

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

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## Welcome to the Monrovia City Council Meeting Tuesday, September 6, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, September 6, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
 INVOCATION Police Chaplain Terrence Brown  
 PLEDGE OF ALLEGIANCE Mayor Pro Tem Alexander C. Blackburn  
 ROLL CALL Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the August 2, 2016, Regular Meeting and the August 16, 2016, Special Meeting of the Monrovia City Council](#)  
 Staff Reference: Alice Atkins, City Clerk  
 Recommendation: Adopt the Minutes of the August 2, 2016, Regular Meeting and the August 16, 2016, Special Meeting of the Monrovia City Council
- CC-2 [Payroll Nos.16 and 17 in the Net Amounts of \\$ \\$568,522.12 and \\$587,563.64, Respectively, and Warrant Registers dated August 11 and September 1, 2016, in the Total Amounts of \\$1,035,196.46 and \\$1,943,926.16, Respectively](#)  
 Staff Reference: Mark Alvarado, Assistant City Manager  
 Recommendation: Approve Payroll Nos.16 and 17 in the net amounts of \$ \$568,522.12 and \$587,563.64, respectively, and Warrant Registers dated August 11 and September 1, 2016, in the total amounts of \$1,035,196.46 and \$1,943,926.16, respectively
- CC-3 [Amendment to the Title 2 \(Administration and Personnel\) and Title 17 \(Zoning\) of the Monrovia Municipal Code to Establish a Neighborhood Compatibility Design Review Process and to Amend Residential Development Standards, Public Noticing and Approval Requirements; Adoption of Ordinance No. 2016-08](#)  
 Staff Reference: Craig Jimenez, Community Development Director  
 Recommendation: Adopt Ordinance No. 2016-08

- CC-4 [Master Sewer Service Agreement with the City of Bradbury for Various Residential Properties](#)  
 Staff Reference: Tina Cherry, Public Services Director  
 Recommendation: approve the Master Sewer Service Agreement with the City of Bradbury for various properties, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Sewer System Management Plan \(SSMP\) Update in Compliance with the Statewide General Waste Discharge Requirements \(WDRs\) for Sanitary Sewer Systems Pursuant to Water Quality Order No. 2006-0003](#)  
 Staff Reference: Tina Cherry, Public Services Director  
 Recommendation: Approve the updated Sewer System Management Plan pursuant to Water Quality Order No. 2006-0003
- CC-6 [Legislative Review and Adoption of Position on State Legislative Measures](#)  
 Staff Reference: Lauren Vasquez, Deputy City Manager  
 Recommendation: Adopt the recommended positions on key legislation included in the Legislative Update
- CC-7 [Letter of Support for the City of Bradbury's Request to Annex into their Jurisdiction Four \(4\) Parcels of Land Currently Located in the City of Monrovia](#)  
 Staff Reference: Oliver Chi, City Manager  
 Recommendation: Authorize staff to issue a letter of support for the City of Bradbury's efforts to annex into their community four parcels of land currently located in the City of Monrovia after receiving formal confirmation of Bradbury's agreement to reimburse the City \$59,000 for lost property tax revenues from the annexation proceedings

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Amendment to the Monrovia Municipal Code Title 17 \(Zoning\) to Incorporate Demolition Permit Review Regulations for any Main Residential Buildings that is Fifty or More Years Old; Introduction and First Reading of Ordinance No. 2016-10](#)  
 Staff Reference: Sheri Bermejo, Planning Division Manager  
 Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-10

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update  
 Staff Reference: Oliver Chi, City Manager
- RCM-2 [Los Angeles County Tax Increase Measure, "Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure"](#)  
 Staff Reference: Oliver Chi, City Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Alexander C. Blackburn

- RCC-3 Councilmember Gloria Crudginton  
(a) Update on Recent Supreme Court Decisions Regarding State Mandates
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

## ADMINISTRATIVE REPORTS

- AR-1 [Filming and Production of Interactive Police Training Scenario Videos by VirtuCom Solutions Utilizing Board of State and Community Corrections \(BSCC\) Grant Funds in the Amount of \\$95,000.00](#)  
Staff Reference: Alan Sanvictores, Police Captain  
Recommendation: Approve the filming and production of interactive police training scenario videos by VirtuCom Solutions using Board of State and Community Corrections (BSCC) grant funds in the amount of \$95,000.00, and authorize the Chief of Police to execute the necessary documents in a form approved by the City Attorney
- AR-2 [Administrative Policy Related to City Facility and Street Naming](#)  
Staff Reference: Katie Distelrath, Recreation Manager  
Recommendation: Approve the proposed Facility and Street Naming Policy
- AR-3 [Approve Agreements with National Plant Services, Inc., IT Pipes, and Merrell-Johnson Companies for Sewer Cleaning and CCTV Inspection Services as Related to Monrovia Renewal and Approve an On-Call Maintenance Agreement with National Plant Services, Inc., for Sewer Maintenance Services](#)  
Staff Reference: Sean Sullivan, Public Works Division Manager  
Recommendation: Approve agreements with National Plant Services, Inc., IT Pipes, and Merrell-Johnson Companies as presented and appropriate the necessary funds of \$514,034.10 for Sewer Cleaning and CCTV Inspection Services as related to Monrovia Renewal, approve an on-call maintenance agreement with National Plant Services, Inc., for sewer maintenance services, and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney
- AR-4 [Award of Contract to Minako America Corp DBA Minco Construction for the Concrete Sidewalk Replacement \(Southwest/Southeast Area Non-Renewal\) Improvements Project and Consultant Services Agreement with Merrell-Johnson Companies for Construction Management and Inspection](#)  
Staff Reference: Sean Sullivan, Public Works Division Manager  
Recommendation: Award a contract to Minako America Corporation for the completion of the Monrovia Concrete Sidewalk Replacement (Southwest/Southeast Area Non-Renewal) Project, approve a consultant services agreement with Merrell-Johnson Companies for project inspection and construction management services, appropriate the necessary funds of \$406,286.00 to complete this project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-5 [Award of Contract to Sancon Engineering, Inc., for the Monrovia Renewal Southwest and Southeast Area Sewer Lining and Repair Project No. MR-006 and Approve a Consultant Services Agreement with Merrell-Johnson Companies for Project Inspection and Management](#)  
Staff Reference: Sean Sullivan, Public Works Division Manager  
Recommendation: Award a contract to Sancon Engineering, Inc., for the completion of the Monrovia Renewal Southwest and Southeast Area Sewer Lining and Repair Project, approve a consultant services agreement with Merrell-Johnson Companies for construction inspection and management services, appropriate the necessary funds of \$1,025,628.75 to complete this project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-6 [Award of Contract to Sully-Miller Contracting Company for the Monrovia Renewal Southwest Southeast Street Improvements Project No. MR-007 and Consultant Services Agreement with Merrell-Johnson Companies for Construction Surveying, Inspection, Materials Testing and Project Management](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Award a contract to Sully-Miller Contracting Company for the completion of the Monrovia Renewal Southwest and Southeast Area Street Improvements Project; approve a consultant services agreement with Merrell-Johnson Companies for project surveying, materials testing, inspection, and management; appropriate the necessary funds of \$6,630,156.40 to complete this project; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 20, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Bob Wight, Longtime Resident and Foothill Unity Center Volunteer;

Father Frank Cassidy, Minister of Immaculate Conception Church of Monrovia

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of September, 2016.

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Alice D. Atkins CMC, City Clerk