

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, June 6, 2017, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 6, 2017
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE Mayor Pro Tem Gloria Crudgington
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS – None

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To Resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the May 16, 2017, Regular Meeting and the May 30, 2017, Special Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the May 16, 2017, Regular Meeting and the May 30, 2017, Special Meeting
- CC-2 [Payroll Nos. 10 and II in the Net Amounts of \\$563,462.73 and \\$583,601.78, Respectively, and Warrant Registers dated May 18, 2017, and May 25, 2017, in the Total Amounts of \\$1,641,688.47 and \\$533,784.68, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 10 and II in the net amounts of \$563,462.73 and \$583,601.78, respectively, and Warrant Registers dated May 18, 2017, and May 25, 2017, in the total amounts of \$1,641,688.47 and \$533,784.68, respectively
- CC-3 [Amendment No. 3 to the Agreement with BrightView Landscapes, LLC for Landscape Maintenance Services for the Period July 1, 2017, through December 31, 2017](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve Amendment No. 3 to the agreement with BrightView Landscapes, LLC, for the period July 1, 2017, through December 31, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Consultant Services Agreement with Garden Natives for On-Call Landscape Design and Maintenance Services for the Period Ending June 30, 2019](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve consultant services agreement with Garden Natives for on-call landscape design and maintenance services for the period ending June 30, 2019, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [2017-2018 Gann Appropriations Limit, Resolution No. 2017-26](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2017-26
- CC-6 [Agreement with Alliance Bus Lines, Inc. in an Amount not to Exceed \\$31,338.08 for Transportation Services Related to Summer Extravaganza, Youth Sports, and Sunshine Company Programs](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve an agreement with Alliance Bus Lines, Inc. in an amount not to exceed \$31,338.08, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Final Tract Map No. 73257 for Properties Located at 725 East Lemon Avenue; Lanno Lemon LLC \(Jie Li\), Applicant](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve Final tract Map No. 73257

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-143 and Mills Act Contract MA-133 for the Property Located at 228 West Olive Avenue by Property Owners Megan D. Ferrell and John O. Ferrell; Resolution No. 2017-23](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Resolution No. 2017-23
- PH-2 [Tentative Tract Map No. TTM74902/Conditional Use Permit CUP2017-04 For a Four-Unit, Two-Story Planned Unit Development at Located at 902 West Colorado Boulevard; Bowden Development, Inc., Applicant; Resolution No. 2017-22](#)
Staff Reference: Sheri Bermejo, Planning Division Manager
Recommendation: Adopt Resolution No. 2017-22
- PH-3 [Confirm the Levy and Collection of Assessments for the Fiscal Year 2017-2018 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2017-20](#)
Staff Reference: Emy-Rose Hanna, Management Analyst
Recommendation: Adopt Resolution No. 2017-20
- PH-4 [Confirm the Levy and Collection of Assessments for the Fiscal Year 2017-2018 Park Maintenance District, Resolution No. 2017-21](#)
Staff Reference: Emy-Rose Hanna, Management Analyst
Recommendation: Adopt Resolution No. 2017-21

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
Staff Reference: Oliver Chi, City Manager
- RCM-2 Website Redesign Presentation
Staff Reference: Brittany Mello, Senior Management Analyst

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
(a) International Council of Shopping Centers RECon Convention, Las Vegas, Nevada
- RCC-5 Councilmember Larry J. Spicer
(a) Neighborhoods USA 42nd Annual Conference, Omaha, Nebraska

ADMINISTRATIVE REPORTS

- AR-1 [Adoption of Fiscal Years 2017-2019 Budget, Fiscal Year 2017-2018 Schedule of Fees and Charges, and Fiscal Year 2017-2018 Authorized Position Listing through approval of Resolution Nos. 2017-24 and 2017-25](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution Nos. 2017-24 and 2017-25, and approve the attached FY 2017-19 Authorized Position Listing
- AR-2 [Consultant Services Agreement with RT Lawrence Corporation for Utility Bill Lockbox Services for the Period Ending July 1, 2020, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Emy-Rose Hanna, Management Analyst
Recommendation: Approve a consultant services agreement with RT Lawrence Corporation for utility bill lockbox services and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney
- AR-3 [Acceptance of Work, Notice of Completion, and Release of Retention Funds to Environmental Construction, Inc., Related to the Huntington Drive Median Landscape Improvements Project](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Accept the work of Environmental Construction, Inc., for the Huntington Drive Median Landscape Improvements Project, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds in accordance with the contract provisions

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 20, 2017, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of June, 2017.

Alice D. Atkins CMC, City Clerk