

**MINUTES OF THE SPECIAL MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD TUESDAY, JULY 27, 2017**

CONVENE: President Dr. Morgan convened the special meeting of the Monrovia Library Board on Tuesday, June 27, 2017 at 7:00 p.m., in the Monrovia Public Library Community Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, Management Analyst Julie Gallardo, Adult Librarian and Administrative Assistant Miga Wang.

SWEARING IN OF REAPPOINTED BOARDMEMBER(S): John Carlson and Janet Wall

PLEDGE OF ALLEGIANCE: Boardmember Walls led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Walters, Wall, Vice President Carlson, President Dr. Morgan. Boardmember Harvis excused.

PRESENTATIONS:

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Boardmember Carlson to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved. Boardmember Carlson made a correction to Tina Cherry's RFS report to make clear that the Monrovia Reads Program will not be transferred to the Library. Instead to state that the Monrovia Reads & Plays Bus operations will be handled by the Library Staff rather than Recreation Staff.

CC-1 Unadopted Minutes of the June 27, 2017 Regular Meeting

CC-2 Adult and Youth Services Program Report for July 2017

TEEN ADVISORY BOARD (TAB): Frances Jimenez, 12th grade at St. Lucy's school, Sabrina Trejo – 9th grade, Baldwin Park High School, Emily Samaniego – 7th grade, Sierra Madre Middle School and Charlie Gallardo – 7th grade, Clifton Middle School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan – Carey Vance, Library Manager provided the Library Board with an update and overview of the Strategic Plan draft. Based on Boardmembers' suggestion, re-wording of the draft and SMART Goals, including measurable elements, change of staff's name to position title, changing completion dates from seasons to quarters. Streamline process; lower the supporting activities from 79 to 64. Even out the programs, 10 activity programs each year for the next five years with 10 ongoing programs. The Strategic plan is largely unchanged except it is to more measurable; a minimum 20% of the programming has the emphasis on 21st century skills; identify three locations ideal for the potential library café.

CC-1

After the discussion, it was moved by Boardmember Wall and seconded by Boardmember Carlson recommend to present it to the City Council for Adoption of AR-1 Library Strategic Plan. There were no objections, and the motion was unanimously approved.

AR-2 Library Board Reorganization – Carey Vance, Library Manager announced the Library Board reorganization for the 2017-18 program year.

After discussion, it was moved by Boardmember Wall, and seconded by Boardmember Morgan to elect, Vice President Carlson as the Board President, and Boardmember Walters as Vice President for the 2017-2018 program year.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Director

- Monrovia Old Town Advisory Board will host Monrovia's first Wine Walk on Saturday, August 26, 2017, from 6:00 – 9:00 pm. The Wine Walk will support five local non-profits organizations, including: Centre Stage, Monrovia Duarte Black Alumni Association, Monrovia Youth Baseball League, Monrovia Reads and Monrovia Latino Heritage Society.
- The City used the CalRecycle's Beverage Container Recycling Grant Program to lease six Solar Compactor units from Bigbelly Inc. Staff has identified several locations to install the containers; four in the Old Town, and two at Library Park.
- Provided the Board with the option of changing or adding liaison responsibilities. Other liaison options include the Monrovia School District and The Boy's & Girls Club.

RFS-2 Carey Vance, Library Manager

- Summer Reading Program ends on Saturday, July 29. The summer finale concert is scheduled on Thursday, July 27 starring the Library Bards. This year's participant sign-ups reached 2,970 compared to last year's 1,800. This includes 708 adults. A total of 41,112 days of reading were logged.
- Three Telescopes donated by a local community member have started circulating and have circulated 14 times in July.
- Youth Librarian Recruitment –There are a total of 43 applicants to date.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Vice President Carlson: The Monrovia Reads fundraiser is set for October 21, 2017. This year's theme will be 'Magic'. The book distribution in support of the movie nights will target 250 books to be distributed at each movie night.

LR-2 Boardmember Harvis: Excused.

LR-3 President Dr. Morgan: No report.

LR-4 Boardmember Wall: Monrovia Reads and Monroiva Foundation held a joint meeting to discuss a possible partnership on the funding for Monrovia Reads & Plays Bus program.

LR-5 Boardmember Walters: The Friends of Monrovia Library approved a total of \$9,000 in funding requests at the July meeting for youth and adult programming. The children's book sale is scheduled on September 9, 2017. The adult book sale will be held on October 6 & 7. The volunteer potluck will also be held on October 7.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, August 24, 2017 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:48 p.m.