

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, April 5, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 5, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudgington
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of Janie Duncan, Assemblymember Chris Holden's Woman of the Year Honoree
- PR-2 Proclaiming April 2016 as "DMV/Donate Life California Month"
- PR-3 Proclaiming April 28, 2016, as "Arbor Day"
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Troy Tavangar

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the March 15, 2016, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the March 15, 2016, Special and Regular Meeting
- CC-2 [Payroll No. 6 in the Net Amount of \\$561,126.56 and Warrant Registers dated March 10, 2016, and March 31, 2016, in the Total Amounts of \\$1,019,219.57 and \\$1,886,866.95, Respectively](#)
Staff Reference: Mark Alvarado, Director of Administrative Services
Recommendation: Approve Payroll No. 6 in the Net Amount of \$561,126.56 and Warrant Registers dated March 10, 2016, and March 31, 2016, in the Total Amounts of \$1,019,219.57 and \$1,886,866.95, respectively
- CC-3 [Amendment to Chapter 12.32 \(Parks\) of Title 12 \(Streets, Sidewalks and Public Places\) of the Monrovia Municipal Code to add Station Square Park to the List of City Designated Parks, Adoption of Ordinance No. 2016-05](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2016-05

- CC-4 [Professional Services Agreement with NBS Government Finance Group for Administration Services Related to Districts and Special Taxes in the Amount of \\$16,518.03; Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for the Fiscal Year 2016-2017 Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2016-08 and 2016-09](#)
Staff Reference:
Recommendation: Approve the professional services agreement with NBS Government Finance Group, adopt Resolution Nos. 2016-08 and 2016-09, and authorize the City Manager to execute the necessary documents
- CC-5 [Agreement with Ward Service for Police Department Vehicle Maintenance for the Period Ending June 30, 2017, with Two \(2\) One-Year Options to Renew in an Amount Not to Exceed \\$135,800.00 Annually](#)
Staff Reference: Jim Hunt, Police Chief
Recommendation: approve an agreement with Ward Service to provide vehicle maintenance for the Monrovia Police Department patrol and non-patrol fleet for the period ending June 30, 2017, with two (2) one-year options to renew in an amount not to exceed \$135,800.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Professional Services Agreements with Siemens Industry, Inc., and Bear Electrical Solutions, Inc., for On-Call Traffic Signal Maintenance](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Approve professional services agreements with Siemens Industry, Inc., and Bear Electrical Solutions, Inc., and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Annual Licensing Agreement for America Learns Network Software](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve the America Learns Network agreement in the amount of \$5,500, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Acceptance of Work for Station Square Off-Site Public Improvements, Project No. C-3068](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Accept the work of Griffith Company on the Station Square Off-Site Public Improvements, Project No. C-3068, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds accordingly
- CC-9 [Consultant Services Agreement with KND Solutions, LLC for Water Production and Distribution System Related Services for the Period Ending June 30, 2017](#)
Staff Reference: Tina Cherry, Director of Public Services
Recommendation: Approve the consultant services agreement with KND Solutions, LLC for on-call water production and distribution system services for the period ending June 30, 2017, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Award of Contracts to DFS Flooring in an Amount Not to Exceed \\$19,106 and American Concrete Polishing in an Amount not to Exceed \\$13,475 Award of Contract for Carpet Replacement and Flooring Improvements at Fire Stations 101 and 102](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Award a contract to DFS Flooring for flooring replacement in an amount not to exceed \$19,106 and to American Concrete Polishing for flooring refinishing in an amount not to exceed \$13,475 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-11 [Task Order 02 with Civiltec Engineering, Inc., for Technical Assistance in Obtaining Required Regulatory Coverage for the Water System related to NPDES](#)

Staff Reference: Paul Zampello, Water System Supervisor

Recommendation: Approve the task Task Order 02 with Civiltec Engineering, Inc., in an amount not to exceed \$8,500 and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

CC-12 [Renewal of Five-Year General Services Agreement with County of Los Angeles for the Period July 1, 2016, through June 30, 2021, Resolution No. 2016-10](#)

Staff Reference: Caroline Velarde, Management Analyst

Recommendation: Adopt Resolution No. 2016-10

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

RCM-2 Homelessness and Park Conduct Update

Staff Reference: Jim Hunt, Police Chief

RCM-3 MAP Neighborhood Conference

Staff Reference: Ariel Tolefree-Williams

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Larry J. Spicer

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Gloria Crudgington

(a) San Gabriel Valley Council of Governments (SGVCOG) Water Committee Update

RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Purchase and Sale Agreements to Acquire Easements Needed to Finalize Access into the Hillside Wilderness Preserve through the Cloverleaf Access Point](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Approve the Purchase and Sale Agreements with the Dolores Hanson Baze Living Trust and Tyler Reid; authorize the City Manager to expend an amount not to exceed \$350,000 towards acquiring the easements identified in the Purchase and Sale Agreements with the Dolores Hanson Reid Living Trust and Tyler Baze; and authorize the City Manager to expend an amount not to exceed \$100,000 to complete the capital improvements at the Cloverleaf Access Point and Ridgeside Access Point as identified in both the Purchase and Sale Agreements and in the Agenda Report

AR-2 [Purchase of 29 POD Portable Security Camera Systems by Security Lines US and 23 Netgear Air Cards in the Total Amount of \\$181,571.77](#)

Staff Reference: Alan Sanvictores, Captain

Recommendation: Approve the purchase of the 29 POD portable security camera systems by Security Lines US and 23 Netgear air cards in the total amount of \$181,571.77, and associated connection plans

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 19, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Carolyn Starbird, Wife of Former City Manager James Starbird

Ruby Harvey, Long-time Monrovia Resident

Dodie Leonard, Long-time Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of April, 2016.

Alice D. Atkins CMC, City Clerk