

**MINUTES OF THE SPECIAL AND REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 17, 2016, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Special Study Session Meeting of the Monrovia City Council at 5:11 p.m. on Tuesday, May 17, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to review the Fiscal Year 2016-2017 Biennial Budget, including a General Fund overview, budgetary overview of other funds, proposed adjustments to fees and charges, proposed plans for Capital Improvement Program, a Purchasing Policy update, and Fund Reserve Policy. Mayor Adams adjourned the meeting at 6:57 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, May 17, 2016, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Mike Antenese led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Larry J. Spicer, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Alexander Blackburn, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Newly Hired Employees: Public Services Director Tina Cherry introduced Alvin Ho, Public Services Management Assistant, Katie Distelrath, Recreation Manager, and Carey Vance, Library Manager, to the City Council and community.

PR-2 Encinitas Historic District: Community Development Director Craig Jimenez introduced members of the Encinitas Historic District who presented a check to the City Council representing their historic district application fee.

PR-3 Recognition of 2015-2016 Student Government Representative Troy Tavangar: The Mayor and City Council recognized Troy Tavangar for his time serving as the Student Government Liaison.

PR-4 Recognition of Outgoing Monrovia Unified School District Board of Education Member Alex Zucco: The Mayor and City Council recognized outgoing School Board Member Alex Zucco for her service and dedication to the community and its youth, as she was leaving to take a position in Sacramento.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Troy Tavangar had no report.

ORDER OF BUSINESS: City Manager Chi stated there were no changes to the order of business.

CONSENT CALENDAR: It was requested by a member of the public to pull item CC-7 for discussion. In addition, Councilmember Crudgington abstained from voting on item CC-3 due to a conflict of interest as stated when Ordinance No. 2016-03 was introduced. **It was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Spicer, to approve the remainder of the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the May 3, 2016, Special and Regular Meetings and May 5, 2016, Special Meeting of the Monrovia City Council: The City Council adopted the Minutes of the May 3, 2016, Special and Regular Meetings and May 5, 2016, Special Meeting.

CC-2 Payroll No. 9 in the Net Amount of \$546,013.08 and Warrant Register dated May 12, 2016, in the Total Amount of \$1,071,702.76: The City Council approved Payroll No. 9 in the net amount of \$546,013.08 and Warrant Register dated May 12, 2016, in the Total Amount of \$1,071,702.76.

CC-3 Amendment to Chapter 5.24 of Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code Authorizing the City Council to Regulate Massage Establishments and

Massage Practitioners, Adoption of Ordinance No. 2016-03: The City Council adopted Ordinance No. 2016-03. Councilmember Crudgington continued to abstain from voting due to a conflict of interest.

CC-4 Fiscal Year 2016-2017 Park Maintenance Assessment District; Preparation and Approval of Engineer's Report, Resolution No. 2016-15; and Intention of Public Hearing on June 7, 2016, Resolution No. 2016-16: The City Council adopted Resolution Nos. 2016-15 and 2016-16.

CC-5 Fiscal Year 2016-17 Citywide Lighting and Landscaping Maintenance Assessment District; Approval of Engineer's Report, Resolution No 2016-17; and Intention of Public Hearing on June 7, 2016, Resolution No. 2016-18: The City Council adopted Resolution Nos. 2016-17 and 2016-18.

CC-6 License Agreement with LoopNet, Inc., Related to the Procurement and Implementation of LoopLink, in an Amount not to Exceed \$6,550.00: The City Council approved an agreement with LoopNet, Inc., to implement LoopLink in an amount not to exceed \$6,550, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Agreement with Alliance Bus Lines, Inc. in an Amount not to exceed \$25,687.92 for Transportation Services for the Summer Extravaganza Program: The City Council approved an agreement with Alliance Bus Lines, Inc. in an amount not to exceed \$25,687.92, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Legislative Review and Adoption of Positions Recommended by the League of California Cities: The City Council reviewed and adopted the League of California Cities' recommended positions on key legislation.

The following item was heard out of order:

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-7 Extension of Agreement with Community Media of the Foothills for the Period Ending December 31, 2016

Oliver Chi, City Manager, reviewed the Agenda Report.

Public Input:

1. Dorothy Kelty, Monrovia
2. Lancy Mungia, Community Media of the Foothills
3. Pam Fitzpatrick, Monrovia
4. Ralph Walker
5. Gayle Montgomery, Monrovia

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve a six-month extension to the existing agreement with Community Media of the Foothills through December 31, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. Following discussion regarding length of term, the motion carried 4-1, with Mayor Pro Tem Blackburn voting no.

PUBLIC INPUT:

1. Gwendolyn Jones, Monrovia
2. Steve Baker, Monrovia
3. Chuck Keen, Monrovia
4. Ralph Walker

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

RCM-2 Bradbury Police Services Proposal Update: City Manager Chi reported on a recent request for proposal by the City of Bradbury for police services.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Thanked all involved in the Fountain to the Falls and Monrovia Days events

RCC-2 Mayor Pro Tem Alexander C. Blackburn

- (a) Discussion Regarding Imposition of a 5-minute Limit for City Council Comments – This item was pulled
- (b) Reported his educational plan for 2016-17
- (c) Requested that Lance Mungia present a short video on the video production opportunities available for residents at Community Media of the foothills

RCC-3 Councilmember Gloria Crudgington had no report.

RCC-4 Councilmember Becky Shevlin

- (a) Recent attendance at Southern California Association of Governments (SCAG) General Assembly and Conference, La Quinto, California
- (b) San Gabriel Valley Council of Governments Governing Board Meeting
- (c) Foothill Transit Governing Board Meeting
- (d) Upcoming Fire Department Sidewalk CPR event

RCC-5 Councilmember Larry J Spicer

(a) Upcoming events in the community

ADMINISTRATIVE REPORTS:

Items AR-1 and AR-2 were presented concurrently.

AR-1 Consultant Services Agreements with Merrell Johnson Engineering in Amount not to Exceed \$1,532,900.00 and Civiltec Engineering, Inc., in an Amount not to Exceed \$81,260.00 for Engineering and Design Services Related to the Northwest and South Sections of the Monrovia Renewal Project

AR-2 Consultant Services Agreement with Precision Concrete Cutting for Sidewalk Assessment Services Related to the Monrovia Renewal Project in an Amount not to Exceed \$30,880.00

Sean Sullivan, Public Works Manager, reviewed the Agenda Reports.

Following discussion, it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Blackburn, to approve agreements with Merrell Johnson Engineering in an amount not to exceed \$1,532,900.00 and Civiltec Engineering, Inc., in an amount not to exceed \$81,260.00 for Engineering and Design Services related to the Northwest and South Sections of the Monrovia Renewal Project and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney; and to approve an agreement with Precision Concrete Cutting for Sidewalk Assessment Services related to the Monrovia Renewal Project in an amount not to exceed \$30,880.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

Items AR-3 and AR-4 were presented concurrently.

AR-3 Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Sewer Line Improvements Project

AR-4 Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Water Line Improvements Project

Sean Sullivan, Public Works Manager, reviewed the Agenda Reports.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to approve the plans and specifications and authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Sewer Line Improvements Project; and to approve the plans and specifications and authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Water Line Improvements Project. The motion carried unanimously.

AR-5 Authorization to Send Correspondence to Supervisor Michael Antonovich Outlining Concerns with the Proposed Los Angeles County Park Tax

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report.

It was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Spicer, to authorize the distribution of a letter to Supervisor Michael Antonovich regarding concerns with the proposed Los Angeles County Park Tax. The motion carried unanimously.

AR-6 Consideration of Raw Inspiration as the Operator of the Monrovia Friday Night Family Street Fair event

City Manager Oliver Chi, reviewed the Agenda Report.

Public Input:

1. Robert Fleming, Pasadena
2. Sandra Jaramillo, Alhambra
3. Kurt Anderson, Monrovia
4. Larry Trujillo, GreenLeaf Events
5. Jennifer Monje-Jimenez, Temple City
6. Raymond R., GreenLeaf Events
7. Gayle Montgomery, Monrovia
8. Anna Gonzales, Santa Monica
9. John Edwards, Raw Inspiration
10. Vicky Sanchez, Whittier

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Blackburn, to authorize staff to enter into negotiations with Raw Inspiration to establish an Exclusive Franchise Agreement for the operation of the Monrovia Friday Night Family Street Fair event.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: This item was heard out of order following Consent Calendar.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 7, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:19 p.m., Mayor Adams adjourned the meeting.

ATTEST:

/s/ Alice D. Atkins

Alice D. Atkins, CMC, City Clerk

APPROVED:

/s/ Tom Adams

Tom Adams, Mayor