEST:

/s/ Alice D. Atkins

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Alice D. Atkins, CMC, City Clerk

APPROVED:  
/s/ Tom Adams

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Tom Adams, Mayor