

# MINUTES

## MONROVIA DEVELOPMENT REVIEW COMMITTEE

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Regular Meeting of the Monrovia Development Review Committee

Monrovia City Hall  
415 South Ivy Avenue  
Wednesday, June 7, 2017

### Convene

Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee of Wednesday, June 7<sup>th</sup>, 2017, at 2:03 p.m. in the City Council Chambers.

### In Attendance

Community Development, Craig Jimenez  
Public Services, Tina Cherry  
Fire, Ron Pelham  
Police, Jim Hunt

### Approval of Minutes

Committee Member Cherry moved to approve the meeting minutes for the meeting of May 24, 2017, seconded by Committee Member Hunt. The motion unanimously carried.

### PUBLIC HEARINGS

None

### ADMINISTRATIVE REPORTS

#### **PMT2017-00616          Advisory Review; 925 West Olive Avenue, Scott Kendall, applicant**

**Request:** Applicant is requesting an advisory review for a Conditional Use Permit to construct a new, two-story residential duplex totaling 2,300 square feet of living area behind an existing single-story home. The subject property is located in the RM/RH (Residential Medium-High Density) zone.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Recommended approval to Planning Commission with Draft Conditions.**

#### **PMT2017-00617          Sign Review; 602 East Huntington Drive, Tim Schwan, applicant**

**Request:** Applicant is requesting a Sign Review for an internally-illuminated, individual channel letter wall sign. This property is located in the O/RD/LM (Office/Research&Development/Light Manufacturing) zone.

Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved as presented.**

#### **PMT2017-00619          Sign Review; 419 W. Foothill Avenue, Edgar Torres (Arcadia Sign Company), applicant**

**Request:** Applicant is requesting a Sign Review for a new monument sign for a new business, "Soultenders". This property is located in the NC (Neighborhood Commercial) zone.

Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

**Decision: Approved as presented.**

### REPORTS FROM STAFF

None

**ADJOURNMENT**

2:13 PM