

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, June 7, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 7, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Mayor Pro Tem Alexander Blackburn
ROLL CALL	Councilmembers Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. Excused: Councilmember Larry J. Spicer

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of The Dollmakers' Kattywompus 25th Anniversary

STUDENT GOVERNMENT REPRESENTATIVE REPORT – to resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the May 17, 2016, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the May 17, 2016, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll Nos. 10 and 11 in the Net Amounts of \\$534,915.23 and \\$543,646.52, Respectively, and Warrant Register dated June 2, 2016, in the Total Amount of \\$1,235,304.74](#)

Staff Reference: Mark Alvarado, Administrative Services Director/Assistant City Manager

Recommendation: Approve Payroll Nos. 10 and 11 in the net amounts of \$534,915.23 and \$543,646.52, respectively, and Warrant Register dated June 2, 2016, in the total amount of \$1,235,304.74

CC-3 [Consultant Services Agreement with P2S Engineering, Inc., for Arc Flash Analysis at the City Well Field in an Amount not to Exceed \\$7,160.00](#)

Staff Reference: Brian O'Connor, Facilities Supervisor

Recommendation: Approve an agreement with P2S Engineering, Inc. for arc flash analysis in an amount not to exceed \$7,160.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Task Order No. 2 with RKA Consulting Group for Professional Services Related to the Highway Safety Improvement Program \(HSIP\) Project in an Amount not to Exceed \\$48,020](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Approve Task Order No. 2 with RKA Consulting Group for professional services related to the Highway Safety Improvement Program (HSIP) Project in an amount not to exceed \$48,020.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Purchase of Two \(2\) 20 Foot X 20 Foot Laminate Dance Floors by Signature Systems Group in an Amount not to Exceed of \\$18,000](#)
Staff Reference: Rebecca Romero, Recreation Supervisor
Recommendation: Approve the purchase of two dance floors from Signature Systems Group in an amount not to exceed of \$18,000.00
- CC-6 [Purchase and Implementation of Biblionix-Apollo Integrated Library System \(ILS\) in the Amount of \\$12,745.00](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve the purchase and implementation of the Biblionix Apollo Integrated Library System software in an amount not to exceed \$12,745.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Consultant Services Agreement with Melad and Associates, Inc., for Plan Check and Building Inspection Consultant Services for the Period Ending June 30, 2017, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve the consultant services agreement with Melad and Associates Engineering, Inc., for Plan Check and Building Inspection Consultant Services for the period ending June 30, 2017, with 2 one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Purchase of Four \(4\) Solar Tech Electronic Message Boards by Right of Way, Inc. in the Amount of \\$73,030.00](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve the purchase of four electronic message boards from Right of Way, Inc. in the amount of \$73,030, and authorize the City Manager to execute all necessary documents related to this purchase
- CC-9 [Amendment No. 2 to the Agreement with BrightView Landscapes, LLC \(Formerly ValleyCrest Landscape Maintenance\) for Landscape Maintenance Services for the Period Ending June 30, 2017, in an Amount not to Exceed \\$61,994.00](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Approve Amendment No. 2 to the agreement with BrightView Landscapes, LLC (formerly ValleyCrest Landscape Maintenance) for the period ending June 30, 2017, in an amount not to exceed \$61,994 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Consultant Services Agreement with David Turch and Associates for Legislative Advocacy Services for the Period July 1, 2016, through June 30, 2017](#)
Staff Reference: Caroline Velarde, Management Analyst
Recommendation: Approve the agreement with David Turch and Associates and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [Legislative Review and Adoption of Positions Recommended by the League of California Cities and the San Gabriel Valley Council of Governments](#)
Staff Reference: Caroline Velarde, Management Analyst
Recommendation: Review and adopt the League of California Cities' recommended positions on key legislation

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None**PH-1 [Adoption of the 2015 Urban Water Management Plant, Resolution No. 2016-25](#)**

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Adopt Resolution No. 2016-25

PH-2 [Fiscal Year 2016-17 Park Maintenance Assessment District, Resolution No. 2016-20](#)

Staff Reference: Mark Alvarado, Assistant City Manager

Recommendation: Adopt Resolution No. 2016-20

PH-3 [Fiscal Year 2016-17 Citywide Lighting and Landscaping Maintenance Assessment District; Resolution No. 2016-21](#)

Staff Reference: Mark Alvarado, Assistant City Manager

Recommendation: Adopt Resolution No. 2016-21

REPORTS OF CITY MANAGER AND STAFF**RCM-1 City Council Directives Update**

Staff Reference: Oliver Chi, City Manager

RCM-2 Directly Elected Mayor Advisory Committee Update

Staff Reference: Oliver Chi, City Manager

RCM-3 Monrovia Renewal Update

Staff Reference: Brittany Mello, Management Analyst

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 [Mayor Tom Adams](#)**

(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2016

RCC-2 Mayor Pro Tem Alexander C. Blackburn

(b) Recent Attendance at International Conference of Shopping Center, Las Vegas, NV

RCC-3 Councilmember Gloria Crudgington

(a) San Gabriel Valley Council of Governments (SGVCOG) Water Committee Update

RCC-4 Councilmember Becky A. Shevlin

(a) MS4 Permit Update and Southern California Association of Governments (SCAG)

RCC-5 Councilmember Larry J. Spicer - Excused**ADMINISTRATIVE REPORTS****AR-1 [Adoption of 2016-17 Fiscal Year Budget and Schedule of Fees and Charges, Resolution Nos. 2016-22 and 2016-23; Adoption of Updated Personnel Authorization Listing and corresponding Side Letters of Agreement; Amendment to Chapter 3.24 of the Monrovia Municipal Code Related to Purchasing, Bidding, and Sale Procedures, Introduction and First Reading of Ordinance No. 2016-07; and Establishment of Fund Reserve Levels, Resolution No. 2016-24](#)**

Staff Reference: Mark Alvarado, Assistant City Manager

Recommendation: Adopt Resolution Nos. 2016-22, 2016-23, and 2016-23; introduce, waive further reading, and read by title only Ordinance No. 2016-07

AR-2 [Solicitation of Bids for the Water Service Lines Replacement Project](#)

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: Approve the plans and specifications and authorize staff to solicit bids for the Water Service Lines Replacement Project

AR-3 [Approval of Traffic and Engineering Speed Survey dated April 2016 and Re-Establishing and Increasing Speed Limits in Accordance with those Surveys on Various Streets Within the City, Resolution No. 2016-19; and Amendment to Title 10, Chapter 10.04 of the Monrovia Municipal Code Related to Speed Limits, Introduction and First Reading of Ordinance No. 2016-06](#)

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Adopt Resolution No. 2016-19 and introduce, waive further reading, and read by title only Ordinance No. 2016-06

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 21, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 4th day of June, 2016.

Alice D. Atkins CMC, City Clerk