

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, May 17, 2016, 7:30 P.M.



### 73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, May 17, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Pastor Sonia Luginbuhl
PLEDGE OF ALLEGIANCE	Councilmember Becky A. Shevlin
ROLL CALL	Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 **Introduction of Newly Hired Employees**  
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-2 **Encinitas Historic District**  
Staff Reference: Craig Jimenez, Community Development Director
- PR-3 **Recognition of 2015-2016 Student Government Representative Troy Tavangar**
- PR-4 **Recognition of Outgoing Monrovia Unified School District Board of Education Member Alex Zucco**

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Troy Tavangar

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the May 3, 2016, Special and Regular Meetings and May 5, 2016, Special Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the May 3, 2016, Special and Regular Meetings and May 5, 2016, Special Meeting
- CC-2 [Payroll No. 9 in the Net Amount of \\$546,013.08 and Warrant Register dated May 12, 2016, in the Total Amount of \\$1,071,702.76](#)  
Staff Reference: Mark Alvarado, Administrative Services Director/Assistant City Manager  
Recommendation: Approve Payroll No. 9 in the net amount of \$546,013.08 and Warrant Register dated May 12, 2016, in the Total Amount of \$1,071,702.76

- CC-3 [Amendment to Chapter 5.24 of Title 5 \(Business Taxes, Licenses and Regulations\) of the Monrovia Municipal Code Authorizing the City Council to Regulate Massage Establishments and Massage Practitioners, Adoption of Ordinance No. 2016-03](#)  
Staff Reference: Craig Jimenez, Community Development Director  
Recommendation: Adopt Ordinance No. 2016-03
- CC-4 [Fiscal Year 2016-2017 Park Maintenance Assessment District; Preparation and Approval of Engineer's Report, Resolution No. 2016-15; and Intention of Public Hearing on June 7, 2016, Resolution No. 2016-16](#)  
Staff Reference: Mark Alvarado, Administrative Services Director/Assistant City Manager  
Recommendation: Adopt Resolution Nos. 2016-015 and 2016-16
- CC-5 [Fiscal Year 2016-17 Citywide Lighting and Landscaping Maintenance Assessment District; Approval of Engineer's Report, Resolution No 2016-17; and Intention of Public Hearing on June 7, 2016, Resolution No. 2016-18](#)  
Staff Reference: Mark Alvarado, Administrative Services Director/Assistant City Manager  
Recommendation: Adopt Resolution Nos. 2016-17 and 2016-08
- CC-6 [License Agreement with LoopNet, Inc., Related to the Procurement and Implementation of LoopLink, in an Amount not to Exceed \\$6,550.00](#)  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Approve an agreement with LoopNet, Inc., to implement LoopLink in an amount not to exceed \$6,550, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Extension of Agreement with Community Media of the Foothills for the Period Ending December 31, 2016](#)  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Approve a six-month extension to the existing agreement with Community Media of the Foothills through December 31, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Agreement with Alliance Bus Lines, Inc. in an Amount not to exceed \\$25,687.92 for Transportation Services for the Summer Extravaganza Program](#)  
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor  
Recommendation: Approve an agreement with Alliance Bus Lines, Inc. in an amount not to exceed \$25,687.92, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Legislative Review and Adoption of Positions Recommended by the League of California Cities](#)  
Staff Reference: Caroline Velarde, Management Analyst  
Recommendation: Review and adopt the League of California Cities' recommended positions on key legislation.

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update  
Staff Reference: Oliver Chi, City Manager
- RCM-2 Bradbury Police Services Proposal Update  
Staff Reference: Oliver Chi, City Manager

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Alexander C. Blackburn  
(a) Discussion Regarding Imposition of a 5-minute Limit for City Council Comments
- RCC-3 Councilmember Gloria Crudgington
- RCC-4 Councilmember Becky A. Shevlin  
(a) Southern California Association of Governments (SCAG) General Assembly and Conference  
(b) San Gabriel Valley Council of Governments Governing Board Meeting  
(c) Foothill Transit Governing Board Meeting
- RCC-5 Councilmember Larry J. Spicer

## ADMINISTRATIVE REPORTS

- AR-1 [Consultant Services Agreements with Merrell Johnson Engineering in Amount not to Exceed \\$1,532,900.00 and Civiltec Engineering, Inc., in an Amount not to Exceed \\$81,260.00 for Engineering and Design Services Related to the Northwest and South Sections of the Monrovia Renewal Project](#)  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve agreements with Merrell Johnson Engineering in amount not to exceed \$1,532,900.00 and Civiltec Engineering, Inc., in an amount not to exceed \$81,260.00 for Engineering and Design Services related to the Northwest and South Sections of the Monrovia Renewal Project and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-2 [Consultant Services Agreement with Precision Concrete Cutting for Sidewalk Assessment Services Related to the Monrovia Renewal Project in an Amount not to Exceed \\$30,880.00](#)  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve an agreement with Precision Concrete Cutting for Sidewalk Assessment Services related to the Monrovia Renewal Project in an amount not to exceed \$30,880.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-3 [Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Sewer Line Improvements Project](#)  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve the plans and specifications and authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Sewer Line Improvements Project
- AR-4 [Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Water Line Improvements Project](#)  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve the plans and specifications and authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Water Line Improvements Project
- AR-5 [Authorization to Send Correspondence to Supervisor Michael Antonovich Outlining Concerns with the Proposed Los Angeles County Park Tax](#)  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Authorize the distribution of a letter to Supervisor Michael Antonovich regarding concerns with the proposed Los Angeles County Park Tax

AR-6 [Consideration of Raw Inspiration as the Operator of the Monrovia Friday Night Family Street Fair event](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Authorize staff to enter into negotiations with Raw Inspiration to establish an Exclusive Franchise Agreement for the operation of the Monrovia Friday Night Family Street Fair event

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 7, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of May, 2016.

\_\_\_\_\_  
Alice D. Atkins CMC, City Clerk