

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 16, 2016, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Special Study Session of the Monrovia City Council at 5:30 p.m. on Tuesday, February 16, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the Neighborhood Study. Direction was given to staff to move forward with addressing Development Standards through review of building envelope – bulk and mass; building/house size; and Single Family Compatibility Design Review, as detailed in the PowerPoint presentation. Mayor Adams adjourned the meeting at 6:48 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, February 16, 2016, at 7:33 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Reverend Mongens Yu led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

Mayor Adams passed the gavel to Councilmember Blackburn, indicating he would chair the meeting.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS: None.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Troy Tavangar reported on events at the high school.

ORDER OF BUSINESS: There were no changes.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the January, 25, 2016, Special Joint Meeting of the Monrovia City Council and the Monrovia Unified School District Board of Education, the January 26, 2016, Special Joint Meeting of the Monrovia City Council and the Monrovia Arcadia Duarte Town Council, and the February 2, 2016, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the January, 25, 2016, Special Joint Meeting, the January 26, 2016, Special Joint Meeting, and the February 2, 2016, Special and Regular Meetings.

CC-2 Payroll No. 3 in the Net Amount of \$537,071.14 and Warrant Register dated January 28, 2016, in the Total Amount of \$1,706,600.74: The City Council approved Payroll No. 3 in the net amount of \$537,071.14 and Warrant Register dated January 28, 2016, in the total amount of \$1,706,600.74.

CC-3 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Adopt the Revised State Model Water Efficient Landscape Ordinance by Reference, in Accordance with State Law, Adoption of Ordinance No. 2016-01: The City Council adopted Ordinance No. 2016-01.

CC-4 Amendment to Chapters 17.08 of Title 17 (Zoning) of the Monrovia Municipal Code to Relating to Permitted Uses, Adoption of Ordinance No. 2016-02: The City Council adopted Ordinance No. 2016-02.

CC-5 Professional Services Agreement with BLX Group, LLC, for Continuing Disclosure Services in an Amount Not to Exceed \$22,500: The City Council approved a professional services agreement with BLX Group, LLC, for continuing disclosure services in an amount not to exceed \$22,500 and authorized the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney.

CC-6 Final Tract Map No. 73396 for Properties Located at 430-438 West Duarte Road; MJW Investments, LLC (Matt Waken), Applicant: The City Council approved Final Tract Map No. 73396.

CC-7 Support of Los Angeles County Efforts to Adopt a Product Ordinance for Proper Collection and Disposal of Unwanted/Unused Pharmaceuticals and Sharps Waste: The City Council directed the City Manager to send a letter in support of Los Angeles County's efforts to adopt a product stewardship ordinance for proper collection and disposal of unwanted/unused pharmaceuticals and sharps waste.

CC-8 2016 Local Agency Biennial Notice and Amendment of Conflict of Interest Code to Include Positions that must be Designated and Deleting Positions that no Longer Exist, Resolution No. 2016-05: The City Council adopted Resolution No. 2016-05.

PUBLIC INPUT:

1. Ralph Walker, Monrovia
2. Dominique Strivings, Monrovia
3. Allen Holmquist, Encinitas Historic District
4. Chris Ziegler, Monrovia
5. Gayle Montgomery, Monrovia
6. Chuck Keen, Monrovia

At the request of Councilmember Shevlin, City Manager Chi responded to comments regarding using school campuses for open space after hours and regional/community bicycle events.

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGE AND STAFF:

City Manager Chi introduced Monrovia Fire Department Division Chief Brad Dover as the Interim Fire Chief to the City Council and the Community.

RCM-1 Update on Monrovia Day Parade: City Manager Chi provided an update on plans for the Monrovia Day parade and activities

RCM-2 City Selection Committee/South Coast AQMD-Eastern Region Meeting: Recent amendments to the Government Code permitted the Mayor to designate a representative to attend City Selection Committee meetings. City Manager Chi recommended designating Councilmember Crudginton to attend the upcoming meeting regarding an AQMD appointment; Councilmember Crudginton requested support of the City Council to vote for the reappointment of South Pasadena Councilmember Michael Cacciotti. There were no objections.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) Elimination of Directly Elected Mayor: Mayor Adams a committee be formed to consider the benefits of changing back to a rotational mayor and present findings and feedback to the City Council. There were no objections.

1. Clifford Decosta, Monrovia, spoke in opposition

RCC-2 Mayor Pro Tem Larry Spicer

(a) Recent Community Services Commission Meeting

RCC-3 Councilmember Alexander C. Blackburn

(a) Education Programs for Newly Elected; Councilmember Blackburn clarified remarks he made at the recent State of the City address, suggested formally adopting a policy of sending all new Councilmembers and Mayors to the League of California Cities academy and adopt a budget for ongoing education, and requested that Staff bring back a report of educational opportunities available in addition to what the League provides. There were no objections. Also without objection, Mayor Adams requested staff look at bringing back discretionary budgets for each councilmember related to conferences and education rather than designating specific conferences for attendance, and Councilmember Shevlin requested a report on options for changing the election date to allow for more effective orientation of new councilmembers prior to budget adoption.

RCC-4 Councilmember Gloria Crudginton

(a) Recent attendance at U.S. Congresswoman Napolitano's Stormwater Roundtable with Mayor Pro Tem Spicer and Public Services Director; Councilmember Blackburn requested a summary report at the next meeting, including an overview of events leading to this point as well as available lobbying options.

RCC-5 Councilmember Becky A. Shevlin

(a) Recent attendance at Southern California Association of Governments meeting
(b) Upcoming events in the community

ADMINISTRATIVE REPORTS:**AR-1 First Amendment to the Lease and Improvement Agreement with Daylight Limited, LLC, for Off-Site Improvements Using Remaining Gold Line Construction Authority Funds and Utility Reimbursements**

City Manager Chi reviewed the agenda report.

Following discussion, it was moved by Mayor Adams, seconded by Councilmember Shevlin, to approve the First Amendment to the Lease and Improvement Agreement between the City and Daylight Limited, in a form acceptable to the City Manager and the City Attorney; authorize the City Manager to disburse improvement funds in an amount not to exceed \$600,000, using only available GLCA Funds / utility reimbursements received by the City; and authorize the City Manager to execute all documents and take all steps necessary to implement these actions in a timely manner. Additional discussion ensued and the motion was amended by Mayor Adams to approve the Agreement and related actions subject to City Council approval of each notice to proceed for individual projects. The motion carried unanimously.

AR-2 Award of Contract for Sewer Cleaning and Closed-Circuit Television (CCTV) Work Associated with the Southeast and Southwest Project Areas of the Monrovia Renewal Infrastructure Improvement Initiative

Sean Sullivan, Management Analyst, reviewed the Agenda Report.

Following discussion, it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to award a contract to National Plan Services for the Sewer Cleaning & CCTV Project, Project No. C-3038, waive the discrepancy in the bid of National Plant Services, Inc., as a minor irregularity, reject all other bids, appropriate \$151,302.03 in funding as identified in the fiscal impact section of this report, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 1, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:54 p.m., Mayor Adams adjourned the meeting in memory of Linda Matthews, Sister-in-Law of Public Services Senior Administrative Assistant Susan Matthews; Librada Romero, Grandmother of Public Services Recreation Supervisor Rebecca Sandoval; and Karin Meyers, Longtime Resident and Hillside Preservation Advocate.

ATTEST:

/s/ Alice D. Atkins

Alice D. Atkins, CMC, City Clerk

APPROVED:

/s/ Tom Adams

Tom Adams, Mayor