

**MINUTES OF THE SPECIAL AND REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, APRIL 19, 2016, 7:30 P.M.**

STUDY SESSION: Mayor Pro Tem Larry Spicer convened the Special Meeting/Study Session of the Monrovia City Council at 5:08 p.m. on Tuesday, April 19, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, with the exception of Mayor Adams who was excused, to discuss the Hotel Development RFQ Assessment Update related to property at the corner of Myrtle Avenue and Huntington Drive. Following the presentation, the City Council directed Staff to proceed with preparing an Exclusive Negotiating Agreement with Tharaldson Hospitality Development for consideration at a future Regular Meeting. Mayor Pro Tem Spicer adjourned the meeting at 5:58 p.m.

CLOSED SESSION: Mayor Pro Tem Spicer convened the Closed Session of the Monrovia City Council of Thursday, April 19, 2016, at 6:00 p.m., at which all Councilmembers were present, with the exception of Mayor Adams who was excused, to discuss the following closed session item: CS-1 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); Natural Resources Defense Council, Inc., et al. v. State Water Resources Control Board, et al., Los Angeles Superior Court Case No. BS156962; and City of Gardena v. Regional Water Quality Control Board, et al., Orange County Superior Court Case No. 30-2016-00833722-CU-WM-CJC.

CONVENE: Mayor Pro Tem Spicer convened the Regular Meeting of the Monrovia City Council of Tuesday, April 19, 2016, at 7:36 p.m. in City Council Chambers, without adjourning the Closed Session. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

ROLL CALL: In attendance were Councilmembers Alexander Blackburn, Gloria Crudginton, Becky A. Shevlin, and Mayor Pro Tem Larry J. Spicer. Mayor Tom Adams was excused.

INVOCATION: Pastor Karen Mastrogiovanni led the invocation.

COLOR GUARD: Veterans of Foreign Wars Post 2070 presented the colors.

PLEDGE OF ALLEGIANCE: Resource Specialist Natalia Romo led the pledge.

The following was taken out of order:

PRESENTATIONS/PROCLAMATIONS:

PR-1 Salute to Service: Private First Class Alex LeCea, United States Army; Seaman Apprentice Smith Oliver Legette, United States Navy: Resource Specialist Natalia Romo assisted the Mayor and City Council in recognizing the Private First Class LeCea and Seaman Apprentice Legette for their service to their country and presented a spirit box and Blue Star plaque to their families and friends. Mabel Cross, Adult Librarian, presented information on the Veteran's History Project.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the items on the posted agenda, noting that they would return to closed session following the regular meeting to continue the discussion.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Salute to Service: Private First Class Alex LeCea, United States Army; Seaman Apprentice Smith Oliver Legette, United States Navy: This item was heard out of order, above.

PR-2 Recognition of Cub Scout Bear William Kurutz: Interim Fire Chief Brad Dover assisted the City Council in recognizing the courageous efforts of William Kurutz, who aided in saving the life of his mother during a medical emergency.

PR-3 Recognition of Spring Egg Hunt Sponsors and Partners: Lisa Hansberger, Senior Recreation Supervisor, assisted the City Council in recognizing the Santa Anita Family YMCA as a partner and the numerous sponsors of the Spring Egg Hunt.

PR-4 Recognition of Monrovia Police Department by Mothers Against Drunk Driving (MADD): On behalf of MADD, Captain Nels Ortlund presented plaques recognizing Officers Brian Cofield, David Andrew, Lisa Cindrich, and Brent McClure, First Sergeant Robert Wilken, and Reserve Officer Fred Kirigoyen for their outstanding efforts to stop driving under the influence crimes.

PR-5 Introduction of Newly Hired and Newly Promoted Employees: Craig Jimenez introduced newly hired Planning Technician Vanessa Quiroz, and Interim Fire Chief Brad Dover introduced newly promoted Fire Captain Harvey Hewitt and Fire Engineer Frank Spencer to the City Council and community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Troy Tavangar was excused.

ORDER OF BUSINESS: City Manager Chi stated there were no changes to the order of business.

CONSENT CALENDAR: Councilmember Crudginton requested to pull item CC-5 for discussion. **It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to approve the remainder of the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the April 5, 2016, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the April 5, 2016, Regular Meeting.

CC-2 Payroll No. 7 in the Net Amount of \$510,604.79 and Warrant Register dated April 14, 2016, in the Total Amount of \$1,814,157.49: The City Council approved Payroll No. 7 in the Net Amount of \$510,604.79 and Warrant Register dated April 14, 2016, in the Total Amount of \$1,814,157.49.

CC-3 Extension of Professional Services Agreement with Pasadena Humane Society for Full Animal Control Services in the Amount of \$172,557.24 for the Period Ending December 31, 2016: The City Council reviewed and adopted the League of California Cities' recommended positions on key legislation.

CC-4 Legislative Review and Adoption of Positions Recommended by the League of California Cities: The City Council approved the professional services agreement with NBS Government Finance Group, adopt Resolution Nos. 2016-08 and 2016-09, and authorized the City Manager to execute the necessary documents.

CC-5 Destruction of Certain Departmental Records; Resolution No. 2016-12: This item was pulled for discussion.

CC-6 Purchase of 23 Computer Workstations for the Monrovia Public Library from Lenovo Corporation in an Amount Not to Exceed \$16,000: The City Council approved the purchase from Lenovo Corporation of 23 computer workstations and memory upgrades for the Monrovia Public Library in the total amount not to exceed \$16,000 and authorize the City Manager to execute the necessary documents.

CC-7 Consultant Services Agreement with Enterprise Information Resources, Inc., Related to Procurement and Implementation of SAP SuccessFactors Performance Management and Goals Management System in an Amount not to Exceed \$30,000.00: The City Council approved an agreement with Enterprise Information Resources to implement the SuccessFactors Performance Management and Goals Management System, in an amount not to exceed \$30,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-8 Acceptance of Work Completed by United Stormwater, Inc., Related to Trash Screen Installation Project, Project No. C-3072: The City Council accepted the work of United Stormwater, Inc., for the Trash Screen Installation Project, Project No. C-3072 as complete, direct the City Clerk to file the Notice of Completion with the Los Angeles County Recorder's Office, and authorize release of retention funds forty-five (45) days after the recordation of said notice

CC-9 Professional Services Agreements with John L. Hunter & Associates, Inc., for Professional Services Associated with the Fats, Oils, and Grease (FOG) Control Program in an Amount Not to Exceed \$22,880.00 for the Period Ending June 30, 2017: The City Council approved the agreement with John L. Hunter & Associates, Inc., for professional services associated with administering the Fats, Oils, and Grease (FOG) Program for an amount not to exceed \$22,880.00 for the period ending June 30, 2017, and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

ITEMS PULLED FROM CONSENT CALENDAR:

CC-5 Destruction of Certain Departmental Records; Resolution No. 2016-12: Following discussion, it was moved by councilmember Shevlin, seconded by Councilmember Crudgington, to adopt Resolution No. 2016-12 and direct staff to revise the Citywide Retention/Destruction Schedule to hold records related to expenses of the Mayor and City Council two (2) years past the date they leave office. The motion carried unanimously.

PUBLIC INPUT:

1. Chuck Keen, American Legion Post 44

PUBLIC HEARINGS / MEETINGS:

PH-1 Historic Landmark HL-137 for the Property Located at 1709 South Myrtle Avenue, City of Monrovia, applicant; Resolution No. 2016-07:

Craig Jimenez, Director of Community Development, reviewed the agenda report.

Mayor Pro Tem Spicer opened and closed the Public Hearing, as there was no one who wished to speak for or against the item.

It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to adopt Resolution No. 2016-07. The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams was excused.

RCC-2 Mayor Pro Tem Larry Spicer

(a) **Request to Encourage the Los Angeles County Metropolitan Transportation Authority Board of Directors to Place a Measure on the November 2016 Election Ballot to Generate Additional Revenues for Transportation Improvements in Los Angeles County Identified in the Long Range Transportation Plan, Resolution No. 2016-13:** Lauren Vasquez, Deputy City Manager, reviewed Agenda Report.

Public Input:

1. John Lee, Metro Communications

Following discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to adopt Resolution No. 2016-13.** Clarification was provided that the City Council was not endorsing any new tax, only encouraging Metro to put a measure on the ballot. The motion carried unanimously.

Councilmember Shevlin commented that the San Gabriel Valley Council of Governments (COG) had been reviewing the item and had requested that Metro include language in the Long Range Transportation Plan in order to maintain flexibility in the timing of expenditures. With that change, and with the City Council's consent, she would be voting in favor at the next COG meeting. There were no objections.

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington

(a) Update on the Annex building: City Manager Chi reviewed the high costs of rehabilitating the historic landmarked building and reported that Staff was in the process of appraising the property with plans to return it to private market through a coordinated sales process; more information would be brought to the City Council for their review in June or July of 2016.

(b) Update on 3-D autopsies of zoning regulations: City Manager Chi provided an update with respect to

Staff working with Planning Commissioner Winn, public meetings, and key dates, noting the framework for new regulations was in place and any modifications to floor area ratios and size of homes were expected to be relatively minor.

(c) Upcoming San Gabriel Valley Council of Governments Water Committee meeting

RCC-5 Councilmember Becky A. Shevlin

- (a) Recent and Upcoming Foothill Transit Meetings
- (b) Recent approval of the Southern California Association of Governments Regional Transportation Plan/Sustainable Communities Strategy
- (c) Recent attendance at Regional Mayors Summit
- (d) Update on Car Show in Old Town
- (e) Recent and Upcoming events in the community

ADMINISTRATIVE REPORTS:

AR-1 Review of Automated License Plate Reader Privacy and Usage Policy

Captain Alan Sanvictores, reviewed the Agenda Report.

Following discussion regarding retention of data, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to receive and file the report.** The motion carried unanimously.

AR-2 Naming the Circular Driveway at Recreation Park as American Legion Way

Tina Cherry, Public Services Director, reviewed the Agenda Report.

It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve the naming of the driveway on the west end of Recreation Park, in front of the Boys and Girls Club, as American Legion Way. The motion carried unanimously.

AR-3 Temporary Lease of 700 Acre Feet of Main San Gabriel Basin Water Production Rights From the Azusa Valley Water Company and the Main San Gabriel Basin Watermaster in the Total Amount of \$476,748.00

Tina Cherry, Director of Public Services, reviewed the Agenda Report.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the acquisition of 200 acre feet of temporary water lease production rights from Azusa Valley Water Company in the amount of \$128,248, and the acquisition of 500 acre feet of water lease production rights from Main San Gabriel Basin Watermaster in the amount of \$348,500, for a total cost of \$476,748, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-4 Purchase of Replacement Handheld Computer Devices from Inland Valley Water Works Supply Company in the Amount of \$13,859.51 for Water Meter Reading Activities

Sean Sullivan, Public Works Manager, reviewed the Agenda Report.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to approve the purchase of three (3) Itron FC300 handhelds, including all necessary software and support, from Inland Water Works Supply Company in the Amount of \$13,859.51 the acquisition of 200 acre feet of temporary water lease production rights from Azusa Valley Water Company in the amount of \$128,248, and the acquisition of 500 acre feet of water lease production rights from Main San Gabriel Basin Watermaster in the amount of \$348,500, for a total cost of \$476,748, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-5 Agreement with 3M for the Development and Implementation of a Sign Management System in an Amount not to Exceed \$80,200.00

Sean Sullivan, Public Works Manager, reviewed the Agenda Report.

Discussion ensued regarding a missed opportunity to receive grant funding when new sign regulations became effective, avoiding loss of potential funds in the future, delays in compliance, grant writers versus utilizing skills of in-house Management Analysts.

It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve an agreement with 3M for the development and implementation of the 3M Sign Management System in an amount not to exceed \$80,200 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

MHA CONVENE: Vice-Chairman Larry J. Spicer convened the Monrovia Housing Authority Meeting without adjourning the City Council Meeting at 9:55 p.m.

MHA ROLL CALL: In attendance were Boardmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, and Vice-Chairman Larry J. Spicer. Chairman Tom Adams was excused.

MHA CONSENT CALENDAR: It was moved by Boardmember Crudgington, seconded by Boardmember Shevlin, to approve the Consent Calendar. The motion carried unanimously. The Consent Calendar consisted of the following item:

MHA CC-1 Unadopted Minutes of December 15, 2015, Regular Meeting of the Monrovia Housing Authority: The Housing Authority Board adopted the minutes of the December 15, 2015, Regular Meeting.

MHA PUBLIC HEARINGS/MEETING - None

MHA ADMINISTRATIVE REPORTS

MHA AR-1 Affordable Housing Program Participant Request to Lease Participant-Owned Property at 301 West Duarte Road, Unit B, to a Moderate-Income Family under Los Angeles County Affordable Housing Parameters

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report.

It was moved by Boardmember Shevlin, seconded by Boardmember Blackburn, to approve the participant's request to lease the participant-owned property located at 301 West Duarte Road under Los Angeles County Affordable Housing Parameters as referenced in the City's 2014-2021 Housing Element, and authorize the Executive Director to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

MHA ADJOURNMENT: Vice-Chairman Spicer adjourned the Monrovia Housing Authority Meeting and reconvened the City Council Meeting at 9:58 p.m.

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: Taken out of order following Consent Calendar.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 3, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURN TO CLOSED SESSION: At 10:00 p.m., Mayor Pro Tem Spicer adjourned the meeting to Closed Session in memory of Zeda Stade, grandmother of Police Services Representative Shannon Brooks; Rodolfo "Rudy" Ramirez, father of Police Department Senior Administrative Assistant Esther Ramirez; Phil DiPrima, longtime resident and Senior Club member.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the items on the posted agenda and there was no reportable action.

ADJOURNMENT: Mayor Pro Tem adjourned the meeting at 10:45 p.m.

ATTEST:

/s/ Alice D. Atkins

Alice D. Atkins, CMC, City Clerk

APPROVED:

/s/ Tom Adams

Tom Adams, Mayor