

MONROVIA CITY COUNCIL AGENDA (AMENDED)

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, September 20, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 20, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
IN HONOR OF Ruby Ray Sandoval, Born August 31, 2016, to Rene and Rebecca Sandoval
INVOCATION
PLEDGE OF ALLEGIANCE Councilmember Gloria Crudgington
ROLL CALL Councilmembers Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. Councilmember Becky A. Shevlin is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-2 Recognition of the 2016 Friday Night Teen Scene Youth Leadership Volunteers
Staff Reference: Katie Distelrath, Recreation Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the September 6, 2016, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the September 6, 2016, Special and Regular Meetings
- CC-2 [Payroll No.18 in the Net Amount of \\$593,765.23, and Warrant Register dated September 15, 2016, in the Total Amount of \\$749,385.16](#)
Staff Reference: Mark Alvarado, Assistant City Manager
Recommendation: Approve Payroll No.18 in the Net Amount of \$593,765.23, and Warrant Register dated September 15, 2016, in the Total Amount of \$749,385.16
- CC-3 [Amendment to the Monrovia Municipal Code Title 17 \(Zoning\) to Incorporate Demolition Permit Review Regulations for any Main Residential Building that is Fifty or More Years Old; Adoption of Ordinance No. 2016-10](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Ordinance No. 2016-10

- CC-4 [Purchase of Forty-Eight \(48\) Honeywell Titan Self Contained Breathing Apparatus Facemasks in the Amount of \\$51,639.84](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Approve the purchase of the forty-eight (48) Honeywell Titan SCBA facemasks in the amount of \$51,639.84, and authorize the City Manager to execute any necessary documents in a form approved by the City Attorney
- CC-5 [Destruction of Certain Departmental Records; Resolution No. 2016-34](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2016-34
- CC-6 [Amendment No. Three to the Food Services Agreement with the County of Los Angeles to Provide Meals to Prisoners of the Monrovia Police Department, Approving an Increase in Cost Per Meal for Fiscal Year 2016-2017](#)
Staff Reference: Jim Hunt, Chief of Police
Recommendation: Approve Amendment Number Three to the Food Services Agreement with the County of Los Angeles and authorize the Police Chief to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Purchase of Four \(4\) Police Department Patrol Vehicles for Scheduled Replacement from Wondries Fleet Group in the Amount of \\$120,514.88, and Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \\$48,992.56](#)
Staff Reference: Alan Sanvictores, Police Captain
Recommendation: Approve the purchase of four 2016 Ford Interceptor Police Utility vehicles from Wondries Fleet Group in the amount of \$120,514.88, the installation of emergency equipment by Black and White Emergency Vehicles for \$48,992.56, and authorize the City Manager to execute any necessary documents
- CC-8 [Agreement with Grey Wall Software, LLC , for use of Veoci Software and Services Related to Fire Department Inspections and Emergency Operations Management](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Approve the agreement with Grey Wall Software, LLC, for use of Veoci software and services in an amount not to exceed \$17,400.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Installation of a Stop Sign on Shadow Lane at Shady Oaks Drive](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Receive and file the report
- CC-10 [San Gabriel Basin Water Quality Authority Assessment on Prescriptive Pumping Rights for Fiscal Year 2016/2017 in the Amount of 61,162.20](#)
Staff Reference: Paul Zampiendo, Water System Manager
Recommendation: Approve payment to the San Gabriel Basin Water Quality Authority in the amount of \$61,162.20 for Fiscal Year 2016/2017 Prescriptive Pumping Rights Assessment
- CC-11 [Renaming of the Monrovia Renewal Oversight Committee to the Monrovia Renewal Citizen Advisory Committee, Resolution No. 2016-35](#)
Staff Reference: Brittany Mello, Management Analyst
Recommendation: Adopt Resolution No. 2016-35
- CC-12 [Consultant Services Agreement with Conservation Technix, Inc., in the Amount of \\$44,912.00 Related to Development of a Monrovia Urban Park Master Plan](#)
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Approve a consultant services agreement with Conservation Technix, Inc., to prepare the Monrovia Urban Park Master Plan for an amount not to exceed \$44,912.00, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Open and Continue to October 4, 2016; Appeal of Planning Commission Decision to Deny Variance Number V2016-02 for the Property Located at 207 South Magnolia Avenue by Edwin K. Miedema, Appellant; Resolution Number 2016-33](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Open and Continue the Public Hearing to October 4, 2016

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

- RCM-2 Appointment of Liaison to San Gabriel Valley Mosquito & Vector Control District

Staff Reference: Oliver Chi, City Manager

- RCM-3 Monrovia Renewal Update

Staff Reference: Brittany Mello, Management Analyst

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams

- RCC-2 Mayor Pro Tem Alexander C. Blackburn

- RCC-3 Councilmember Gloria Crudgington

- RCC-4 Councilmember Becky A. Shevlin - Excused

- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Release of Progress Payment to the Monrovia Historical Society for Work Completed on the Monrovia Legacy Project in an Amount Not to Exceed \\$50,000](#)

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Authorize the release of payment in the amount of \$50,000 to the Monrovia Historical Society and initiate Phase II of the overall Monrovia Legacy Project

- AR-2 [Award of Contract to Pokrajac Corporation for Repairs to the Hillside Wilderness Preserve Trail System](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Identify the formal Hillside Wilderness Preserve Trail System connecting the Ridgeside Access Point with the Cloverleaf Access Point; award a contract to the Pokrajac Corporation for the completion of trail maintenance and repair work in the Hillside Wilderness Preserve for an amount not to exceed \$194,235; authorize the appropriation of necessary funding out of the Hillside Wilderness Preserve Fund; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-3 [Proposed Administrative Policy Related to City Facility and Street Naming](#)

Staff Reference: Katie Distelrath, Recreation Manager

Recommendation: Approve the proposed Administrative Policy related to Facility and Street Naming

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 4, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT**IN MEMORY OF**

Daniel Griffith, Longtime Monrovia Resident

Eloise Williams, Longtime Monrovia Resident

Winnie Adorno, Longtime Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 17th day of September, 2016.

Alice D. Atkins CMC, City Clerk