

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, June 21, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 21, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Pastor Kevin Solomon
PLEDGE OF ALLEGIANCE	Councilmember Mayor Pro Tem Alexander Blackburn
ROLL CALL	Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of Jodi Brenemann, Boys and Girls Club of the Foothills 2016 Mary Wilcox Youth Advocacy Award Recipient
- PR-2 Recognition of Outgoing Commissioners and Boardmembers: Library Boardmember Barbara Radford, Planning Commissioner Karen Suarez, and Community Services Commissioner Jenny Wong
- PR-3 Recognition of Retiring Longtime Employees: Police Department Senior Administrative Assistant Esther Ramirez and Police Lieutenant Nick Manfredi

STUDENT GOVERNMENT REPRESENTATIVE REPORT – to resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the June 7, 2016, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the June 7, 2016, Special and Regular Meetings of the Monrovia City Council
- CC-2 [Payroll No. 12 in the Net Amount of \\$680,414.83, and Warrant Register dated June 16, 2016, in the Total Amount of \\$1,198,531.69](#)
Staff Reference: Mark Alvarado, Assistant City Manager
Recommendation: Approve Payroll No. 12 in the net amount of \$680,414.83, and Warrant Register dated June 16, 2016, in the total amount of \$1,198,531.69

- CC-3 [Amendment to Chapter 3.24 of the Monrovia Municipal Code Related to Purchasing, Bidding, and Sale Procedures; Adoption of Ordinance No. 2016-07](#)
Staff Reference: Mark Alvarado, Assistant City Manager
Recommendation: Adopt Ordinance No. 2016-07
- CC-4 [Solicitation of Bids for the Southwest and Southeast \(SW/SE\) Area Non-Renewal Sidewalk Repairs Project](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve the plans and specifications and authorize staff to solicit bids for the SW/SE Area Non-Renewal Sidewalk Repairs Project
- CC-5 [Consultant Services Agreement with Civiltec Engineering, Inc., in an Amount not to Exceed \\$158,900.00 for Engineering Services related to the Water System Improvements included in Monrovia Renewal](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve a Consultant Services Agreement with Civiltec Engineering, Inc., in an amount not to exceed \$158,900 for design and engineering of the electrical improvements to the City's Well Field and Ridgeside Booster Station and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Support Services Agreement with Monrovia Chamber of Commerce in the Amount of \\$43,819 for the Period Ending June 30, 2017](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: approve the Support Services Agreement with the Monrovia Chamber of Commerce in an amount not to exceed \$43,819 for the period ending June 30, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Consultant Services Agreement with Jones Lang LaSalle in an Amount Not to Exceed \\$30,000.00 per Year for the Period Ending June 30, 2019](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve a Consultant Services Agreement with Jones Lang LaSalle in an amount not to exceed \$30,000.00 per year for the period ending June 30, 2019, for the provision of economic development services, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Award Contract to Pokarjac Corporation for Emergency Road Repairs in an Amount not to Exceed \\$75,500.00](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Award a contract to Pokarjac Corporation in an amount not to exceed \$75,500.00 to complete emergency road repairs in the Hillside Wilderness Preserve, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Agreement with Levitt Pavilion for the 2016 Summer Concert Series at Station Square](#)
Staff Reference: Katie Distelrath, Recreation Manager
Recommendation: Approve an agreement with Levitt Pavilion in an amount not to exceed \$21,500 for the 2016 Summer Concert Series at Station Square, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Acceptance of Work for Station Square On-Site Public Improvements by MS Construction, Project No. G-866](#)
Staff Reference:
Recommendation: accept the work of MS Construction Management Group on the Station Square On-Site Public Improvements, Project No. G-866, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds accordingly

- CC-11 [Change Order with General Pump Company, Inc. for the Rehabilitation of Well No. 4 Project in the Amount of \\$50,805.38](#)
 Staff Reference: Sean Sullivan, Public Works Division Manager
 Recommendation: approve a change order with General Pump Company, Inc. in the amount of \$50,805.38 for the Rehabilitation of Well No. 4, and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-12 [Renewal of Annual Maintenance Agreements with Bibliotheca, Environmental Science Research Institute \(ESRI\), Konica Minolta, Protel Communications, Spillman Technologies, and Tyler Technologies for Fiscal Year 2016-2017](#)
 Staff Reference: Mitch Cochran, Information Systems Manager
 Recommendation: Approve the annual maintenance agreements Annual Maintenance Agreements with Bibliotheca, Environmental Science Research Institute (ESRI), Konica Minolta, Protel Communications, Spillman Technologies, and Tyler Technologies for Fiscal Year 2016-2017, and authorize the City Manager or his designee to execute the necessary documents
- CC-13 [2016-17 Gann Appropriations Limit, Resolution No. 2016-29](#)
 Staff Reference: Buffy Bullis, Finance Division Manager
 Recommendation: Adopt Resolution No. 2016-29
- CC-14 [Determination of Public Convenience and Necessity to Allow the Sale of Wine and Beer for Off-Site Consumption at 1602 South Myrtle Avenue by Field Myrtle Oil, Inc.](#)
 Staff Reference: Sheri Bermejo, Planning Division Manager
 Recommendation: Approve a finding of Public Convenience and Necessity for 1602 South Myrtle Avenue, Field Myrtle Oil, Inc.

PUBLIC INPUT

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At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-138 and Mills Act contract MA-128 for the Property Located at 126 Poppy Avenue by Property Owner Nancy Jean Crocker; Resolution No. 2016-26](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Adopt Resolution No. 2016-26
- PH-2 [Historic Landmark HL-139 and Mills Act Contract MA-129 for the Property Located at 805 South Shamrock Avenue by Property Owner Norberto Nardi; Resolution No. 2016-27](#)
 Staff Reference: Sheri Bermejo, Planning Division Manager
 Recommendation: Adopt Resolution No. 2016-27
- PH-3 [Historic Landmark HL-140 and Mills Act Contract MA-130 for the Property Located at 177 Acacia Avenue by Property Owners William and Jill Levengood; Resolution No. 2016-28](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Adopt Resolution No. 2016-28

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Alexander C. Blackburn
(a) Recent Attendance at International Conference of Shopping Center, Las Vegas, NV
- RCC-3 Councilmember Gloria Crudginton
- RCC-4 Councilmember Becky A. Shevlin
(a) San Gabriel Valley Council of Governments (SGVCOG) Update
- RCC-5 Councilmember Larry J. Spicer
(a) Recent Attendance at International Conference of Shopping Center, Las Vegas, NV
(b) Recent Attendance at Neighborhoods USA Conference, Memphis, TN

ADMINISTRATIVE REPORTS

- AR-1 [Exclusive Residential and Commercial Solid Waste Franchise Agreement with Arakelian Enterprises, Inc., dba Athens Services; Amendment No. 1 to the Street Sweeping Services Agreement with Arakelian Enterprises, Inc., dba Athens Services; and Amendment No. 1 to the Non-Exclusive Commercial Waste Collection Agreement with Consolidated Disposal Service](#)
Staff Reference:
Recommendation: Approve the Exclusive Residential and Commercial Solid Waste Franchise Agreement with Athens Services, Amendment No. 1 to the Street Sweeping Services Agreement with Athens Services, and Amendment No. 1 to the Non-Exclusive Commercial Waste Collection Agreement with Consolidated Disposal Service, and authorize the City Manager to execute the agreements in forms approved by the City Attorney
- AR-2 [Public Transportation Services Agreement with PCAM, LLC for the Provision of Dial-A-Ride Transportation Services for the Period Ending June 30, 2017](#)
Staff Reference: Oliver Chi, City Manager
Recommendation: Approve a Public Transportation Services Agreement with PCAM, LLC, for the operation of the City's Monrovia Transit operation for the period ending June 30, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-3 [Award of Police Towing Service Contract to Foothill Tow for the Period Ending June 30, 2017, with the Option of Two \(2\) One-Year Extensions, with Performance Review at the End of Every Operating Year](#)
Staff Reference: Alan Sanvictores, Police Captain
Recommendation: Approve the Police Towing Service Agreement with Foothill Towing for the period ending June 30, 2017, with the option of two (2) one-year extensions, with performance review at the end of every operating year, and authorize the City Manager to execute the agreement in a form approved by the City Attorney
- AR-4 [Acceptance of Strengthening Law Enforcement and Community Relations Grant Funds from the Board of State and Community Corrections \(BSCC\) in the Amount of \\$193,171 for Strengthening Law Enforcement Community Relations in the City of Monrovia and the Surrounding Region, Resolution No. 2016-30](#)
Staff Reference: James Hunt, Police Chief
Recommendation: Adopt Resolution No. 2016-30
- AR-5 [Exclusive Franchise Agreement with Raw Inspiration, Inc., to Operate the Monrovia Friday Night Family Street Fair Event for the Period Ending June 30, 2021](#)
Staff Reference: Oliver Chi, City Manager
Recommendation: Approve the Exclusive Franchise Agreement with Raw Inspiration for the operation of the Monrovia Street Fair Event for the period ending June 30, 2021, with five (5) one-year extensions, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-6 [Award of Contract to Grbcon, Inc., for the Monrovia Renewal Southwest and Southeast Area Sewer Improvements Project No. C-3088 and Task Order with Merrell-Johnson Companies for Engineering, Inspection, and Construction Management related to the Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Award a contract to Grbcon, Inc., for the completion of the Monrovia Renewal Southwest and Southeast Area Sewer Improvements Project No. C-3088 in the amount of \$157,223.68 with a construction contingency in the amount of \$23,583.00, approve a task order with Merrell-Johnson Companies in an amount not to exceed \$15,722.00 for project engineering, inspection, and construction management, appropriate the necessary funds of \$196,528.68 to complete this project, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

AR-7 [Award of Contract to Ramona, Inc., for the Monrovia Renewal Southwest and Southeast Area Water Line Improvements Project No. C-3086 and Task Order with Merrell-Johnson Companies for Engineering, Inspection, and Construction Management related to the Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Award a contract to Ramona, Inc. in the amount of \$435,120.00 with a construction contingency in the amount of \$65,268.00 for the completion of the Monrovia Renewal Southwest and Southeast Area Water Line Improvements Project, approve task order with Merrell-Johnson Companies in an amount not to exceed \$43,512.00 for project engineering, inspection, and management, appropriate the necessary funds of \$543,900.00 to complete this project, and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

AR-8 [Agreement with Precision Concrete Cutting for Sidewalk Maintenance Services and Task Order with Merrell-Johnson Companies for Engineering, Inspection, and Construction Management related to the Project](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Approve an agreement with Precision Concrete Cutting for sidewalk maintenance services in the Southwest and Southeast project areas of Monrovia Renewal in the amount of \$309,116.25 with contingency in the amount of \$46,300 (15%) for any changes in quantities of work, approve a task order with Merrell-Johnson Companies for project engineering, inspection, and management in an amount not to exceed \$30,900, appropriate the necessary funds of \$386,316.25 for the completion of this project, and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

AR-9 [Approval of Traffic and Engineering Speed Survey dated April 2016 and Re-Establishing and Increasing Speed Limits in Accordance with those Surveys on Various Streets Within the City, Resolution No. 2016-19; and Amendment to Title 10, Chapter 10.04 of the Monrovia Municipal Code Related to Speed Limits, Introduction and First Reading of Ordinance No. 2016-06](#)

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Adopt Resolution No. 2016-19, and to introduce, waive further reading, and read by title only Ordinance No. 2016-06

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 21, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Darlene Tubbs, Wife of Former Monrovia Police Chief Bill Tubbs

Jose de Jesus Enriquez, Father of Management Analyst Alfredo Enriquez

Shirley Gomia, Mother of Parks Employee John Gomia

Dorothy Harvis, Mother of Library Boardmember Mark Harvis

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 17th day of June, 2016.

Alice D. Atkins CMC, City Clerk