

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, April 19, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 19, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Pro Tem Larry J. Spicer
INVOCATION	Mike Antennesse
COLOR GUARD	Youth Commissioners Michelle Billings and Neol Santiago
PLEDGE OF ALLEGIANCE	Councilmember Becky A. Shevlin
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, and Mayor Pro Tem Larry J. Spicer. Mayor Tom Adams is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Salute to Service: Private First Class Alex LeCea, United States Army; Seaman Apprentice Smith Oliver Legette, United States Navy
Staff Reference: Resource Specialist Natalya Romo
- PR-2 Recognition of Cub Scout Bear William Kurutz
Staff Reference: Brad Dover, Interim Fire Chief
- PR-3 Recognition of Spring Egg Hunt Sponsors and Partner
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor
- PR-4 Recognition of Monrovia Police Department by Mothers Against Drunk Driving (MADD)
Staff Reference: Nels Ortlund, Police Captain
- PR-5 Introduction of Newly Hired and Newly Promoted Employees
Staff Reference: Lauren Vasquez, Deputy City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Troy Tavangar

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the April 5, 2016, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the April 5, 2016, Special and Regular Meeting

- CC-2 [Payroll No. 7 in the Net Amount of \\$510,604.79 and Warrant Register dated April 14, 2016, in the Total Amount of \\$1,814,157.49](#)
Staff Reference: Mark Alvarado, Director of Administrative Services
Recommendation: Approve Payroll No. 7 in the Net Amount of \$510,604.79 and Warrant Register dated April 14, 2016, in the Total Amount of \$1,814,157.49
- CC-3 [Extension of Professional Services Agreement with Pasadena Humane Society for Full Animal Control Services in the Amount of \\$172,557.24 for the Period Ending December 31, 2016](#)
Staff Reference: Alan Sanvictores, Police Captain
Recommendation: Approve an extension to the professional services agreement with Pasadena Humane Society for full service animal control in the amount of \$172,557.24 for the period ending December 31, 2016, and authorize the City Manager to execute the necessary documents
- CC-4 [Legislative Review and Adoption of Positions Recommended by the League of California Cities](#)
Staff Reference: Caroline Velarde, Management Analyst
Recommendation: Review and adopt the League of California Cities' recommended positions on key legislation
- CC-5 [Destruction of Certain Departmental Records; Resolution No. 2016-12](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2016-12
- CC-6 [Purchase of 23 Computer Workstations for the Monrovia Public Library from Lenovo Corporation in an Amount Not to Exceed \\$16,000](#)
Staff Reference: Mitch Cochran, Information Systems Manager
Recommendation: Approve the purchase from Lenovo Corporation of 23 computer workstations and memory upgrades for the Monrovia Public Library in the total amount not to exceed \$16,000 and authorize the City Manager to execute the necessary documents
- CC-7 [Consultant Services Agreement with Enterprise Information Resources, Inc., Related to Procurement and Implementation of SAP SuccessFactors Performance Management and Goals Management System in an Amount not to Exceed \\$30,000.00](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve an agreement with Enterprise Information Resources to implement the SuccessFactors Performance Management and Goals Management System, in an amount not to exceed \$30,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Acceptance of Work Completed by United Stormwater, Inc., Related to Trash Screen Installation Project, Project No. C-3072](#)
Staff Reference: Sean Sullivan, Public Works Manager
Recommendation: Accept the work of United Stormwater, Inc., for the Trash Screen Installation Project, Project No. C-3072 as complete, direct the City Clerk to file the Notice of Completion with the Los Angeles County Recorder's Office, and authorize release of retention funds forty-five (45) days after the recordation of said notice
- CC-9 [Professional Services Agreements with John L. Hunter & Associates, Inc., for Professional Services Associated with the Fats, Oils, and Grease \(FOG\) Control Program in an Amount Not to Exceed \\$22,880.00 for the Period Ending June 30, 2017](#)
Staff Reference: Brittany Mello, Management Analyst
Recommendation: Approve the agreement with John L. Hunter & Associates, Inc., for professional services associated with administering the Fats, Oils, and Grease (FOG) Program for an amount not to exceed \$22,880.00 for the period ending June 30, 2017, and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

PH-1 [Historic Landmark HL-137 for the Property Located at 1709 South Myrtle Avenue, City of Monrovia, applicant; Resolution No. 2016-07](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Adopt Resolution No. 2016-07

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams - Excused

RCC-2 [Mayor Pro Tem Larry J. Spicer](#)

(a) Request to Encourage the Los Angeles County Metropolitan Transportation Authority Board of Directors to Place a Measure on the November 2016 Election Ballot to Generate Additional Revenues for Transportation Improvements in Los Angeles County Identified in the Long Range Transportation Plan, Resolution No. 2016-13

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Gloria Crudgington

RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Review of Automated License Plate Reader Privacy and Usage Policy](#)

Staff Reference: Alan Sanvictores, Police Captain

Recommendation: Following public input, receive and file the report

AR-2 [Naming the Circular Driveway at Recreation Park as American Legion Way](#)

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Approve the naming of the driveway on the west end of Recreation Park, in front of the Boys and Girls Club, as American Legion Way

AR-3 [Temporary Lease of 700 Acre Feet of Main San Gabriel Basin Water Production Rights From the Azusa Valley Water Company and the Main San Gabriel Basin Watermaster in the Total Amount of \\$476,748.00](#)

Staff Reference: Paul Zampiendo, Water System Supervisor

Recommendation: Approve the acquisition of 200 acre feet of temporary water lease production rights from Azusa Valley Water Company in the amount of \$128,248, and the acquisition of 500 acre feet of water lease production rights from Main San Gabriel Basin Watermaster in the amount of \$348,500, for a total cost of \$476,748, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-4 [Purchase of Replacement Handheld Computer Devices from Inland Valley Water Works Supply Company in the Amount of \\$13,859.51 for Water Meter Reading Activities](#)

Staff Reference: Paul Zampiendo, Water System Supervisor

Recommendation: Approve the purchase of three (3) Itron FC300 handhelds, including all necessary software and support, from Inland Water Works Supply Company in the Amount of \$13,859.51

AR-5 [Agreement with 3M for the Development and Implementation of a Sign Management System in an Amount not to Exceed \\$80,200.00](#)

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: Approve an agreement with 3M for the development and implementation of the 3M Sign Management System in an amount not to exceed \$80,200 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING

MHA CONVENE

Vice-Chairman Larry J. Spicer

MHA ROLL CALL

Boardmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, and Vice-Chairman Larry J. Spicer. Chairman Tom Adams is excused.

MHA CONSENT CALENDAR

MHA CC-1 [Unadopted Minutes of December 15, 2015, Regular Meeting of the Monrovia Housing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the December 15, 2015, Regular Meeting

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS

MHA AR-1 [Affordable Housing Program Participant Request to Lease Participant-Owned Property at 301 West Duarte Road, Unit B, to a Moderate-Income Family under Los Angeles County Affordable Housing Parameters](#)

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Approve the participant's request to lease the participant-owned property located at 301 West Duarte Road under Los Angeles County Affordable Housing Parameters as referenced in the City's 2014-2021 Housing Element, and authorize the Executive Director to execute the necessary documents in a form approved by the City Attorney

MHA ADJOURNMENT

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 3, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Zeda Stade, Grandmother of Police Services Representative Shannon Brooks;

Rodolfo "Rudy" Ramirez, Father of Police Department Senior Administrative Assistant Esther Ramirez

Phil DiPrima, Longtime Resident and Senior Club Member

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of April, 2016.

Alice D. Atkins CMC, City Clerk