

**MINUTES OF THE SPECIAL AND REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 3, 2016, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Special Study Session Meeting of the Monrovia City Council at 6:00 p.m. on Tuesday, May 3, 2016, in City Manager's Conference Room, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to review the 2016-2017 City Council Appointments. Mayor Adams adjourned the meeting at 6:35 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, May 3, 2016, at 7:33 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Announcing the Month of May as Historic Preservation Month: The Mayor and City Council recognized the Month of May as Historic Preservation Month.

PR-2 Recognition of MAP Neighborhood Conference Sponsors: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, assisted the Mayor and City Council in recognizing sponsors of the 2016 MAP Neighborhood Conference.

PR-3 Recognition of Bob Bartlett MAP Leader of the Year Betty Thomas and 2016 Neighbors of the Year Bill Curtis, Steve and Jennifer Bray, and Karla Wilson: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, assisted the Mayor and City Council in recognizing Betty Thomas, Bill Curtis, Steve and Jennifer Bray, and Karla Wilson.

PR-4 Proclaiming the Month of May 2016 as Older Americans Month and Recognizing 2016 Older American of the Year Honorees Clint and Shelli Arsenault: Natalya Romo, Recreation Leader, assisted the Mayor and City Council in presenting honorees Clint and Shelli Arsenault with a proclamation.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Troy Tavangar reported on events at the high school.

ORDER OF BUSINESS: City Manager Chi stated there were no changes to the order of business.

CONSENT CALENDAR: Councilmember Shevlin requested to pull items CC-4 and CC-5 for discussion. **It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to approve the remainder of the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the April 19, 2016, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the April 19, 2016, Special and Regular Meeting.

CC-2 Payroll No. 8 in the Net Amount of \$556,588.98 and Warrant Register dated April 28, 2016, in the Total Amount of \$1,044,475.51: The City Council approved Payroll No. 8 in the Net Amount of \$556,588.98 and Warrant Register dated April 28, 2016, in the Total Amount of \$1,044,475.51.

CC-3 Purchase Order with Trak Engineering, Inc., for the Upgrade of the City's Fuel Management System in the amount of \$8,399.94: The City Council approved a purchase order with Trak Engineering, Inc., in the amount of \$8,399.94 for the upgrade of the City's Fuel Management System and authorized the City Manager to execute the necessary documents.

CC-4 Agreement with California Sound and Entertainment in the Amount of \$8,650.00 for Sound and Stage Rental Equipment for the 2016 Monrovia Days Parade and Activities: This item was pulled for discussion.

CC-5 Equipment Rental from California Party Rentals in an Amount not to Exceed \$10,000 for the 2016 Monrovia Days Parade and Activities: This item was pulled for discussion

CC-6 Proposed Positional Adjustments in the Public Services Department: The City Council approved the updated Authorized Personnel Allocations and authorized staff to move forward with the proposed personnel adjustments.

CC-7 Award of Contract to International Line Builders for the Construction of New Electrical Infrastructure in the Public Right of Way at 840 South Myrtle Avenue in the Amount of \$11,134.85: The City Council approved a contract with International Line Builders, Inc., for the construction and installation of new electrical infrastructure at 840 South Myrtle Avenue in the amount of \$11,134.85, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-8 Department of Resources Recycling and Recovery (CalRecycle) Beverage Container Recycling City/County Payment Program Application; Resolution No. 2016-14: The City Council adopted Resolution No. 2016-14.

The following were heard out of order and discussed concurrently:

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-4 Agreement with California Sound and Entertainment in the Amount of \$8,650.00 for Sound and Stage Rental Equipment for the 2016 Monrovia Days Parade and Activities

CC-5 Equipment Rental from California Party Rentals in an Amount not to Exceed \$10,000 for the 2016 Monrovia Days Parade and Activities

Councilmember Shevlin requested details of the full cost of Monrovia Days events, including staff time, noting in the past activities separate from the parade were produced by volunteers.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to approve an agreement with California Sound and Entertainment for the sound and stage rental equipment for the 2016 Monrovia Days Parade and Activities in the amount of \$8,650.00, and to approve a purchase order with California Party Rentals for rental equipment for the 2016 Monrovia Days Parade and Activities in an amount not to exceed \$10,000, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

Mayor Adams requested that Administrative Reports item AR-4 be moved to follow Public Input.

PUBLIC INPUT:

1. Clifford DeCosta, Monrovia
2. Sr. Dolores Mitch, Monrovia
3. Gwendolyn Jones, Monrovia
4. Allen Holmquist, Encinitas Historic District
5. Barbara Ziegler, Monrovia

The following item was taken out of order:

AR-4 Consideration of Grand Avenue Park Renaming to Kiwanis Park at Grand Avenue

Tina Cherry, Public Services Director, reviewed the Agenda Report.

Following discussion **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to rename Grand Avenue Park as Kiwanis Park at Grand Avenue and direct that staff develop a facility renaming policy.** The motion carried unanimously.

PUBLIC HEARINGS / MEETINGS:

PH-1 Tentative Tract Map No. TTM74071/Conditional Use Permit CUP2016-05 for a Twelve Unit Residential Condominium Development for a Property Located at 530 Fano Street; EGL Associates – Sheila Harjuntto, Applicant; Resolution No. 2016-11

Jose Barriga, Assistant Planner, reviewed the Agenda Report. Mayor Adams noted that three letters were received from neighbors expressing support of the project.

Mayor Adams opened and closed the Public Hearing, as there was no one who wished to speak for or against the matter.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2016-11. The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

RCM-2 CIP and Grant Update: Management Analyst Brittany Mello provided an update on grants and capital improvement projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Selection of Mayor Pro Tem and designation of 2016-2017 City Council Assignments: He reported that the City Council discussed 2016-2017 assignments during the Study Session preceding the Regular Meeting, and thanked Mayor Pro Tem Spicer for all he did over the past year. **It was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to appoint Councilmember Blackburn as Mayor Pro Tem for following 12 months.** The motion carried unanimously.

(b) Appointment to Fill Vacancy on the Oversight Board for the Successor Agency to the Monrovia Redevelopment Agency: **Mayor Adams appointed Management Analyst Brittany Mello to fill the vacancy on the Oversight Board for the Successor Agency to the Monrovia Redevelopment Agency.** There were no objections.

(c) Upcoming Monrovia Days Events

RCC-2 Mayor Pro Tem Larry Spicer had no report.

RCC-3 Councilmember Alexander C. Blackburn

(a) Participation in recent Donate 4 Life 5k event; reminded the community to consider registering as an organ donor with the DMV

(b) Requested staff agendize discussion of a formal policy to set a limit on the time allotted for Councilmember reports.

RCC-4 Councilmember Gloria Crudgington

(a) Recent attendance with Staff and Mayor Pro Tem Spicer at San Gabriel Valley Council of Governments Water Committee meeting

(b) Recent Audit Committee Meeting with Councilmember Shevlin

(c) Recent Historic Homes Tour

(d) Neighborhood Compatibility Ordinance: requested 3D modeling completed to date be presented to Planning Commission at their next meeting. City Manager Chi reviewed anticipated timelines for discussion and adoption of new regulations, and Planning Commissioner Coulter Winn reviewed his involvement, modeling process, and initial impressions.

RCC-5 Councilmember Becky A. Shevlin

(a) Upcoming events in the community

(b) Attendance at upcoming SCAG General Assembly meeting and conference

ADMINISTRATIVE REPORTS:

AR-1 Amendment to Chapter 5.24 of Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code Authorizing the City Council to Regulate Massage Establishments and Massage Practitioners; Introduction and First Reading of Ordinance No. 2016-03

Councilmember Crudginton noted a conflict of interest due to a tenant she receives rent from who is a licensed massage therapist and who works for an in-town massage establishment; she exited council chambers at 9:54 p.m.

Sheila Spicer, Neighborhood & Business Services Manager, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2016-03.** The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2016-03 as follows:

AN ORDINANCE OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 5.24 OF TITLE 5 (BUSINESS TAXES, LICENSES AND REGULATIONS) OF THE MONROVIA MUNICIPAL CODE AUTHORIZING THE CITY COUNCIL TO REGULATE MASSAGE ESTABLISHMENTS AND MASSAGE PRACTITIONERS

Councilmember Crudginton returned to Council Chambers at 10:00 p.m.

AR-2 Temporary Lease of 200 Acre Feet of Main San Gabriel Basin Water Production Rights From the Azusa Valley Water Company in the Total Amount of \$128,248.00

Sean Sullivan, Public Services Director, reviewed the Agenda Report.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to approve the acquisition of temporary water lease rights for 200 acre feet of water production from Azusa Valley Water Company in the amount of \$128,248 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-3 Exclusive Negotiating Agreement with Tharaldson Hospitality Development Related to Property at the Southwest Corner of Myrtle Avenue and Huntington Drive

Councilmember Blackburn noted a conflict of interest due to his office lease across the street from the development; he exited Council Chambers at 10:07 p.m.

City Manager Oliver Chi, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the proposed Exclusive Negotiating Agreement with Tharaldson Hospitality Development and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-4 Consideration of Grand Avenue Park Renaming to Kiwanis Park at Grand Avenue

This item was heard out of order following Public Input above.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: Heard out of order following Consent Calendar above.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 17, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:13 p.m., Mayor Adams adjourned the meeting in memory of Rigoberto Rodriguez, brother of Payroll Technician Martha Rodriguez.

ATTEST:

/s/ Alice D. Atkins

Alice D. Atkins, CMC, City Clerk

APPROVED:
/s/ Tom Adams

Tom Adams, Mayor