

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 19, 2016, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:30 p.m. on Tuesday, January 19, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the following Closed Session items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9 (c); Three (3) Potential Cases. Mayor Adams adjourned the meeting at 7:20 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, January 19, 2016, at 7:30 p.m. in City Council Chambers, in honor of Brandon Kai Rattanapichetkul, born December 3, 2015, to Eddie and Destiny Rattanapichetkul. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Mayor Pro Tem Spicer led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in Closed Session to discuss the item on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Newly Hired Employees: Director of Administrative Services introduced Amy Moran, Accounting Assistant; Charmaine Milad, Senior Accounting Assistant; and Emy-Rose Hannah, Management Analyst; Director of Public Services Tina Cherry introduced Miga Wang, Administrative Assistant; Anush Balayan, Youth Services Librarian; Diane Garcia, Youth Services Librarian; Mandip Samra, Public Works Manager; Sean Sullivan, Management Analyst; Brittany Mello, Management Analyst; Esau Ramos, Streets Division Maintenance Lead Worker; and Susan Matthews, Senior Administrative Assistant; Fire Chief Chris Donovan introduced Gemma Pagala, Administrative Assistant; Israel Razo, Fire Inspector; and Cody Cuback, Firefighter/Paramedic; Community Development Director Craig Jimenez introduced Sheri Bermejo, Planning Division Manager, and Greg Boyajian, Plans Examiner; Deputy City Manager Lauren Vasquez introduced Caroline Velarde, Management Analyst; Police Captain Alan Sanvictores introduced Police Officers Juan Huerta and Esteban Castaneda.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Troy Tavangar reported on events at the high school.

ORDER OF BUSINESS:

CONSENT CALENDAR: By request, items CC-6 and CC-9 were pulled for discussion. **It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve the remainder of the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the December 19, 2015, Regular Meeting and January 7, 2016, Special Meeting of the Monrovia City Council: The City Council adopted the Minutes of the December 19, 2015, Regular Meeting and January 7, 2016, Special Meeting.

CC-2 Payroll Nos. 26, 27, and 1 in the Net Amounts of \$574,975.89, \$602,660.98, and \$606,406.84, Respectively, and Warrant Registers dated December 10, 2015, and December 28, 2015, in the Total Amounts of \$2,384,804.58 and \$2,331,941.89, Respectively: The City Council approved Payroll Nos. 26, 27, and 1 in the net amounts of \$574,975.89, \$602,660.98, and \$606,406.84, respectively, and Warrant Registers dated December 10, 2015, and December 28, 2015, in the total amounts of \$2,384,804.58 and \$2,331,941.89, respectively.

CC-3 Agreement with US Auctions to Provide Auction Services for the Sale of Retired Police Fleet Vehicles: The City Council approved the agreement with US Auctions in a form approved by the City Attorney and authorized the City Manager to execute the agreement

CC-4 Purchase of Microsoft Exchange 2016 Email Server Software and User Licenses from GovConnection in an Amount not to Exceed \$25,300.00: The City Council approved the purchase of 2 Microsoft Exchange 2016 server licenses and 380 end user licenses from GovConnection in an amount not to exceed \$25,300.00.

CC-5 Purchase of Specialized Tank Mixer from D&H Water Systems in the Amount of \$14,070.75: The City Council authorized the City Manager or his designee to purchase a specialized tank mixer from D&H Water Systems in amount of \$14,070.75

CC-6 Amendment to the Consultant Services Agreement with Dekra-Lite for an additional \$11,000.00 for the purchase, installation, removal, and storage of the holiday tree and light projection system: This item was pulled from the Consent Calendar for discussion.

CC-7 Agreement with Stetson Engineers, Inc. for the Preparation of the City of Monrovia's 2015 Urban Water Management Plan Update in an Amount not to Exceed \$22,800.00: The City Council approved the agreement with Stetson Engineers, Inc. for professional services associated with the preparation of the 2015 Urban Water Management Plan in the amount not to exceed \$22,800.00 and authorized the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney.

CC-8 Letter of Appointment for Film Liaison for Old Town Monrovia for the Period January 12, 2016, through June 30, 2017: The City Council approved the Letter of Appointment for the Film Liaison effective January 12, 2016 through June 30, 2017, and authorized the Public Services Director to execute the necessary documents.

CC-9 Amendment to Chapters 5.04 and 5.96 of Title 5 of the Monrovia Municipal Code to Prohibit the Delivery of Marijuana and Medical Marijuana Products and Mobile Marijuana Dispensaries in the City, Adoption of Ordinance No. 2015-15: This item was pulled from the Consent Calendar for discussion.

PUBLIC INPUT:

1. Larry Ellis, Gold Hills Homeowners Association
2. Pam Fitzpatrick, Santa Anita Family Services
3. Gwendolyn Jones, Monrovia
4. Clifford Decosta, Monrovia
5. Hector Elizalde, representing Congresswoman Grace Napolitano
6. Joannie Ghola Yuille, Monrovia Duarte Black Alumni Association
7. Allen Holmquist, Encintas Historic District
8. Gayle Montgomery, Monrovia
9. Chris Ziegler, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Proposed 42nd Year (Fiscal Year 2016-2017) Community Development Block Grant (CDBG) programs and Agreement with San Gabriel Valley Conservation Corps for Handyworker Residential Rehabilitation/Conservation Services for the Period July 1, 2016, through June 30, 2017; Resolution No. 2016-01

Alfredo Enriquez, Management Analyst, reviewed the Agenda Report.

As there was no one present who wished to speak for or against the matter, following the Public Hearing, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2016-01.** The motion carried unanimously.

REPORTS OF CITY MANAGE AND STAFF:

RCM-1 Update on Community Center/4th Dimension Project: City Manager Chi provided a brief review and stated that pursuant to discussion at the Study Session on January 7, 2016, Hale cancelled escrow and the Exclusive Negotiating Agreement would expire without further action. He thanked the City Council and community for their feedback and reported that the proposal would not move forward.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Mayor Tom Adams**

- (a) Water main break on Christmas morning; apologized to residents and thanked Public Services staff for their swift response on a holiday
- (b) Upcoming attendance at Independent Cities Association Winter Seminar with Mayor Pro Tem Spicer
- (c) Requested update from Fire Chief Donovan on condition of Arcadia Fire Captain injured during mutual aid response to a fire in the City.

RCC-2 Mayor Pro Tem Larry Spicer had no report.

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington

- (a) Community Center Assessment Request; ask Community Services Commission to look at long term programming needs and bring back a recommendation from Staff and the Commission
- (b) Upcoming Audit Committee Meeting
- (c) Recent attendance at Regional Water Board meeting

RCC-5 Councilmember Becky A. Shevlin

- (a) Recent and upcoming events in the community
- (b) Recent Southern California Association of Governments Economic Summit with City Manager Chi and Deputy City Manager Vasquez
- (c) Recent Foothill Transit Executive Board Meeting
- (d) Designating the Date of Monrovia Days as the Saturday that falls closest to May 17 each year; **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2016-04.** The motion carried unanimously.

ADMINISTRATIVE REPORTS:

AR-1 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2016, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. 2016-02 and 2016-03

Mark Alvarado, Administrative Services Director, reviewed the agenda report.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to adopt Resolution Nos. 2016-02 and 2016-03.** The motion carried unanimously.

AR-2 Award of Contract to General Pump Company, Inc. for Rehabilitation of Well No. 4, Project No. C-3082

Brittany Mello, Management Analyst, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to award a contract to General Pump Company, Inc. for the completion of the Rehabilitation of Well No. 4 Project, appropriate the necessary funds of \$141,830.00 to complete the project, reject all other bids upon the satisfactory submission of the required contract documents, bonds, and insurance certificates by General Pump Company, Inc., and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City**

Attorney.

AR-3 Task Order No. 4 with Gibson Transportation Consulting, Inc. for the Preparation of the City of Monrovia's Engineering and Traffic Survey

Sean Sullivan, Management Analyst, reviewed the Agenda Report.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to approve Task Order No. 4 with Gibson Transportation Consulting, Inc. for professional services associated with the preparation of the Engineering and Traffic Survey in an amount not to exceed \$28,000 and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney.**

AR-4 Task Order 01 with Civiltec Engineering, Inc. for Professional Land Surveying, Civil Engineering and Traffic Engineering Services for the Design of the Mountain Avenue Pedestrian Crosswalk in an Amount not to Exceed \$23,230.00

Mandip Samra, Public Works Manager, reviewed the Agenda Report.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve Task Order 01 with Civiltec for professional land surveying, civil engineering and traffic engineering services for the design of the Mountain Avenue pedestrian crosswalk in an amount not to exceed \$23,230.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

MFA CONVENE: President Tom Adams convened the Regular Meeting of January 19, 2016, of the Monrovia Financing Authority at 9:40 p.m. without adjourning the City Council Meeting.

MFA ROLL CALL: Those in attendance were Commissioners Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Vice-President Larry J. Spicer, and President Tom Adams.

MFA CONSENT CALENDAR: **It was moved by Boardmember Shevlin, seconded by Boardmember Blackburn, to approve the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

MFA CC-1 Unadopted Minutes of October 20, 2015, Regular Meeting of the Monrovia Financing Authority: The Financing Authority adopted the minutes as presented.

MFA CC-2 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2016, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. A2016-01 and A2016-02: The Financing Authority adopted Resolution Nos. A2016-01 and A2016-02.

MFA PUBLIC HEARINGS/MEETING: None

MFA ADMINISTRATIVE REPORTS: None

MFA ADJOURNMENT: President Adams adjourned the Monrovia Financing Authority Meeting and reconvened the City Council Meeting at 9:41 p.m.

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-6 Amendment to the Consultant Services Agreement with Dekra-Lite for an additional \$11,000.00 for the purchase, installation, removal, and storage of the holiday tree and light projection system

Public Services Director Tina Cherry reviewed the Agenda Report.

Councilmember Blackburn expressed concerns regarding ratifying the expense after the fact and the cost of the additional decorative elements.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the amendment to the Consultant Services Agreement with Dekra-Lite and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried 4-1, with Councilmember Blackburn voting no.

CC-9 Amendment to Chapters 5.04 and 5.96 of Title 5 of the Monrovia Municipal Code to Prohibit the Delivery of Marijuana and Medical Marijuana Products and Mobile Marijuana Dispensaries in the City, Adoption of Ordinance No. 2015-15

City Attorney Steele reviewed the Agenda Report.

Public Input:

1. Chris Ziegler, Monrovia
2. Gayle Montgomery, Monrovia

Discussion ensued regarding mobile dispensaries versus delivery, maintaining local control, delivery allowed through state regulated caregivers, and the ability to repeal ordinance if City Council feels future State regulations are appropriate. Councilmembers Blackburn and Crudgington expressed support of the ban on mobile dispensaries but not the ban on home delivery.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Ordinance No. 2015-15. The motion carried 3-2, with Councilmembers Blackburn and Crudgington voting no.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 2, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:34 p.m., Mayor Adams adjourned the meeting in memory of Geneva Spicer, Mother of Mayor Pro Tem Larry Spicer, Carmelinda Contreras, Mother of Krystina Contreareas and Grandmother of Aleks Akopyan, Edward Nunez Moya, Grandfather of Michael Monte and Roberto M. Ordonez, Grandfather of Julia Benavidez.

ATTEST:

/s/ Alice D. Atkins

Alice D. Atkins, CMC, City Clerk

APPROVED:
/s/ Tom Adams

Tom Adams, Mayor